

Minutes of Meeting #493 January 28, 2013 – Stony Brook Regional Sewerage Authority

LOCATION: Conference Room, River Road Plant, Princeton, NJ

MEMBERS PRESENT: Bartolini, Compton, Downey, Morehouse

MEMBERS ABSENT: Patel

CONSULTANTS: Alexander

STAFF PRESENT: Bixby, Carlino, Hess, Ireland, Irizarry, Kantorek, Pchola, Rahimi, Redding

493.01 Pursuant to Section 13 of the Open Public Meetings Act, adequate notice of the time and place of this meeting was given by filing with the Authority’s official newspapers, each Clerk of each municipality and by being posted on the Princeton Bulletin Board.

493.02 Approval of Minutes

Chairman Bartolini asked for questions and/or comments on the minutes from the December 17, 2012 Board meeting. Mr. Kantorek indicated that two changes were made to the minutes. On page 12 paragraph 3, line 4 reads “...language has been developed and it is recommended...” has been changed to read “...language has been developed and recommended ...” Mr. Kantorek indicated that on page 13, paragraph 6 has been repositioned to come before the Odor Report. In addition the paragraph was reworded for clarity. The minutes were then approved as amended on a motion by Dr. Downey, seconded by Mr. Morehouse and passed by a vote of 4 to 0.

493.03 Board Related Activities

Appointment of Nominating Committee

In preparation for February’s reorganization meeting, Chairman Bartolini appointed the Personnel Committee as the Nominating Committee.

Consultant List

The consultant list was provided for information. Mr. Kantorek noted that two contracts are pending award.

493.04 Planning and Administration

Mr. Kantorek reported that the most current 12-month average daily River Road plant flow is 8,522,133 gpd with 856,126 gpd of approved but inoperative flow for a total committed flow of 9,378,259 gpd with 3,681,741 gpd or 28.19% of available capacity. The most current 12-month average daily flow at the Hopewell Plant is 199,579 gpd with no inoperative flow, for a total committed flow of 199,579 gpd with 33.47% or 100,421 gpd of available capacity. The Pennington Plant presently has 221,344 gpd as the most current 12-month average daily flow, with 14,541 gpd of approved but inoperative flow, for a total committed flow of 235,885 gpd, with 21.37% or 64,115 gpd of available capacity. Mr. Kantorek noted that the inoperative flow total for the Pennington Plant is the unused portion of Bristol-Meyers Squibb approved flow.

Mr. Kantorek noted that the twelve month average daily flow at all three treatment facilities continues to decrease. However, the wetter months from 2011 have now been replaced with only January 2012 remaining. Therefore, the 12-month average daily flows should start to increase as the low flows in 2012 are replaced with the higher flows of 2013.

Monthly Flow Transmittal

The monthly flow transmittal for December was provided for information.

Mr. Kantorek noted that several adjustments were made for the month.

There was an issue with an isolator at the Princeton Pumping Station and therefore there was no flow data on December 24th from 7 am to 9 pm. Staff fixed the problem on December 24th. The flow data for that day was replaced with the average from the day before and the day after.

The meter certification conducted on November 30, 2012 at Meter Chamber No. 6 indicated that the meter was reading high by 1.83%. The meter verification conducted on January 1, 2013 indicated that the meter was reading high by 2.53%. The meter data for the month of December was adjusted downward by 2.18% which is the average of the meter verification and certification.

The Parshall flume at Meter Chamber No. 7 was clogged for a portion of the day on December 30th and a portion of the day on the 31st. Staff removed the clog on the morning of the 31st. The flow data for those two days were replaced with the average percent flow of Meter Chamber No. 7 to the Millstone Pump Station which is approximately 27.5%.

On December 8, 2012 there was a roof leak at the Pennington STP at the location of the PLC for the meter and therefore the meter data for that day was not available. The meter data for December 8th was calculated as the average of the day before and the day after. The issue with the PLC was fixed on December 8th.

Also, on December 21, 2012 the influent meter was pegged for several hours. A review of the effluent data indicated that the meter was not pegged and therefore the influent meter data was replaced with the effluent meter data for December 21st.

493.05 Approval Requests and Actions

TWA-1 Approvals

None.

Time Extensions

None.

