

Minutes of Meeting #568, April 22, 2019 – Stony Brook Regional Sewerage Authority

LOCATION: Conference Room, River Road Plant, Princeton, NJ

MEMBERS PRESENT: Downey, Goldfarb, Morehouse, Switlik

MEMBERS ABSENT: Patel, Vilaro-Munet

CONSULTANTS: Alexander

STAFF PRESENT: Carlino, Christiano, Doelling, Hess, Ireland, Kunert, Pchola, Pizarro, Rahimi, Roga, Sears, Stewart, Thomas

568.01 Chairman Downey opened the regularly scheduled meeting at 7:30 pm. Chairman Downey indicated that pursuant to Section 13 of the Open Public Meetings Act, adequate notice of the time and place of this meeting was given by filing with the Authority's official newspapers, each Clerk of each municipality and by being posted on the Princeton Bulletin Board and on the Authority's website.

568.02 Approval of Minutes

The minutes were approved as presented on a motion by Mr. Goldfarb, seconded by Ms. Switlik and passed by a vote of 4 to 0.

568.03 Board Related Activities

Consultant List

The consultant list was provided for information. Ms. Pchola stated that there are no contracts pending award tonight.

568.04 Planning and Administration

Ms. Pchola reported that the most current 12-month average daily flow at the River Road WWTP is 11,283,848 gpd with 1,175,301 gpd of available capacity. The current 12-month average daily flow at the Hopewell WWTP is 305,190 gpd and is over capacity by 5,490 gpd. The current 12-month average daily flow at the Pennington WWTP is 337,298 gpd and is over capacity by 61,465 gpd.

### Monthly Flow Transmittal

Ms. Pchola noted the monthly meter verifications were performed by staff on April 1, 2019 and on April 2, 2019. The North Ridge and Meter Station No. 7 meters required re-verification and adjustments.

At the North Ridge Meter Station, based on our procedures for re-verification, staff had to make two interim adjustments during the month of March. The flows from March 7, 2019 through March 13, 2019 were adjusted downward by 8.61%, the average of the March 6, 2019 and March 13, 2019 re-verification. The monthly flows from March 21, 2019 through March 31, 2019 were adjusted downward by 3.33%, the average of the March 20, 2019 re-verification and April 1, 2019 verification.

Ms. Pchola indicated that several adjustments were made during the month at Meter Station No. 7 based on re-verifications. The flows from March 2, 2019 through March 6, 2019 were adjusted upward by 3.54%, the average of the March 1, 2019 and March 6, 2019 re-verification. The flow data for March 7, 2019 through March 12, 2019 were adjusted down by 2.43%, the average of the March 6, 2019 and the March 12, 2019 re-verification resulting in an adjustment of 12,000 gallons for the month.

Ms. Pchola stated that she had a discussion with Scott Cevera, South Brunswick's Superintendent of Public Works, who indicated that South Brunswick did rehabilitate eight manholes contributing to SBRSA's River Road plant.

Ms. Pchola indicated that she sent an email to the Township Engineer at West Windsor Township asking about their temporary metering, but no response has been received to date.

### 568.05 Approval Requests and Actions

#### TWA-1 Approvals

None

#### Extension of Time Request

#### **Maplewood Senior Living Project, Plainsboro Township**

Mr. Doelling indicated that there is no new information regarding the one-year time extension request from the Maplewood Senior Living project located in Plainsboro Township.

#### Allocated Flow Update

Mr. Doelling indicated that SBRSA received an update from American Properties regarding the Heritage at Pennington Phase I project. The previous update was in November 2018 that

reported 10 of the 28 units were occupied for a total of 3,000 gallons per day. Currently, 29 units out of the 44 units are occupied. The original allocated flow was 12,600 gpd; a total of 8,700 gpd have been removed from the allocated flow.

Ms. Pchola indicated that Pennington at Heritage is asking for their second-half of flow allocation. At this point in time SBRSA does not have the capacity at the Pennington WWTP and therefore we cannot sign the treatment works application. SBRSA will not have the capacity until the Pennington plant is fully operational.

A discussion ensued regarding the treatment works application and the capacity at the Pennington WWTP.

