

Minutes of Meeting #575, November 18, 2019 – Stony Brook Regional Sewerage Authority

LOCATION: Conference Room, River Road Plant, Princeton, NJ

MEMBERS PRESENT: Downey, Goldfarb, Morehouse, Patel, Switlik, Vilaro-Munet

MEMBERS ABSENT:

CONSULTANTS: Alexander

STAFF PRESENT: Bixby, Christiano, Doelling, Hess, Ireland, Pchola, Rahimi, Roga, Sears, Stewart, Thomas, Walker

575.01 Chairman Downey opened the regularly scheduled meeting at 7:03 pm. Chairman Downey indicated that pursuant to Section 13 of the Open Public Meetings Act, adequate notice of the time and place of this meeting was given by filing with the Authority's official newspapers, each Clerk of each municipality and by being posted on the Princeton Bulletin Board and on the Authority's website.

575.02 Approval of Minutes

Chairman Downey stated that approved Resolution 2019-80, Authorizing the Award of a "No Political Contributions Allowed" Contract for the Socio-economic Analysis of Total Dissolved Solids Removal at Pennington Wastewater Treatment Plant to Kleinfelder did not indicate the correct scope of work to be performed or the correct payment terms. Resolution 2019-95, Authorizing the Award of a "No Political Contributions Allowed" Contract for a Socio-economic Analysis of Total Dissolved Solids Removal at Pennington Wastewater Treatment Plant to Kleinfelder was presented to the Board which rescinds Resolution 2019-80 and includes the correct scope of work and the basis for payment. Mr. Goldfarb moved to rescind Resolution 2019-80 and to adopt Resolution 2019-95, seconded by Ms. Switlik, and passed by a roll call vote of 5 to 0, 1 abstention. Resolution 2019-95 follows.

**Resolution to Rescind Resolution 2019-80 and Replace with Resolution Authorizing the Award of a "No Political Contributions Allowed" Contract for a Socio-economic Analysis of Total Dissolved Solids Removal at Pennington Wastewater Treatment Plant to Kleinfelder**

**Resolution No. 2019-95**

**WHEREAS**, the Stony Brook Regional Sewerage Authority's (SBRSA) approved Resolution No. 2019-80 awarding a "No Political Contributions Allowed" Contract for a Socio-economic Analysis of Total Dissolved Solids Removal at Pennington Wastewater Treatment Plant to Kleinfelder at its October 28, 2019 Board meeting; and,

**WHEREAS**, there was wording in the resolution that referred to an “annual inspection” and “lump sum fee” and therefore the Stony Brook Regional Sewerage Authority’s (SBRSA) now rescinds Resolution No. 2019-80 and;

**WHEREAS**, SBRSA has a need for a socio-economic analysis of additional modifications to the Pennington WWTP necessary to meet its New Jersey Pollutant Discharge Elimination System (NJPDES) permit as a contract that does not allow for political contributions to the Authority or its members (“No Political Contributions Allowed” contract) pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and,

**WHEREAS**, SBRSA’s Pennington WWTP’s NJPDES permit has new effluent limitations for total dissolved solids (TDS).

**WHEREAS**, SBRSA has adjudicated the TDS effluent limitations portion of the permit and requested a stay of the TDS limitations.

**WHEREAS**, SBRSA has a need for a socio-economic analysis of additional modifications to the Pennington WWTP necessary for removal of TDS; and

**WHEREAS**, the socio-economic analysis is required to petition the New Jersey Department of Environmental Protection (NJDEP) to consider the removal of the TDS effluent limitations within the Authority’s NJPDES permit; and

**WHEREAS**, Kleinfelder will prepare an analysis consistent with the anti-degradation policies of the New Jersey Surface Water Quality Standards at N.J.A.C. 7:9B-1.5(d), to provide the economic and social justification for any lowering of water quality, necessary to support a NJPDES permit modification request for removal of the TDS effluent limitations; and

**WHEREAS**, CFO has determined and certified in writing that the value of the work will exceed \$17,500; and

**WHEREAS**, Kleinfelder has submitted a proposal dated October 21, 2019 and an Agreement to provide the socio-economic evaluation on a time charge basis not to exceed \$90,900 without prior written approval from SBRSA; and

**WHEREAS**, Kleinfelder has completed and submitted a Business Entity Disclosure Certification for FY 2019 which certifies that Kleinfelder has not made any reportable contributions to a municipal political party committee of a governing body that appoints members to the Stony Brook Regional Sewerage Authority including Princeton, South Brunswick Township, West Windsor Township, Hopewell Borough, Hopewell Township and Pennington Borough in the previous one year, and that the contract will prohibit Kleinfelder, from making any reportable contributions through the term of the contract, and

**WHEREAS**, the Authority’s CFO has certified funds are available in the unrestricted fund balance.

**NOW THEREFORE, BE IT RESOLVED** that the Board of the SBRSA authorizes the Chairman to enter into a contract with Kleinfelder as described herein; and,

**BE IT FUTHER RESOLVED** that the Executive Director, staff, and consultants are authorized to take all appropriate measures to ensure that all appropriate documents, are provided by the Contractor.

<u>Recorded Vote:</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse			X	
Bharat Patel	X			
Pamela Switlik	X			
Miguel Vilaro-Munet	X			

Chairman Downey asked for comments/questions on the October 28, 2019 Board meeting minutes. The discussion regarding Resolution 2019-80 was accurately reflected in the minutes and no changes to the minutes were noted, the minutes were approved as presented on a motion by Mr. Goldfarb, seconded by Ms. Switlik and passed by a roll call vote of 5 to 0, 1 abstention.

575.03 Board Related Activities

Consultant List

The consultant list was provided for information.

Ms. Pchola indicated that there were seven (7) contracts pending award. Six (6) contracts pending award will be discussed in the Construction portion of the meeting.

Ms. Pchola recommended approval of Resolution 2019-83, Authorizing the Award of a “No Political Contributions Allowed” Contract For 2020 General Counsel to Maraziti Falcon, LLP. Ms. Pchola noted that the legal hourly rates and retainer fee remain unchanged since 2008. Resolution 2019-83 was moved by Mr. Patel, seconded by Ms. Switlik and passed by a roll call vote of 6 to 0. Resolution 2019-83 follows.

