

Minutes of Meeting #497, May 20, 2013 – Stony Brook Regional Sewerage Authority

LOCATION: Conference Room, River Road Plant, Princeton, NJ

MEMBERS PRESENT: Bartolini, Compton, Downey, Patel

MEMBERS ABSENT: Goldfarb, Morehouse

CONSULTANTS: Alexander

STAFF PRESENT: Bixby, Carlino, Coleman, Hess, Kantorek, Kunert, Neuhof, Pchola, Rahimi, Redding

497.01 Pursuant to Section 13 of the Open Public Meetings Act, adequate notice of the time and place of this meeting was given by filing with the Authority's official newspapers, each Clerk of each municipality and by being posted on the Princeton Bulletin Board.

497.02 Approval of Minutes

The minutes from the April 22, 2013 meeting were approved as presented on a motion by Dr. Downey, seconded by Mr. Compton and passed by a vote of 4 to 0.

497.03 Board Related Activities

Consultant List

The consultant list was provided for information. Mr. Kantorek noted that one new contract is pending award tonight.

497.04 Planning and Administration

Mr. Kantorek reported that the most current 12-month average daily River Road plant flow is 8,790,249 gpd with 902,984 gpd of approved but inoperative flow for a total committed flow of 9,693,233 gpd with 3,366,767 gpd or 25.78% of available capacity. The most current 12-month average daily flow at the Hopewell Plant is 212,368 gpd with no inoperative flow, for a total committed flow of 212,368 gpd with 29.21% or 87,632 gpd of available capacity. The Pennington Plant presently has 236,433 gpd as the most current 12-month average daily flow, with 15,032 gpd of approved but inoperative flow, for a total committed flow of 251,465 gpd, with 16.18% or 48,535 gpd of available capacity. Mr. Kantorek noted that the inoperative flow total for the Pennington Plant is the unused portion of Bristol-Meyers Squibb approved flow.

Mr. Kantorek noted that the 12-month average daily flows are up slightly from the previous month. Although SBRSA has been replacing 2012 drier month flows with flows from 2013 there has not been a significant difference since it has not been a very wet spring.

Chairman Bartolini noted that the last time that the flow at the River Road WWTP was 8.7 mgd was in December 2002. However, the rainfall totals in 2002 were much lower than in 2013. It appears that the Infiltration/Inflow repairs by Princeton have been successful.

#### Monthly Flow Transmittal

The monthly flow transmittal for April was provided for information.

Mr. Kantorek noted that several adjustments were made for the month.

At Meter Chamber No. 7, the meter verification conducted on May 1, 2013 indicated that the meter was reading high by 4.01%. The meter verification conducted on April 1, 2013 indicated that the meter was reading high by 1.29%. Therefore the meter data was adjusted downward by 2.65% which is the average of the meter verifications conducted on April 1<sup>st</sup> and May 1<sup>st</sup>.

In addition, there were grease clogs on three different occasions: April 13<sup>th</sup> to April 15<sup>th</sup>, April 17<sup>th</sup> to April 18<sup>th</sup>, and April 20<sup>th</sup> though April 24<sup>th</sup>. Staff removed the grease clogs. The flows for these days were adjusted by taking the average of the day before and after each grease clog incident and replacing the flow data on those days with the calculated average flow.

The meter verification conducted on May 1, 2013 at the Pennington Influent meter indicated that the meter was reading low by 3.77%. The meter verification conducted on April 1, 2013 indicated that the meter was reading high by 0.17%. The meter data was adjusted upward by 1.8% which is the average of the meter verifications conducted on April 1<sup>st</sup> and May 1<sup>st</sup>.

#### 497.05 Approval Requests and Actions

##### TWA-1 Approvals

None.

##### Time Extensions

None.

##### NJPDES Endorsements Requested

None.

Water Quality Management Plan Amendments

**Wastewater Management Plan for Mercer County, New Jersey dated March 2013**

Ms. Pchola explained that SBRSA's comments on the Mercer County Wastewater Management Plan were submitted to NJDEP in a letter dated April 24, 2013. A copy of the comment letter was provided to the Board. The resolution of consent to the Proposed WQM Plan was submitted to NJDEP on April 24, 2013.

