

Minutes of Meeting #595, July 26, 2021 – Stony Brook Regional Sewerage Authority

LOCATION: Via Teleconference, Conference Room, River Road Plant, Princeton, NJ

MEMBERS PRESENT: Downey, Goldfarb, Morehouse, Patel, Switlik, Vilaro-Munet

MEMBERS ABSENT:

CONSULTANTS: Alexander

STAFF PRESENT: Chong, Christiano, Doelling, Pchola, Pizarro

595.01

Chairman Downey opened the regularly scheduled meeting at 7:04 p.m. Chairman Downey indicated that pursuant to Section 13 of the Open Public Meetings Act, adequate notice of the time, place of this meeting and the teleconference information was given by filing with the Authority's official newspapers, each Clerk of each municipality, and by being posted on the Princeton Bulletin Board and the Authority's website.

595.02 Approval of Minutes

The minutes from the June 28, 2021, Board Meeting were approved as presented by Mr. Patel, seconded by Mr. Vilaro-Munet, and passed by a unanimous vote.

595.03 Board Related Activities

Ms. Pchola stated that there were no consultant contracts to be awarded.

595.04 Planning and Administration

Ms. Pchola reported that the most current 12-month average daily flow at the River Road WWTP is 9,985,773 gpd with 924,650 gpd of inoperative flow leaving an available capacity of 2,149,577 gpd. The current 12-month average daily flow at the Hopewell WWTP is 267,833 gpd with 0 gpd of inoperative flow leaving an available capacity of 32,167 gpd. The current 12-month average daily flow at the Pennington WWTP is 283,289 gpd with 25,949 gpd of inoperative flow and leaving an available capacity of 135,762 gpd based on 445,000 gpd.

Ms. Pchola reported that the monthly meter verifications were performed by staff on July 1, 2021. All flow meters were within $\pm 5\%$.

Ms. Pchola reported that at Meter Station No. 7, a self-clearing clog in the Parshall flume occurred overnight from June 3 into June 4, 2021. Four hours of flow data were estimated using a linear extrapolation between the hours before and after the clog. The daily flow totalizers for June 3 and June 4, 2021, were recalculated using the estimated data.

Ms. Pchola reported that the Summary of Meter Summation vs. River Road WWTP Influent Meter indicated a difference of 6.23% with the River Road WWTP Influent Meter reading higher.

595.05 Approval Requests and Actions

Mr. Doelling reported there was one (1) TWA application submitted for approval. The application is for the second portion of Phase 1 of the Princeton Executive Park mixed-use development project located in the Township of West Windsor, Mercer County. The TWA submitted includes the northern residential area and 16,000 sq. ft. of retail space. The residential area will consist of 356 apartment units with an outdoor pool and clubhouse.

The projected sewer flow rate for the residential and retail space of Phase 1 is 79,375 gpd.

The project has received Planning Board and Township Engineer approval. The applicant has indicated that the remaining Phases will be permitted separately in the future. Staff recommended approval of Resolution 2021-057, Authorizing Endorsement of Application for Treatment Works Approval Statement of Consent for Sanitary Sewer Improvements for the second portion of Phase 1 of the Princeton Executive Park mixed-use development project; Block 9, Lots 12.01 and 12.03; Block 9.03 Lot 12.02; Township of West Windsor, Mercer County.

Resolution 2021-057 was moved by Mr. Patel, seconded by Mr. Vilaro-Munet, and passed by a roll call vote of 6 to 0. Resolution 2021-057 follows.