**Resolution Authorizing the Award of a “No Political Contributions Allowed”  
Contract For 2020 General Counsel**

**Resolution No. 2019-83**

**WHEREAS**, the Stony Brook Regional Sewerage Authority has a need for a General Attorney for the period starting on December 1, 2019 and continuing through the end of Fiscal Year 2020 (November 30, 2020) as a contract that does not allow for political contributions to the Authority or its members (“No Political Contributions Allowed” contract) pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, the Finance Officer has determined and certified in writing that the value of the work will exceed \$17,500; and

**WHEREAS**, the term of this contract is 12 months; and

**WHEREAS**, Maraziti Falcon, LLP has submitted an Agreement indicating they will provide General Advice from December 1, 2019 through November 30, 2020 for a retainer fee of \$18,000 (\$1,500.00 for preparation of monthly SBRSA Board meetings). Legal services will be provided by Ms. Diane Alexander at the hourly rate of \$220, additional legal services will be billed at \$220 per hour for Partners, \$195 for Senior Associates, \$170 for Associates and \$90 per hour for Law Clerks; and

**WHEREAS**, Maraziti Falcon, LLP has completed and submitted a Business Entity Disclosure Certification which certifies that Maraziti Falcon, LLP has not made any reportable contributions to a political or candidate committee in the Stony Brook Regional Sewerage Authority service area, Mercer County, and Middlesex County in the previous one year, and that the contract will prohibit Maraziti Falcon, LLP from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Stony Brook Regional Sewerage Authority has Funds available in its current budget.

**NOW THEREFORE, BE IT RESOLVED** that the Board of the Stony Brook Regional Sewerage Authority authorizes the Chairman to enter into a contract with Maraziti Falcon, LLP as described herein; and

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

<u>Recorded Vote:</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel	X			
Pamela Switlik	X			
Miguel Vilaro-Munet	X			

#### 575.04 Planning and Administration

Ms. Pchola reported that the most current 12-month average daily flow at the River Road WWTP is 10,784,451 gpd with 1,652,943 gpd of available capacity. The current 12-month average daily flow at the Hopewell WWTP is 300,323 gpd and is over capacity by 323 gpd. The current 12-month average daily flow at the Pennington WWTP is 312,734 gpd and is over capacity by 44,237 gpd.

##### Monthly Flow Transmittal

Ms. Pchola stated that the monthly meter verifications were performed by staff on October 31 and November 1, 2019.

Ms. Pchola reported that at Meter Station No. 7 a clogged Parshall flume resulted in inaccurate flow data for a two-hour period on October 22, 2019. Due to the amount of downtime accumulated during the clog, the flow data for October 22, 2019 has been adjusted. The average daily flow was recalculated substituting the average flow before and after the clog for the two-hour period of inaccurate data.

Ms. Pchola reported that the Pennington WWTP influent flow meter experienced several periods of downtime on October 16 and 17 due to ongoing Emergency Generator work, a power outage, and two days of installing a new PLC Central Processing Unit (CPU). Due to the amount of accumulated downtime, the flow data for October 16 and 17 has been adjusted to the average flow during the days immediately before and after the downtime.

Ms. Pchola reported that staff met with the Engineer from West Windsor Township and ACT Engineers regarding West Windsor Township's flow data. A memorandum of the October 30, 2019 meeting was provided to the Board.

Mr. Goldfarb stated that West Windsor Township flows appear to be lower than their 2018 flows.

Ms. Pchola stated that in 2018 when staff identified that South Brunswick Township's flows were lower than usual and West Windsor Township's flows were higher than usual, staff contacted both townships requesting them to investigate their flows.

Ms. Pchola noted that West Windsor Township compared their temporary metered flows to SBRSA metered flows, and the comparison showed that there was not a significant difference.

#### 575.05 Approval Requests and Actions

##### TWA Approvals

None.

### Capacity Assurance

Mr. Doelling reported that staff has submitted the third quarter, July 1, 2019 through September 30, 2019 Capacity Assurance Program WQM-007 Form for the Hopewell WWTP on October 30, 2019. The submittal was provided in the report.

Provided was the response letter from the NJDEP regarding the Hopewell Capacity Analysis Report (CAR) that was discussed at the October Board meeting.

### Allocated Flow Update

Mr. Doelling reported that the November 2019 Capacity Status report total inoperative flow to the River Road WWTP was updated to include the Treatment Work Applications that were approved at last month's Board meeting.

Mr. Doelling reported that staff received an update from Princeton Junction Engineering, P.C. regarding the Second Street Sanitary Sewer Line Extension in Hopewell. The sewer was extended, and the one single family residence was connected. Staff has removed 300 gpd from Hopewell WWTP inoperable flow.

## 575.06 Regulatory Report

### Discharge Monitoring Report (DMR)/Residual Discharge Monitoring Report (RDMR)

Mr. Rahimi reported that the following:

- The Discharge Monitoring Reports for the month of September 2019 were submitted with no violations reported.
- The August 2019 RDMRs were submitted to NJDEP. All River Road parameters were compliant with the Air Permit requirements.
- The September 2019 RDMRs are currently being reviewed.

Mr. Rahimi reported at last month's Board meeting that the River Road Facility's 3<sup>rd</sup> quarter 2019 Bioassay test with a result of 10.3% was evaluated and subsequently invalidated by the NJDEP, Bureau of Surface Water Permitting. The letter was provided to the Board.

### Air Reporting

Mr. Rahimi reported that the 3<sup>rd</sup> quarter 2019 Incinerator Sludge Metals Report was submitted to NJDEP on November 4, 2019. There were no exceedances of the monthly, 12-month weighted average, and 15-month rolling metals concentration limits. There were also no exceedances of the 12-month rolling average emission limits for lead and mercury.

