

Minutes of Meeting #490 October 22, 2012 – Stony Brook Regional Sewerage Authority

LOCATION: Conference Room, River Road Plant, Princeton, NJ

MEMBERS PRESENT: Bartolini, Compton, Downey, Miller, Morehouse

MEMBERS ABSENT: McKinnon, Patel

CONSULTANTS: Alexander

STAFF PRESENT: Bixby, Carlino, Coleman, Hess, Ireland, Irizarry, Kantorek, Kunert, Neuhof, Pchola, Rahimi, Redding

490.01 Pursuant to Section 13 of the Open Public Meetings Act, adequate notice of the time and place of this meeting was given by filing with the Authority's official newspapers, each Clerk of each municipality and by being posted on the Princeton Borough Hall Bulletin Board.

490.02 Approval of Minutes

The minutes of the September 24, 2012 Board meeting were approved as presented on a motion by Dr. Downey, seconded by Mr. Morehouse and passed by a vote of 5 to 0.

490.03 Board Related Activities

Consultant List

The consultant list was provided for information. Mr. Kantorek noted that two amendments for Chavond Barry Engineering (CBE) are pending award.

PlanSmart

Mr. Kantorek noted that there are still seats available for the 2012 PlanSmart NJ annual dinner being held on November 8, 2012. Any Board member who is interested in attending should contact Mr. Kantorek.

490.04 Planning and Administration

Mr. Kantorek reported that the most current 12-month average daily River Road plant flow is 9,127,620 gpd with 856,126 gpd of approved but inoperative flow for a total committed flow of 9,983,746 gpd with 3,076,254 gpd or 23.55% of available capacity.

The most current 12-month average daily flow at the Hopewell Plant is 213,882 gpd with no inoperative flow, for a total committed flow of 213,882gpd with 28.71% or 86,118 gpd of available capacity. The Pennington Plant presently has 233,838 gpd as the most current 12-month average daily flow, with 13,840 gpd of approved but inoperative flow, for a total committed flow of 247,678 gpd, with 17.44% or 53,322 gpd of available capacity. Mr. Kantorek noted that the inoperative flow total for the Pennington Plant is the unused portion of Bristol-Meyers Squibb approved flow.

Mr. Kantorek indicated that the 12-month average daily flow decreased at all three facilities and is due to the continued dry weather conditions. Mr. Kantorek noted that the 12-month average flow at the River Road WWTP is the lowest flow since 2002.

#### Monthly Flow Transmittal

The monthly flow transmittal for September was provided for information.

Mr. Kantorek noted that several adjustments were made for the month.

The meter verification conducted on October 1, 2012 at Meter Chamber No. 6 indicated that the meter was reading high by 2.74%%. The meter certification conducted on August 31, 2012 indicated that the meter was reading high by 0.69%. Therefore the meter data was adjusted downward by 1.715% which is the average of the meter certification and verification conducted on August 31 and September 1, respectively.

At Meter Chamber No. 7, a review of the meter data indicated that the flow data for September 3rd and 4th were uncharacteristically high. Discussions with SBRSA's instrumentation technician indicated that there were clogs in the line and a clog was removed on September 5th. The data for September 3rd and 4th were determined utilizing the ratio of the meter data from the Millstone Pumping Station. The ratio of the Millstone Pumping Station meter data average of September 2nd and the 5th to the average of September 3rd and 4th was determined. This ratio was used on the average of the meter data on September 2nd and 5th from Meter Chamber No.7 to determine the flow data for September 3rd and 4th for Meter Chamber No. 7. The same calculated flow rate was used for both days.

On the morning of September 27, 2012 the emergency generator at the Millstone Pumping Station was being repaired. As a result of the repair the power to the pumping station was shut down for approximately 3 hours. The meter data from 6 am to 9 am was replaced with the metered flow data from the day before.

The meter verification conducted on October 1, 2012 at the Pennington STP Influent Meter indicated that the meter was reading low by 4.94%. The meter certification conducted on August 31, 2012 indicated that the meter was reading low by 1.47%. Therefore the meter data was adjusted upward by 3.205% which is the average of the meter certification and verification conducted on August 31 and September 1, respectively

#### 490.05 Approval Requests and Actions

##### TWA-1 Approvals

##### **Forrestal Professional Center, Block 701, Lot 32.01, South Brunswick Township**

Ms. Pchola reported that Princeton Professional Center submitted a TWA application for a proposed 40,192 square foot medical office building and the construction of a 6-inch PVC sanitary sewer lateral connection. The connection is to an existing South Brunswick Township sewer line for a total flow of 4,020 gallons per day (gpd).