#### 568.06 Regulatory Report

##### Discharge Monitoring Report (DMR)/Residual Discharge Monitoring Report (RD MR)

Mr. Rahimi reported that the following reports are being prepared, reviewed or have been submitted to the NJDEP during this reporting period:

- The Discharge Monitoring Reports for the month of March 2019 are currently being reviewed.
- The quarterly bioassay for the River Road facility was conducted in February and was submitted to NJDEP on March 26, 2019. The results for this study were greater than 100%.
- The January 2019 RD MRs were submitted to NJDEP. All River Road parameters were compliant with the Air Permit requirements.
- Staff is in the process of reviewing the February 2019 RD MRs.

##### Air Reporting

Mr. Rahimi indicated that the fourth quarter 2018 Excess Emissions and Monitoring Report (Inc. No.1 w/RTO) and the second half 2018 40 CFR 60 Subpart O reports were revised and submitted with the correct source information and operating hours.

The first quarter 2019 Excess Emissions and Monitoring Report is currently being prepared.

Two affirmative defenses were submitted to NJDEP for Emergency Bypass events: March 7, 2019 due to a fly ash slurry pump malfunction; and March 11, 2019 due to a Scrubber High Water Level alarm which occurred during the startup of a second fly ash slurry pump while operating simultaneous scrubbers in preparation for the annual RATA testing.

### Laboratory

Mr. Rahimi reported that the NJDEP 2019 Proficiency Testing (PT) results are due to ERA on April 25, 2019.

The laboratory renewal certification applications for the River Road, Hopewell and Pennington WWTPs were submitted to NJDEP on March 26, 2019.

### Miscellaneous

Mr. Rahimi indicated that the applications for the National Association of Clean Water Agencies (NACWA) 2018 Peak Performance Awards for all SBRSA facilities were submitted on March 26, 2019.

### 568.07 Safety

Mr. Doelling reported as of April 12, 2019; Stony Brook Regional Sewerage Authority has gone 1009 consecutive days without a “Lost Time Accident.”

Mr. Doelling reported that on March 28, 2019 staff held its quarterly safety meeting.

Mr. Doelling reported at April 2, 2019 the Joint Insurance Fund conducted an inspection of the Operations Building at River Road facility. Staff continues to evaluate the necessity of repairs or replacement of the above ground fuel storage tanks. On April 4 and 5, 2019, Crompco installed the new anodes for the 20,000-gallon underground fuel oil storage tank located at the rear parking lot of the Operations Building.

Mr. Goldfarb stated that he sees the roof replacement project is going to happen sooner rather than later. He then asked if staff will be addressing all SBRSA roof related safety issues as part of the project.

Mr. Doelling responded that staff would not be addressing several existing requests for handrailing or other items as part of the roof replacement project and that these requests will be evaluated after the roof project.

Mr. Goldfarb asked that SBRSA identify safety related issues that have been postponed and incorporate these into projects as they are scheduled.

Mr. Doelling indicated that the staff does try to incorporate known safety issue projects into new projects as best we can.

Mr. Doelling indicated that the 2019 inspection is currently taking place, which will generate new/additional items.

Mr. Goldfarb emphasized that the coordination of safety related issues are important for determining project prioritization.

Dr. Downey asked if the roof and safety handrailing are separate because SBRSA is implementing this project through the Mercer County Cooperative (MCC).

Mr. Doelling stated that roof handrailing would require engineering and design, and this is not within the MCC's scope of work. Once the roof is replaced the handrailing requests will be evaluated and added to the project list, as needed.

#### 568.08 Litigation

The Litigation Report was provided for information. Ms. Alexander indicated that there were no changes to the report.

#### 568.09 Operations Report

##### River Road Facility

Mr. Kunert reported that the River Road Facility operated well during this reporting period.

Mr. Kunert reported that SBRSA will be accepting approximately 300 cubic yards of sludge cake from Raritan Township MUA and approximately 100 cubic yards from Lambertville WWTP while the Atlantic County Utilities Authority (ACUA) Incinerator is shut down for maintenance. ACUA expects their Incinerator to be operational in about three (3) weeks.

