

Minutes of Meeting No. 606, June 27, 2022 – Stony Brook Regional Sewerage Authority

LOCATION: Via Teleconference, Conference Room, River Road Plant, Princeton, NJ

MEMBERS PRESENT: Downey, Goldfarb, Switlik, Patel, Vilaro-Munet

MEMBERS ABSENT: Morehouse

CONSULTANTS: Alexander

STAFF PRESENT: Chong, Christiano, Doelling, Pchola, Pizarro, Stewart, Thomas

### **606.01**

Chairman Downey opened the regularly scheduled meeting at 6:30 p.m. Chairman Downey indicated that pursuant to Section 13 of the Open Public Meetings Act, adequate notice of the time, place of this meeting, and the teleconference information was given by filing with the Authority's official newspapers, each Clerk of each municipality, and by being posted on the Princeton Bulletin Board and the Authority's website.

### **606.02 Approval of Minutes**

The Minutes from May 23, 2022, Board meeting were approved as presented on a motion by Ms. Switlik, seconded by Mr. Goldfarb, and passed by a unanimous vote.

### **606.03 Open to the Public**

Chairman Downey opened the public portion of the meeting at 6:32 p.m., hearing no comments from the public; the meeting continued as scheduled.

### **606.04 Board Related Activities**

Tonight, Board members and staff are saying goodbye to Mr. Kunert. Mr. Kunert is retiring as the Plant Manager on July 1, 2022.

Ms. Pchola indicated that Resolution 2022-053 is for Honoring Robert J. Kunert's Contribution to the Stony Brook Regional Sewerage Authority.

Ms. Pchola then read Resolution 2022-053. Resolution 2022-053 follows.

### **Resolution Honoring Robert J. Kunert's Contributions to the Stony Brook Regional Sewerage Authority**

**Resolution No. 2022-053**

**WHEREAS**, Robert started his professional career in 1981 at the Stony Brook Regional Sewerage Authority over 40 years ago; and

**WHEREAS**, Robert started as an Operator and through his dedication, his inquisitive nature, work ethic, commitment and achieving his Wastewater Treatment and Collection Licenses (S-4 and C-4) became the Plant Manager and has held that position for over 20 years; and

**WHEREAS**, Robert is respected in his field, noted for his exceptional troubleshooting skills, and his ability to give the most informative plant tours (too numerous to count) from the kindergarten level to the university level and each time with the same enthusiasm as if it was his first tour in addition to receiving countless letters of appreciation; and

**WHEREAS**, with all the process decisions that Robert has made throughout his career at the Authority, his main focus has always been to anticipate issues and not only to continue to meet our wastewater permit limits but to strive for “better than” just compliance; and

**WHEREAS**, throughout Robert’s tenure at the Authority, Robert has provided his expertise, guidance and has been a mentor to many Authority staff; and

**WHEREAS**, we want to thank Robert for all his hard work, service, dedication and accomplishments; and

**WHEREAS**, we wish Robert a long, happy and healthy retirement with many perfect days to go fishing, enjoyment of the beautiful Virginia countryside and one day a Super Bowl win for Buffalo Bills; and

**WHEREAS**, Robert you will be truly missed.

**NOW, THEREFORE, BE IT RESOLVED** that we the undersigned members of the Stony Brook Regional Sewerage Authority, as of this 27<sup>th</sup> day of June 2022 have hereunto set our hands to this Resolution as an expression of our gratitude for the able service and important contributions of Robert Kunert, Plant Manager.

**BE IT FURTHER RESOLVED** that a copy of this Resolution shall become part of the official minutes of the 606<sup>th</sup> meeting of the Stony Brook Regional Sewerage Authority and that a copy of this Resolution shall be presented to Robert as a tangible token of our best wishes and as evidence of our sincere gratitude for the 41 years of service to the Stony Brook Regional Sewerage Authority.

Ms. Pchola read the email from Dr. Bartolini, the previous Chairman of the Board, addressed to Mr. Kunert, which read, “I have learned that you are retiring from SBRSA after forty-one (41)

years. Thank you for your loyal and dedicated service and your many major contributions to the operations of the plant over those 41 years. Also, I enjoyed our “unrehearsed” exchanges at our monthly meetings. I wish you well in your retirement.”

Mr. Kunert indicated that – “this has been a wonderful career, learning something new every day and getting to drive home every day knowing that you made a difference in this world for the better. I really could not have asked for a better career. The wastewater industry is a truly fascinating, never ending learning experience.

The Authority will never be a one person show; it is an impossibility. I am very happy and proud to have been a part of an organization that always pulled together during numerous tough situations, and the staff did what was needed to do to get through it, no matter what it took or how long it took.”

Mr. Kunert credited his success to his parents instilling his work ethic. His parents taught him that giving up was not an option and was grateful that he was paying enough attention to the examples they set throughout his childhood.

Ms. Pchola reported that one (1) consultant contract pending award will be discussed during the Construction section.

#### **606.05 Planning and Administration**

Ms. Pchola reported that the most current 12-month average daily flow at the River Road WWTP is 9,806,553 gpd with 1,374,511 gpd of inoperative flow, leaving an available capacity of 1,878,936 gpd. The current 12-month average daily flow at the Hopewell WWTP is 262,051 gpd with 0 gpd of inoperative flow, leaving an available capacity of 37,949 gpd. The current 12-month average daily flow at the Pennington WWTP is 279,643 gpd with 24,130 gpd of inoperative flow, leaving an available capacity of 141,227 gpd.

Ms. Pchola reported that there were no meter adjustments during this reporting period.

Ms. Pchola reported that the Summary of the Meter Summation vs. River Road WWTP Influent Meter indicated a difference of 2.48%, with the River Road WWTP Influent Meter reading higher.

#### **606.06 Approval Requests and Actions**

Mr. Doelling reported that there was one (1) TWA application for Princeton University Health Services. The project includes the construction of a new building for University Health Services and demolishing existing buildings, Rock Lab and 1938 Hall. All work will be conducted on the campus of Princeton University.

Staff recommended approval of Resolution 2022-044, Authorizing Endorsement of Application for Treatment Works Approval Statement of Consent for Sanitary Sewer Improvements for

Princeton University Health Services; Block 45.01, Lot 101; Princeton, Mercer County for a flow rate of 6,919 gpd. The project has received Princeton Planning Board and Sewer Engineer approval.

Resolution 2022-044 was moved by Mr. Goldfarb, seconded by Ms. Switlik, and passed by a roll call vote of 5 to 0. Resolution 2022-044 follows.