**Resolution Authorizing Endorsement of Application for Treatment Works Approval
Statement of Consent for Sanitary Sewer Improvements for a second portion of Phase 1 of
the Princeton Executive Park mixed-use development project; Block 9, Lots 12.01 and 12.03;
Block 9.03 Lot 12.02; Township of West Windsor, Mercer County, New Jersey**

Resolution No. 2021-057

WHEREAS, an application for Treatment Works Approval has been submitted to Stony Brook Regional Sewerage Authority (SBRSA) on behalf of the Palladium Realty, LLC for a second portion of Phase 1 of the Princeton Executive Park mixed-use development project; and

WHEREAS, on March 22, 2021, the Board approved the first portion of Phase 1 (Resolution 2021-020) for a projected sanitary flow of 17,100 gpd for a hotel and rooftop bar on the property; and

WHEREAS, the applicant proposes additional sanitary sewer service for 16,000 square feet of retail space and three-hundred fifty-six (356) apartment units including an outdoor pool and clubhouse for an increase in the projected sanitary flow of 79,375 gpd; and

WHEREAS, the project consists of 2,450 linear feet of 8" PVC PIPE, 885 linear feet of 6" PVC laterals, 13 manholes and is more particularly described in the Treatment Works Approval Permit Application on file at the office of the SBRSA; and

WHEREAS, the New Jersey Department of Environmental Protection (NJDEP) presently requires the certification by the Wastewater Treatment Facility Owner, that the committed flow does not exceed the presently permitted design capacity and with the additional flow proposed by this application; and

WHEREAS, SBRSA has reviewed the application based on the requirements of N.J.A.C. 7:14A-23.3 Projected Flow Criteria, and the flow associated with this application is 79,375 gallons per day (gpd); and

WHEREAS, this project has been approved by the West Windsor Township Planning Board (Findings of Fact dated August 26, 2020); and

WHEREAS, this project has been endorsed by the Township Engineer, dated July 2, 2021, on Form WQM-003 Consent by Governing Body; and

NOW, THEREFORE, BE IT RESOLVED by the Stony Brook Regional Sewerage Authority as follows:

Stony Brook recommends approval of the Treatment Works Approval application for the proposed allocation of 79,375 gpd.

The Executive Director of SBRSA is authorized and directed to execute the Treatment Works Approval (TWA-1 Application) Form WQM-003 in accordance with the SBRSA Resolution adopted August 21, 1984.

BE IT FURTHER RESOLVED by the Stony Brook Regional Sewerage Authority that the approval shall remain in effect as stipulated in SBRSA's Revised Resolution Affirming Terms for Approvals for TWA-1 Sewer Extension Applications as Amended 11/26/01.

<u>Recorded Vote:</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel	X			
Pamela Switlik	X			
Miguel Vilaro-Munet	X			

Mr. Doelling reported that the Mercer County Planning Department has provided SBRSA with information on a potential Water Quality Management Plan Amendment. The property is located at 130 Hopewell-Rocky Hill Road, Hopewell Township (Brick Farm Tavern), and the Owner may be seeking an amendment to be included in the SBRSA Hopewell WWTP Sewer Service Area (SSA). The flow is estimated to be between 1,600 and 5,000 gpd.

The Mercer County Planning Department is asking if SBRSA would like to provide any input on this matter at this preliminary stage of the amendment request.

A discussion took place regarding the history of the SBRSA, specifically the Hopewell WWTP Sewer Service Area (SSA).

Ms. Pchola was asked to prepare a letter to the Mercer County Planning Department, for review and comment by the Board at the next Board meeting, that explains the current and future status of the SBRSA Hopewell WWTP SSA.

595.06 Regulatory Report

The Board requested clarification regarding the nitrate proficiency test study.

Ms. Pchola explained that SBRSA was in the process of getting certified for a different method for testing for nitrates. Staff requested the addition of a new method, (Hach 10206), and asked to remove the previous method for testing (EPA 352.1) from SBRSA Annual Certified Parameter List. The request to remove the EPA 352.1 method overlapped with the request to add the Hach 10206 method. The Office of Quality Assurance approved the Hach 10206 method. Staff conducted the performance test with the new method. However, the approval to remove the EPA 352.1 method did not register based on the overlapping request. Staff discussed this with the NJDEP Office of Quality Assurance (OQA) and they indicated that SBRSA would not have to retest with EPA 352.1. Ms. Alexander requested that we also check with NJDEP Enforcement.

There were no other Board member comments on the Regulatory Report. The following Regulatory Report is included in the meeting minutes for information.