Ms. Pchola reported that the Middlesex County Office of Planning Division of Comprehensive Planning and the Environment has prepared the Future Wastewater Service Area Map (Map 3) and at this time is requesting consent to the Future Wastewater Service Area Mapping in accordance with N.J.A.C. 7:15-3.4. The Public Hearing for comment was noticed on May 6, 2013 and is scheduled for June 5, 2013. A copy of the proposed mapping was provided to the Board.

Staff recommended approval of Resolution 2013-18, Consenting to the Proposed Water Quality Management (WQM) Plan Amendment Entitled: Middlesex County Future Wastewater Area Map.

Following a discussion regarding the mapping, Resolution 2013-18 was approved on a motion by Dr. Downey, seconded by Mr. Patel and passed by a roll call vote of 4 to 0. Resolution 2013-18 follows.

**Resolution Consenting to the Proposed Water Quality Management (WQM) Plan Amendment Entitled: Middlesex County Future Wastewater Area Map**

**Resolution No. 2013-18**

**WHEREAS**, the Stony Brook Regional Sewerage Authority (SBRSA) was formed by the municipalities of Princeton, West Windsor Township, South Brunswick Township, Pennington Borough, Hopewell Borough and Hopewell Township to improve water quality in the watershed; and

**WHEREAS**, it has always been the policy of SBRSA that all matters of Land Use Planning were the purview of its member municipalities; and

**WHEREAS**, the SBRSA desires to provide for the orderly development of wastewater facilities within Princeton, West Windsor Township, South Brunswick Township, Pennington Borough, Hopewell Borough, and Hopewell Township; and

**WHEREAS**, the New Jersey Department of Environmental Protection (NJDEP) requires that proposed wastewater treatment and conveyance facilities and wastewater treatment service areas, as well as related subjects, be in conformance with an approved WQM plan; and

**WHEREAS**, the NJDEP has established the WQM plan amendment procedure as the method of incorporating unplanned facilities into a WQM plan; and

**WHEREAS**, a proposed WQM plan amendment noticed in the New Jersey Register on May 6, 2013 for a Proposed Amendment to the Lower Raritan-Middlesex County Water Quality Management Plan entitled: Middlesex County Future Wastewater Service Area Map has been prepared by the Middlesex County Office of Planning of Comprehensive Planning and the Environment;

**NOW THEREFORE, BE IT RESOLVED** on this 20<sup>th</sup> day of May, 2013, by the governing body of the Stony Brook Regional Sewerage Authority that:

1. The Stony Brook Regional Sewerage Authority hereby consents to the amendment entitled Middlesex County Future Wastewater Service Area Map and publicly noticed on May 6, 2013, prepared by the Middlesex County Office of Planning Division of Comprehensive Planning and the Environment, for the purpose of its incorporation into the applicable WQM plan(s);
2. This consent by SBRSA does not preclude any consent or non-consent of the mapping by any of its member municipalities.
3. This consent shall be submitted to the NJDEP in accordance with N.J.A.C. 7:15-3.4 and the Middlesex County Office of Planning Division of Comprehensive Planning and the Environment.

Recorded Vote:

	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey	X			
David A. Goldfarb				X
C. Schuyler Morehouse				X
Bharat Patel	X			

497.06 Regulatory Report

Discharge Monitoring Report (DMR) and NJPDES Compliance

Mr. Rahimi reported that the revised River Road March 2013 DMR was submitted to NJDEP. The revised report reflected changes in some parameter loadings resulting from changes in flow numbers.

Mr. Rahimi indicated that the April DMRs are currently being reviewed by staff.

Mr. Rahimi reported that the River Road Quarterly Effluent Surface Water Discharge Waste Characterization Report was submitted. This report details the priority pollutants that have been historically present in the facility effluent. All values were at expected levels.

### Residuals Discharge Monitoring Report (RDMR)

Mr. Rahimi reported that the February 2013 RDMRs were submitted to the NJDEP. All River Road parameters were compliant with the Air Permit requirements.

The March RDMRs are currently being reviewed by staff.

### Air Reporting

Mr. Rahimi reported that the 1<sup>st</sup> quarter 2013 Excess Emissions and Monitoring Report was submitted to NJDEP. There were no excess emissions during this monitoring period.