**Resolution Authorizing Endorsement of Application for Treatment Works Approval  
Statement of Consent for Sanitary Sewer Improvements for  
Princeton University Health Services; Block 45.01, Lot 101; Princeton, Mercer County**

**Resolution No. 2022-044**

**WHEREAS**, an application for Treatment Works Approval has been submitted to Stony Brook Regional Sewerage Authority (SBRSA) by the Trustees of Princeton University for construction of sanitary sewer service to a new building for Princeton University Health Services; and

**WHEREAS**, the New Jersey Department of Environmental Protection (NJDEP) requires the certification by the Wastewater Treatment Facility Owner, that the committed flow does not exceed the presently permitted design capacity and with the additional flow proposed by this application; and

**WHEREAS**, SBRSA has reviewed the application and calculated the projected flow based on the requirements of the N.J.A.C. 7:14A-23.3 Projected Flow Criteria, and the flow calculated based on this criteria is 6,919 gpd; and

**WHEREAS**, this flow rate for this project was reviewed and approved by the Princeton Sewer Engineer on May 18, 2022; and

**WHEREAS**, this project was approved by the Princeton Planning Board on February 3, 2022 and endorsed by the Sewer Engineer on Form WQM-003, Consent by Governing Body on May 18, 2022; and

**NOW, THEREFORE, BE IT RESOLVED** by the Stony Brook Regional Sewerage Authority as follows:

Stony Brook Regional Sewerage Authority recommends approval of the Treatment Works Approval application for the proposed allocation of 6,919 gpd in accordance with the N.J.A.C. Projected Flow Criteria.

The Executive Director of SBRSA is authorized and directed to execute the Treatment Works Approval (TWA-1 Application) Form WQM-003 in accordance with the SBRSA Resolution adopted August 21, 1984.

**BE IT FURTHER RESOLVED** by the Stony Brook Regional Sewerage Authority that the approval shall remain in effect as stipulated in SBRSA’s Revised Resolution Affirming Terms for Approvals for TWA-1 Sewer Extension Applications as Amended 11/26/01.

<u>Recorded Vote:</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse				X
Bharat Patel	X			
Pamela Switlik	X			
Miguel Vilaro-Munet	X			

Mr. Doelling reported that Blackpoint Group, LLC has requested a time extension on behalf of the Bear Creek Senior Independent Living Facility due to construction being delayed due to the COVID crisis. The project construction should commence no later than October 1, 2022, with occupancy anticipated 18 months later.

Mr. Doelling reported that the provided letter from Mr. Anthony Mazzucca dated May 19, 2022, addresses the submittal requirements in SBRSA’s resolution for TWA applications.

Staff recommended approval of Resolution 2022-045, Authorizing Time Extension of Treatment Works Approval for Bear Creek Senior Independent Living Facility, Block 33, Lot 1.02 West Windsor, Mercer County. TWA extension is for a flow rate of 32,270 gpd for the Bear Creek Senior Independent Living Facility project to June 10, 2023.

Mr. Goldfarb stated that the resolution from West Windsor Township approved a one (1) year extension from May 9, 2022.

Resolution 2022-045 was amended to have an extension date of May 9, 2023. Amended Resolution 2022-045 was moved by Mr. Goldfarb, seconded by Ms. Switlik, and passed by a roll call vote of 5 to 0. Resolution 2022-045 follows.

**Resolution Authorizing Time Extension of Treatment Works Approval for  
Bear Creek Senior Independent Living Facility, Block 33, 1.02  
West Windsor Township, Mercer County**

**Resolution No. 2022-045**

**WHEREAS**, a Treatment Works Approval for Bear Creek Senior Independent Living Facility was approved by the Stony Brook Regional Sewerage Authority (SBRSA) at its April 27, 2020 meeting; and

**WHEREAS**, the Treatment Works is for a flow rate of 32,270 gallons per day; and

**WHEREAS**, the Stony Brook Regional Sewerage Authority (SBRSA) has not previously granted a time extension for this project; and

**WHEREAS**, in accordance with SBRSA’s Revised Resolution Affirming Terms for Approvals for TWA-1 Sewer Extension Applications as Amended 11/26/01, the applicant has requested a time extension; and

**WHEREAS**, the applicant has provided requested detailed information for an extension in accordance with the Authority’s amended resolution dated 11/26/01; and

**WHEREAS**, the project is more particularly described in the Treatment Works Approval Permit Application Form (TWA-1), on file at the offices of the SBRSA; and

**WHEREAS**, this project and its one-year time extension has been endorsed by the West Windsor Township counsel via resolution No. 2022-R116, dated May 9, 2022; and

**WHEREAS**, in accordance with SBRSA’s Revised Resolution Affirming Terms for Approvals for TWA-1 Sewer Extension Applications as Amended 11/26/01, no time extension will be granted beyond April 27, 2025

**WHEREAS**, SBRSA has reviewed the time extension request; and

**NOW, THEREFORE, BE IT RESOLVED** by the Stony Brook Regional Sewerage Authority as follows:

Stony Brook recommends approval of the time extension request for the Treatment Works Approval of the 32,270 gpd proposed allocation for the Bear Creek Senior Independent Living Facility project.

The time extension shall remain in effect until May 9, 2023, which is three years from the date of NJDEP’s approval of the Treatment Works.

The Executive Director of SBRSA is authorized and directed to execute the time extension of Treatment Works Approval for Bear Creek Senior Independent Living Facility in West Windsor Township originally adopted on April 27, 2020.

**BE IT FURTHER RESOLVED** by the Stony Brook Regional Sewerage Authority that the approval shall remain in effect as stipulated in SBRSA’s Revised Resolution Affirming Terms for Approvals for TWA-1 Sewer Extension Applications as Amended 11/26/01.

**BE IT FURTHER RESOLVED** that this resolution is further conditioned upon the submission of annual reports describing all treatment works and project construction, and accounting for connected and unconnected flows, until all allocated flows are connected.

<u>Recorded Vote:</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse				X

Bharat Patel	X
Pamela Switlik	X
Miguel Vilaro-Munet	X

Chairman Downey indicated that there would be a discussion regarding Brick Farm Tavern in Executive Session later in the meeting.

Mr. Doelling reported on the Hilton West Windsor Property, Block 37, Lot 7, West Windsor Township, Mercer County. NJDEP published a public notice regarding the proposed Mercer County Water Quality Management Plan amendment for the “Hilton West Windsor” property on June 6, 2022, New Jersey Register. A copy of the public notice was provided in the report.

The proposed amendment would expand the sewer service area (SSA) of the Stony Brook Regional Sewerage Authority (SBRSA) River Road Sewage Treatment Plant (STP) by 21.23 acres to serve a proposed residential development. The project will generate a projected wastewater flow of 21,210 gpd based on flow calculated in accordance with N.J.A.C. 7:14A-23.3.

Staff recommended approval of Resolution 2022-046, Consenting to the Hilton West Windsor (Block 37 Lot 7), Proposed Mercer County Water Quality Management (WQM) Plan Amendment for Expansion of the Stony Brook Regional Sewerage Authority’s River Road Sewage Treatment Plant Sewer Service Area.

Resolution 2022-046 was moved by Ms. Switlik, seconded by Mr. Vilaro-Munet, and passed by a roll call vote of 5 to 0. Resolution 2022-046 follows.