The 3<sup>rd</sup> quarter 2019 Excess Emissions and Monitoring Performance Report (EEMPR) and the Annual Ozone Season Report were submitted to the NJDEP. Incinerator No. 2 using the

RTO (OS28) operated during this monitoring period with no excess emissions or monitor downtime.

The Pennington WWTP emergency generator general permit was received on October 29, 2019. This permit will expire on October 29, 2024.

### Laboratory

Mr. Rahimi reported that the results for Fecal Coliform in the NJDEP 2019 Proficiency Testing (PT) make-up study from ERA, PT provider, were acceptable. The certificate was provided in the report. The results have been sent to the NJDEP Office of Quality Assurance (OQA) for validation.

## 575.07 Safety

### Accident Report

Mr. Doelling reported that there were zero “Lost Time” and “No Lost Time” Accidents/injuries this period. SBRSA has gone 1221 consecutive days without a “Lost Time Accident.”

### 2019 Annual Inspection Report

Mr. Doelling stated that staff continues to address both priority-one and priority-two items and provided spreadsheets summarizing their status.

### New Jersey Environmental Risk Management Fund (EJIF) Annual Inspection Report

Mr. Doelling reported that staff received the 2019 EJIF Annual Inspection Report. The report is currently being reviewed by staff.

### Concrete Patchwork at the River Road Facility Cake Building

Mr. Doelling reported on October 25, 2019, Pave Patrol conducted concrete patchwork on the sludge cake unloading pad area and drain.

### River Road Paving Repair Project

Mr. Doelling reported that a resolution for authorization to conduct the paving repairs will be presented for approval in the finance section.

### Hoist Repairs

Mr. Doelling reported that Konecranes made repairs to three hoists during the first week of November.

### Fuel Oil Filtration

Mr. Doelling reported that on November 12, 2019, the Authority contracted with Crompco, LLC to clean the 15,000-gallon fuel oil tank that provides fuel to the turbine emergency generator. The tank was cleaned, and the existing fuel was filtered and returned to the tank. Provided was a photo of the fuel samples taken prior to work commencing and after work was completed.

### Training

Mr. Doelling reported that several training sessions were held during this reporting period.

## 575.08 Litigation

Ms. Alexander stated there was no change to the litigation report.

Ms. Alexander reported that Deputy Attorney General (DAG) Dru has left the Attorney General's Office, therefore SBRSa will be assigned a new DAG.

## 575.09 Operations Report

### River Road Facility

Mr. Ireland reported that the River Road Facility operated well during this reporting period.

Mr. Ireland reported that repair work to Incinerator No. 1 has been completed by Albertus Energy. Staff is in the process of inspecting and testing all the necessary equipment before placing Incinerator No. 1 into service during the first week of December.

Staff replaced the media in all three (3) biofilters at the headworks building.

Staff is in the process of trialing two odor control products. The bid opening is on December 4, 2019.

### Upstream Facilities

Mr. Ireland reported that the Upstream Facilities operated well during this reporting period.

Staff received training on the newly installed equipment at the Pennington WWTP Facility.

### Odor Report

Mr. Ireland reported that there were no odor complaints from our surrounding area during the month of October. Staff did receive one (1) odor complaint during the partial November



2019 reporting period. This occurred during the time period when staff was replacing the media in the biofilters

#### Customer Septage and Sludge Deliveries

The Customer Sludge and Grey Water report for the month of October 2019 was provided.

#### 575.10 Maintenance

Mr. Stewart reported that roof exhaust fans No. 12 and No. 15 associated with the belt filter press room and welding room were replaced on October 23, 2019, due to age and poor performance.

Thickener Sludge Pump No. 1 was removed from service on October 31, 2019 in order to perform a routine overhaul to improve the pump's performance.

On November 4, 2019 the South Brunswick Pump Station Emergency Generator (Caterpillar C18) failed to start while performing the monthly preventative maintenance load test. Once the troubleshooting process was completed it was determined that the Electronic Control Module (ECM) was not responding to the run commands. P3 Generator Service was called in to confirm the diagnosis. A Foley Service Technician (Foley is the designated service dealer for Caterpillar) was later dispatched to perform software checks and found that the ECM was bad. After installing and reprogramming a new ECM, the generator was tested and placed back into service. This is the same part that was replaced on the Millstone Pump Station Emergency Generator in the last reporting period.

Staff contacted Foley's service manager to find out if there were any known problems with the Caterpillar EMC, since we experienced two modules fail in the last two months. Staff is awaiting a reply from the Foley service manager.

Mr. Stewart provided the preventive maintenance graphs and monthly work orders for the month of October.

#### 575.11 Construction Report

##### Subpart-LLL Stack Testing

Mr. Doelling reported that as part of continued compliance with 40CFR62, Subpart-LLL, and because emissions results from previous testing were better than 75% of the emission standard, which allows for reduced frequency testing, SBRSA is required to stack test the incinerators within 36-months of previous testing. This corresponds to testing during the first quarter of 2020. The following dates have been reserved: January 20 through January 31 and February 24 through March 6, 2020.

Mr. Doelling noted that staff is working with KEMS, LLC who is coordinating with a stack testing firm (Montrose) and the NJDEP on timing and the testing parameters that need to be monitored during the testing. The projected cost of stack testing is \$267,560 which is included in the 2020 General Advice proposal from KEMS, LLC.

### 2020 Annual Advice Contracts

Mr. Doelling reported that staff requested proposals from Chavond-Barry Engineering Corporation (CBE), KEMS, Kleinfelder, and ELECSYS for the 2020 Annual Advice Contracts.

The proposals were requested from the consultants through the no political contributions allowed process and as outlined in SBRSA's Resolution 2017-03. The 2020 annual advice contracts as recommended for approval by staff are based on the consultant's "expertise, knowledge and most importantly familiarity of the SBRSA facilities."

Mr. Doelling provided a table summarizing the dollar amount spent for each advice contract in 2019, up to the end of October. All contracts are on a time charge basis. Each consultant has provided the required pay-to-play forms.