NJPDES Endorsements Requested

None.

Water Quality Management Plan Amendments

None.

493.06 Regulatory Report

Discharge Monitoring Report (DMR) and NJPDES Compliance

Mr. Rahimi reported that the Discharge Monitoring Reports for the months of November and December 2012 were submitted to the NJDEP. No violations were reported for both months.

Mr. Rahimi indicated that the quarterly chronic bioassays testing was conducted in November and December for all three facilities and submitted to the NJDEP. River Road STP and Hopewell STP results were >100%. The results for the Pennington STP were 64.7%.

Mr. Rahimi reported that the River Road semi-annual Phosphorus Compliance Report was submitted to the NJDEP. A copy of the report was provided to the Board.

Mr. Rahimi indicated that the quarterly Capacity Assurance Report was submitted to the NJDEP. A copy of this report was provided to the Board.

The annual beneficial reuse reports were submitted on January 23, 2013 for the River Road, Hopewell and Pennington facilities. Mr. Rahimi noted that no wastewater was beneficially reused in 2012.

Residuals Discharge Monitoring Report (RDMR)

Mr. Rahimi reported that the October Residuals Discharge Monitoring Reports were submitted to the NJDEP. All River Road parameters were compliant with the Authority's Air Permit requirements. Mr. Rahimi indicated that the November RDMRs are currently being reviewed by staff.

Mr. Rahimi reported that the annual River Road Residuals Waste Characterization Report was submitted online to the NJDEP. This report summarizes the quantity of sludge removed from the facility for the calendar year 2012.

Mr. Rahimi indicated that the River Road Annual Residuals Waste Characterization Report was submitted online to the NJDEP. This report deals with organics and metals testing of SBRSA's sludge.

Mr. Rahimi noted that the semi-annual Residuals Discharge Monitoring Reports for Hopewell and Pennington were submitted to the NJDEP. The results are within the expected ranges for these facilities.

Air Reporting

Mr. Rahimi indicated that the Annual Belt Filter Press Report was submitted to NJDEP. This report calculates hourly and annual emissions rates for formaldehyde, benzene, vinyl chloride, chloroform, carbon tetrachloride, 1,1,1 trichloroethane, methylene chloride, tetrachloroethylene, trichloroethylene, toluene and xylenes. The calculated emissions were less than the Title V Permit limits.

Mr. Rahimi reported that the 4th quarter 2012 Excess Emissions and Monitoring Report is currently being reviewed by staff. There were no excess emissions during this monitoring period.

Mr. Rahimi indicated that the federal 40 CFR 60 Subpart O Semi-annual Reports for the incinerators are currently being reviewed by staff.

Mr. Rahimi reported that staff is currently preparing the combined Semi-annual and Annual Title V Compliance reports for submission to NJDEP.

Mr. Rahimi noted that CBE submitted the stack test results for Incinerator #2 with the afterburner (OS3), Incinerator #1 utilizing the Regenerative Thermal Oxidizer (RTO) (OS27) and Incinerator #2 with the RTO (OS28) on December 19th and received by NJDEP on December 21, 2012.

Safety

Mr. Irizarry reported that no accidents or injuries occurred for the month of December. Mr. Irizarry noted that there were no "Loss Time" accidents or injuries for the 2012 calendar year.

Mr. Irizarry indicated that the fourth quarter Safety Incentive Program (SIP) was submitted to the Joint Insurance Fund (JIF). A copy of the report was provided to the Board.

Mr. Irizarry reported that no training classes were held during this reporting period. A spreadsheet of all the training that was conducted in 2012 was provided to the Board. Mr. Irizarry noted that some training classes were canceled due to Super Storm Sandy.

Mr. Irizarry reported that staff is presently continuing work or has completed the following projects:

- Staff is in the process of replacing lighting with new and more efficient lighting.
- With the change out of several ceiling registers the ceiling tile replacement project is 100% complete.

Mr. Irizarry indicated that the asbestos tiles in the main hallway on the first floor of the Operations building were removed and new tiles installed.

Mr. Irizarry reported that as a result of the fire inspection/report provided by Princeton, Stony Brook is required to have the chimney for the plant heat boiler inspected every two years. Staff was able to contract with Carlin Chimney and Duct Service to come in and clean and inspect the chimney at a cost of approximately \$1,500. The inspection yielded some issues that Carlin recommended be addressed. The cost of repairs is approximately \$14,000. Staff decided to obtain a second opinion. Jameson Chimney conducted their inspection on January 24, 2013.