**Resolution Consenting to the Hilton West Windsor (Block 37 Lot 7),  
Proposed Mercer County Water Quality Management (WQM) Plan Amendment for  
Expansion of the Stony Brook Regional Sewerage Authority’s  
River Road Sewage Treatment Plant Sewer Service Area**

**Resolution No. 2022-046**

**WHEREAS**, the Stony Brook Regional Sewerage Authority (SBRSA) desires to provide for the orderly development of wastewater facilities within the Authority’s River Road Wastewater Treatment Plant sewer service area; and

**WHEREAS**, the New Jersey Department of Environmental Protection (NJDEP) requires that proposed wastewater treatment and conveyance facilities and wastewater treatment service area, as well as related subjects, be in conformance with an approved WQM plan; and

**WHEREAS**, the NJDEP has established the WQM plan amendment procedure through the WQMP rules at N.J.A.C. 7:15-3.5 as the method of incorporating unplanned facilities into a WQM plan; and

**WHEREAS**, a proposed WQM plan amendment noticed in the New Jersey Register on June 6, 2022, for “Hilton West Windsor” Block 37, Lot 7 (portion) has been prepared by ESE Consultants, Inc., on behalf of Toll Bros., Inc.

**NOW, THEREFORE, BE IT RESOLVED** on this 27<sup>th</sup> day of June 2022, by the governing body of the Stony Brook Regional Sewerage Authority that:

1. The Stony Brook Regional Sewerage Authority hereby consents to the Hilton West Windsor (Block 37, Lot 7) amendment as publicly noticed on June 6, 2022, prepared by ESE Consultants, Inc., on behalf of Toll Bros., Inc., for the purpose of its incorporation into the Mercer County WQM plan.
2. This consent shall be submitted to the NJDEP in accordance with N.J.A.C. 7:15-3.5(g)6.

<u>Recorded Vote:</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse				X
Bharat Patel	X			
Pamela Switlik	X			
Miguel Vilaro-Munet	X			

**606.07 Regulatory Report**

Dr. Downey complimented the staff for recognition of the Platinum Peak Performance Awards by NACWA (2021) for all three facilities, which were received on May 17, 2022. The River Road facility received a Platinum 22 award, and Hopewell and Pennington facilities both received a Platinum 14 award. Dr. Downey thanked the staff and congratulated them on their exceptional performance over the last year. The staff has an excellent track record, and all contribute – thank you!

There were no other Board member comments on the Regulatory Report. The following Regulatory Report is included in the meeting minutes for information.

**Discharge Monitoring Report (DMR)**

The Discharge Monitoring Reports for the month of April 2022 were submitted with no violations reported.

May 2022 DMRs are currently being reviewed.

**Residuals Discharge Monitoring Report (RDMR)**

The March 2022 RDMRs were submitted. All River Road parameters were compliant with the Air Permit requirements.



The April 2022 RDMR is currently under review.

### **Air Reporting**

Certified Gas Audits (CGA) were conducted on both incinerators on May 16, 2022.

On June 10, 11, and 15, 2022, the RTO forced draft fan faulted due to high vibration, resulting in an RTO malfunction. Staff is investigating the root cause of these events. The emergency bypass stack did not open. The incidents were reported to the NJDEP Hotline, and staff has responded to NJDEP requests for more information.

### **Laboratory**

NJDEP Office of Quality assurance (OQA) has validated the 2022 Proficiency Test (PT) Study results for River Road, Hopewell and Pennington laboratories. The letters were provided in the report.

### **606.08 Safety**

Mr. Doelling reported that staff is continuing with the temporary outside safety service. This service will provide the Right to Know survey due by July 15, 2022.

Dr. Downey reported the Safety Meeting minutes were provided in the Safety report.

There were no other Board member comments on the Safety Report. The following Safety Report is included in the meeting minutes for information.

### **Accidents**

As of June 21, 2022, Stony Brook Regional Sewerage Authority has gone 140 consecutive days without any “Lost Time” accidents.

### **COVID-19/Staffing**

There was one (1) new report of employee exposure to COVID-19 during this reporting period. All affected staff have returned to work.

### **Inspections**

On June 6, 2022, the Hopewell Valley Bureau of Fire Safety inspected the Pennington Facility to verify that all NOV items were addressed. Hopewell Valley Bureau of Fire Safety requested the start-up report for the fire alarm system, which was provided on June 22, 2022.

The 2022 Kleinfelder Annual Inspection continues. On June 16, 2022, all Pump Stations were inspected by Kleinfelder. An update of the 2021 Kleinfelder Annual Inspection Priority 1 and Priority 2 items from the previous year’s inspection were provided in the report.

## **Miscellaneous**

On June 13, 2022, Survivor Fire completed the repair of a leaking fire suppression system pipe at the Princeton Pumping Station.

## **Training**

On May 20, 2022, the MEL provided Avoiding Back Pain training to one (1) employee.

On May 20, 2022, New Employee Training Part I and Part II was provided to one (1) employee through the MEL.

On May 20, 2022, Bloodborne Pathogen training was provided to one (1) employee using MSI Live.

On May 26, 2022, Personal Protective Equipment (PPE) training was provided to one (1) employee using MSI Live.

On May 26, 2022, Ladder Safety/Walking Surfaces training was provided to one (1) employee using MSI Live.

On June 16, 2022, Confined Space Entry for Entrants and Attendants training was provided to two (2) employees using MSI Live.

On June 20, 2022, Bloodborne Pathogen training was provided to five (5) employees using MSI Live.

On June 21, 2022, Fall Protection Awareness training was provided to fifteen (15) employees using MSI Live.

## **Safety Committee**

On June 16, 2022, the bi-monthly Safety Committee meeting was held.

## **606.09 Litigation**

The Litigation Report will be discussed during the Executive Session.

## **606.10 Operations Report**

### **River Road Facility**

Mr. Stewart reported the RTO fan is operating with no issues.

Dr. Downey reported that the Odor Task Force will be meeting on June 30, 2022.

Mr. Stewart reported that the River Road WWTP had received liquid sludge cake from Ocean County Utilities Authority North during the reporting period.

There were no other Board member comments on the Operations Report. The following Operations Report is included in the meeting minutes for information.

### **River Road Facility**

The River Road Facility operated well during this reporting period.

During the week of May 30, 2022, the Reaeration Tanks were taken out of service individually and cleaned of all algae accumulation. While the tanks were dewatered, they were inspected. Part of the current construction project is to cover the Reaeration Tanks and the remaining Chlorine Contact Tanks. This is intended to reduce the number of times per year the tanks will need to be cleaned of algae which has the potential to cause incinerator air pollution control devices to fault and cause Emergency Bypass events.

On June 9, 2022, NJDEP Enforcement was onsite to conduct their annual inspection of the River Road WWTP and an audit of supporting lab data for the Discharge Monitoring Reports (DMR). The inspection found that the River Road WWTP does not have any signage posted at the outfall. The DEP representative informed SBRSA what requirements are necessary for the sign, and one will be ordered and in place within the coming weeks.