The South Brunswick Township Engineer has endorsed the TWA application.

Staff recommended approval of this application at the requested flow of 4,020 gpd. So moved by Dr. Downey, seconded by Dr. Miller and passed by a vote of 5 to 0.

##### Time Extensions

None.

##### NJPDES Endorsements Requested

None.

##### Water Quality Management Plan Amendments

None.

#### 490.06 Regulatory Report

##### Discharge Monitoring Report (DMR) and NJPDES Compliance

Mr. Rahimi reported that the Discharge Monitoring Reports for the month of September were submitted to the NJDEP. No violations were reported.

##### Residual Discharge Monitoring Reports

Mr. Rahimi reported that the July Residuals Discharge Monitoring Reports (RDMR) were submitted to the NJDEP. All River Road parameters were compliant with the Authority's Air Permit requirements.

Mr. Rahimi noted that staff is currently reviewing the August RDMR.

### Air Reporting

Mr. Rahimi reported the third quarter Excess Emissions and Monitoring Performance Report has been prepared. Staff is currently reviewing the report.

Mr. Rahimi reported that on October 31, 2006, SBRSA requested an Adjudicatory Hearing Request on various conditions contained in the Authority's permit. The Authority has withdrawn the request in a letter to NJDEP dated September 27, 2012. A copy of this letter was provided to the Board.

### Safety

Mr. Irizarry reported that on August 7, 2012, an employee hit his head on a unistrut causing a slight bleed. The employee administered standard first aid to himself. An accident report was completed by the employee's immediate Supervisor. The proper protocol for injuries was executed.

No accidents or injuries were reported for the month of September.

Mr. Irizarry reported that training for this reporting period included:

- CPR/AED for 3 employees was provided by the American Red Cross
- Power Industrial Truck training for 15 employees was provided by Certified Health and Safety
- Confined Space with practical for 4 employees was provided by the JIF/SBRSA
- Lock-out/Tag-out for 1 employee was provided by the JIF
- In-house introductory training was provided for the new employee

Mr. Irizarry reported that staff is presently continuing work or has completed the following projects:

- 1) MCC and panel board updates are continuing.
- 2) NFPA 70E 2012 label updates are continuing.

Mr. Irizarry reported that the River Road Plant boiler annual inspection was done by CNA on August 10, 2012. The inspector found a water leak. The boiler could not be certified unless or until the leak was repaired. Due to the cost of the repair, a decision was made to replace the boiler. The boiler was replaced on October 12, 2012 and was inspected, certified and put into service on October 16, 2012.

Mr. Irizarry indicated that the asbestos tiles in the main hallway on the first floor of the Operations building are tentatively scheduled to be removed on the weekend of October 27 and 28, 2012. The air clearance will be conducted on October 28<sup>th</sup>. It is expected that staff will have full access to the hallway on October 29, 2012.

#### 490.07 Litigation

Ms. Alexander, Counsel for the Authority, reported that there were no changes this month.

#### 490.08 Operations Report

Mr. Kunert reported that Incinerator #2 has been de-slagged and cleaned out. This work was completed by the Industrial Furnace Company under the new Incinerator De-slagging Contract. The Incinerator is scheduled to be inspected on Friday, October 19, 2012 by Chavond-Barry Engineering.

Mr. Kunert indicated that both re-aeration tanks and the de-chlorination chamber at the Hopewell STP were pumped down and cleaned out. This work was coordinated with the installation of the new washwater pumps. The coordination was necessary because the underground valves that are normally used to isolate the tanks from the pumps do not function.

Mr. Kunert reported that on September 18, 2012, the generator at the River Road WWTP as well as the Princeton Pumping Station ran for approximately one hour due to a power outage during a storm.

Mr. Kunert indicated that Thickener #1 was taken off line, pumped out and cleaned. This was done in preparation for the rake arm replacement project.

The Authority is currently running trials for polymer which is used to dewater the thickened sludge. The bid opening will take place in November. Four vendors are conducting trials.

The sodium hypochlorite storage tank replacement project at the Hopewell STP is approximately 50% complete. This work is being performed in-house.

#### Odor Report

Staff received one **Odor Complaint** from our surrounding area during the month of September. Two odor complaints were received during the partial October 2012 reporting period. The full October number will be reported in October 2012.