Mr. Irizarry indicated that the fire inspection report provided by Princeton indicated that Stony Brook is required to have a fire sprinkler system internal piping inspection conducted every five years. Staff is in the process of looking into when the last inspection was conducted and if necessary obtain quotes to have this task completed.

493.07 Litigation

The Litigation Report was provided for information with the following change since the last Board meeting.

Bakker vs. Stony Brook Regional Sewerage Authority

On January 16th Judge Pedro J. Jimenez, Jr. JSC reconsidered the motion brought on behalf of C&H Industrial Services, Inc. for summary judgment. This time, the court decided that it had earlier erred in denying that motion and granted the motion. This decision finally concludes all issues as to all parties in this case. The Plaintiff now has 45 days (extendable to a total of 75 days with leave of court) to file an appeal as to both summary judgment motions.

493.08 Operations Report

Mr. Ireland reported that Incinerator #2 has been repaired and is in the stand-by mode. These repairs were performed by the Industrial Furnace Company.

Mr. Ireland indicated that SBRSA received 90,000 gallons of liquid sludge from Trenton due to Passaic Valley being closed for two days because of heavy rain. SBRSA continues to receive sludge cake from Bayshore. Deliveries of sludge cake from Bayshore will most likely last from six (6) to eight (8) months while repairs to their incinerator are made. Bayshore's incinerator was heavily damaged by Super Storm Sandy.

Mr. Ireland reported that Nitrification Clarifier #4 at the River Road Facility was put back on-line due to increased plant flows.

Mr. Ireland indicated that the Modified Aeration Clarifier #2 was taken off-line and cleaned. The rag build-up at the center well was removed and the clarifier is in the stand-by mode.

Mr. Ireland reported that Polymer trials are being conducted. One vendor has completed a trial thus far. Three more trials will be conducted.

Mr. Ireland indicated that the Upstream Facilities experienced very high flows on December 19th and 27th, 2012. It was necessary to operate the plants in the storm flow mode and by-pass the filters. Staff notified the NJDEP. Also, sludge settling difficulties are being experienced at both Upstream Facilities. Many adjustments have been made with little success thus far but staff is continuing to troubleshoot the problem. Based on the very high dissolved oxygen levels in the final stage it appeared that the problem may have been caused by over aerating. Only one aeration drive has been running for weeks and the high dissolved oxygen levels still exist. The next step is to start removing aeration disks from the one drive that is running. Until the dissolved oxygen levels go down staff cannot determine if this is the problem. Micro-examinations show no indication of a problem with undesirable filamentous organisms and the appearance of the sludge floc seems normal.

Odor Report

Staff received one Odor Complaint from our surrounding area during the month of December. No odor complaints were received during the partial January 2013 reporting period. The full January number will be reported in February.

Customer Septage and Sludge Deliveries

The quantities of liquid sludge and sludge cake exceeded their budgeted amounts while the quantity of gray water was below the budgeted amount for the month of December. It was noted that SBRSA is no longer receiving extra liquid sludge, which was due to damage to other facilities by Super Storm Sandy.

Maintenance Report

Mr. Ireland reported that the CD400 odor control motor seized during operation leaving one odor control unit online. The motor was replaced with a more efficient model. Burnt and corroded wiring was also replaced. The existing fuses were found to be oversized and the correct fuses were installed to protect the motor as well.

Mr. Ireland indicated that Effluent Flushing Water Pump #2 was taken out of service to replace a broken check valve and a leaking discharge valve. Both six-inch valves were replaced and the pump is back in service.

Mr. Ireland reported that on January 3, 2013, Highland Industrial Turbine sent an E-Mail indicating that during their December routine service they observed bronze colored metal floating throughout the oil filter housing. Two samples were taken; one from the oil filter and one from the oil tank and sent out for analysis. Both sample analyses were returned indicating that high levels of copper were present. It was recommended to change the oil and oil filter and then run the generator for five hours. During the five hour period of operation another sample will be taken and sent out for another copper analysis content to be used as a base line. After six months another sample will be taken for comparison.