Mr. Rahimi indicated that the 1<sup>st</sup> quarter 2013 Incinerator Sludge Metals Report was submitted to the NJDEP. There were no exceedances of the monthly or 12-month weighted average metals concentration limits or the 12-month rolling lead or mercury emission limits.

Mr. Rahimi reported that all data has been submitted to KEMS for preparation of the Annual Emission Statement. The report will be submitted on-line (new this year) and as an incentive to submit on-line, NJDEP has extended the submission deadline from May 15<sup>th</sup> to June 15, 2013.

### Laboratory

Mr. Rahimi reported that the results of the 2013 Performance Testing (PT) samples were reported on April 24, 2013 to ERA. ERA is the PT provider for the NJDEP.

### Miscellaneous

Mr. Rahimi reported that on April 24, 2013 staff received an email from the National Association of Clean Water Agencies (NACWA) Peak Performance Awards regarding Hopewell and Pennington plants 2012 Platinum award applications. In order to receive a Platinum award, a facility needs to have five consecutive years of 100% effluent compliance. SBRSA was given the option of applying for 2012 Gold award or providing data for prior years to be eligible for the Platinum award. Staff provided data and applications for 2008 through 2011 for Hopewell and Pennington to be considered for 2012 Platinum award. Official award announcements will be made at NACWA's summer conference July 14-17 in Cincinnati.

Mr. Rahimi noted that the sandblast waste disposal renewal application was submitted to Waste Management of Pennsylvania (WM) on May 8, 2013. WM has extended SBRSA's sandblast waste disposal through June 7, 2014.

### Safety

Mr. Irizarry reported that there were no loss time accidents/injuries for this reporting period.

Mr. Irizarry noted that training for this reporting period included:

- Fall Protection provided by JIF for 13 employees on April 30, 2013.
- Confined Space Awareness provided by JIF for 10 employees on April 30, 2013.

Mr. Irizarry reported that staff is presently continuing work or has completed the following project(s):

- Staff continues to replace lighting with new and more efficient lighting.

Mr. Irizarry reported that a maintenance staff member has been certified to perform the National Fire Protection Association (NFPA) infrared surveys that are recommended every five years to help identify potential exposures in electrical systems that may cause unscheduled downtime, costly repairs and injuries. The infrared survey will be conducted with the use of the Fluke T140 infrared thermal imager. Mr. Irizarry noted that the certification training was conducted by Infrasppection.

#### 497.07 Litigation

The Litigation Report was provided for information.

#### **New Source Performance Standards for Sludge Incinerators Rule Proposal**

Ms. Alexander reported that NACWA is currently challenging the rulemaking alleging that EPA regulated Sewage Sludge Incinerators under the wrong section of the Clean Air Act (CAA), and that the EPA used an incomplete data set – including a failure to properly account for sewage sludge variability – when setting the SSI rule's emission limits, and thus the rule is technically invalid. Oral Argument was held in this challenge on May 3, 2013. A decision favorable to NACWA would likely have a significant impact upon the rule as presently drafted.

#### 497.08 Operations Report

Mr. Kunert reported that Incinerator #1 is scheduled to be de-slugged the week of May 20, 2013. After it is cleaned out it will be inspected by Chavond-Barry Engineering who will then submit a report describing any necessary repair work that is needed.

Mr. Kunert indicated that grit and other debris were removed from the sludge receiving wetwell via vacuum truck.

Mr. Kunert reported that the contractor, B&R Welding, is on site to begin the repair work to sludge thickener #1.

Mr. Kunert indicated that on April 24, 2013, the emergency generators at the River Road WWTP and the Princeton Pumping Station ran for approximately five hours after a vehicle struck a telephone pole on Herrontown Road.

Mr. Kunert noted that staff obtained three quotes for the 600 cubic yards of mulch needed for the biofilter media replacement project. The lowest quote was Zeager Brother's Inc. at price of \$24.60/cubic yard.

Mr. Kunert reported that a new 8" stainless steel ball was replaced on both sludge trailers at the Upstream Facilities. This hollow ball floats and is responsible for stopping the air flow to the vacuum pump when the trailer is full.

### Odor Report

Staff received no Odor Complaints from our surrounding area during the month of April. One odor complaint was received during the partial May 2013 reporting period. The full May number will be reported in June.