Mr. Doelling recommended approval of the following Resolutions:

Resolution 2019-87, Authorizing the Award of a "No Political Contributions Allowed" Contract for 2020 General Advice to Chavond-Barry Engineering Corporation

Resolution 2019-88, Authorizing the Award of a "No Political Contributions Allowed" Contract for 2020 General Electrical Engineering Advice to ELECSYS Engineering Group

Resolution 2019-89, Authorizing the Award of a "No Political Contributions Allowed" Contract for 2020 General Advice to KEMS

Resolution 2019-90, Authorizing the Award of a "No Political Contributions Allowed" Contract for 2020 General Engineering Advice to Kleinfelder

Resolution 2019-91, Authorizing the Award of a "No Political Contributions Allowed" Contract for 2020 NJPDES Permit Advice to Kleinfelder

Resolutions 2019-87, 2019-88 and 2019-89 were moved as a block by Mr. Goldfarb and seconded by Mr. Patel.

Mr. Doelling stated that Mr. Eddy Amaba who was employed by AECOM is now employed by ELECSYS. Mr. Amaba is the electrical engineer who is most familiar with River Road WWTP facilities.

Mr. Doelling stated that EMA is currently the SBRSA information technology (IT) consultant. Staff is in the process of preparing for a new scope for an IT Consultant.

Resolutions 2019-87, 2019-88 and 2019-89 were passed by a roll call vote of 6 to 0. Resolutions follow.

**Resolution Authorizing the Award of a “No Political Contributions Allowed” Contract for 2020 General Advice to Chavond-Barry Engineering Corporation**

**Resolution No. 2019-87**

**WHEREAS**, the Stony Brook Regional Sewerage Authority “Authority” has a need for general advice for the period starting on December 1, 2019 through the end of Fiscal Year 2020 (November 30, 2020) for Consulting Engineering Services related to the operation and maintenance of the Authority’s incinerators as a contract that does not allow for political contributions to the Authority or its members (“No Political Contributions Allowed” Contract) pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and,

**WHEREAS**, the SBRSA Chief Financial Officer (CFO) has determined and certified in writing that the contract value of the work will exceed \$17,500; and,

**WHEREAS**, the term of this contract is December 1, 2019 through November 30, 2020 and,

**WHEREAS**, Chavond-Barry Engineering has submitted a proposal dated October 30, 2019 indicating they will provide general engineering consulting advice from December 1, 2019 through November 30, 2020 for a time charge fee not to exceed \$25,000 without written permission from Stony Brook Regional Sewerage Authority; and

**WHEREAS**, Chavond-Barry Engineering has submitted a Business Entity Disclosure Certification which certifies that Chavond-Barry Engineering its subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c.19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of the contract to a municipal political party committee of a governing body that appoints members to the Authority including, Princeton, South Brunswick Township, West Windsor Township, Hopewell Borough, Hopewell Township, and Pennington Borough, when the contract is awarded, or to any municipal candidate committee of any candidate for or holder of municipal elective public office of any such municipality when the contract is awarded, and

**WHEREAS**, the CFO has certified funds are available in the 2020 Budget Engineering Advice line account 1000-4007; and,

**NOW THEREFORE, BE IT RESOLVED** that the Board of the Stony Brook Regional Sewerage Authority authorizes the Chairman to enter into a contract with Chavond-Barry Engineering as described herein; and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

<u>Recorded Vote:</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel	X			
Pamela Switlik	X			
Miguel Vilaro-Munet	X			

**Resolution Authorizing the Award of a “No Political Contributions Allowed” Contract For 2020 Electrical Engineering Advice from ELECSYS Engineering Group**

**Resolution No. 2019-88**

**WHEREAS**, the Stony Brook Regional Sewerage Authority has a need for general advice for the period starting on December 1, 2019 through the end of Fiscal Year 2020 (November 30, 2020) for Electrical Engineering Advice and Related Matters as a contract that does not allow for political contributions to the Authority or its members (“No Political Contributions Allowed” contract) pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and,

**WHEREAS**, the SBRSA Chief Financial Officer (CFO) has determined and certified in writing that the contract value of the work will exceed \$17,500; and,

**WHEREAS**, the term of this contract is December 1, 2019 through November 30, 2020 and,

**WHEREAS**, ELECSYS Engineering Group has submitted a proposal dated November 1, 2019 indicating they will provide Electrical Engineering Advice during December 1, 2019 through November 30, 2020 for a time charge fee not to exceed \$15,000 without written permission from Stony Brook Regional Sewerage Authority; and

**WHEREAS**, ELECSYS Engineering Group has submitted a Business Entity Disclosure Certification which certifies that ELECSYS Engineering Group its subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c.19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of the contract to a municipal political party committee of a governing body that appoints members to the Authority including, Princeton, South Brunswick Township, West Windsor Township, Hopewell Borough, Hopewell Township, and Pennington Borough, when the contract is awarded, or to any municipal candidate committee of any candidate for or holder of municipal elective public office of any such municipality when the contract is awarded, and

**WHEREAS**, the CFO has certified funds are available in the 2020 Budget Engineering Advice line account 1000-4007; and,

**NOW THEREFORE, BE IT RESOLVED** that the Board of the Stony Brook Regional Sewerage Authority authorizes the Chairman to enter into a contract with ELECSYS Engineering Group as described herein; and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value is on file.