Mr. Ireland indicated that during routine switching of the Biofilter Building odor control blower motors it was found that blower #2 seized due to internal condensation. Parts were ordered to make the necessary repairs.

Mr. Ireland reported that while performing Preventive Maintenance checks on the live bottom feed screws that feed Incinerator Schwing Pump #4, it was found that two tail bearings and gears needed to be replaced due to excessive wear. These parts were replaced and tested.

Mr. Ireland indicated that on January 10, 2013 Thickener Sludge Pump #1 was taken out of service due to a leak which was creating a slip hazard in the sludge pump area. The pump was sent to Shafts & Sleeves Company Inc. to have the main shaft and housing machined. Also new bearings, grease seals and the seal housing were modified for a Chesterdon mechanical seal. The pump was reassembled, tested and put back into service.

Mr. Ireland indicated that the number of open work requests stand at four (4) with approximately three (3) issued on a daily basis. The Preventive Maintenance graphs show that SBRSA is currently averaging two days (2) overdue and the number of overdue units is approximately thirty (30).

493.09 Construction Report

Pennington STP Upgrade and Expansion

Ms. Pchola reported that Kleinfelder has prepared the Draft Copper Water Effect Ratio and Translator Studies for Hopewell and Pennington STP dated January 17, 2013. Staff is in the process of reviewing the report. The purpose of the study was to provide a site specific technical justification for an appropriate effluent copper limit. The study concluded that there is no cause or reasonable potential to cause a violation of the surface water quality standards (SWQS). Upon review and comment of the report by staff, Kleinfelder will submit the report to NJDEP on behalf of SBRSA, requesting that the copper effluent limits be removed from the NJPDES permits for both Hopewell and Pennington.

Resolution 2013-01, Authorizing the Award of a “No Political Contributions Allowed” Contract for the 2013 General Permit Advice to Kleinfelder/Omni

Ms. Pchola explained that SBRSA requested that Kleinfelder provide a proposal for general environmental consulting services for NJPDES permit and related matters for FY 2013 in the amount of \$30,000. A copy of the proposal was provided to the Board.

Staff recommended approval of this contract. The appropriate pay to play forms have been received and are on file for work to be conducted in FY 2013. So moved by Dr. Downey, seconded by Mr. Compton and passed by a roll call vote of 3 to 0. Mr. Morehouse abstained. Resolution 2013-01 follows.

**Resolution Authorizing the Award of a “No Political Contributions Allowed”
Contract for
2013 NJPDES Permit Advice from Kleinfelder/Omni**

Resolution No. 2013-01

WHEREAS, the Stony Brook Regional Sewerage Authority has a need for NJPDES Permit Advice and Related Matters for the period starting on January 29, 2013 through the end of Fiscal Year 2013 (November 30, 2013) for our three wastewater treatment plants as a contract that does not allow for political contributions to the Authority or its members (“No Political Contributions Allowed” contract) pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the qualified purchasing agent, Stuart Neuhof has determined and certified in writing that the value of the work may exceed \$17,500; and

WHEREAS, Kleinfelder/Omni has submitted a proposal indicating they will provide NJPDES Permit Advice and Related Matters during January 2013 through November 30, 2013 for a time charge fee not to exceed \$30,000 without written permission from Stony Brook Regional Sewerage Authority; and

WHEREAS, Kleinfelder/Omni has a Business Entity Disclosure Certification on file with the same term of agreement ending November 30, 2013 which certifies that

Kleinfelder/Omni its subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c.19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of the contract to a municipal political party committee of a governing body that appoints members to the Authority including, Princeton, South Brunswick Township, West Windsor Township, Hopewell Borough, Hopewell Township, and Pennington Borough, when the contract is awarded, or to any municipal candidate committee of any candidate for or holder of municipal elective public office of any such municipality when the contract is awarded, and

WHEREAS, the Stony Brook Regional Sewerage Authority has Funds available in its current budget.

NOW THEREFORE, BE IT RESOLVED that the Board of the Stony Brook Regional Sewerage Authority authorizes the Secretary to enter into a contract with Kleinfelder/Omni as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value is on file.