### Customer Septage and Sludge Deliveries

The quantities of liquid sludge and sludge cake exceeded their budgeted amounts while the quantity of gray water was below the budgeted amount for the month of April. Mr. Kunert noted that the Authority continues to receive sludge cake from Bayshore.

### Maintenance Report

Mr. Kunert reported that on May 3, 2013, Municipal Maintenance was on site to install the drive unit for M.A. Clarifier #1. The installation and testing of the clarifier drive was completed on May 6, 2013 and the unit is ready for service.

Mr. Kunert indicated that staff removed all the chicanes, rods and handles on belt press #2 because they were worn and corroded. The chicanes were sand blasted and painted, new Teflon wedges were installed in the chicanes and all new rods and handles were installed

Mr. Kunert noted that during routine preventive maintenance on the Incinerator ash shuttle conveyor it was found that the conveyor belt needed to be replaced due to a tear in the seam. New drive belts were installed as well and the shuttle is back in service.

Mr. Kunert reported that the number of open work requests stand at ten (10) with approximately five (5) issued on a daily basis. The Preventive Maintenance graphs show that SBRSA is currently averaging two (2) days overdue and the number of overdue units is approximately forty (40).

## 497.09 Construction Report

### 2013 Annual Inspection

Ms. Pchola reported that Kleinfelder/Omni will be on site May 13<sup>th</sup> and 14<sup>th</sup> to conduct the annual inspection. AECOM will be on site on May 14<sup>th</sup> to conduct the structural portion of the inspection. Kleinfelder/Omni and AECOM are scheduled to inspect the meter chambers on May 23, 2013.

### Contract 07-1, River Road STP Regenerative Afterburner (RTO)

Ms. Pchola indicated that staff received a response from Alliance Technologies on April 26, 2013 regarding the retesting and analysis of the WESP outlet and its performance based on the contract specifications. As discussed in house and with Dr. Downey it has been decided that SBRSA will not go forward with any additional testing of the WESP.

Ms. Pchola reported that staff spoke with a Dürr applications engineer and received the following information.

- Dürr does not manufacture its own WESP.
- Dürr generally requires the installation of a WESP prior to their unit on engineered wood manufacturing applications.
- Dürr looks at total mass of particulates and not specific particulate sizes.
- On engineered wood manufacturing applications Dürr requires the outlet to the WESP to be **0.006 grains/dscf** or less.

Following a discussion regarding the retesting and the specifications of WESP, the consensus of the Board was that no further testing would be done at this time.

### Contract 10-1, Headworks Project

Ms. Pchola indicated that as of Pay Estimate No. 26 this project is 79% complete. Tomar continued to screen, stockpile, and transport landfill material and began the excavation and installation of the south electrical ductbank. SBRSA and Tomar finalized the plant influent bypass plan and Tomar mobilized the bypass piping sub-contractor (Godwin – Xylem) and completed the installation of the two force main bypass piping headers and completed the piping and actual bypass for the fly ash slurry line. The bypass of the two force mains has been scheduled. Tomar excavated the test pit for the 42-inch grit chamber effluent line and completed the painting in the Headworks Building Control Room. The electrical sub-contractor continued the installation of conduit and local control stations for the three grit removal tanks.

Mr. Bixby noted that when the flow was bypassed around the existing grit chambers it was the first time in thirty-five (35) years that the chambers were out of service. Mr. Bixby indicated that the exposed concrete and aggregate in the existing grit chamber had deteriorated significantly.



Ms. Pchola noted that staff met with Ms. Diane Alexander and Mr. Brent Carney on April 23<sup>rd</sup> to discuss the letter received from Tomar dated April 1, 2013. It was agreed that due to the content of the letter a response was warranted. Maraziti, Falcon & Healey prepared a draft response. A copy of Maraziti, Falcon & Healey's letter was provided to the Board. A tentative meeting scheduled between Tomar and SBRSA for April 30<sup>th</sup> was postponed until a response to Tomar's letter was sent. Mr. Kantorek left a message for Thomas Mottackal of Tomar Construction in an effort to request that Tomar formally retract their letter but was unable to get in touch with Mr. Mottackal since Mr. Mottackal was out of the country for business the week of April 29<sup>th</sup>. Staff prepared a letter to Tomar. The letter prepared by Maraziti, Falcon & Healey was attached to SBRSA's letter to Tomar. Copies of both letters were provided to the Board.

