

**Resolution Adopting Amendments to the By-Laws of the  
Stony Brook Regional Sewerage Authority**

**Resolution No. 2024-116  
November 18, 2024**


**WHEREAS**, the Stony Brook Regional Sewerage Authority (“Authority”) has determined that it is necessary and desirable to update and amend the By-Laws of the Authority, as more particularly attached hereto and made a part hereof.

**NOW THEREFORE, BE IT RESOLVED** by the Stony Brook Regional Sewerage Authority, on this 18th day of November 2024, that the revisions to the By-Laws contained herein are hereby adopted, effective immediately.

MOVED: GOLDFARB  
SECONDED: PATEL  
ADOPTED: NOVEMBER 18, 2024

| <u>Recorded Vote:</u> | <u>AYE</u> | <u>NO</u> | <u>ABSTAIN</u> | <u>ABSENT</u> |
|-----------------------|------------|-----------|----------------|---------------|
| Gale D. Downey        | X          |           |                |               |
| Julian Antebi         | X          |           |                |               |
| Arundhati Bhosle      | X          |           |                |               |
| David A. Goldfarb     | X          |           |                |               |
| C. Schuyler Morehouse | X          |           |                |               |
| Bharat Patel          | X          |           |                |               |

I HEREBY CERTIFY that the foregoing is a true and accurate copy of a Resolution adopted by the Stony Brook Regional Sewerage Authority at their Board Meeting on November 18, 2024.

  
\_\_\_\_\_  
David C. Smith, P.E., Board Secretary  
*11/18/24*  
\_\_\_\_\_  
Date

**STONY BROOK REGIONAL SEWERAGE AUTHORITY  
BYLAWS**

Adopted June 10, 1971  
Amended August 26, 1975  
Amended September 28, 1977  
Amended April 28, 1981  
Amended February 26, 1985  
Amended September 8, 1988  
Amended March 28, 1989  
Amended February 22, 1993  
Amended July 24, 2023  
Amended November 18, 2024

**1. Purpose**

These bylaws are adopted pursuant to N.J.S.A. 40:14A-5 and 40:14A-7 (9) as rules and regulations to govern the affairs and conduct of the Authority and the powers and duties of its officers and employees.(Amended July 24, 2023)

**2. Quorum**

A majority of the entire authorized membership of the Authority shall constitute a quorum at any meeting.

**3. Voting**

Action may be taken and motions and resolutions adopted by the Sewerage Authority at any meeting of the Board members by vote of a majority of the members present. (Amended July 24, 2023)

**4. Officers**

The officers of the Authority shall be a chairman, a vice chairman and a treasurer elected from among the Authority's appointed Board members ("members") and a secretary and an assistant secretary who need not be members of the Authority. Each of the officers shall be elected on or after the first day of February in each year, to hold office until the first day of February next ensuing and until their respective successors have been chosen and have qualified. (Amended August 26, 1975, April 28, 1981, February 26, 1985, and July 24, 2023)

**5. Professional and Technical Advisers**

The Authority shall annually appoint by resolution, counsel, a consulting engineer, and auditor, each to serve under such contractual terms and conditions as may be agreed upon. (Amended July 24, 2023)

**6. Meetings**

a. Regular meetings of the Authority shall be held on the 4th Tuesday of each month in the Conference Room of the River Road Wastewater Treatment Plant unless otherwise

identified in the annual resolution designating the official Board meeting dates . In addition, a scheduled regular meeting may be rescheduled provided that it is scheduled in accordance with the Open Public Meetings Act (OPMA) N.J.S.A 10:4-6, et. seq. (Amended September 28, 1977, February 22, 1993, July 24, 2023, and November 18, 2024)

b. A special meeting may be called by the chairman whenever, in their judgment, it is required, and the chairman shall call a special meeting whenever requested by three members. The notification for a special meeting shall be delivered to the home, business address or by email of each member and in accordance with the OPMA. The notification shall state the purpose of the meeting, and no other business may be conducted at such meeting. (Amended July 24, 2023)

## **7. Chairman Powers and Duties**

The chairman shall preside at meetings of the Authority, prepare or approve the agenda for each meeting, and have such other functions, powers and duties as may be delegated to the chairman by these bylaws or by resolution of the Authority. (Amended July 24, 2023)

## **8. Vice Chairman Powers and Duties**

The vice chairman shall act in the place and stead of the chairman in the event of their absence or disability. Whenever the chairman attends a meeting after it has been called to order by the vice chairman, the chairman shall immediately assume the chair and continue with the conduct of the business under consideration. (Amended July 24, 2023)

## **9. Secretary Powers and Duties**

The secretary shall keep the minutes of all meetings of the Authority, shall sign and maintain its records and official files and turn them over to their successor, shall communicate to the members notices of regular and special meetings, and shall have such other functions, powers and duties as may be delegated to the position by these bylaws or by resolution of the Authority. (Amended July 24, 2023)

## **10. Notification to Clerks of Member Municipalities**

The secretary or assistant secretary shall send or email copies of all meeting agendas and approved minutes of all meetings to each Clerk of each member municipality of the Authority. (Amended March 28, 1989, Amended July 24, 2023)

## **11. Assistant Secretary Powers and Duties**

The assistant secretary may prepare the minutes of meetings of the Authority, may sign and seal documents on behalf of the Authority, may communicate notices of regular and special meetings, and shall have such other functions, powers and duties as may be delegated by the bylaws, by the secretary, or by a resolution of the Authority. (Adopted April 28, 1981 and Amended July 24, 2023)

## **12. Treasurer Powers and Duties**

The treasurer or designee of the treasurer by resolution shall have custody of the funds of the

Authority; shall deposit all such funds in depositories authorized by resolution of the Authority; shall keep a record of all financial transactions of the Authority in such form and detail as shall be required by resolution of the Authority; and shall have such other functions, powers and duties as may be delegated to the treasurer by these bylaws or by resolution of the Authority. (Amended July 24, 2023)

### **13. Counsel; Powers and Duties**

Counsel shall be qualified as an attorney at law of New Jersey. Counsel shall advise and consult with the Authority, supervise and direct all of its legal matters, prepare or approve all legal documents to which it is a party, and represent the Authority in all legal matters and litigation, except as may be otherwise provided by resolution of the Authority. (Amended July 24, 2023)

### **14. Checks and Vouchers**

All disbursements of the Authority shall be made upon voucher in such form as shall be approved by the Authority. Each bill and claim shall be approved by the Authority or by such officer as it may by resolution designate, and each bill or claim shall be paid by bank check warranted and approved by the chairman, vice chairman or treasurer and countersigned by another officer as the Authority may designate in its banking resolution. (Amended February 26, 1985)

### **15. Conduct of Meetings**

Meetings of the Authority shall be conducted according to Robert's Rules of Order, except as the Authority may otherwise authorize by unanimous consent.

### **16. Fiscal Year**

The fiscal year of the Authority shall begin on December 1 of each year. (Amended September 28, 1977)

### **17. Amendment of Service Rules**

No rule or regulation of the Authority shall be made, promulgated, issued or published pursuant to Section 501(A) of the Amended Service Contract, unless a public hearing is held on the rule or regulation and at least twenty-one (21) days' notice of the time and place of such hearing shall have been mailed to each participant at its usual place of business. (Amended September 8, 1988)

### **18. Effective Date**

These bylaws shall take effect immediately. (Renumbered).