Discharge Monitoring Report (DMR)

The Discharge Monitoring Reports for May 2021 were submitted with no violations reported.

The June 2021 DMRs are currently being prepared.

The River Road Semi-annual Effluent Surface Water Discharge Waste Characterization Report was submitted for the period January 1, 2021, to June 30, 2021.

The River Road Annual Effluent Surface Water Discharge Waste Characterization Report was submitted for the period ending June 30, 2021.

Residuals Discharge Monitoring Report (RDMR)

The April 2021 RDMRs were submitted to NJDEP. All River Road parameters were compliant with the Air Permit requirements.

The May 2021 RDMRs are currently being prepared.

Air Reporting

The 2nd quarter 2021 Excess Emissions and Monitoring Performance Report (EEMPR) is currently being reviewed.

Federal 40 CFR 60 Subpart O Semi-annual Report for the incinerators is being reviewed.

Preparation of the Semi-annual Title V and Subpart LLL Deviation Report is currently in progress.

Laboratory

NJDEP Office of Quality assurance (OQA) has validated the 2021 Proficiency Test (PT) Study results for Hopewell & Pennington facilities. Nitrate PT study result for River Road was deemed not acceptable due to not reporting the results by certified method EPA 352.1.

595.07 Safety

Mr. Goldfarb requested that the Safety Committee meet to review our COVID-19 Policy, make any necessary changes, and provide the policy to the Board at the August Board Meeting.

There were no other Board member comments on the Safety Report. The following Safety Report is included in the meeting minutes for information.

Accidents

As of July 9, 2021, Stony Brook Regional Sewerage Authority has gone 208 consecutive days without a “Lost Time” accident.

On June 16, 2021, while preparing to perform maintenance on a thickened sludge pump, sewage sludge was sprayed onto four (4) employees when one employee attempted to bleed residual hydrostatic pressure from the sludge line feeding the belt presses. The four employees were sent to Penn-Medicine for evaluation and treatment. All employees returned to work.

Kleinfelder 2021 Annual Inspection

The 2021 Annual Inspection has been completed. Staff received the draft report, and it is currently being reviewed.

Inspections

- On June 24, 2021, Survivor Fire conducted the annual sprinkler and hydrant inspections at the River Road WWTP and Princeton Pump Station. No issues were noted.
- On June 29, 2021, Fyr-Fyter conducted the annual inspection of the fire doors at the Hopewell, Pennington, and River Road WWTP's. No issues were noted.

Training

- On June 23, 2021, respirator training with the fit test was provided to twenty-two (22) employees by Certified Health and Safety.
- On June 25, 2021, back safety training was provided to one (1) employee using the MSI Live website.
- On July 6, 2021, personal protective equipment (PPE) training was provided to one (1) employee in-house.
- On July 6, 2021, HAZCOM training was provided to one (1) employee in-house.
- On July 9, 2021, bloodborne pathogens training was provided to three (3) employees using the MEL Safety Institute training website.

Miscellaneous

There were zero reports of employee exposure to COVID-19 during this reporting period.

On July 13, 2021, a Safety Committee meeting was held. Meeting minutes will be provided at next month's Board meeting.

COVID-19 Reimbursement

The amended claim for previously prohibited COVID-19 purchases submitted on June 3, 2021, is still under review by FEMA.

595.08 Litigation

On July 15, 2021, settlement discussions were held during a teams meeting/conference call with representatives from USEPA, NJDEP, and USDOJ. The substance of those settlement discussions will be discussed in a closed session.

Mr. Goldfarb requested that the second Tolling Agreement be made public. This will be discussed in Executive Session.

595.09 Operations Report

A discussion took place regarding the operation of the River Road WWTP during the recent heavy rainfall events.

There were no other Board member comments on the Operations Report. The following Operations Report is included in the meeting minutes for information.

River Road Facility

The River Road Facility operated well during this reporting period.

Incinerator No. 2 was de-slagged by Albertus Engineering the week of June 7, 2021. Subsequently, the condition of the incinerator was inspected by Chavond-Barry Engineering. Staff is awaiting the draft report.