<u>Recorded Vote:</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel	X			
Pamela Switlik	X			
Miguel Vilaro-Munet	X			

**Resolution Authorizing the Award of a “No Political Contributions Allowed” Contract for 2020 General Advice to KEMS, LLC**

**Resolution No. 2019-89**

**WHEREAS**, the Stony Brook Regional Sewerage Authority “Authority” has a need for general advice for the period starting on December 1, 2019 through the end of Fiscal Year 2020 (November 30, 2020) for Consulting Engineering Services related to the regulatory requirements including the USEPA Subpart LLL requirements, permit reporting, changes to our Title V Permit, stack testing (including no-mark-up, pass-through charges to the stack testing firm) and operation and maintenance of the Authority’s incinerators as a contract that does not allow for political contributions to the Authority or its members (“No Political Contributions Allowed” Contract) pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and,

**WHEREAS**, the SBRSA Chief Financial Officer (CFO) has determined and certified in writing that the contract value of the work will exceed \$17,500; and,

**WHEREAS**, the term of this contract is December 1, 2019 through November 30, 2020 and,

**WHEREAS**, KEMS, LLC has submitted a detailed proposal dated November 8, 2019 for the tasks to be performed under this contract and indicating they will provide general consulting advice from December 1, 2019 through November 30, 2020 on a time charge fee not to exceed \$310,400 without written permission from Stony Brook Regional Sewerage Authority; and

**WHEREAS, KEMS, LLC** has completed and submitted a Business Entity Disclosure Certification certifies that KEMS, LLC its subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c.19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of the contract to a municipal political party committee of a governing body that appoints members to the Authority including, Princeton, South Brunswick Township, West Windsor Township, Hopewell Borough, Hopewell Township, and Pennington Borough, when the contract is awarded, or to any municipal candidate committee of any candidate for or holder of municipal elective public office of any such municipality when the contract is awarded, and

**WHEREAS,** the CFO has certified funds are available in the 2020 Budget Engineering Advice line account 1000-4007 and Environmental Consulting line account 1000-4009; and,

**NOW THEREFORE, BE IT RESOLVED** that the Board of the Stony Brook Regional Sewerage Authority authorizes the Chairman to enter into a contract with KEMS, LLC as described herein; and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

<u>Recorded Vote:</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel	X			
Pamela Switlik	X			
Miguel Vilaro-Munet	X			

Resolutions 2019-90 and 2019-91 were moved as a block by Mr. Patel, seconded by Mr. Vilaro-Minuet and passed by a roll call vote of 5 to 0, 1 abstention. Resolutions follow.

**Resolution Authorizing the Award of a “No Political Contributions Allowed” Contract for 2020 General Advice to Kleinfelder**

**Resolution No. 2019-90**

**WHEREAS,** the Stony Brook Regional Sewerage Authority has a need for general advice for the period starting on December 1, 2019 through the end of Fiscal Year 2020 (November 30, 2020) for General Consulting Services as a contract that does not allow for

political contributions to the Authority or its members (“No Political Contributions Allowed” contract) pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and,

**WHEREAS**, the SBRSA Chief Financial Officer (CFO) has determined and certified in writing that the contract value of the work will exceed \$17,500; and,

**WHEREAS**, the term of this contract is 12 months and,

**WHEREAS**, Kleinfelder has submitted an Agreement on October 21, 2019 indicating they will provide general engineering consulting advice from December 1, 2019 through November 30, 2020 for a time charge fee not to exceed \$35,000 without written permission from Stony Brook Regional Sewerage Authority; and

**WHEREAS**, Kleinfelder has submitted a Business Entity Disclosure Certification which certifies that Kleinfelder its subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c.19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of the contract to a municipal political party committee of a governing body that appoints members to the Authority including, Princeton, South Brunswick Township, West Windsor Township, Hopewell Borough, Hopewell Township, and Pennington Borough, when the contract is awarded, or to any municipal candidate committee of any candidate for or holder of municipal elective public office of any such municipality when the contract is awarded, and

**WHEREAS**, the CFO has certified funds are available in the 2020 Budget Engineering Advice line account 1000-4007; and,

**NOW THEREFORE, BE IT RESOLVED** that the Board of the Stony Brook Regional Sewerage Authority authorizes the Chairman to enter into a contract with Kleinfelder as described herein; and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

<u>Recorded Vote:</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse			X	
Bharat Patel	X			
Pamela Switlik	X			
Miguel Vilaro-Munet	X			

**Resolution Authorizing the Award of a “No Political Contributions Allowed”  
Contract For 2020 NJPDES Permit Advice from Kleinfelder**

**Resolution No. 2019-91**

**WHEREAS**, the Stony Brook Regional Sewerage Authority has a need for NJPDES Permit Advice and Related Matters for the period starting on December 1, 2019 through the end of Fiscal Year 2020 (November 30, 2020) for our three wastewater treatment plants as a contract that does not allow for political contributions to the Authority or its members (“No Political Contributions Allowed” contract) pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and,

**WHEREAS**, the SBRSA Chief Financial Officer (CFO) has determined and certified in writing that the contract value of the work will exceed \$17,500; and,

**WHEREAS**, Kleinfelder has submitted a proposal dated October 21, 2019 indicating they will provide NJPDES Permit Advice and Related Matters during December 1, 2019 through November 30, 2020 for a time charge fee not to exceed \$50,000 without written permission from Stony Brook Regional Sewerage Authority; and

**WHEREAS**, Kleinfelder has submitted a Business Entity Disclosure Certification which certifies that Kleinfelder its subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c.19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of the contract to a municipal political party committee of a governing body that appoints members to the Authority including, Princeton, South Brunswick Township, West Windsor Township, Hopewell Borough, Hopewell Township, and Pennington Borough, when the contract is awarded, or to any municipal candidate committee of any candidate for or holder of municipal elective public office of any such municipality when the contract is awarded, and

**WHEREAS**, the CFO has certified funds are available in the 2020 Budget Engineering Advice line account 1000-4007; and,

**NOW THEREFORE, BE IT RESOLVED** that the Board of the Stony Brook Regional Sewerage Authority authorizes the Chairman to enter into a contract with Kleinfelder as described herein; and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value is on file.

<u>Recorded Vote:</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Gale D. Downey	X			



David A. Goldfarb	X	
C. Schuyler Morehouse		X
Bharat Patel	X	
Pamela Switlik	X	
Miguel Vilaro-Munet	X	

River Road WWTP UV Disinfection/Filtration Design

Mr. Doelling reported that Kleinfelder continues to work on the completion of the 90% plans and specifications. Kleinfelder additionally continues their work on support documentation for SBRSA’s submission to the Princeton Planning Board.

SBRSA is applying for project funding through the New Jersey I-Bank’s, New Jersey Environmental Infrastructure Financing Program. The loan application process requires that an Agreement for Construction Administration Services be in place before the loan application is approved.