On June 10, 2022, issues with the Regenerative Thermal Oxidizer (RTO) Forced Draft Fan occurred. The fan faulted due to high bearing temperatures and high vibration. While continued efforts are made to correct the issue, the Afterburners will be in use. A contractor has been scheduled to come onsite and provide assistance in troubleshooting the issues.

### **Upstream Facilities**

Both Upstream Facilities operated well during this reporting period.

On June 2, 2022, a tour was conducted with SBRSA's DEP Enforcement representative at the Pennington WWTP. This is an annual inspection of the facility and an audit of the supporting lab data for the Discharge Monitoring Reports (DMR). The inspection found no issues to address at the Pennington WWTP.

On June 9, 2022, a tour was conducted with SBRSA's DEP Enforcement representative at the Hopewell Plant. The inspection and audit found no site deficiencies. The Enforcement Representative requested documentation regarding Hopewell's Capacity Assurance Program (CAP), which have been provided.

The contractor, CMS, continues to work on completing the punch list items at the Pennington Facility.

## **Odor Report**

Mr. Stewart reported staff received no Odor Complaints from our surrounding area during the month of May 2022. Staff received no odor complaints during the partial June 2022 reporting period. The total May number will be reported in June 2022. The odor complaints appear on the graph showing the number of odor complaints received each year from January 1998 through the present May 2022.

## **Customer Sludge Deliveries**

The reported quantity of liquid sludge was 20% above the budgeted amount, sludge cake was 21% above the budgeted amount, and gray water was 111% above the budgeted amount for May 2022.

## **606.11 Maintenance**

There were no Board member comments on the Maintenance Report. The following Maintenance Report is included in the meeting minutes for information.

On June 10 and 11, 2022, the Regenerative Thermal Oxidizer (RTO) Draft Fan failed on high bearing temperature and high vibration alarms. On June 11, 2022, the draft fan was removed from service, and the Afterburners were put online so there would be no lost revenue until the necessary repairs could be made. On June 13, 2022, new bearings and belts were installed. Upon completion, the RTO fan was tested and showed signs of vibration and was shut down. During this time, the motor was replaced with one from inventory, and the old motor was sent out to be refurbished for future use. After adjusting the motor, the fan was tested again and found to run smoothly. The Afterburners were taken offline on June 14, 2022, and the RTO was placed back into service on June 15, 2022.

Receiving Bin No. 2 was removed from service on June 20, 2022, after it was reported that Screw Feeder No. 6 was not operational. Upon further investigation, it was found that two tail bearing gears were broken. The two tail gears were replaced with two new gears from inventory and tested for proper operation. During the test run, it was found that one of the screws connecting blocks had come out of the screw and was wedged at the end of the screw. Once the connecting block was dislodged, it was reinstalled with new bolts. The screws were then tested again and found to be operating properly and returned to service.

During the operation of Belt Press No. 3 on June 22, 2022, it was reported that the upper belt was torn and no longer dewatering properly. The press was removed from service so the torn belt could be replaced with a new belt from inventory. Once the belt was installed and seamed together, the press was run slowly to allow the belt to track properly along the rollers. The Belt Press was then returned to Operations Department to undergo the break in procedure before being placed into operation.

Screw Feeder No. 1 on Receiving Bin No. 1 stopped working on June 1, 2022. During the troubleshooting process, the motor failed and needed repair. The motor was removed and sent to

Lockwood's Motor Service for repair. On July 1, 2022, the motor was returned and reinstalled. Once the motor and screws were tested and checked for proper rotation, they were returned to service.

Provided in the report were several graphs that monitor our monthly progress. The current monthly open work requests stand at twenty two (22). On the Preventive Maintenance graph, we averaged five (5) days overdue, and the number of overdue units is approximately five (5).

### **606.12 Construction Report**

Mr. Doelling reported Contract 17-1, Pennington WWTP Upgrade and Expansion Project remains open. Repair of the PACL mixer was completed this period, and the Mercer County Soil District has approved the re-seeding.

Mr. Doelling reported that there are outstanding change orders. Including retainage, there is \$352,886.25 remaining and two credits being negotiated. The current amount totals a credit of \$3,000, but staff believe this should be slightly higher and have asked for modifications.

Mr. Doelling reported Contract 19-2, River Road WWTP UV Disinfection and Filtration Project is 62% complete. Due to supply constraints associated with the ductile iron piping, the Contractor has advised SBRSA that the project completion may be delayed until March 2023. The original contract completion date was November 2022. Staff anticipates the UV system to be in operation next month pending the cabinet inspection. The Filter Building is anticipated to be complete by March 2023.

Mr. Doelling reported that the flume for Contract 22-1, Meter Station No. 6 Flume Replacement, was successfully replaced during the week of June 6, 2022. Staff adjusted, verified, and placed the flow meter back into service on June 13, 2022.

Mr. Doelling reported on Project 22-3, Emergency Repair of Nitrification Tank Aerators Structural Supports. Staff requested and Kleinfelder provided a proposal dated June 15, 2022, for Construction Administration Services on a time charge and expense based fee in the amount of \$21,980. Staff recommended approval of Resolution 2022-047, Authorizing the Award of a "No Political Contributions Allowed" Contract to Kleinfelder for Construction Administration Services to the Nitrification Tank No. 1, Stage 2 Aerator Structural Support System Emergency Repair.

Resolution 2022-047 was moved by Mr. Vilaro-Munet, seconded by Mr. Patel, and passed by a roll call vote of 5 to 0. Resolution 2022-047 follows.

**Authorizing the Award of a "No Political Contributions Allowed"  
Contract to Kleinfelder for Construction Administration Services to the  
Nitrification Tank No. 1, Stage 2 Aerator Structural Support System Emergency Repair**

**Resolution No. 2022-047**

**WHEREAS**, on March 1, 2022, structural steel, installed in 2010, as additional bracing for the concrete pedestal under Stage 2 of Nitrification Tank No. 1 for the mechanical surface aerator failed; and,

**WHEREAS**, on March 9 and 11, 2022, an evaluation of the damaged structure was performed; and,

**WHEREAS**, the inspecting engineer has evaluated the system and recommended removing the existing structural support beams and columns and replacing them with a new support system; and,

**WHEREAS**, Kleinfelder was awarded the contract to provide the design for the nitrification aerator structural support system at the River Road Wastewater Treatment Plant on March 28, 2022, Resolution 2022-030; and,

**WHEREAS**, on April 27, 2022, the design of the new nitrification aerator structural support system was completed; and,

**WHEREAS**, on May 18, 2022, construction of the Emergency Repair of the Nitrification Aerator Support Structure was awarded; and,

**WHEREAS**, the Stony Brook Regional Sewerage Authority (SBRSA) has a need for construction administration services for the emergency repair of the nitrification aerator support Structure as a contract that does not allow for political contributions to the Authority or its members (“No Political Contributions Allowed” contract) pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, SBRSA had requested and Kleinfelder has submitted a proposal dated June 15, 2022 indicating they will provide Construction Administration Services for the Repair of the Nitrification Aerator Support Structure on a time charged plus expense basis at a cost of \$21,980; and

**WHEREAS**, SBRSA’s qualified purchasing agent has determined and certified in writing that the value of the work will exceed \$17,500; and,

**WHEREAS**, Kleinfelder has submitted a Business Entity Disclosure Certification which certifies that Kleinfelder its subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding December 1, 2021 that would, pursuant to P.L. 2004, c.19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of the contract to a municipal political party committee of a governing body that appoints members to the Authority including, Princeton, South Brunswick Township, West Windsor Township, Hopewell Borough, Hopewell Township, and Pennington Borough, when the contract is awarded, or to any municipal candidate committee of any candidate for or holder of municipal elective public office of any such municipality when the contract is awarded, and

**WHEREAS**, it is SBRSA’s intent to fund this as small capital project “*Project 22-3: Emergency Repair of Nitrification Tank Aerator Structural Support System*”.