Staff is experiencing sludge settling issues in the Modified Aeration (MA) Clarifiers. The exact cause is unknown; however, this has occurred in the past mainly during low flow/warm weather conditions. Staff is taking corrective action by adding magnesium hydroxide to the splitter box before the MA Clarifiers. This has helped in the past.

Upstream Facilities

Both Upstream Facilities operated well during this reporting period.

The contractor, CMS, continues to work on completing the punch list items at the Pennington Facility.

Odor Report

Staff received one (1) odor complaint during June 2021. Staff received no odor complaints during the partial July 2021 reporting period. The final July number will be reported in August 2021.

Customer Sludge Deliveries

The reported quantity of liquid sludge was 4.3% above the budgeted amount, sludge cake was 10% above the budgeted amount, and gray water was 22% above the budgeted amount for June 2021.

595.10 Maintenance

There were no Board member comments on the Maintenance Report. The following Maintenance Report is included in the meeting minutes for information.

On June 16, 2021, it was reported that the Sodium Chlorite Pump used to transfer chemicals from the bulk tank to the day tank for the River Road Odor Control System was not pumping efficiently and needed to be replaced after multiple attempts to repair it. A new pump was installed from inventory, tested, and placed back into operation.

Receiving Bin No. 1 was removed from service on June 21, 2021, due to one of the three screws not turning on Screw Feed No. 1(SF-1). Upon inspection, it was noticed that something punctured a hole in the bottom of the bin floor. Once the bin was cleaned, the staff entered the bin for a more in-depth inspection. It was found that several bolts were broken and a connecting block for the screw became dislodged and wedged underneath the screw creating a hole in the floor of the bin. The connecting block was reinstalled into the screw with five new bolts. The floor of the bin in the location of the puncture was cleaned and a 4" x 7" metal plate was welded in place. Once the screw was tested for proper operation it was filled with dewatered sludge and inspected for leaks. No leaks were found, and the bin was placed into service.

Staff began an inspection of the offline Incinerator No. 2 and related equipment on June 16, 2021, starting from the top Hearth level to the incinerator basement. All equipment was cleaned and repaired as needed. Most of the belts were replaced, the Bucket Elevator bottom bearing shaft and bearings were replaced, oil levels were checked and topped off, the Turbo Blower was disassembled and cleaned, and rabble teeth used to push sludge around in the incinerator were replaced on Hearth No. 3. The inspection was completed on June 25, 2021.

Nitrification Return Pump No. 3 was found to be running very hot and removed from service on June 25, 2021. The motor was removed and replaced with a reconditioned motor from inventory. During the installation of the new motor, the motor coupling was inspected and replaced with a new coupling. The pump was tested through various speeds to ensure proper operation and then placed back into operation. The motor that was removed was sent to Lockwood's Electrical Motor Service to be reconditioned and placed back into inventory.

On June 23, 2021, staff reported that the Screw Conveyor Gearbox on Schwing Pump No. 3 was leaking oil. After the staff completed their assessment, it was found that the seals on the gearbox were worn, allowing oil to escape, and creating a safety hazard. The gearbox was removed and replaced with a new gearbox from inventory. Upon completion, the Screw Conveyor was tested and returned to operation.

On July 5, 2021, the Induced Draft (ID) Fan impeller for Incinerator No. 2 was showing signs of vibration while in operation. Shafts and Sleeves were onsite July 6, 2021, at 06:00 hours to remove the I.D. Fan shaft and impeller. A spare shaft and impeller were installed with new bearings and motor coupling. The ID Fan was tested and put back online the same day. The removed fan will be sent out for rebalancing and reassembled with new bearings and placed back into inventory.

Thickener Sludge Pump No. 3 was removed from service due to poor pumping efficiency on July 8, 2021. After troubleshooting, it was determined that the rotor and stator were worn from normal operation and needed to be replaced. A new rotor and stator were installed, tested, and found to be operating more efficiently at normal operating speeds.