Ms. Pchola indicated that at the meeting on the 23<sup>rd</sup> staff also discussed two outstanding change orders for additional work conducted by Tomar in the amount of \$85,937.87 and additional work conducted by Omni/Kleinfelder and AECOM assisting Tomar in the credit amount of (\$24,463.00). It is SBRSA's position that both change orders should be processed together. There will be no movement from Tomar on the credit change order until they receive a response to their April 1, 2013 letter. Therefore the two change orders will not be processed this month.

Ms. Pchola reported that the contractor's original scope of work included the excavation of test pits to locate existing piping and utilities. Included in the contractors approved Schedule of Values, Tomar planned on completing 24 test pits, basically one test pit for every utility location and tie-in point of existing piping. While excavating the test pit for the tie-in point for the existing 30-inch Plant Blending Line (PBL), it was discovered that the actual location of the PBL was not as shown on the Contract drawings. SBRSA reviewed the site piping plans from the Plant Protection Facilities Project (Contract 85-1) and determined that a second test pit would be needed to find the existing PBL to determine the correct location for the new doghouse manhole to be installed on the PBL.

Ms. Pchola indicated that Tomar Construction, LLC submitted a change order request for the additional test pit work. SBRSA staff and consultants discussed the change order request and determined that approval of this change order request is warranted.

Staff recommended approval of Change Order No. 9 for Contract 10-1, for an additional test pit to verify the location of the Plant Blending Line in the amount of \$2,806.33. So moved by Mr. Compton, seconded by Mr. Patel and passed by a vote of 4 to 0.

#### Contract 12-1 Sludge Thickener No. 1 Improvements Project

Ms. Pchola reported that the thickener drive replacement work is scheduled for the week of May 20, 2013. Once B R Welding receives delivery confirmation for the drive unit from the manufacturer, the actual date for the work which includes removal of the tank dome cover, bridge and drive unit will be finalized.

#### Contract 12-2 SBRSA Facilities Painting Project

Ms. Pchola indicated that staff and Allied Painting are coordinating schedules to complete the re-coating of the RTO chamber and skid. Staff needs to schedule downtime for the RTO painting.

#### Contract 13-1 Pennington WWTP and Hopewell WWTP Roof Replacement Project

Ms. Pchola reported that the replacement of the roofs at both Pennington and Hopewell WWTPs has been completed.

The project specifications required that the contractor remove and reinstall the existing aluminum coping along the top of the parapet wall at each treatment plant. During the removal, it was noticed that the existing coping was damaged in some areas and was pitched incorrectly allowing rainwater to run down the brick façade, seeping in behind the brick and causing damage to the mortar joints. It was recommended that new coping be installed.

Ms. Pchola indicated that the new coping will be properly pitched diverting rainwater away from the exterior face of the building. In addition, by replacing the coping, all components of the roofing system will have been replaced with new materials, improving the life and aesthetic quality of the roofing system. Change Order No. 1 is for the replacement of the coping at both the Hopewell and Pennington Wastewater Treatment Plants in the amount of \$6,000.

Staff recommended approval of Change Order No. 1 to Contract 13-1, Pennington and Hopewell WWTP Roof Replacement for the installation of new coping in the amount of \$6,000. So moved by Mr. Compton, seconded by Mr. Patel and passed by a vote of 4 to 0.

#### Contract 13-2 RRWWTP Chemical Storage Tank Replacement Project

Ms. Pchola indicated that the contract documents have been executed and the preconstruction meeting has been scheduled for June 4, 2013.

#### Contract 13-3 Pennington WWTP Return Sludge Pump Replacement Project

Ms. Pchola reported that the project was advertised for bid on May 9, 2013. Bids will be received on June 14, 2013.

### 497.10 Finance Report

#### Payment of Bills and Claims

Mr. Neuhof recommended approval of Resolution 2013-16, for the payment of bills and claims for the month of April in the amount of \$1,448,954.55 with two signatures instead

of three. So moved by Mr. Patel, seconded by Dr. Downey and passed by a roll call vote of 4 to 0. Resolution 2013-16 follows.