Mr. Kunert reported that Incinerator No. 1 was de-slugged by Albertus Energy under the current bid contract. The inspection process has begun to evaluate all necessary repairs.

Mr. Kunert reported that he contacted Mr. Robert Hough, Director of Princeton Department of Infrastructure and Operations, regarding tree removal from the River Road Treatment Plant property. It was reported that SBRSA has a considerable number of trees on our site that would put the operation of our facility at risk should these trees fall down during a storm event. An Arborist that works for Princeton visited the site and agrees with our concerns. The Arborist recommended that the trees be removed. Staff is in the process of obtaining quotes for the tree removal.

Mr. Kunert reported that two tours were given: one for a few Princeton University students along with their Professor, and the other, with an individual that is considering moving into the Princeton area. They all made mention that they were amazed at the absence of odors while touring the facility.

Mr. Kunert reported that SBRSA received the Annual NJDEP Inspection Report which took place on March 19, 2019. SBRSA was found to be "in compliance" at all three facilities in

all areas inspected. Also, SBRSA was granted the Affirmative Defense for the Chlorine Produced Oxidants (CPO) loading exceedance experienced during a high flow event which occurred during the November 2018 monitoring period.

#### Upstream Facilities

Mr. Kunert reported the Upstream Facilities operated well during this reporting period.

As part of the construction at the Pennington Facility a 10-inch service water pipe needed to be re-routed which required staff to close the valve from our standpipe which holds 90,000 gallons of final effluent. This underground valve has not been closed for 30 years. The contractor excavated around this valve so staff could lubricate and exercise it. SBRSA was successful in being able to close the valve far enough for the contractor to complete their work.

#### Odor Report

Mr. Kunert reported that staff received no Odor Complaints from our surrounding area during the month of March. Two odor complaints were received during the partial April 2019 reporting period. The Mercer County Health Department (MCHD) investigated the complaints and found no odors at the homes of each complainant. MCHD also came to the River Road facility and found no odors at the time of their visit.

#### Customer Septage and Sludge Deliveries

Mr. Kunert reported that for the month of March, the quantity of liquid sludge was 7% below the budgeted amount and sludge cake was 25% above the budgeted amount. The quantity of gray water was 25% above its budgeted amount for the month of March.

#### 568.10 Maintenance

Mr. Stewart reported that currently SBRSA has three (3) Ashbrook Winklepress (WNKP) 2.0 Meter Belt Filter Presses (BFP). BFPs 1 and 2 were installed in 1997 and BFP 3 was installed in 2005.

BFPs 1 and 2 are starting to require more frequent maintenance due to continuous operation and exposure to corrosive liquid and hydrogen sulfide (H<sub>2</sub>S) gas. In addition to the condition of the units, the replacement parts for all three presses are becoming more difficult to purchase as most parts are not in stock, must be special ordered, and have a long lead time because they come from Germany. The BFP model we currently use is also becoming obsolete.

Mr. Stewart reported that staff contacted Ashbrook and was provided with an estimated cost of \$250,000 per press for rehabilitation.

Ms. Pchola indicated that in 2005 the cost to replace BFP No. 3 was approximately \$792,000. There were other related costs associated with that project.

Mr. Stewart reported that the staff was looking into alternative dewatering technologies.

Ms. Pchola stated that the staff is not moving forward with purchasing any new equipment at this time. The staff is just reporting their concerns. Any decision would first require an engineering evaluation. The staff would reach out to other authorities to see what they are using and what other technologies are being used in the industry.

A discussion ensued regarding the condition of the existing belt filter presses.

The Princeton Pump Station Mechanical Climber Screen was removed from service on February 11, 2019 due to high amperage. The carrier assembly was removed and sent to Marshall Industrial Maintenance for repairs. Once the assembly repairs were completed the unit was installed along with new bearings and placed back into operation.

The current monthly progress report and the list of completed Work Orders and Preventative Maintenance for the month of March 2019 were provided. SBRSA's current monthly open work requests stand at twenty-five (25), averaging two (2) days overdue and the number of overdue units is approximately seven (7).