Provided in the report were several graphs that monitor our monthly progress. The current monthly open work requests stand at seventeen (17). On the Preventive Maintenance graph, we average eight (8) days overdue, and the number of overdue units is approximately four (4).

595.11 Construction Report

Mr. Doelling reported that for Contract 17-1, Pennington WWTP Upgrade and Expansion Project, staff continues to work with the Contractor to complete the remaining punch list items as expeditiously as possible. Spare parts are arriving and the manhole leak repair which includes a final epoxy coating was to occur today.

Mr. Doelling reported that for Contract 19-2, River Road WWTP UV Disinfection and Filtration Project, Allied Construction has completed mobilization and has begun site work. The Chlorine Contact Tanks have been drained and the interconnection of Chlorine Contact Tanks Nos. 2 and 3 have been completed. Demolition of the interior baffle walls has begun.

The Contractor continues to submit shop drawings and requests for information (RFI's).

There were no Board member comments on the Construction Report. The following Construction Report is included in the meeting minutes for information.

Studies/General

River Road WWTP Phosphorous Impact Modeling Study: There has been no additional action from NJDEP on the study.

NJPDES Permits: There has been no additional action from NJDEP.

2021 Annual Inspection: The Annual Inspection of all SBRSA facilities is complete. Staff is reviewing the draft report and will provide comments as needed.

Design

River Road Sludge Storage Hopper Feed Screw Replacement Project: GHD continues its work to finalize the design plans and specifications

Hopewell WWTP Upgrade: Kleinfelder continues with the preliminary design phase of this project. Staff met with Kleinfelder on July 9, 2021, to review draft technical memoranda on disinfection alternatives, influent screening, and settling tank sizing. Kleinfelder is finalizing the reports. Staff also met with Kleinfelder on July 20, 2021, to discuss the preliminary layout of the new Hopewell WWTP facilities.

Small Capital Projects

Contract 21-1 Regenerative Thermal Oxidizer Valve Replacement Project: Delivery of parts has been delayed three weeks due to material delays at the foundry. The new projected delivery date for the valve is October 4, 2021. The valve repair is expected to occur during the following week.

Process Control/SCADA

The monthly meter verifications were performed by staff on July 1, 2021. Preventative maintenance was completed for all field devices and process control loops.

Miscellaneous Repair: Instrumentation staff completed the following list of unscheduled repairs during the previous reporting period.

- River Road WWTP
 - Installed and programmed a new variable frequency drive (VFD) for the blower on CD-401 to help maintain a constant differential pressure under varying weather conditions.
 - Replaced the electromagnetic flow meter that monitors recycle flow on CD-401 after the internal lining disintegrated.
 - The ORP sensors in the Chlorine Contact Tanks were relocated to allow Allied Construction to conduct their work inside the tanks without interrupting the process.
 - Secured signal wiring to the Scrubber Weir Water Flow transmitter to prevent unintended signal loss after a power failure.
 - The methane gas detector at the Headworks Building was calibrated after it experienced a zero-point drift.
 - The thermocouple that measures exhaust temperature on the Regenerative Thermal Oxidizer was repaired after it sustained damage from vibration.
 - The CD-401 recycle flow signal isolator failed and was replaced.
 - Replaced the VFD for Thickened Sludge Pump No. 3 due to a corrupted control module.
 - The wires and terminals for the fault status on Modified Aeration Odor Control Fan No. 6 encountered a thermal runaway caused by corrosion. The circuit was repaired.
 - Replaced proximity sensors on Belt Press No. 3 for the belt breakage interlock.
 - The pH sensor on Scrubber No. 1 was replaced due to excessive calibration drift.
 - Replaced the variable speed DC drive on Sludge Cake Receiving Bin No. 2 Live Bottom Screw No. 5 due to erroneous overload detection.
 - Installed WiFi access points at several locations.

There were no other Board member comments on the Information Technology Report. The following Information Technology Report is included in the meeting minutes for information.