It is most cost-effective for the design engineer of a project to provide construction administration services. Staff requested and Kleinfelder provided a proposal for construction administration of the project. Their proposal dated November 8, 2019 was provided. Consistent with the design phase of this project, KLF proposes to team with AECOM and ELECSYS for construction administration services. ELECSYS’s role will be to provide construction administration services as they relate to the electrical design, and AECOM’s role will provide these services as they relate to the HVAC and instrumentation designs.

When comparing the proposed cost for construction phase services with other SBRSA projects, staff has determined that the proposed cost is consistent with our other projects. Staff recommended approval of Resolution 2019-93, Authorizing the Award of a “No Political Contributions Allowed” Contract for River Road UV Disinfection and Effluent Filtration Project Construction Administration Services to Kleinfelder, Inc in the amount of \$626,780. Resolution 2019-93 was moved by Ms. Switlik, seconded by Mr. Vilaro-Munet.

Ms. Pchola stated that the project will take approximately eighteen (18) months to complete from the time it is awarded. This project will be submitted to the Princeton Planning Board for approval since there is an additional building on the site. Resolution 2019-93 was passed by a roll call vote of 5 to 0, 1 abstention. Resolution 2019-93 follows.

**Resolution Authorizing the Award of a “No Political Contributions Allowed” Contract for the River Road UV Disinfection and Effluent Filtration Project Construction Administration Services to Kleinfelder, Inc.**

**Resolution No. 2019-93**

**WHEREAS**, the Stony Brook Regional Sewerage Authority (SBRSA) has a need for construction administration services for the River Road UV Disinfection and Effluent Filtration Project as a contract that does not allow for political contributions to the Authority or its members (“No Political Contributions Allowed” contract) pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, the Director of Finance, Mr. Jonathan Sears, has determined and certified in writing that the value of the work will exceed \$17,500; and

**WHEREAS**, Kleinfelder (KLF) was awarded the contract to provide the Design of the Ultraviolet (UV) Disinfection System and Filtration System for the River Road Wastewater Treatment Plant on February 26, 2018, Resolution 2018-03; and

**WHEREAS**, SBRSA had requested and KLF has submitted a proposal dated November 8, 2018 indicating they will provide construction administration services for the River Road UV Disinfection and Effluent Filtration Project on a time charge fee basis at a cost of \$626,780; and

**WHEREAS**, KLF has on file with SBRSA a Business Entity Disclosure Certification which certifies that KLF its subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c.19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of the contract to a municipal political party committee of a governing body that appoints members to the Authority including, Princeton, South Brunswick Township, West Windsor Township, Hopewell Borough, Hopewell Township, and Pennington Borough, when the contract is awarded, or to any municipal candidate committee of any candidate for or holder of municipal elective public office of any such municipality when the contract is awarded; and

**WHEREAS**, the Stony Brook Regional Sewerage Authority has sufficient funds in unrestricted fund balance for this work.

**NOW THEREFORE, BE IT RESOLVED** that the Board of the Stony Brook Regional Sewerage Authority authorizes the Secretary to enter into a contract with KLF as described herein; and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certifications and the Determination of Value be placed on file with this resolution.

<u>Recorded Vote:</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse			X	

Bharat Patel	X
Pamela Switlik	X
Miguel Vilaro-Munet	X

Contract 17-1, Pennington WWTP Upgrade and Expansion

Mr. Doelling stated that as of Progress Payment No. 15 this project stands at approximately 78% complete. An update on construction completed during the previous reporting period was provided in the report.

Contract 18-3, Millstone Pump Station Odor Control Improvements

Mr. Doelling reported that on November 4, 2019 BR Welding delivered several pieces of equipment to the job site. BR Welding is set to begin site work in mid-December with final completion scheduled for early February 2020.

Contract 19-1, Nitrification Clarifier No. 2 Improvements Project

Mr. Doelling reported that there has been no change to the status of this project over the past reporting period.

River Road Wastewater Treatment Plant - Operations Building Roof Replacement Project

Mr. Doelling reported that the installation of the new roof is 90% complete. During the past reporting period VMG Group completed the installation of the cap sheet, the flashings on all roof curbs, and has completed 50% of the perimeter wall flashing. It is anticipated that the roof installation will be completed within the next two weeks, weather permitting.

Process Control/SCADA

Mr. Doelling reported the monthly meter verifications were conducted by staff on October 31 and November 1, 2019.

Preventative maintenance was completed for all field devices and process control loops.

Plant Influent Flow Meter

Mr. Doelling provided a comparison summary of the sum of our billing meters versus the River Road plant influent meter in the report.

Meter Certification Services

Mr. Doelling reported that the annual renewal contracts are due. A request for proposals/quotations for the quarterly meter certifications will be distributed to several vendors. Quotations are expected next month.

Miscellaneous Repair

Mr. Doelling provided a list of unscheduled repairs, and items cleared from the draft 2019 Annual Inspection Report.

Information Technology

Mr. Thomas reported that all preventative maintenance was completed for all devices and services.

Mr. Thomas reported that staff has commenced upgrading the SBRSA iFix software. The latest version of the software, iFix 6®, requires us to use the new version of historian software, Proficy Historian®. The migration of all historical data and information from the Legacy Historian® into Proficy Historian® has been running smoothly. The River Road WWTP has already been upgraded and we are currently working on upgrading Pennington and Hopewell Facilities.

Municipal Excess Liability Joint Insurance Fund (MEL JIF) Cyber-Security Tier 1 Status:

Mr. Thomas reported that the KnowBe4 testing has begun. Mr. Thomas will be notifying staff and Board members that the KnowBe4 email is safe to open.

RRWWTP Operations Building Structured Cabling Project:

Mr. Thomas reported that this project has begun, and the cables are expected to be onsite this week.

575.12 Finance

Payment of Bills and Claims

Mr. Goldfarb moved for approval of Resolution 2019-86 for the payment of bills and claims in the amount of \$1,526,073.48 with two signatures instead of three. The motion was seconded by Mr. Patel and passed by a roll call vote of 6 to 0.