#### 568.11 Construction Report

##### Upstream Facilities Process Evaluation/Planning Study

Mr. Doelling reported that staff (Engineering and Operations) met on April 9, 2019 to review the draft Hopewell STP Process Evaluation/Planning Study. Comments regarding the upgrade were collected and a meeting will be scheduled to review those comments with Kleinfelder.

##### Phosphorous Impact Modeling Study

Mr. Doelling indicated that there has been no change to the status of this project.

##### Title V Permit

Mr. Doelling reported that a response to EPA's list of questions was submitted to EPA on March 15, 2019.

##### NJPDES Permits

There has been no change to the status of these permits.

### 2019 Annual Inspection

Mr. Doelling reported that the 2019 Annual Inspection is currently taking place. Kleinfelder and Elecsys were on site for the annual inspection. Mr. Irizarry accompanied Kleinfelder through a portion of the annual inspection to review comments.

### Meeting with Princeton University

Princeton University is in the initial stages of development for a campus extension on the property between Lake Carnegie and Route 1. A pedestrian bridge is proposed to cross over Lake Carnegie and the Delaware and Raritan Canal. Preliminary planning of this bridge requires a support pier to be located near the SBRSA Stony Brook Interceptor. Staff met with Princeton University April 12, 2019 regarding the proposal. Preliminary details were discussed, but no decisions or conclusions were required, only an agreement that more information was needed. A graphic showing the location of the bridge was included with the Construction Report and additional information is available on the University's website.

### River Road WWTP UV Disinfection/Filtration Design

Mr. Doelling reported that Kleinfelder continues with the preliminary design, and addressing staff's comments and concerns. On April 5, 2019, Kleinfelder submitted 30% design documents, which are being reviewed by staff. A meeting with Kleinfelder is scheduled for May 10, 2019.

### Contract 14-1, SBRSA Emergency Generator Project

Mr. Doelling reported that this project stands at 99% complete. During the past reporting period Centrica was on-site and installed the new PLC program to correct an alarm issue on the natural gas generator local control panel (LCP). The system was tested and operated normally. The review of the revised short circuit coordination study was completed, and comments were returned to TCI / Siemens.

On April 12, 2019 Centrica was on-site to correct the Human Machine Interface (HMI) alarm issues and complete additional testing. Inspection and testing revealed that three of the sixteen cylinders on the generator's engine were operating at lower temperatures than the other cylinders, and these cylinders all had an identical component failure. The engine has been taken out of service until the manufacturer, Mitsubishi, evaluates the components and recommends a repair procedure. Two technicians were onsite downloading historical data for analysis and removing the heads in question for inspection to make sure that there is no damage to them including inspection of liners for the same reason. All equipment is under warranty.

### Contract 16-1, Schwing Pump Replacement Project

Mr. Doelling stated that this project remains at 90% complete. The contractor, MBE Mark III Electric, is still on schedule to have the bypass piping and valves installed and all painting

completed by early June. On April 15 and 16, 2019, Schwing was on-site and conducted training on the new Schwing pumps for Operations, Maintenance, and Instrumentation personnel.

#### Contract 17-1, Pennington WWTP Upgrade and Expansion

Mr. Doelling reported that as of Progress Payment No. 8 this project stands at 34% complete. On April 5, 2019, SBRSA and Kleinfelder met with the contractor and their system integrator, A.K. De Rama, to review the requirements and expectations for the new SCADA system and its integration into our existing SCADA system.

Mr. Doelling reported that the expected completion date is still December 2019 or early next year.

#### Contract 18-3, Millstone Pump Station Odor Abatement Design

Mr. Doelling reported that on March 26, 2019 a pre-construction meeting was held with the contractor, B.R. Welding, Inc. B.R. Welding is in the process of obtaining and submitting shop drawings for the equipment and materials.

#### Contract 18-5, Millstone Pump Station Parshall Flume Replacement Project

Mr. Doelling reported that on April 1, 2019 staff completed their review of the Parshall flume re-submittal and returned comments to the contractor. The lead time on the new Parshall flume is approximately twelve (12) weeks and will be ready for installation soon after.