Information Technology

General: Preventative maintenance was completed for all Information Technology devices and services. During this reporting period:

- UPS devices installed in the server room were tested and found to be operating as designed.
- The Hopewell WWTP UPS that failed in the last reporting period was replaced and is operating satisfactorily.
- A UPS for the River Road WWTP Filter Building was replaced after failing to perform following two electrical storm incidents.
- Three server backups (svr02, SDNPENN, and server12v) were tested for their ability to be restored.

KnowBe4/Cyber-Security Training: The password construction training issued on October 14, 2020, and the annual security awareness training due on December 1, 2020, remain at 97% complete (1 Board member is remaining). The annual security awareness training 2021 will be issued in October.

Verizon Machine-to-Machine Network: Modems for all meter stations have been programmed and are being built into the new cabinet configurations. The modem from the Northridge metering site was in a “flapping” state (continuously cycling on/off). Troubleshooting determined that it needed to be replaced. The defective unit is being replaced by the manufacturer. Staff has mitigated the suspected root cause of the failure.

595.12

Payment of Bills and Claims

Mr. Goldfarb moved for approval Resolution 2021-053 for the payment of bills and claims in the amount of \$707,501.00 with two signatures instead of three. The motion was seconded by Mr. Morehouse and passed by a roll call vote of 6 to 0. Resolution 2021-053 follows.

Resolution Regarding Payment of Bills and Claims

Resolution No. 2021-053

WHEREAS, the Stony Brook Regional Sewerage Authority received certain claims against it by way of voucher; and

WHEREAS, the staff and Authority members have reviewed said claims.

NOW, THEREFORE, BE IT RESOLVED by Stony Brook Regional Sewerage Authority that these claims in the total amount of \$707,501.00 be approved for payment with checks bearing two authorized signatures instead of three authorized signatures.

<u>Recorded Vote:</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Gale D. Downey	X			
David A. Goldfarb	X			

C. Schuyler Morehouse	X
Bharat Patel	X
Pamela Switlik	X
Miguel Vilaro-Munet	X

Treasurer’s Report

Mr. Chong reported the net income for the 2021 fiscal year, ending June 30, 2021, was \$954,788. The Authority has total cash and investments of \$15,301,698. The current construction project balance is \$1,676,919. There are sufficient funds for these projects. The outstanding bond principal balance is unchanged at \$18,282,657.

Monthly Sludge Business Analysis

Mr. Chong reported the net income figure for June is \$145,008 and the cumulative fiscal year to date net income is \$861,412.

Mr. Chong reported that the updated 2020 audited financial reports were distributed via email. Mr. Goldfarb reported that the update to the 2020 financial statements indicates the correct pension amount required to report to comply with GAAP reporting. The number has no impact on the SBRSA financial position.

Mr. Goldfarb reported that the Finance Committee met with the auditors. Mr. Goldfarb indicated he feels confident that the reports being presented are correct and SBSRA is operating in a sound and financially responsible manner.

Staff recommended approval of Resolution 2021-054, Certifying Member Review of the 2020 Audit.

Resolution 2021-054 was moved by Mr. Goldfarb, seconded by Ms. Switlik, and passed by a roll call vote of 6 to 0. Resolution 2021-054 follows.

Resolution Certifying Member Review of the 2020 Audit

Resolution No. 2021-054

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made, and

WHEREAS, the annual report for the fiscal year ended **November 30, 2020**, has been completed and will be filed with the State of New Jersey, Division of Local Government Services, Department of Community Affairs, Bureau of Authority Regulation, Local Finance Board pursuant to N.J.S.A. 40A:5A-15, and

WHEREAS, N.J.S.A. 40A:5A-17 requires that the governing body of each authority, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections

of the audit report entitled “**General Comments**” and “**Recommendations**” and has evidenced same by group affidavit in the form prescribed by the Local Finance Board in accordance with N.J.S.A. 40A:5A-17.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the **Stony Brook Regional Sewerage Authority** hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended **November 30, 2020**, and specifically has reviewed the sections of the audit report entitled “**General Comments**” and “**Recommendations**” and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the Secretary of the authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

<u>Recorded Vote:</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel	X			
Pamela Switlik	X			
Miguel Vilaro-Munet	X			

Staff recommended approval of Resolution 2021-055, Authorizing Use of Competitive Contracting for Contract Laboratory Testing Services Pursuant to N.J.S.A. 40A:11-4.3.