Mr. Kunert indicated that two of the complaints were from residents of Montgomery Woods and one came from a resident on Herrontown Road near Crooked Tree Road. All the complaints were investigated by staff but no odors were detected.

### Customer Septage and Sludge Deliveries

The quantity of liquid sludge, sludge cake and gray water were below the budgeted amounts for the month of September. Mr. Kunert indicated the lower amount of sludge cake was due to the stack testing and there should be an increase in sludge cake for October.

### Maintenance Report

Mr. Ireland reported that on September 25, 2012, flow at the Princeton Pump Station was diverted to the manual bar screen because the mechanical climber screen had failed when the motor broke away from the gear housing. The gear on the pinion drive was stripped of gear teeth allowing the climber screen to slip down the rack allowing the motor to break away from the gear box connection. The bar screen assembly was removed and a replacement gear box along with new bearings and wire have been ordered. Mr. Ireland indicated that staff anticipates receipt of the parts the week of October 22, 2012.

Mr. Ireland indicated that during the week of October 1, 2012, two existing wash water pumps that supply service water throughout the plant were replaced with two new OEM 100 gallons per minute pumps at the Hopewell STP. Also new suction and discharge valves were installed with new piping. Basket strainers were also installed to prevent the new pumps from clogging with algae. This work was performed in house and will also be performed at the Pennington STP at a later date. Before and after photographs were provided to the Board.

Mr. Ireland noted that on October 1, 2012, Highland Industrial Turbine was onsite to perform their final checks of the Millstone generator and conducted a load test as well. Once the load test was completed and all final checks were found to be satisfactory the generator was placed back into service. The temporary generator that was on rental was removed from the site.

Mr. Ireland indicated that the number of open work requests stand at ten (10) with approximately seven (7) issued on a daily basis. The Preventive Maintenance graphs show that SBRSA is currently averaging two days (2) overdue and the number of overdue units is approximately thirty-eight (38).

## 490.09 Construction Report

### Pennington STP Upgrade and Expansion

Ms. Pchola reported that the NJDEP has scheduled a stakeholders meeting for November 19, 2012. The purpose of the meeting is to discuss nitrates and total dissolved solids (TDS) limits and the related costs to meet these limits versus the benefit. It is expected that the next step would be to provide a public notice relative to these issues which potentially would move the tiered use issue forward. Once the tiered use issue is under

consideration NJDEP could issue the final upstream permits without the nitrate and TDS limits.

SBRSA Facilities 2012 Annual Inspection

Ms. Pchola indicated that staff completed their review of the 2012 Annual Inspection report and has submitted their comments to AECOM. The final report is expected to be received within the next two weeks.

Chavond Barry Engineering (CBE) 2012 General Advice

Ms. Pchola reported that CBE has requested an amendment to their 2012 General Advice Agreement in the amount of \$12,525. The amendment request is due to additional out of scope items. These include but are not limited to the preparation of the Emission Statement and response to questions of reasonableness (QOR); assistance with the Bionomic WESP retest; the inspection of Incinerator #2 and various miscellaneous tasks.

Staff recommended approval of Resolution 2012-40, awarding Amendment No. 1 to the 2012 General Advice Agreement with Chavond Barry Engineering in the amount of \$12,525. So moved by Dr. Downey, seconded by Mr. Morehouse and passed by a roll call vote of 5 to 0. Resolution 2012-40 follows.

**Resolution Authorizing the Award of Amendment No. 1 to the 2012 General Advice Contract with Chavond-Barry Engineering**

**Resolution No. 2012-40**

**WHEREAS**, Stony Brook Regional Sewerage Authority (SBRSA) has a current agreement with Chavond-Barry Engineering Corp. (CBE) to provide general advice relating to the operation of our incinerator and related services for our Title V permit in the amount of \$44,750 and

**WHEREAS**, SBRSA had the need for CBE to assist SBRSA with additional tasks that were not included in the original scope of work for the General Advice such as preparation of the Annual Emission Statement, additional unanticipated work associated with the Bionomic wet electrostatic precipitator (WESP) performance testing, and various other items pertaining to the incinerator operations as specifically outlined in CBE's supporting documentation dated October 18, 2012; and

**WHEREAS**, CBE has prepared Amendment No. 1 for this additional work; and

**WHEREAS**, the cost of this work is \$12,525 as indicated in the supporting documentation dated October 18, 2012; and

**WHEREAS**, the amended time charge contract amount is \$57,275; and

**WHEREAS**, the Stony Brook Regional Sewerage Authority has funds available in its current budget.

**NOW THEREFORE, BE IT RESOLVED** that the Board of the Stony Brook Regional Sewerage Authority authorizes Amendment No.1 to the 2012 General Advice Contract with Chavond-Barry Engineering Corp. as described herein.