#### Contract 19-1, Nitrification Clarifier No. 2 Improvements Project

Mr. Doelling reported that bids for this project were received on April 11, 2019. Of the sixteen (16) potential bidders, eight (8) bids were received ranging in price from \$178,900 to \$338,000. A summary of the bids was included. On April 15, 2019 SBRSA received a letter from the lowest bidder, VNL, Inc., indicating that they had made a mathematical error in their bid proposal and requested that their bid be withdrawn. Notification was also received by registered mail.

Such a request is allowable under the N.J. Local Public Contracts Law if certain conditions are met. The withdrawal letter and supporting documentation were sent to Authority Counsel for review and opinion. Based on their review of the submitted documents, Counsel concluded that the Authority may allow VNL, Inc. to withdraw their bid and award the project to the next lowest responsible bidder which in this case, is Iron Hills Construction, Inc. of Wayne New Jersey.

The bid documents for the next lowest responsible bidder, Iron Hills Construction, Inc. were reviewed and found to complete. Staff recommends award of Contract 19-1 to Iron Hills Construction, Inc. in the amount of \$228,000.

Resolution 2019-28 was moved by Mr. Morehouse, seconded by Mr. Goldfarb and passed by a roll call vote of 4 to 0. Resolution 2019-28 follows.

**Resolution Authorizing the Award of Contract 19-1 River Road WWTP  
Nitrification Clarifier No. 2 Improvements Project**

**Resolution No. 2019-28**

**WHEREAS**, the Stony Brook Regional Sewerage Authority (Authority) advertised for the receipt of sealed competitive bids in accordance with the requirements of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. for the “River Road WWTP Nitrification Clarifier No. 2 Improvements Project, Contract 19-1”; and

**WHEREAS**, sealed competitive bids were received by the Authority on April 11, 2019, as more fully set forth as attached; and

**WHEREAS**, subsequent to the receipt of competitive bids for the project, the Authority received a formal letter request dated April 15, 2019 from the low bidder, VNL, Inc. requesting withdrawal of their bid due a computational error in their bid proposal; and

**WHEREAS**, such a request may be granted if the request meets the requirements of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-23.3; and

**WHEREAS**, the matter was referred to Authority counsel for review and an opinion; and

**WHEREAS**, Authority counsel has concluded that the request by VNL, Inc. to withdraw their bid satisfied the requirements of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-23.3, and could be granted by the Authority as more fully set forth in a memorandum dated April 17, 2019 as attached; and

**WHEREAS**, the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-23.3 allows the contracting agency to continue the award process with the remaining bids once the decision to approve the withdrawal is made; and

**WHEREAS**, the Authority desires to accept the withdrawal request of VNL, Inc. in accordance with N.J.S.A. 40A:11-23.3; and

**WHEREAS**, the next lowest bid received from Iron Hills Construction Co., Inc. has been reviewed by the Authority and counsel and the bid does not contain any material defects and has been determined to be in compliance with the bid specifications and in accordance with the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq.; and

**WHEREAS**, the CFO has certified funds are available in the unrestricted fund balance.

**NOW, THEREFORE, BE IT RESOLVED** by the Stony Brook Regional Sewerage Authority that it hereby accepts VNL, Inc.’s request to withdrawal their bid for the “River Road WWTP Nitrification Clarifier No. 2 Improvements Project, Contract 19-1” in accordance with N.J.S.A. 40A:11-23.3; and

**BE IT FUTHER RESOLVED** by the Stony Brook Regional Sewerage Authority that all immaterial defects contained in the bid of Iron Hills Construction Co., Inc. are waived, if any, and it awards Contract No. 19-1 to Iron Hills Construction Co., Inc. for the River Road WWTP Nitrification Clarifier No. 2 Improvements Project in the bid amount of \$228,000 as the lowest responsible bidder in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

**BE IT FURTHER RESOLVED** by the Stony Brook Regional Sewerage Authority that all bid security, except the security of the three apparent lowest responsible bidders shall be returned. The Bid Security of all unaccepted bidders shall be released or returned within three days, Sundays and holidays excepted, after the awarding and signing of the contract and the approval of the contractor’s performance bond in accordance with N.J.S.A. 40A:11-24; and