**NOW THEREFORE, BE IT RESOLVED** that the Board of the Stony Brook Regional Sewerage Authority authorizes the Chairman to enter into a contract with Kleinfelder as described herein; and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

<u>Recorded Vote:</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse				X
Bharat Patel	X			
Pamela Switlik	X			
Miguel Vilaro-Munet	X			

Mr. Doelling reported that in the September’s Board Report, staff will list all Priority 1 items that remain open from the previous year’s Kleinfelder’s Annual Inspection Report.

There were no other Board member comments on the Construction Report. The following Construction Report is included in the meeting minutes for information.

**Studies/General**

**River Road WWTP Phosphorous Impact Modeling Study:** There has been no additional action from NJDEP on the study.

**Expansion of River Road Planning Report:** Kleinfelder has begun work on this project.

**2022 Annual Odor Study:** The Annual Odor study has been scheduled for August 15 and 16, 2022

**Design**

**Hopewell WWTP Upgrade (Contract 22-4):** Kleinfelder continues with the design phase of this project. The Treatment Works Application has been submitted.

**Construction**

**Contract 17-1 Pennington WWTP Upgrade and Expansion:** The Pennington WWTP project remains at 96.4% complete. Shop drawings, As-Builts, spare parts for the sludge pump, and

clarifiers have been received. Replacement of broken MCC indicating lights have been completed.

### **Small Capital Projects:**

**Project 22-2 GE 90-30 PLC Upgrade:** Parts for the upgrade of the Headworks and Chemical Building PLCs have been ordered. Approximately 66% of these parts have been received. Once all parts have been delivered, staff will upgrade the systems.

### **Process Control/SCADA**

The monthly meter certifications were performed by W.G. Malden on June 1, 2022. Preventative maintenance was completed for all field devices and process control loops.

**Miscellaneous Repair:** Instrumentation staff completed the following list of unscheduled repairs during this reporting period.

- River Road
  - A new SBRSA weather station was installed on May 10, 2022, network hardware was installed on May 11, 2022, and full PLC/SCADA integration was completed on May 13, 2022. Rain totalizer logic was completed on May 16, 2022.
  - Replaced “closed” limit switch on the effluent valve for filter No. 2
  - Replaced the fan VFD on Pepcon unit CD-401
  - Replaced faulty VFD on thickener sludge pump No. 4
  - Adjusted the influent valve limit switch on filter No. 6
  - Replaced the influent valve limit switch on filter No. 1
  - Replaced thermocouple No. 8 on the lower bed of the RTO
  - Recoupled a broken conduit next to nitrification return pump No. 1
  - Replaced the faulty boot pressure indicator for the leg of the cake storage bin above schwing No. 4
  - Rebuilt the influent solenoid valve for filter No. 6
  - Replaced the faulty solenoid coil for filter No. 6
  - Moved the security camera that was facing the front gate into the electrical box installed as part of the cabling project.
  - Reattached the water supply hose to the effluent solenoid valve on filter No. 4
  - Troubleshoot issue with filter No. 3 effluent valve that would not close when the filter was empty
  - Replaced faulty 24-volt power supply in the VFD cabinet of nitrification return pump No. 2
  - Removed the obsolete level indicators from the final effluent tanks
- Pennington Plant
  - Replaced blown fuse for disk filter drive No. 1
- Meter Station No. 6
  - Replaced the faulty keypad on the flow meter
- Millstone Pump Station
  - Installed new temperature switches on the fan bearings for the carbon scrubber



## **Information Technology**

### **General:**

Preventative maintenance was completed for all Information Technology devices and services.

During this reporting period:

- Three server backups (*SRON2*, *trace-cems*, *ws-firewall*) were checked for corruption and readability. Staff has confirmed that the data is stable and recoverable.
- Surveillance system repairs and updates have been completed. Two cameras have been moved to the upgraded network. Staff anticipates the installation of one additional camera at the Headworks Building later this month. The existing camera on the Septage Building (currently viewing the back gate) will be redirected to view the current blind spot on the Odor Control Building. The new camera at the Headworks Building will view the back gate, removing an existing blind spot at the grit dumpster.
- A new upgraded workstation was installed at Pennington WWTP. This machine serves as the SCADA server for the Pennington plant.
- The latest version of SCADA client has been released, tested, and is being deployed to all SBRSA nodes. 88% of Control nodes and 56% of View nodes have been updated.
- The New Jersey Utility Authority's (NJUA) Municipal Excess Liability (MEL) Cyber Risk Management Program has partnered with an outside audit agency and provided training for submitting a self-assessment which provides a discounted deductible. Staff is completing the security questionnaire. The IT department expects to reach tier 2 out of 3 on this assessment. Once the questionnaire is completed, a Technology Risk Assessor will reach out to SBRSA to schedule a Security Gap Assessment review. The limiting requirement of tier 3 is a Multi-Factor Authentication (MFA) for remote access. SBRSA is not currently capable of implementing an MFA solution.

### **Uninterruptable Power Supply (UPS) Maintenance:**

In an effort to catch a failing UPS before they become an issue, IT staff continues to update and improve the tracking and preventative maintenance schedule of all UPS devices. This month the four (4) 6,000 kVa UPS, providing protection to critical IT systems, have been tested.

### **Trace-Environmental WebDAS2k:**

No change in status this reporting period. Due to TRACE Environmental's current backlog of installations, staff anticipates that the SBRSA upgrade will not occur until mid-August 2022.

### **KnowBe4/Cyber-Security Training:**

One (1) new SBRSA staff member was provided training. The 2022 Security Awareness training issued on February 2, 2022, stands at 94% complete (2 Board members remain).

**606.13 Finance**

Payment of Bills and Claims

Mr. Patel moved for approval Resolution 2022-048 for the payment of bills and claims in the amount of \$1,555,186.31 with two signatures instead of three. The motion was seconded by Mr. Vilaro-Munet and passed by a roll call vote of 5 to 0. Resolution 2022-048 follows.