Recorded Vote:

|                       | <u>AYE</u> | <u>NO</u> | <u>ABSTAIN</u> | <u>ABSENT</u> |
|-----------------------|------------|-----------|----------------|---------------|
| Robert A. Bartolini   | X          |           |                |               |
| Gale D. Downey        | X          |           |                |               |
| Harry Compton         | X          |           |                |               |
| James McKinnon        |            |           |                | X             |
| David Miller          | X          |           |                |               |
| C. Schuyler Morehouse | X          |           |                |               |
| Bharat Patel          |            |           |                | X             |

Incinerator Stack Testing

Ms. Pchola indicated that Chavond Barry has requested an amendment to their Incinerator Stack Test Agreement in the amount of \$20,550. The amendment request also includes additional costs realized by Avogadro (\$6,912.50). The costs are for the out of scope work items associated with the excess sulfur dioxide issues that arose during the stack test. It should be noted that staff is still waiting for the results of analytical data (all related to the sulfur dioxide issues) and that the coordination, review, calculations, and summary of the results have not been included in this amendment request.

Staff recommended approval of Resolution 2012-41, authorizing the Award of Amendment No. 1 to the 2012 Incinerator Emission Compliance Testing Assistance with Chavond Barry Engineering. So moved by Dr. Downey, seconded by Dr. Miller and passed by a roll call vote of 5 to 0. Resolution 2012-41 follows.

**Resolution Authorizing the Award of Amendment No. 1 to the 2012 Incinerator Emission Compliance Testing Assistance Agreement with Chavond-Barry Engineering**

**Resolution No. 2012-41**

**WHEREAS**, Stony Brook Regional Sewerage Authority (SBRSA) has a current agreement with Chavond-Barry Engineering Corp. (CBE) to provide assistance during the incinerator compliance testing “stack testing” in the amount of \$236,973 and



**WHEREAS**, SBRSA had the need for CBE to assist SBRSA with additional tasks that were not anticipated during the actual stack testing as specifically outlined in CBE’s supporting documentation dated October 18, 2012; and

**WHEREAS**, CBE has prepared Amendment No. 1 for this additional work; and

**WHEREAS**, the cost of this work is \$20,550 as indicated in the supporting documentation dated October 18, 2012; and

**WHEREAS**, the amended time charge contract amount is \$257,523; and

**WHEREAS**, the Stony Brook Regional Sewerage Authority has funds available in its current budget.

**NOW THEREFORE, BE IT RESOLVED** that the Board of the Stony Brook Regional Sewerage Authority authorizes Amendment No.1 to the 2012 Incinerator Emission Compliance Testing Assistance Agreement with Chavond-Barry Engineering Corp. as described herein.

Recorded Vote:

|                       | <u>AYE</u> | <u>NO</u> | <u>ABSTAIN</u> | <u>ABSENT</u> |
|-----------------------|------------|-----------|----------------|---------------|
| Robert A. Bartolini   | X          |           |                |               |
| Gale D. Downey        | X          |           |                |               |
| Harry Compton         | X          |           |                |               |
| James McKinnon        |            |           |                | X             |
| David Miller          | X          |           |                |               |
| C. Schuyler Morehouse | X          |           |                |               |
| Bharat Patel          |            |           |                | X             |

Contract 07-1, River Road STP Regenerative Afterburner (RTO)

Ms. Pchola reported that Bionomic Industries was on site September 21, 2012 for the installation of the new perforated plates, internal cleaning and inspection of the WESP. Follow-up sampling and pressure drop readings were conducted on October 2, 2012. The field readings indicate that the pressure drop has improved and Bionomic Industries is in the process of arranging for performance testing. This test has been scheduled for mid-November.

Contract 10-1, Headworks Project

Ms. Pchola reported that this project is 53% complete as of Pay Estimate No. 19. Over the past reporting period Tomar placed the concrete for the building floor, dumpster room floor, and loading dock. Tomar continued to screen and stockpile the landfill material disposing of approximately 1,369 tons (52 loads) of material at the Burlington County Landfill. Tomar completed excavation, placed the foundation, and set two pre-cast

sections of the Influent Junction Chamber and the pre-cast Venturi Meter Chamber (excluding the top slab). The electrician completed 70% the electrical rough-in of conduits from the MCC room to the equipment locations in the building. Tomar continued the installation of site piping. The mason sub-contractor began the installation of the concrete masonry units (CMU) for the building interior walls. Tomar erected the steel support columns for the loading dock monorail/hoist.