**BE IT FUTHER RESOLVED** that the Executive Director, staff and consultants are authorized to take all appropriate measures to ensure that all appropriate documents, are provided by the Contractor and to take all measures necessary to effectuate the terms of this Resolution and;

**BE IT FURTHER RESOLVED** that this Resolution shall take effect immediately.

Recorded Vote:

	AYE	NO	ABSTAIN	ABSENT
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel				X
Pamela Switlik	X			
Miguel Vilaro-Munet				X

**Contract 19-1 River Road WWTP  
Nitrification Clarifier No. 2 Improvements Project**

**Bid Summary**

<i>Bidder</i>	<i>Bid Amount</i>
VNL Inc. 971 W. Chestnut Street Union, NJ 07083	\$178,900
Iron Hills Construction Co., Inc. 17 Alpine Dr. Wayne, NJ 07470	\$228,000
BR Welding, Inc. 3 Brook Road Howell, NJ 07731	\$229,000
Allied Construction Group, Inc. 499 Washington Road Parlin, NJ 08859	\$255,800
GMH Associates of America 5 Chelton Way Bldg. 15 Trenton, NJ 08638	\$274,058
C & H Industrial Services, Inc. 542 Penny Street Franklinville, NJ 08322	\$323,000
Blooming Glen Contractors, Inc. 2082D Lucon Road Schwneksville, PA 19473	\$324,741
Derstine Company 320 Cowpath Road Souderton, PA 18964	\$338,000

River Road Wastewater Treatment Plant - Operations Building Roof Replacement Project

Mr. Doelling reported that the existing roofing system for the Operations Building at the River Road Wastewater Treatment Plant was installed in 1998. The roofing system has reached the end of its useful life and needs to be replaced. SBRSA staff are currently working with representatives of the Mercer County Cooperative to have the roof replaced under the Mercer County Cooperative purchasing agreement. This approach will reduce installation costs and shorten the installation time frame. Staff expects to receive the first quote for the work by the end of April. The estimated cost for the roof replacement work is \$200,000.

Ms. Pchola reported the new roof would be a built-up roof not a membrane roof.

### Process Control/SCADA

Mr. Doelling indicated that the monthly flow meter verification was conducted by staff on April 1, 2019 and April 2, 2019. Preventative maintenance was completed for all field devices and process control loops.

Staff is evaluating a new ultrasonic flow metering device for a potentially more accurate and reliable measurement of open channel flow. A field trial of the new device is planned for Meter Station No. 7 starting the week of April 29.

Mr. Goldfarb stated that SBRSA is now getting 31 days of results within 5%.

Mr. Doelling stated we have 2.5% difference between the sum of the flow meters and the River Road influent flow meter for this month.

### Plant Influent Flow Meter

Mr. Doelling reported there was an issue with the River Road Influent meter on March 1, 2019 and March 2, 2019. The data for these two days were replaced with the sum of the flow meters for this period.

### Information Technology

Mr. Thomas reported that IT has begun migrating a few select user workstations from Windows 7 to Windows 10 to insure there will be no compatibility issues. Once confirmed, the remaining computer operating systems will be moved to Windows 10.

In order to meet the record retention requirement for the video surveillance system at all sites, IT will be purchasing a new server with additional storage.

Our SCADA system currently runs on a legacy "Historian" database, which is no longer supported by the vendor. In order to continue updating our SCADA software, SBRSA is looking at the complexity of moving to the new system "iHistorian." IT may be able to do this in-house, however; if not, we would have to reach out for outside support on getting all data imported to the "iHistorian."

IT has issued a request for quotations (RFQ) for re-cabling the Operations Building and the replacement of select fiber optic lines at the River Road plant site. The RFQ was distributed to cabling vendors on the New Jersey State contract. A pre-bid meeting was held on April 17, 2019 and the receipt of final quotes is scheduled for May 7, 2019. Staff expects to recommend award of the project to the selected vendor at the May 20, 2019 Authority Board meeting.

56.12 Finance

Payment of Bills and Claims

Mr. Goldfarb moved for approval of Resolution 2019-22 for the payment of bills and claims in the amount of \$1,572,411.29 with two signatures instead of three. The motion was seconded by Dr. Downey.