After a discussion regarding the terms in the resolution, the resolution was amended.

Amended Resolution 2021-055 was moved by Mr. Goldfarb, seconded by Mr. Morehouse, and passed by a roll call vote of 6 to 0. Resolution 2021-055 follows.

**Resolution Authorizing Use of Competitive Contracting for
Contract Laboratory Testing Services
Pursuant to N.J.S.A. 40A:11-4.3**

Resolution No. 2021-055

WHEREAS, the Stony Brook Regional Sewerage Authority, pursuant to N.J.S.A. 40A:11-4.3, may by resolution authorize the use of competitive contracting; and

WHEREAS, the Stony Brook Regional Sewerage Authority has the need to purchase laboratory testing services; and

WHEREAS, the Stony Brook Regional Sewerage Authority intends to request proposals using competitive contracting in order to consider those proposals which most closely meet the

criteria, as specified in the request for proposals. The criteria include price and other factors. This should ensure that Stony Brook Regional Sewerage Authority will reasonably choose the lab that most closely meets the criteria as defined in the request for proposals; and

WHEREAS, that the duration of the contracts between the Stony Brook Regional Sewerage Authority and the laboratory testing company shall not exceed a five-year period; and

WHEREAS, the Finance Director has certified that funds are available in the 2021 budget line account 2000-4515 Laboratory Testing Services.

NOW THEREFORE, BE IT RESOLVED, that the Stony Brook Regional Sewerage Authority authorizes the Purchasing Agent to advertise and issue requests for proposal for outside laboratory testing services as described in N.J.S.A. 40A:11-4.3.

<u>RECORDED VOTE:</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Gale D. Downey	X			
C. Schuyler Morehouse	X			
David A. Goldfarb	X			
Bharat Patel	X			
Pamela Switlik	X			
Miquel Vilaro-Munet	X			

Staff recommended approval of Resolution 2021-056, Authorizing Award of a “No Political Contributions Allowed” Contracts for Non-Professional Vendors. This is the pay-to-play provision that staff anticipates making purchases from these vendors that will exceed the \$17,500 limit. Staff has obtained the appropriate documentation from these vendors. The service these vendors provide is listed on the last page of the resolution.

Resolution 2021-056 was moved by Mr. Goldfarb, seconded by Mr. Vilaro-Munet, and passed by a roll call vote of 6 to 0. Resolution 2021-056 follows.

Resolution Authorizing the Award of a “No Political Contributions Allowed” Contract(s) for Non-Professional Service Vendors

Resolution No. 2021-056

WHEREAS, the Stony Brook Regional Sewerage Authority has a need to acquire goods or services as a no political contribution allowed contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and,

WHEREAS, the purchasing agent has determined and certified in writing that the value of each contract (by purchase orders) will likely exceed \$17,500; and,

WHEREAS, the term of this contract(s) is 12-months. Commencing on December 1, 2020, and ending November 30, 2021, and may be extended as approved by this governing body; and,

WHEREAS, the attached list of vendors has completed and submitted a Business Entity Disclosure Certification which certifies that each vendor has not made any reportable contributions to a political or candidate committee served by the Stony Brook Regional Sewerage Authority in the previous one year, and that the contract will prohibit the (attached list of vendors) from making any reportable contributions through the term of the contract; and,

WHEREAS, the Authority has Funds available in its current budget.

NOW THEREFORE, BE IT RESOLVED that the Stony Brook Regional Sewerage Authority authorizes the attached list of vendors to enter into contracts by purchase order; and,

BE IT FURTHER RESOLVED that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution.