**Resolution Regarding Payment of Bills and Claims**

**Resolution No. 2013-16**

**WHEREAS**, the Stony Brook Regional Sewerage Authority received certain claims against it by way of voucher, and

**WHEREAS**, the staff and Authority members have reviewed said claims,

**NOW, THEREFORE, BE IT RESOLVED** by Stony Brook Regional Sewerage Authority that these claims be approved for payment with checks bearing two authorized signatures instead of three authorized signatures.

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**CHAIRMAN**

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**TREASURER**

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**EXECUTIVE DIRECTOR**

Recorded Vote:

	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey	X			
David A. Goldfarb				X
C. Schuyler Morehouse				X
Bharat Patel	X			

Treasurer's Report

Mr. Neuhof reported that net income for the period ending April 30<sup>th</sup> stands at \$499,522. This represents an increase of \$136,490 and is attributed largely to additional revenue from sludge cake. The Authority has total cash and investments of \$16,038,059 at an average interest rate of 0.26%. The balance of current construction projects is \$11,571,943. Mr. Neuhof noted that there are sufficient funds for these projects. The New Jersey Cash Management Fund yield is down from 0.07% to 0.05%.

2014 Budget Schedule

Mr. Neuhof noted that the 2014 Budget Schedule was provided for information.

Resolution 2013-17, Award of a Professional Service Contract to Perform the 2013 Annual Audit

Mr. Neuhof indicated that as discussed at the April Board meeting, Hutchins, Meyer & DiLieto submitted a proposal to perform the 2013 Annual Audit for a fee of \$17,000.

Staff recommended approval of Resolution 2013-17. So moved by Mr. Patel, seconded by Mr. Compton and passed by a roll call vote of 4 to 0. Resolution 2013-17 follows.

**Resolution Awarding a Professional Service Contract  
To perform the 2013 Annual Audit**

**Resolution No. 2013-17**

**WHEREAS**, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made, and

**WHEREAS**, the Stony Brook Regional Sewerage Authority "SBRSA" is in need of auditing services to be performed on the Financial Statements of the Authority for the fiscal year ending November 30, 2013; and

**WHEREAS**, Hutchins, Meyer & DiLieto, P.A. has submitted a proposal indicating they will provide auditing services to the Stony Brook Regional Sewerage Authority for the year ending November 30, 2013 for a fee of \$17,000; and

**WHEREAS**, the services to be rendered are to be performed by persons authorized by law to practice a recognized profession within the definition of a professional service pursuant to N.J.S.A. 40A:11-5; and

**WHEREAS**, the Stony Brook Regional Sewerage Authority has Funds available in its current operating budget.

**NOW THEREFORE, BE IT RESOLVED** by the Stony Brook Regional Sewerage Authority as follows:

1. That the Chairman is hereby authorized to execute a professional services agreement between Hutchins, Meyer & DiLieto, PA and the Stony Brook Regional Sewerage Authority, for the performance of the 2013 audit for the year ending November 30, 2013, as described herein, in an amount not to exceed \$17,000.00 without further authorization.
2. Notice of the within action shall be provided in accordance with N.J.S.A. 40A:11-5(1) (a) (i).

3. This Resolution shall take effect immediately.

Recorded Vote:

	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey	X			
David A. Goldfarb				X
C. Schuyler Morehouse				X
Bharat Patel	X			

Monthly Sludge Business Analysis

Mr. Neuhof reported that net income for the month of April is \$165,199 and the cumulative net income is \$802,254. Gas usage for the month of April was 77,184 therms. The simple remaining payback for the RTO is 2.6 years.

497.11 Personnel Report

The Personnel Report was provided for member information.

497.12 Correspondence

For information

497.13 Old Business

None.

497.14 New Business

None.

497.15 Executive Session

The Board entered into Executive Session at 8:16 pm to discuss the status of the WESP testing and Non-Union annual salary adjustments on a motion by Dr. Downey, seconded by Mr. Patel and passed by unanimous vote.

497.15 Adjournment

As there was no further business to come before the Board, the meeting was adjourned at 9:04 p.m. on a motion by Dr. Downey, seconded by Mr. Compton and passed by unanimous vote.

Respectfully Submitted,

John Kantorek  
Secretary

Recorded and Written by  
Patricia Carlino  
June 4, 2013