Resolution 2019-26 was then passed by a roll call vote of 4 to 0. Resolution 2019-26 follows.

**Resolution Regarding Payment of Bills and Claims**

**Resolution No. 2019-26**

**WHEREAS**, the Stony Brook Regional Sewerage Authority received certain claims against it by way of voucher; and

**WHEREAS**, the staff and Authority members have reviewed said claims.

**NOW, THEREFORE, BE IT RESOLVED** by Stony Brook Regional Sewerage Authority that these claims in the total amount of \$1,572,411.29 be approved for payment with checks bearing two authorized signatures instead of three authorized signatures.

Recorded Vote:

	AYE	NO	ABSTAIN	ABSENT
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel				X
Pamela Switlik	X			
Miguel Vilaro-Munet				X

Treasurer's Report

Mr. Sears reported that the net income for four months of the 2019 fiscal year ending March 31, 2019, was \$570,469.00. The Authority has total cash and investments of \$17,586,287. The current construction projects balance is \$10,003,562. Mr. Sears noted there are sufficient funds for these projects. The outstanding bond principal balance is unchanged, \$17,577,119.

Monthly Sludge Business Analysis

Mr. Sears reported that the monthly net income figure for the month of March is \$107,690 and the cumulative net income is \$406,767.

Staff recommended approval of Resolution 2019-27, Authorizing the Award of a “No Political Contributions Allowed” Contract(s) for Non-Professional Service Vendors.

Resolution 2019-27 was moved by Mr. Goldfarb, seconded by Mr. Morehouse and passed by a roll call vote of 4 to 0. Resolution 2019-27 follows.

**Resolution Authorizing the Award of a “No Political Contributions Allowed”  
Contract(s) for Non-Professional Service Vendors**

**Resolution No. 2019-27**

**WHEREAS**, the Stony Brook Regional Sewerage Authority has a need to acquire goods or services as a no political contribution contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and,

**WHEREAS**, the purchasing agent has determined and certified in writing that the value of each contract (by purchase orders) will likely exceed \$17,500; and,

**WHEREAS**, the anticipated term of this contract is for fiscal year 2019 (1 year) and may be extended as approved by this governing body; and,

**WHEREAS**, the attached list of vendors has completed and submitted a Business Entity Disclosure Certification which certifies that each vendor has not made any reportable contributions to a political or candidate committee served by the Stony Brook Regional Sewerage Authority in the previous one year, and that the contract will prohibit the (attached list of vendors) from making any reportable contributions through the term of the contract; and,

**WHEREAS**, the Authority has Funds available in its current budget.

**NOW THEREFORE, BE IT RESOLVED** that the Stony Brook Regional Sewerage Authority authorizes the attached list of vendors to enter into contracts by purchase order; and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

Recorded Vote:

	AYE	NO	ABSTAIN	ABSENT
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel				X
Pamela Switlik	X			
Miguel Vilaro-Munet				X

<b>Year 2019 No Political Contribution Contracts:</b>	
<b>Company Name</b>	<b>Service</b>
Alfa-Laval, Inc.	Parts for Belt Press
GKD-USA	Filter Belts
Hesco Electric Supply Co. Inc.	Electric Supplies
Lockwood's Electrical Motor	Motors and Repair for Motors
Mack Industries, Inc.	Parts for HVAC & Incinerator
Quill Corporation	Office Supplies
Shafts & Sleeves Co.	Mechanical/Repairs
Sherwood-Logan & Assoc.	Pump Supplies
Xylem Dewatering Solutions	Pump Rentals

Staff recommended approval of Resolution 2019-29 for fiscal year 2019, Authorizing Contracts with Certain Approved State Contract Vendors for Contracting Units Pursuant to N.J.S.A. 40 A:11-12a.

The motion was moved by Mr. Goldfarb and second by Mr. Morehouse and passed by a roll call vote of 4 to 0. Resolution 2019-29 follows.