**Resolution Regarding Payment of Bills and Claims**

**Resolution No. 2022-048**

**WHEREAS**, the Stony Brook Regional Sewerage Authority received certain claims against it by way of voucher; and

**WHEREAS**, the staff and Authority members have reviewed said claims.

**NOW, THEREFORE, BE IT RESOLVED** by Stony Brook Regional Sewerage Authority that these claims in the total amount of \$1,555,186.31 be approved for payment with checks bearing two authorized signatures instead of three authorized signatures.

<u>Recorded Vote:</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse				X
Bharat Patel	X			
Pamela Switlik	X			
Miguel Vilaro-Munet	X			

Treasurer’s Report

Mr. Chong reported the net income for the 2022 fiscal year, ending May 31, 2022, of \$1,377,797. The Authority has total cash and investments of \$17,807,495. The current construction project balance is \$1,987,413. There are sufficient funds for these projects. The outstanding bond principal balance is \$16,739,894.

Monthly Sludge Business Analysis

Mr. Chong reported that the net income figure for May is \$169,641, and the cumulative net income for the fiscal year is \$850,681.

Staff recommended approval of Resolution 2022-049, Authorizing Contracts with Certain Approved State Contract Vendors for Contracting Units”. This is a state approved contract the Authority anticipates making purchases from for this fiscal year.

Resolution 2022-049 was moved by Mr. Goldfarb, seconded by Ms. Switlik, and passed by a roll call of 5 to 0. Resolution 2022-049 follows.

**Resolution to Authorize Contract(s) with Certain Approved State Contract Vendor(s) for Contracting Units Pursuant to N.J.S.A. 40A:11-12a**

**Resolution No. 2022-049**

**WHEREAS**, the Stony Brook Regional Sewerage Authority (the “Authority”), pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

**WHEREAS**, the Authority has the need on a timely basis to purchase goods or services utilizing State contracts; and

**WHEREAS**, the Authority intends to enter into contracts with the provided state contract vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

**NOW, THEREFORE, BE IT RESOLVED**, that the Authority authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendor(s) on the provided list, pursuant to all conditions of the individual State contract(s); and

**BE IT FURTHER RESOLVED**, that the governing body of the Authority pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Finance Director; and

**BE IT FURTHER RESOLVED**, that the duration of the contracts between the Stony Brook Regional Sewerage Authority and state contract vendors shall be from December 1, 2021 to November 30, 2022.

<u>Recorded Vote:</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse				X
Bharat Patel	X			
Pamela Switlik	X			
Miguel Vilaro-Munet	X			

Staff recommended approval of Resolution 2022-050, Authorizing Award of a “No Political Contributions Allowed” Contract for Non-Professional Service Vendors. This is the Pay-to-Play

provision in anticipation of making purchases that will exceed the \$17,500 limit from vendor(s) listed in the resolution. All appropriate documents have been obtained from these vendors.

Resolution 2022-050 was moved by Mr. Goldfarb, seconded by Mr. Vilaro-Munet, and passed by a roll call vote of 5 to 0. Resolution 2022-050 follows.

**Resolution Authorizing Award of “No Political Contributions Allowed” Contract(s) for Non-Professional Service Vendors**

**Resolution No. 2022-050**

**WHEREAS**, the Stony Brook Regional Sewerage Authority (the “Authority”) has a need to acquire goods or services as a no political contribution allowed contract pursuant to the provisions of NJSA 19:44A-20.4 or 20.5 as appropriate; and,

**WHEREAS**, the purchasing agent has determined and certified in writing that the value of each contract (by purchase orders) will likely exceed \$17,500; and,

**WHEREAS**, the term of this contract(s) is twelve (12) months. Commencing on December 1, 2021, and ending November 30, 2022, and may be extended as approved by this governing body; and,

**WHEREAS**, the attached list of vendors has completed and submitted a Business Entity Disclosure Certification which certifies that each vendor has not made any reportable contributions to a political or candidate committee served by the Authority in the previous one year, and that the contract will prohibit the (attached list of vendors) from making any reportable contributions through the term of the contract; and,

**WHEREAS**, the Authority has funds available in its current budget.

**NOW THEREFORE, BE IT RESOLVED** that the Authority authorizes the attached list of vendors to enter into contracts by purchase order; and,

**BE IT FURTHER RESOLVED** that the Business Entity Disclosure Certification and the determination of value be placed on file with this resolution.

<u>Recorded Vote:</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse				X
Bharat Patel	X			
Pamela Switlik	X			
Miguel Vilaro-Munet	X			

<b>Year 2022 No Political Contribution Allowed Contracts</b>	
<u>Company Name</u>	<u>Service</u>
DeZurik Inc.	Valves

Mr. Chong reported that the state still has not released the GASB 68 for pension liability. Due to this delay, the New Jersey Department of Community Affairs (DCA) extended the audit deadline to August 31, 2022.

Mr. Chong reported that on June 14, 2022, Standard & Poor's (S&P) withdrew the Township of South Brunswick's rating and, in turn, withdrew the Authority's based on its weakest link theory. The Township of South Brunswick has not filed its 2020 financial statements with the State of New Jersey.

Mr. Chong reported that after the Township of South Brunswick files its 2020 and 2021 financial statements with the State of New Jersey, South Brunswick would then have to reapply for their S&P rating. The Authority would also have to reapply for the S&P rating. There is a chance that we would not get the same S&P rating as previously, AA-. If the Township of South Brunswick is to be downgraded in its S&P rating, the Authority would probably be degraded as well.

Mr. Chong reported after his discussion with bond counsel and financial advisor that it was recommended that the Authority applies for Moody's rating, which will rate based on revenue and reserves. The Authority rating with Moody's is not based on our participants' rating.

Mr. Goldfarb requested that the bond rating discussion be added to the Finance Committee agenda.

Mr. Chong reported that the 2023 Budget Schedule is included in the Finance Report.

#### **606.14 Personnel Report**

Ms. Pchola reported that an Operator VI had been hired, there was a promotion of an Operator VI to Operator V, and a Mechanic III resigned due to health issues.

Ms. Pchola reported on the four (4) open positions.

#### **606.15 Correspondence**

For information only.

#### **606.16 Old Business**

Nothing to report.

**606.17 New Business**

Mr. Doelling reported that on June 15, 2022, bids for the Award of Contract: for the River Road STP Multiple Hearth Incinerator No. 1 and Wet Electrostatic Precipitator Support Repairs project were opened and read aloud.

Of the four (4) bidding documents distributed to potential bidders, three (3) bids were received.

The lowest bidder, Industrial Furnace Company Inc. of Rochester, New York, submitted all mandatory documentation and all Bid forms.

Staff recommended approval of Resolution 2022-051, Authorizing of Contract for Multiple Hearth Incinerator No. 1 and Wet Electrostatic Precipitator Support Repairs project to the lowest responsible bidder Industrial Furnace Company Inc., in the bid amount of \$53,300.00.

Resolution 2022-051 was moved by Ms. Switlik, seconded by Mr. Vilaro-Munet, and passed by a roll call vote of 5 to 0. Resolution 2022-051 follows.