Recorded Vote:

	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey	X			
C. Schuyler Morehouse			X	
Bharat Patel				X

Resolution 2013-02, Authorizing the Award of a “No Political Contributions Allowed: Contract for the 2013 General Advice to AECOM

Ms. Pchola reported that SBRSA requested that AECOM provide a proposal for general engineering advice for FY 2013 in the amount of \$20,000. AECOM has submitted the appropriate pay to play forms. A copy of the proposal was provided to the Board.

Staff recommended approval of this contract. So moved by Dr. Downey, seconded by Mr. Morehouse and passed by a roll call vote of 4 to 0. Resolution 2013-02 follows.

**Resolution Authorizing the Award of a “No Contributions Allowed” Contract
for
2013 AECOM General Advice**

Resolution No. 2013-02

WHEREAS, the Stony Brook Regional Sewerage Authority has a need for general advice for the period starting on January 29, 2013 through the end of Fiscal Year 2013 (November 30, 2013) for General Consulting Services as a contract that does not allow for political contributions to the Authority or its members (“No Political Contributions Allowed” contract) pursuant to the provisions of N.J.S.A. 19:44A-20A et seq.; and

WHEREAS, the qualified purchasing agent, Stuart Neuhof has determined and certified in writing that the value of the work may exceed \$17,500; and

WHEREAS, the term of this contract is from January 29, 2013 to November 30, 2013 and

WHEREAS, AECOM has submitted an Agreement indicating they will provide general engineering consulting advice for a time charge fee not to exceed \$20,000 without written permission from Stony Brook Regional Sewerage Authority; and

WHEREAS, AECOM has completed and submitted a Business Entity Disclosure Certification which certifies that AECOM its subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c.19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of the contract to a municipal political party committee of a governing body that appoints members to the Authority including, Princeton, South Brunswick Township, West Windsor Township, Hopewell Borough, Hopewell Township, and Pennington Borough, when the contract is awarded, or to any municipal candidate committee of any candidate for or holder of municipal elective public office of any such municipality when the contract is awarded, and

WHEREAS, the Stony Brook Regional Sewerage Authority has Funds available in its current budget.

NOW THEREFORE, BE IT RESOLVED that the Board of the Stony Brook Regional Sewerage Authority authorizes the Secretary to enter into a contract with AECOM as described herein.

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

Recorded Vote:

	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey	X			
C. Schuyler Morehouse	X			
Bharat Patel				X

Incinerator Stack Testing

Ms. Pchola indicated that all stack test results have been submitted to NJDEP. Ms. Pchola noted that staff will meet with Chavond Barry Engineering the week of January 28th to review the results and how that relates to the new Standards for Sludge Incinerators (SSI) regulations.

Small/Large Capital Projects

Ms. Pchola provided a list of small and large capital projects to the Board. Ms. Pchola indicated that there are two large projects:

- New Schwing Pumps (7 pumps) - \$250,000 each – replace pump Nos. 3 and 4 first (feed to the incinerator) - \$600,000
- Comminutors for Princeton, South Brunswick and Millstone Pump Station - \$2,500,000

Ms. Pchola indicated that staff requested that Kleinfelder/Omni provide a brief memo relative to the recommended comminutors for the three pumping stations and cost estimates. Once the Headworks project is completed the screens at the Princeton and South Brunswick Pumping Stations will no longer be necessary. Installation of comminutors at all pumping stations would eliminate the need for staff to remove the accumulated rags at the pumping stations and transport the rags to the River Road Plant.

Contract 07-1, River Road STP Regenerative Afterburner (RTO)

Ms. Pchola reported that on January 16, 2013 Bionomic Industries (BI) submitted the final test report for the most recent WESP performance testing that was conducted on November 20, 2012. The report indicates that the modifications to the WESP did improve air flow however the unit still failed to meet the performance requirements of the Contract specifications. Staff and CBE will review the test report and supplemental information submitted by BI and will provide an update to this issue next month.

The Construction Committee discussed this in length and has requested that staff obtain more information from BI. A lengthy discussion took place regarding what effect not meeting the specifications has on the useful life of the RTO.