**Resolution Authorizing Contracts with Certain Approved State Contract Vendors for Contracting Units Pursuant to N.J.S.A. 40A:11-12a**

**Resolution No. 2019-29**

**WHEREAS**, the Stony Brook Regional Sewerage Authority, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

**WHEREAS**, the Stony Brook Regional Sewerage Authority has the need on a timely basis to purchase goods or services utilizing State contracts; and

**WHEREAS**, the Stony Brook Regional Sewerage Authority intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

**NOW, THEREFORE, BE IT RESOLVED**, that the Stony Brook Regional Sewerage Authority authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list, pursuant to all conditions of the individual State contracts; and

**BE IT FURTHER RESOLVED**, that the governing body of the Stony Brook Regional Sewerage Authority pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

**BE IT FURTHER RESOLVED**, that the duration of the contracts between the Stony Brook Regional Sewerage Authority and the Referenced State Contract Vendors shall be from December 1, 2018 to November 30, 2019.

Recorded Vote

	AYE	NO	ABSTAIN	ABSENT
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel				X
Pamela Switlik	X			
Miguel Vilaro-Munet				X

Commodity/Service	Vendor	State Contract #
Automotive Parts and Supplies	National Parts Supply	<b>T-2761</b>
Gases: Medical, Specialty and Industrial	Airgas USA LLC	<b>T-0081</b>
Vehicles (F250)	Byers Ford	<b>T-88727</b>
Copiers & Multi-Function Devices	Kyocera Document Solutions	<b>G-2075</b>

568.13 Personnel Report

The Personnel Report was provided for member information.

568.14 Correspondence

For information.

568.15 Old Business

There was nothing to report.

568.16 New Business

There was no New Business to report.

568.17 Open to the Public

Chairman Downey opened the public portion of the meeting. As there was no one from the public present, the public portion of the meeting was closed.

568.18 And such other issues as may come before the Board

Mr. Goldfarb stated that he would like a better representation of the Board before deciding on the issue to be discussed in Executive Session. On this type of issues, he feels that there should be only one Board member absent.

Dr. Downey reported that in the past the Board has entered Executive Session without a full Board.

Ms. Alexander stated as long as all the members vote you have a quorum to pass the resolution, if anyone abstains, you do not.

Dr. Downey stated that since we are going into the summer months it will be more difficult to have more than a quorum.

Mr. Goldfarb stated that he would agree to go into Executive Session to discuss that issue, make a recommendation, and act on it next month. This way those who are absent have a chance to make a recommendation.

568.19 Executive Session

The Board entered Executive Session at 8:17 pm on a motion by Mr. Goldfarb, seconded by Mr. Morehouse and passed by a roll call vote of 4 to 0. Resolution 2019-25 follows.

**Resolution Authorizing Closed Session  
Pursuant to the Open Public Meetings Law**

**Resolution 2019-25**

**BE IT RESOLVED** by the Stony Brook Regional Sewerage Authority on this 22nd day of April, 2019, as follows:

1. The Authority shall adjourn to executive session in accordance with N.J.S.A. 10:4-12(b)(7), being the Open Public Meetings Law, in order to discuss 2019 salary increase for the Executive Director.

2. The Minutes of the executive session relating to contract negotiations shall be available to the public as required by law and as soon as the matters under discussion are fully resolved as between the parties and are no longer of a confidential or sensitive nature. The minutes of the executive session relating to attorney/client privilege will be released to the public if and when the matters under discussion are no longer of a confidential or sensitive nature.
3. This Resolution shall take effect as provided by law.

<u>Recorded Vote:</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel				X
Pamela Switlik	X			
Miguel Vilaro-Munet				X

Report of Executive Session

A discussion took place regarding the Executive Director's salary increase. Further information is required and therefore no decision was made.

Return to Public Session

The Board returned to Public Session at 8:48 p.m. on motion by Mr. Goldfarb, seconded by Mr. Morehouse and passed by unanimous vote.

568-20 Adjournment

As there was no further business to come before the Board, the meeting was adjourned at 8:50 p.m. on a motion by Mr. Goldfarb, seconded Mr. Morehouse and passed by unanimous vote.

Respectfully Submitted,

Antonia Pchola  
Secretary

Recorded and Written by  
Angela Christiano  
May 6, 2019