**Resolution Authorizing Award of Contract for  
Multiple Hearth Incinerator #1 and Wet Electrostatic  
Precipitator Support Repairs**

**Resolution No. 2022-051**

**WHEREAS**, the Stony Brook Regional Sewerage Authority advertised for the receipt of sealed competitive bids in accordance with the requirements of the Local Public Contracts Law, NJSA 40A:11-1 et seq. for the Multiple Hearth Incinerator #1 and Wet Electrostatic Precipitator Support Repairs; and

**WHEREAS**, the following bids were received by the Authority on June 15, 2022; and

Industrial Furnace Company, Inc.	\$53,300.00
Albertus Energy, Inc.	\$62,438.00
Iron Hills Construction, Inc.	\$78,743.00

**WHEREAS**, the Authority has determined that the bid of Industrial Furnace Company Inc., is the low bidder in the amount of \$53,300.00; and

**WHEREAS**, the bid submitted by the Industrial Furnace Company Inc., in the amount of \$53,300.00 has been reviewed by the Authority and has been determined to be in compliance with the bid specifications in accordance with the Local Public Contracts Law NJSA 40A:11-1 et seq; and

**WHEREAS**, the Authority desires to award the contract to Industrial Furnace Company Inc. for Multiple Hearth Incinerator No. 1 and Wet Electrostatic Precipitator Support Repairs; and

**WHEREAS**, the Director of Finance has certified funds are available in the 2022 Budget Repairs line account 5000-4510.

**NOW THEREFORE BE IT RESOLVED**, by the Stony Brook Regional Sewerage Authority that all immaterial defects contained in the bid of Industrial Furnace Company, Inc. are waived, if any, and it awards the Multiple Hearth Incinerator #1 and Wet Electrostatic Precipitator Support Repairs contract to Industrial Furnace Company, Inc. in the bid amount of \$53,300 as the lowest responsible bidder in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

**BE IT FUTHER RESOLVED**, that the Executive Director, staff and consultants are authorized to take all appropriate measures to ensure that all appropriate documents, are provided by the Contractor and to take all measures necessary to effectuate the terms of this Resolution and;

**BE IT FURTHER RESOLVED**, that this Resolution shall take effect as provided by law.

<u>Recorded Vote:</u>	AYE	NO	ABSTAIN	ABSENT
Gale D. Downey	X			
David Goldfarb	X			
C. Schuyler Morehouse				X
Bharat Patel	X			
Pamela Switlik	X			
Miguel Vilaro-Munet	X			

Staff recommended approval of Resolution 2022-052, Authorizing the Award of a One-Year Sludge Cake Receiving and Disposal Contract with the Somerset Raritan Valley Sewerage Authority (SRVSA) at a rate of \$54 per cubic yard. SRVSA prefers having a contract for sludge cake for an emergency delivery basis.

Resolution 2022-052 was moved by Mr. Vilaro-Munet, seconded by Ms. Switlik, and passed by a roll vote of 5 to 0. Resolution 2022-052 follows.

**Resolution Authorizing the Award of a  
One-Year Sludge Cake Receiving and Disposal Contract with the  
Somerset Raritan Valley Sewerage Authority**

**Resolution No. 2022-052**

**WHEREAS**, the Stony Brook Regional Sewerage Authority (SBRSA) receives sludge cake at its River Road Wastewater Treatment Plant; (RRWTP) by and through its sludge cake receiving facilities; and

**WHEREAS**, Somerset Raritan Valley Sewerage Authority, located at 50 Polhemus Lane,

Bridgewater, New Jersey, has a need to dispose of its sludge cake; and

**WHEREAS**, Somerset Raritan Valley Sewerage Authority has requested an Agreement with SBRSA for the disposal, excluding transportation, of sludge cake; and

**WHEREAS**, SBRSA has reviewed this request and has determined that SBRSA is projected to have the capacity and ability to accept sludge cake from Somerset Raritan Valley Sewerage Authority for processing and incinerating at SBRSA's River Road Wastewater Treatment Plant; and

**WHEREAS**, Somerset Raritan Valley Sewerage Authority agrees that sludge cake will be accepted for disposal at a rate of \$54 per Cubic Yard; and

**WHEREAS**, the term of this Agreement will be from April 26, 2022, to December 31, 2022; and

**WHEREAS**, the SBRSA is desirous of entering into an acceptable agreement for disposal of Somerset Raritan Valley Sewerage Authority sludge cake; and

**NOW, THEREFORE, BE IT RESOLVED** by the Stony Brook Regional Sewerage Authority as follows:

1. The Chairman is hereby authorized and directed to enter into a contract with Somerset Raritan Valley Sewerage Authority as described herein.
2. This Resolution shall take effect immediately.

**BE IT FUTHER RESOLVED** that the Executive Director, staff, and consultants are authorized to take all appropriate measures to ensure that all appropriate documents, are provided by Somerset Raritan Valley Sewerage Authority.

<u>Recorded Vote:</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse				X
Bharat Patel	X			
Pamela Switlik	X			
Miguel Vilaro-Munet	X			

Mr. Chong reported on June 1, 2022, sealed bids were open for Hauling Liquid Sludge. Staff recommended approval of Resolution 2022-054, Award Contract for Hauling Liquid Sludge to the lowest responsible bidder, Russel Reid, a twenty-four (24)-month contract beginning July 1, 2022, at a total price of \$204,750.00. Russel Reid holds the current contract expiring on June 30, 2022.

Resolution 2022-054 was moved by Mr. Goldfarb, seconded by Mr. Patel, and passed by a roll call vote of 5 to 0. Resolution 2022-054 follows.



**Resolution to Award Contract for Hauling Liquid Sludge**

**Resolution No. 2022-054**

**WHEREAS**, the Stony Brook Regional Sewerage Authority (the “Authority”) advertised for the receipt of sealed competitive bids in accordance with the requirements of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. for the hauling of liquid sludge; and

**WHEREAS**, the following sealed competitive bids were received by the Authority on June 1, 2022 as more fully set forth as follows:

	<u><b>12 Month Contract</b></u> Unit Cost / Total	<u><b>24 Month Contract</b></u> Unit Cost / Total
Franc Environmental Inc.	\$0.07916 / \$197,900	\$0.07916 / \$197,900 (1 <sup>st</sup> Year) \$0.08510 / \$212,500 (2 <sup>nd</sup> Year) <b>Total 2 Years = \$410,400.00</b>
United Site Services (Russel Reid)	\$0.03991 / \$ 99,750	\$0.03991 / \$ 99,750 (1 <sup>st</sup> Year) \$0.04210 / \$105,000 (2 <sup>nd</sup> Year) <b>Total 2 Years = \$204,750.00</b>

**WHEREAS**, the Authority has determined that the bid of Russel Reid is the lowest bid; and

**WHEREAS**, the bidder, Russel Reid submitted a bid in the amount of \$99,750.00 (\$0.03991 per gallon) for the first year, and \$105,000.00 (\$0.04210 per gallon) for the second year for a total of \$204,750.00 for twenty-four (24) months; and

**WHEREAS**, the bid has been reviewed by the Authority to determine compliance with the bid specifications in accordance with the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. and the same have been determined to be in order; and

**WHEREAS**, the Finance Director has certified funds are available in the 2022 Budget Ash/Grit/Sludge Removal line account 3000-4509. Only amounts for the 2022 Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated; and

**NOW, THEREFORE, BE IT RESOLVED** by the Stony Brook Regional Sewerage Authority that it hereby awards a 24-month contract to Russel Reid the lowest responsive bidder; for hauling liquid sludge; and

**BE IT FUTHER RESOLVED** that the Executive Director, staff and consultants are authorized to take all appropriate measures to ensure that all appropriate documents, are provided by the Contractor.