**Resolution Regarding Payment of Bills and Claims**

**Resolution No. 2019-86**

**WHEREAS**, the Stony Brook Regional Sewerage Authority received certain claims against it by way of voucher; and

**WHEREAS**, the staff and Authority members have reviewed said claims.

**NOW, THEREFORE, BE IT RESOLVED** by Stony Brook Regional Sewerage Authority that these claims in the total amount of \$1,526,073.48 be approved for payment with checks bearing two authorized signatures instead of three authorized signatures.

<u>Recorded Vote:</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel	X			
Pamela Switlik	X			
Miguel Vilaro-Munet	X			

Treasurer's Report

Mr. Sears reported that the net income for eleven months of the 2019 fiscal year, ending October 31, 2019, was \$1,748,060. The Authority has total cash and investments of \$15,812,992. The current construction projects balance is \$4,693,297. Mr. Sears noted there are sufficient funds for these projects. The outstanding bond principal balance is \$16,692,372.

Monthly Sludge Business Analysis

Mr. Sears reported that the monthly net income figure for the month of October is \$113,604 and the cumulative net income year to date is \$1,206,811.

Mr. Sears recommended approval of resolution 2019-85, 2020 Adopted Budget. Resolution 2019-85 was moved by Mr. Goldfarb and seconded by Mr. Patel.

Mr. Sears reported that the state of New Jersey has approved our fiscal year 2020 budget documentation.

Resolution 2019-85 was passed by a roll call vote of 6 to 0. Resolution 2019-85 follows.

**2020 ADOPTED BUDGET RESOLUTION**

**Stony Brook Regional Sewerage Authority Resolution #2019-85**

**FISCAL YEAR: 2020 FROM:** December 1, 2019 **TO:** November 30, 2020

WHEREAS, the Annual Budget and Capital Budget/Program for the Stony Brook Regional Sewerage Authority for the fiscal year beginning December 1, 2019 and ending, November 30, 2020 has been presented for adoption before the governing body of the Stony Brook Authority at its open public meeting of November 18, 2019; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the

introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$15,854,525, Total Appropriations, including any Accumulated Deficit, if any, of \$15,854,525 and Total Unrestricted Net Position utilized of \$ 0.00; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$600,000 and Total Unrestricted Net Position planned to be utilized of \$600,000; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Stony Brook Regional Sewerage Authority, at an open public meeting held on November 18, 2019 that the Annual Budget and Capital Budget/Program of the Stony Brook Regional Sewerage Authority for the fiscal year beginning, December 1, 2019 and ending, November 30, 2020 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

Governing Body Member:

<u>Recorded Vote:</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel	X			
Pamela Switlik	X			
Miguel Vilaro-Munet	X			

Mr. Sears recommended approval of Resolution 2019-84, Authorizing the Award of a “No Political Contributions Allowed” Contract(s) for Non-Professional Service Vendors.

Resolution 2019-84 was moved by Mr. Goldfarb, seconded by Mr. Vilaro-Munet, and passed by a roll call vote of 6 to 0. Resolution 2019-84 follows.

**Resolution Authorizing the Award of a “No Political Contributions Allowed”  
Contract(s) for Non-Professional Service Vendors**

**Resolution No. 2019-84**

**WHEREAS**, the Stony Brook Regional Sewerage Authority has a need to acquire goods or services as a no political contribution allowed contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and,

**WHEREAS**, the purchasing agent has determined and certified in writing that the value of each contract (by purchase orders) will likely exceed \$17,500; and,

**WHEREAS**, the anticipated term of this contract is for fiscal year 2019 (1 year) and may be extended as approved by this governing body; and,

**WHEREAS**, the attached list of vendors has completed and submitted a Business Entity Disclosure Certification which certifies that each vendor has not made any reportable contributions to a political or candidate committee served by the Stony Brook Regional Sewerage Authority in the previous one year, and that the contract will prohibit the (attached list of vendors) from making any reportable contributions through the term of the contract; and,

**WHEREAS**, the Authority has Funds available in its current budget.

**NOW THEREFORE, BE IT RESOLVED** that the Stony Brook Regional Sewerage Authority authorizes the attached list of vendors to enter into contracts by purchase order; and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

<u>Recorded Vote:</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel	X			
Pamela Switlik	X			
Miguel Vilaro-Munet	X			

<b>Year 2019 No Political Contribution Allowed Contracts:</b>	
<b>Company Name</b>	<b>Service</b>
Pave Patrol, LLC	Pavement Repair
Rogers-Cipollono Electric, Inc..	Electrical Repairs

A discussion took place regarding retaining a Risk Management Consultant (RMC) for calendar year 2020. The RMC fee is paid by the Joint Insurance Fund (JIF) to the consultant. The fee for an RMC is six percent (6%) of our annual JIF premium, which calculates to approximately \$20,000. Previous to 2020, SBRSA would be credited \$20,000 from the JIF because we did not have an RMC. Staff noted the many benefits a RMC would provide to SBRSA. Staff reported that the fee for this consultant has been included in the FY2020 Budget.

The Board asked staff to report on major meetings with the RMC and any recommendations made by the RMC after initial review of SBRSA's insurance policies.

#### 575.13 Personnel Report

The Personnel Report was provided for member information.

#### 575.14 Correspondence

No correspondence was provided this month.

#### 575.15 Old Business

There was nothing to report.

#### 575.16 New Business

Mr. Doelling recommended approval of Resolution 2019-92, Authorizing the award of a one (1) year liquid Sludge Receiving Contract with South Monmouth Regional Sewerage Authority for 20,000 gallons of liquid sludge per week at a rate of \$51.00 per thousand gallons. The contract starts January 1, 2020. Resolution 2019-92 was moved by Mr. Morehouse, seconded by Ms. Switlik and passed by a roll call vote of 6 to 0. Resolution 2019-92 follows.