Contract 10-1, Headworks Project

Ms. Pchola reported that As of Pay Estimate No. 22 this project is 64% complete. Tomar installed the roof decking and skylight curbs on the building, set in place the mechanical fine screens, grit washers, and rag presses. The electricians have installed the motor control center sections, and several control panels in the Control Room and have begun conduit installation in the Screenings Room. The masonry sub-contractor has completed 85% of the split face block installation on the building exterior. The site work sub-contractor continues to install the 36-inch and 20-inch force mains and has completed 90% of the 14-inch gravity sewer line (North Ridge) installation. Tomar has completed

the piping and valve installation for the grit slurry pump station and grit slurry valve chamber and has completed the installation of the twelve (12) grit removal tank influent slide gates.

On January 8, 2013 a representative of the NJDEP Division of Soil Waste was on-site and performed a site inspection. No problems were noted by the representative during her inspection. It appears that the soil, which NJDEP indicated had to be removed off the site may now be able to be reused on site. However, it may be several weeks before staff receives a letter from NJDEP.

The Contract Documents for the new fly ash slurry line piping specified flanged connections to be used above and below grade. The existing fly ash slurry line piping utilizes *Victaulic* style couplings on all below grade connections. In order to keep the new piping consistent with the existing piping system the Contractor was requested to submit a proposal to supply *Victaulic* style couplings for all buried connections. This was issued as Change Order No. 8 in the amount of \$14,217.01.

Staff recommended approval of Change Order No.8 to provide grooved end couplings for below grade fly ash slurry piping in the amount of \$14,217.01. So moved by Dr. Downey, seconded by Mr. Morehouse and passed by a vote of 4 to 0.

Contract 13-1, Pennington WWTP and Hopewell STP Roof Replacement Project

Ms. Pchola reported that staff has completed the Contract Document for the Upstream Plant roof replacements. The project will be advertised the week of January 28th and bids will be received on February 20, 2013.

Contract 13-2, Chemical Storage Tank Replacement Project

Ms. Pchola indicated that staff is currently working on the Contract Documents for the replacement of the River Road WWTP Sodium Hypochlorite Tanks.

493.10 Finance Report

Payment of Bills and Claims

Ms. Redding recommended approval of the payment of bills and claims for the month of December in the amount of \$1,356,709.31 with two signatures instead of three; so moved by Dr. Downey, seconded by Mr. Compton, and passed by a vote of 4 to 0.

Treasurer's Report

Ms. Redding reported that net income for the first month of the new fiscal year ending December 31st stands at \$39,321. This is attributed largely to excess revenue, compared to the budget, from liquid sludge and sludge cake, JIF dividend and payment for the energy curtailment program totaling approximately \$138,000. Ms. Redding also noted that expenditures are higher than normal due to beginning of the year orders and last

year's invoices paid from the 2013 Budget. The Authority has total cash and investments of \$16,261,961 at an average interest rate of 0.25%. The balance of current construction projects is \$9,839,008. Ms. Redding noted that there are sufficient funds for these projects. The New Jersey Cash Management Fund yield remains at 0.05%.

Resolution 2013-03, Award of a "No Political Contributions Allowed" Contract(s) for Non-Professional Service Vendors

Ms. Redding explained that Resolution 2013-03 is for vendors who are likely to exceed the \$17,500 Pay to Play limit but will not exceed the bid threshold amount. Each vendor has completed a Business Entity Disclosure Certification certifying that no reportable contributions were made to a political or candidate committee served by the Authority in the previous year and through the term of this contract. A list of the vendors is attached on the Resolution.

Ms. Redding recommended approval of Resolution 2013-03, awarding "No Political Contributions Allowed" Contract(s) for Non-professional Service Vendors. So moved by Dr. Downey, seconded by Mr. Compton and passed by a roll call vote of 4 to 0. Resolution 2013-03 follows.

Resolution Authorizing the Award of a "No Political Contributions Allowed" Contract(s) for Non-Professional Service Vendors

Resolution No. 2013-03

WHEREAS, the Stony Brook Regional Sewerage Authority has a need to acquire goods or services as a no political contribution contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and,

WHEREAS, the purchasing agent Stuart Neuhof has determined and certified in writing that the value of each contract (by purchase orders) will likely exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is for fiscal year 2013 (1 year) and may be extended as approved by this governing body; and,

WHEREAS, the attached list of vendors has completed and submitted a Business Entity Disclosure Certification which certifies that each vendor has not made any reportable contributions to a political or candidate committee served by the Stony Brook Regional Sewerage Authority in the previous one year, and that the contract will prohibit the (attached list of vendors) from making any reportable contributions through the term of the contract; and,

WHEREAS, the Authority has Funds available in its current budget.