<u>Recorded Vote:</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse				X
Bharat Patel	X			
Pamela Switlik	X			
Miguel Vilaro-Munet	X			

**606.18 Open to the Public**

Chairman Downey opened the public portion of the meeting, hearing no comments from the public; the public portion of the meeting was closed at approximately 7:21 p.m.

**606.19 Executive Session**

Dr. Downey asked for a motion on amended Resolution 2022-054, Authorizing Closed Session Pursuant to the Open Public Meetings Act to Discuss Issues Regarding Attorney/Client Privilege with Regard to Issues Related to the Notice of Civil Administrative Penalty Assessment (NOCAPA) for the Princeton Pump Station Underground Storage Tank, Fifth Tolling Agreement, Draft EPA Consent Decree, Brick Farm Properties, LLC request to be included in the SBRSA SSA, and River Road WWTP NJPDES nitrate issue. Resolution 2022-056 was moved by Ms. Switlik, seconded by Mr. Vilaro-Munet, and passed by a roll call vote of 5 to 0. Resolution 2022-056 follows.

**Resolution Authorizing Closed Session Pursuant to the Open Public Meetings Act to Discuss Issues Regarding Attorney/Client Privilege with Regard to Issues Related to the Notice of Civil Administrative Penalty Assessment (NOCAPA) for the Princeton Pump Station Underground Storage Tank, Fifth Tolling Agreement, Draft EPA Consent Decree, Brick Farm Properties, LLC Request to be Included in the SBRSA SSA, and River Road WWTP NJPDES Nitrate Issue**

**Resolution No. 2022-056**

**BE IT RESOLVED** by the Stony Brook Regional Sewerage Authority (“Authority”) on this 27<sup>th</sup> day of June 2022, as follows:

1. In accordance with the Open Public Meetings Act, the Authority shall adjourn to executive session in accordance with N.J.S.A. 10:4-12(b)(7) in order to discuss issues regarding Attorney/Client Privilege with regard the Notice of Civil Administrative Penalty Assessment (NOCAPA) for the Princeton Pump Station Underground Storage Tank, Fifth Tolling Agreement, the Draft EPA Consent Decree, Brick Farm Properties, LLC request to be included in the SBRSA SSA, and the River Road WWTP NJPDES Nitrate Issue.
2. The minutes of the executive session shall be available to the public upon the issuance of an

unappealable Order of a Court of competent jurisdiction; upon settlement of all issues in the matter; or the failure to institute litigation after the passage of reasonable time.

3. This Resolution shall take effect as provided by law.

<u>Recorded Vote:</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse				X
Bharat Patel	X			
Pamela Switlik	X			
Miguel Vilaro-Munet	X			

### **606.20 Report of Executive Session**

A discussion took place regarding the issues related to the Notice of Civil Administrative Penalty Assessment (NOCAPA) for the Princeton Pump Station Underground Storage Tank, Fifth Tolling Agreement, Draft EPA Consent Decree, Brick Farm Properties, LLC's request to be included in the SBRSA SSA, and River Road WWTP NJPDES nitrate issue.

### **Return to Public Session**

The Board returned to Public Session at 8:20 p.m.

Resolution 2022-043 was moved by Ms. Switlik, seconded by Mr. Vilaro-Munet, and passed by a roll call vote of 5 to 0. Resolution 2022-043 follows.

### **Resolution Authorizing Execution of Fifth Tolling Agreement**

**Resolution No.: 2022-043**

**NOW, THEREFORE, BE IT RESOLVED** by the Stony Brook Regional Sewerage Authority as follows:

1. The Chairman, the Executive Director or General Counsel are hereby authorized and directed to execute the attached Fifth Tolling Agreement between the United States of America (“United States”), on behalf of the United States Environmental Protection Agency (“EPA”), the State of New Jersey (“New Jersey”), on behalf of the New Jersey Department of Environmental Protection (“NJDEP”), and the Stony Brook Regional Sewerage Authority (“SBRSA”).

<u>Recorded Vote:</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse				X
Bharat Patel	X			
Pamela Switlik	X			
Miguel Vilaro-Munet	X			

Resolution 2022-055 was moved by Mr. Vilaro-Munet, seconded by Mr. Patel, and passed by a roll call vote of 5 to 0. Resolution 2022-055 follows

**Resolution Authorizing Execution of a Settlement Agreement Resolving a Notice Of Civil Administrative Penalty Assessment Issued By NJDEP Relevant To Underground Storage Tank Regulatory Compliance**

**Resolution No. 2022-055**

**WHEREAS**, as the result of an inspection of the Stony Brook Regional Sewerage Authority (SBRSA) facility conducted on March 4, 2021, the New Jersey Department of Environmental Protection (“NJDEP”) issued a Notice of Civil Administrative Penalty Assessment dated May 24, 2022, alleging noncompliance relative to periodic testing of containment sumps required to be undertaken by the SBRSA with regard to its underground storage tanks. All alleged deficiencies have been addressed to the satisfaction of NJDEP; and

**WHEREAS**, the SBRSA authorized settlement discussions to amicably resolve any alleged deficiencies; and

**WHEREAS**, the parties negotiated the terms of a Settlement Agreement, attached hereto and made a part hereof, which resolves the allegations contained in the Notice of Civil Administrative Penalty Assessment without admission of liability.

**NOW, THEREFORE, BE IT RESOLVED** by the Stony Brook Regional Sewerage Authority as follows:

1. The Executive Director is authorized and directed to execute a Settlement Agreement, in a form substantively the same as the annexed Settlement Agreement, and the Executive Director and staff are hereby authorized to take all other actions necessary or desirable to effectuate the terms and conditions of this Resolution.
2. This Resolution shall take effect immediately.

<u>Recorded Vote:</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Gale D. Downey	X			
David A. Goldfarb	X			

C. Schuyler Morehouse		X
Bharat Patel	X	
Pamela Switlik	X	
Miguel Vilaro-Munet	X	

**606.21 And such other issues as may come before the Board**

There was nothing to report.

**606.22 Adjournment**

As there was no further business to come before the Board, the meeting was adjourned at 8:24 p.m. on a motion by Mr. Vilaro-Munet, seconded by Ms. Switlik, and passed by unanimous vote.

Respectfully Submitted,

Antonia Pchola  
Secretary

Recorded and Written by  
Angela Christiano  
July 15, 2022