<u>Recorded Vote:</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel	X			
Pamela Switlik	X			
Miguel Vilaro-Munet	X			

Year 2021 No Political Contribution Allowed Contracts:	
Company Name	Service
ADP Inc.	Payroll Processing Service
Durr Systems Inc.	RTO Maintenance Inspection Service
Rumsey Electric Company	Instrumentation Parts

595.13 Personnel Report

Ms. Pchola reported that one (1) Operator IV was promoted to Operator V, a Lead Environmental Technician retired on July 1, 2021, and two (2) employees are on leave of absence: a Septage & Sludge Receiving Operator and a Mechanic I.

595.14 Correspondence

For information only.

595.15 Old Business

Nothing to report.

595.16 New Business

Nothing to report.

595.17 Open to the Public

Chairman Downey opened the public portion of the meeting. Hearing no comments from the public, the public portion of the meeting was closed at approximately 8:03 p.m.

584.18 Executive Session

Dr. Downey asked for a motion on Resolution 2021-052, Authorizing Closed Session Pursuant to the Open Public Meetings Act to Discuss Issues Regarding Attorney/Client Privilege with Regards to Issues Related to the EPA Term Sheet. The Board entered into Executive Session at 8:04 p.m. on a motion by Mr. Morehouse, seconded by Mr. Vilaro-Munet, and passed by a roll call vote of 6 to 0. Resolution 2021-052 follows.

Resolution Authorizing Closed Session Pursuant to the Open Public Meetings Act to Discuss Issues Regarding Attorney/Client Privilege with Regard to Issues Related to the EPA Term Sheet

Resolution No. 2021-052

BE IT RESOLVED by the Stony Brook Regional Sewerage Authority (“Authority”) on this 26th day of July 2021, as follows:

1. In accordance with the Open Public Meetings Act, the Authority shall adjourn to executive session in accordance with N.J.S.A. 10:4-12(b)(7), in order to discuss issues regarding Attorney/Client Privilege with regard to issues related to the EPA Term Sheet.
2. The minutes of the executive session shall be available to the public upon: the issuance of an unappealable Order of a Court of competent jurisdiction; upon settlement of all issues in the matter; or the failure to institute litigation after the passage of reasonable time.
3. This Resolution shall take effect as provided by law.

<u>Recorded Vote:</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel	X			
Pamela Switlik	X			
Miguel Vilaro-Munet	X			

584.19 Report of Executive Session

A discussion took place regarding issues related to the EPA Term Sheet.

Return to Public Session

The Board returned to Public Session at 8:40 p.m. Mr. Patel did not return to the public session.

Dr. Downey asked for a motion on Resolution 2021-058, Authorizing Execution of Second Tolling Agreement. The resolution was moved by Mr. Morehouse, seconded by Mr. Vilaro-Munet, and passed by a roll call vote of 5 to 0 and 1 absent. Resolution 2021-058 follows.

**Resolution Authorizing Execution of
Second Tolling Agreement**

Resolution No.: 2021-058

NOW, THEREFORE, BE IT RESOLVED by the Stony Brook Regional Sewerage Authority as follows:

1. The Chairman, the Executive Director or General Counsel are hereby authorized and directed to execute the attached Second Tolling Agreement between the United States of America (“United States”), on behalf of the United States Environmental Protection Agency (“EPA”), the State of New Jersey (“New Jersey”), on behalf of the New Jersey Department of Environmental Protection (“NJDEP”), and the Stony Brook Regional Sewerage Authority (“SBRSA”).

<u>Recorded Vote:</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel				X
Pamela Switlik	X			
Miguel Vilaro-Munet	X			

A discussion took place regarding in-person and/or hybrid Board meetings starting in September 2021. Ms. Alexander indicated that she would look into the same for the public.

595.20 And such other issues as may come before the Board

There was nothing to report.

595.21 Adjournment

As there was no further business to come before the Board, the meeting was adjourned at 8:50 p.m. on a motion by Mr. Morehouse, seconded by Mr. Vilaro-Munet and passed by unanimous vote.

Respectfully Submitted,

Antonia Pchola
Secretary

Recorded and Written by
Angela Christiano
August 5, 2021