As part of the Headworks Project and as required by NJDEP Major Disruption Permit, the overburden (approximately 4 feet of soil) over the landfill area was stockpiled in a separate area and tested for compliance with the Soil Remediation Standards and specifically compared to the Residential Direct Contact Soil Remediation Standards (RDCSRS). It was anticipated that this soil (native to the site) would be reused on the plant site. Results of the analysis indicated that the soil was in compliance with the RDCSRS with the exception of the metal Vanadium. Staff prepared a letter with the assistance of Omni Environmental to NJDEP to request that SBRSA be allowed to utilize the overburden soil throughout the plant site. A copy of this letter was provided to the Board. Ms. Pchola noted that NJDEP has limited the reuse of the soil to the construction area and based on the method of construction would leave approximately 700 cubic yards of excess material to be disposed of off-site.

Chairman Bartolini asked what the cost would be if the Authority has to dispose of the excess material off-site. Ms. Pchola indicated that it would cost approximately \$25,000.

In addition, NJDEP has required SBRSA to provide a detailed description of the landfill to be included/recorded into the deed. As indicated in the Authority's letter to NJDEP much of this information is not known to SBRSA. As required by the Major Disruption Permit, SBRSA was only required to remove the landfill material as necessary for the construction of the Headworks Project and therefore the extent of the landfill beyond the limits of our project is not known.

Ms. Pchola indicated that staff is waiting for a response from NJDEP and has requested a meeting with NJDEP to discuss these issues prior to a final decision.

#### Contract 12-1 Sludge Thickener No. 1 Improvements Project

Ms. Pchola indicated that on October 17, 2012 a pre-construction meeting was held with the contractor, B. R. Welding, Inc. The contractor will begin the process of submitting shop drawings and expects to begin the work once the drive unit is received. The normal delivery time for this type of equipment is three to four months.

#### Contract 12-2 SBRSA Facilities Painting Project

Ms. Pchola reported that Allied Painting, Inc. has completed all work with the exception of the RTO. Staff is in the process of coordinating the RTO painting with Allied.

## Disinfection Facility Bulk Chemical Storage Tanks

Ms. Pchola indicated that the New Jersey Department of Environmental Protection, Bureau of Release Prevention: *A Guide to the Inspection and Testing of Aboveground Storage Tanks* recommends that fiberglass reinforced plastic (FRP) aboveground storage tanks be inspected at 5 year intervals. On August 20 and 21, 2012 the FRP storage tanks for sodium hypochlorite and sodium bisulfite were inspected by Waves In Soilds (WINS). WINS completed acoustical testing and an internal inspection of each tank. The results of the inspection indicated that three of the four tanks passed the acoustical testing (one sodium hypochlorite tank failed) and all four tanks require repairs to the nozzle connections of each tank. Staff has solicited quotations for the recommended repairs and is in the process of arranging for the work. Once the repair work is completed on the failed tank, this tank will be re-inspected.

## 490.10 Finance Report

### Payment of Bills and Claims

Dr. Miller moved the approval of the payment of bills and claims in the amount of \$1,410,252.37 with two signatures instead of three; seconded by Dr. Downey, and passed by a vote of 5 to 0.

### Treasurer's Report

Mr. Neuhof reported that net income for the ten-month period stands at \$284,662. This represents a decrease of \$116,728 from the prior month. This decrease is attributed to the stack testing. The Authority has total cash and investments of \$17,509,792 at an average interest rate of 0.29%. The balance of current construction projects is \$10,473,873. Mr. Neuhof noted that there are sufficient funds for these projects. The New Jersey Cash Management Fund yield remains at 0.05%.

### Resolution 2012-39, Authorizing the Award of a "No Political Contributions Allowed" Contract(s) for Non-Professional Service Vendors

When the Authority anticipates spending more than \$17,500 but less than the bid threshold of \$36,000, the Authority is required to pass a resolution authorizing a "No Political Contributions Allowed" contract with the vendors. An additional three vendors will likely exceed the \$17,500 and are listed in the Resolution. Mr. Neuhof noted that all three vendors listed completed their Business Entity Disclosure Certifications, which certifies each vendor has not made any reportable contributions.