NOW THEREFORE, BE IT RESOLVED that the Stony Brook Regional Sewerage Authority authorizes the attached list of vendors to enter into contracts by purchase order; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

Year 2013 No Political Contribution Contracts:	
Company Name	Service
Durr Systems	RTO Maintenance and Repair
EMR Power	Diesel Generator Repair
Hesco Electrical Supply	Electrical Supplies
Hough Petroleum Corp	Machine Oil
Lincoln Supply LLC	Supplies
Mack Industries, Inc	Parts for HVAC & Incinerator
Marshall Industrial Technologies, Inc.	Welding and Fabricating
Miracle Chemical Co.	Chemicals
PDM Group	HVAC repairs

<u>Recorded Vote:</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey	X			
C. Schuyler Morehouse	X			
Bharat Patel				X

Correction to the Estimated Year-End Adjustment

Ms. Redding reported that a revised Schedule of amounts refundable to or receivable from individual participants was provided to the Board. The previous information inadvertently based it on the 2011 actual flow rather than the five (5) year average flow.

Monthly Sludge Business Analysis

The monthly Sludge Business Tracking for FY 2013 was provided to the Board. Ms. Redding reported that net income for the month of December is \$183,259 and the cumulative net income is \$183,259. Gas usage for the month of December was 81,426 therms. The simple remaining payback for the RTO is 2.7 years.

493.11 Personnel Report

The Personnel Report was provided for member information.

Mr. Kantorek noted that two Operators had been promoted.

493.12 Correspondence

For information

493.13 Old Business

None.

493.14 New Business

Award of Liquid Sludge Contracts

The following liquid sludge contracts were approved on a motion by Dr. Downey, seconded by Mr. Compton and passed by a vote of 4 to 0. Ms. Pchola noted that the contract with the County of Mercer requires SBRSA to sign prior to the County's approval.

United Water-Princeton Meadows	January 1, 2013 to December 31, 2013
Township of Montgomery	January 1, 2013 to December 31, 2017
County of Mercer	April 1, 2013 to March 31, 2015

Renewal of Participation in Energy Curtailment Specialists, Inc. (ECS) PowerPay Program

Mr. Kantorek explained that staff received a renewal of participation in Energy Curtailment Specialists, Inc. (ECS) PowerPay Program. The program requires SBRSA to reduce kW usage in the PJM grid. The program runs from June 1st to September 30th. The Authority would be obligated to a maximum of ten (10) separate six (6) hour events. In FY 2012, the Authority received a payment of \$42,000 for participating in the program though there were no emergencies declared in the PSE&G area.

Under ECS's proposal the Authority would receive an upfront renewal bonus of \$1,000 per MW within thirty (30) days of the start of the next complete period. In addition the energy payments will increase by 10% up to a maximum of 95% which means the Authority may receive an amount ranging from \$70,000 to \$72,000 for just participating in the program. The Authority will also agree to participate for the next five (5) obligations periods.

Mr. Compton questioned if the Authority has any financial exposure for participating in the program. Mr. Kantorek indicated that costs would be in fuel to run the generators. The maximum number of events is ten (10). Each event could last up to six (6) hours. History indicates that we could be called one (1) to two (2) times per year. Our breakeven point is approximately four (4) to six (6) events.

Mr. Kantorek recommended approval to renew the Authority's participation in the ECS PowerPay Program. So moved by Dr. Downey, seconded by Mr. Compton and passed by unanimous vote.

493.15 Executive Session

The Board entered into Executive Session at 8:13 pm to discuss Union negotiations on a motion by Dr. Downey, seconded by Mr. Compton and passed by unanimous vote.

493.16 Adjournment

As there was no further business to come before the Board, the meeting was adjourned at 9:30 p.m. on a motion by Dr. Downey, seconded by Mr. Compton and passed by unanimous vote.

Respectfully Submitted,

John Kantorek
Secretary

Recorded and Written by
Patricia Carlino
February 11, 2013