#### **Resolution Authorizing the Award of a 1-year Liquid Sludge Receiving Contract with South Monmouth Regional Sewerage Authority**

**Resolution No. 2019-92**

**WHEREAS**, the Stony Brook Regional Sewerage Authority (SBRSA) receives liquid sludge and sludge cake at its River Road Wastewater Treatment Plant; (RRWTP) by and through its liquid sludge depot and its sludge cake receiving facilities, respectively; and



**WHEREAS**, the South Monmouth Regional Sewerage Authority, located at 1235 18<sup>th</sup> Avenue, Belmar, New Jersey wishes to enter into a one-year Interlocal Agreement with SBRSA for the disposal of its liquid sludge; and

**WHEREAS**, SBRSA has the capacity and ability to accept 20,000 gallons of liquid sludge per week from South Monmouth RSA for processing; and

**WHEREAS**, the South Monmouth Regional Sewerage Authority agrees that liquid sludge will be accepted for disposal at a rate of \$51 per thousand gallons and in accordance with all the terms and conditions of the Interlocal Agreement; and,

**WHEREAS**, the term of this contract extension will be January 1, 2020 to December 31, 2020; and,

**NOW, THEREFORE, BE IT RESOLVED** by the Stony Brook Regional Sewerage Authority as follows:

1. Authorizes the Chairman to enter into a contract with the South Monmouth Regional Sewerage Authority as described herein; and,
2. This Resolution shall take effect immediately; and

**BE IT FUTHER RESOLVED** that the Executive Director, staff, and consultants are authorized to take all appropriate measures to ensure that all appropriate documents, are provided by the Contractor.

<u>Recorded Vote:</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel	X			
Pamela Switlik	X			
Miguel Vilaro-Munet	X			

Mr. Ireland reported that on Wednesday, November 13, 2019 at 11:30 a.m., sealed bids for the supply of Sodium Hypochlorite were opened. The current contract was based on a usage of 165,000 gallons per year. These bids reflect the cost on a usage of 188,000 gallons per year. Four bids were received.

SBRSA's current two-year contract with JCI Jones Chemicals, Inc. is for \$0.78/gallon for the first year and second year, for a total two-year cost of \$257,400.00.

Staff reviewed the lowest bidder's package and found that all the necessary documentation was furnished. Staff recommended that a two-year contract, starting on January 1, 2020, be awarded to JCI Jones Chemicals Inc. at a cost of \$0.74/gallon for the first year and \$0.74/gallon for the second year, for a total two-year cost of \$278,240.00. Staff

recommended approval of Resolution 2019-94, Awarding Contract for the Supply of Sodium Hypochlorite. Resolution 2019-94 was moved by Mr. Morehouse, seconded by Mr. Vilaro-Munet and passed by a roll call vote of 6 to 0. Resolution 2019-94 follows.

**Resolution Awarding Contract for the Supply of Sodium Hypochlorite**

**Resolution No. 2019-94**

**WHEREAS**, the Authority advertised for the receipt of sealed competitive bids in accordance with the requirements of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. for the supply of Sodium Hypochlorite; and

**WHEREAS**, the following sealed competitive bids were received by the Authority on October 4, 2019, as more fully set forth as follows:

	<u>12-Month</u>	<u>24-Month</u>
JCI Jones Chemical Inc.	\$0.74/gal / \$139,120.00	\$0.74/gal / \$139,120.00 (1 <sup>st</sup> ) \$0.74/gal / \$139,120.00 (2 <sup>nd</sup> ) <b>2 Year Total = \$278,240.00</b>
Kuehne Chemical Co. Inc.	\$0.82/gal / \$154,160.00	\$0.8049/gal / \$151,321.20 (1 <sup>st</sup> ) \$0.8294/gal / \$155,927.20 (2 <sup>nd</sup> ) <b>2 Year Total = \$307,248.40</b>
Miracle Chemical Co.	\$1.05/gal / \$197,400.00	\$1.05/gal / \$197,400.00 (1 <sup>st</sup> ) \$1.08/gal / \$203,040.00 (2 <sup>nd</sup> ) <b>2 Year Total = \$400,440.00</b>
Buckmans Inc.	\$0.849/gal / \$159,612.00	\$0.849/gal / \$159,612.00 (1 <sup>st</sup> ) \$0.849/gal / \$159,612.00 (2 <sup>nd</sup> ) <b>2 Year Total = \$319,224.00</b>

**WHEREAS**, the lowest bidder, JCI Jones Chemical Inc. submitted a bid of \$0.74 per gallon for the first year and \$0.74 per gallon for the second year for a total two-year price of \$278,240.00; and

**WHEREAS**, the bid has been reviewed by the Authority to determine compliance with the bid specifications in accordance with the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq. and has been determined to be in order; and

**WHEREAS**, the CFO has certified funds are available in the 2020 Budget Sodium Hypochlorite line account 3000-4517. Only amounts for the 2020 Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.

**NOW, THEREFORE, BE IT RESOLVED** by the Stony Brook Regional Sewerage Authority that it hereby awards a 24-month contract starting on January 1, 2020 to JCI Jones

Chemical Inc., the lowest responsive bidder for the supply of Sodium Hypochlorite in the estimated amount of \$278,240.00; and

**BE IT FURTHER RESOLVED** that the Executive Director, staff and consultants are authorized to take all appropriate measures to ensure that all appropriate documents are provided by the Contractor.

<u>Recorded Vote:</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel	X			
Pamela Switlik	X			
Miguel Vilaro-Munet	X			

575.17 Open to the Public

Chairman Downey opened the public portion of the meeting. As there was no one from the public present, the public portion of the meeting was closed.

575.18 And such other issues as may come before the Board

Dr. Downey reported that Ms. Pchola contacted and mailed letters to the Township Clerks to modify the Board Member term end date for those Board members who did not have a staggered and/or January 31st term end date.

575.19 Adjournment

As there was no further business to come before the Board, the meeting was adjourned at 7:52 p.m. on a motion by Mr. Patel seconded Ms. Switlik and passed by unanimous vote.

Respectfully Submitted,

Antonia Pchola  
Secretary

Recorded and Written by  
Angela Christiano  
November 21, 2019