Mr. Neuhof recommended approval of Resolution 2012-39, award of “No Political Contributions Allowed” contracts for non-professional service vendors. So moved by Dr. Miller, seconded by Dr. Downey and passed by a roll call vote of 6 to 0. Resolution 2012-39 follows.

**Resolution Authorizing the Award of a “No Political Contributions Allowed”  
Contract(s) for Non-Professional Service Vendors**

**Resolution No. 2012-39**

**WHEREAS**, the Stony Brook Regional Sewerage Authority has a need to acquire goods or services as a no political contribution contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and,

**WHEREAS**, the purchasing agent, Stuart Neuhof has determined and certified in writing that the value of each contract (by purchase orders) will likely exceed \$17,500; and,

**WHEREAS**, the anticipated term of this contract is for fiscal year 2012 (1 year) and may be extended as approved by this governing body; and,

**WHEREAS**, the attached list of vendors has completed and submitted a Business Entity Disclosure Certification which certifies that each vendor has not made any reportable contributions to a political or candidate committee served by the Stony Brook Regional Sewerage Authority in the previous one year, and that the contract will prohibit the (attached list of vendors) from making any reportable contributions through the term of the contract; and,

**WHEREAS**, the Authority has Funds available in its current budget.

**NOW THEREFORE, BE IT RESOLVED** that the Stony Brook Regional Sewerage Authority authorizes the attached list of vendors to enter into contracts by purchase order; and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

| <b>Year 2012 No Political Contribution Contracts:</b> |                                 |
|---|---------------------------------|
| <b>Company Name</b>                                   | <b>Service</b>                  |
| Durr Systems, Inc.                                    | RTO Spare Parts                 |
| Mack Industries, Inc.                                 | Replace Boiler and Installation |
| George Geiger & Associates, Inc.                      | Ceiling Tiles                   |

| <u>Recorded Vote:</u> | <u>AYE</u> | <u>NO</u> | <u>ABSTAIN</u> | <u>ABSENT</u> |
|-----------------------|------------|-----------|----------------|---------------|
| Robert A. Bartolini   | X          |           |                |               |
| Harry Compton         | X          |           |                |               |
| Gale D. Downey        | X          |           |                |               |
| David Miller          | X          |           |                |               |
| James McKinnon        |            |           |                | X             |
| C. Schuyler Morehouse | X          |           |                |               |
| Bharat Patel          |            |           |                | X             |

#### 2013 Estimated Participant Charge Update

Mr. Neuhof provided the Board with an update of the 2013 Estimated Participant charges based on ten months of 2012 flow data and the 2012 estimated year-end adjustment based on ten months of flow data and 12-month projections of revenues and expenditures. Mr. Neuhof indicated that the changes were insignificant compared to the prior month and the largest change of \$29,000 was to South Brunswick's estimate due to the increase in their flow.

#### Monthly Sludge Business Analysis

The monthly Sludge Business Tracking for FY 2012 was provided to the Board. Mr. Neuhof reported that net income for the month of September is \$63,857 and the cumulative net income is \$874,732. Gas usage for the month of September was 63,396 therms. The simple remaining payback for the RTO is 2.8 years.

#### 490.11 Personnel Report

The Personnel Report was provided for member information.

Mr. Kantorek reported that an Operator IV began work on October 15<sup>th</sup> bringing the Authority's staffing to its full complement of 46 employees. Mr. Kantorek noted that one employee will be retiring at the end of February 2013.

#### 490.12 Correspondence

For information

#### 490.13 Old Business

None.

490.14 New Business

Award of Liquid Sludge Contracts

The following liquid sludge contracts were approved on a motion by Dr. Miller, seconded by Dr. Downey and passed by a vote of 5 to 0.

|                             |                                      |
|-----------------------------|--------------------------------------|
| Educational Testing Service | January 1, 2013 to December 31, 2014 |
|-----------------------------|--------------------------------------|

|           |                                      |
|-----------|--------------------------------------|
| Firmenich | January 1, 2013 to December 31, 2017 |
|-----------|--------------------------------------|

490.15 Executive Session

The Board entered into Executive Session at 8:03 pm to discuss the Authority Service Contract and the status of union negotiations on a motion by Dr. Downey, seconded by Dr. Miller and passed by unanimous vote.

490.16 Adjournment

As there was no further business to come before the Board, the meeting was adjourned at 9:45 p.m. on a motion by Dr. Downey, seconded by Mr. Compton and passed by unanimous vote.

Respectfully Submitted,

John Kantorek  
Secretary

Recorded and Written by  
Patricia Carlino  
October 31, 2012