

Minutes of Meeting #517 February 2, 2015 – Stony Brook Regional Sewerage Authority

LOCATION: Conference Room, River Road Plant, Princeton, NJ

MEMBERS PRESENT: Bartolini, Compton, Downey, Goldfarb, Patel

MEMBERS ABSENT: Morehouse

CONSULTANTS: Alexander

STAFF PRESENT: Carlino, Kantorek, Neuhof, Pchola,

517.01 Chairman Bartolini indicated that pursuant to Section 13 of the Open Public Meetings Act, adequate notice of the time and place of this meeting was given by filing with the Authority's official newspapers, each Clerk of each municipality and by being posted on the Princeton Bulletin Board and on the Authority's website.

Chairman Bartolini noted that this meeting is the rescheduled January 26, 2015 meeting which was cancelled due to inclement weather. Due to tonight's inclement weather Chairman Bartolini indicated that many department reports would not be given tonight but all resolutions would be acted upon.

The first order of business was the re-appointment of Dr. Gale Downey, representative for Hopewell Township. Dr. Downey was sworn in by Ms. Alexander. The Board congratulated Dr. Downey on her re-appointment to the Board.

517.02 Approval of Minutes

The minutes from the November and December Board meetings were approved as presented on a motion by Mr. Goldfarb, seconded by Dr. Downey and passed by a vote of 5 to 0.

517.03 Board Related Activities

Appointment of Nominating Committee

In preparation for February's reorganization meeting, Chairman Bartolini appointed the Personnel Committee as the Nominating Committee.

Potential Legislation for Regional Sewerage Authorities

Mr. Kantorek indicated that there is newly proposed legislation that affects only Regional Sewerage Authorities. The proposed percentage of increase in the amount billed to customers

or in the case of SBRSA participants, could not exceed two (2) percent per year. Unlike the cap for municipalities, the proposed legislation contains only one exception for Regional Sewerage Authorities and that is if there is a declared emergency, i.e. Superstorm Sandy.

Mr. Goldfarb asked if it would benefit the Board to write a letter and if so he would happy to draft a letter. Mr. Kantorek indicated that it is too early in the process to be able to determine if a letter would help. Mr. Kantorek indicated that the AEA has sent a letter to the Chairman and members of the Committee proposing this legislation. Mr. Kantorek noted that the NJDEP and NJEIT are not in favor of this legislation.

Mr. Kantorek explained that the proposed bill would enforce not only the Division of Local Government Services (DLGS) for oversight over the budgets but also the Governor. Once the budget is approved by the DLGS, the director would forward the budget to the Governor to review and approve it. The budget would not be considered approved until fifteen (15) days after the budget is delivered to the Governor.

#### 517.06 Regulatory Report

##### Discharge Monitoring Report (DMR)

Mr. Kantorek indicated that one violation was reported for the River Road facility on the December 2014 Discharge Monitoring Report. This violation was for Oil & Grease. The Oil & Grease sample from December 12, 2014 had a result of 40.2 mg/L. Mr. Kantorek noted that historically SBRSA oil and grease is normally non-detect. Considering the condition of the effluent at the time the sample was taken and the history of this parameter, staff believes that a laboratory error might have contributed to the high value. An internal QA/QC audit by the QC laboratories has confirmed the reported value.

Mr. Kantorek noted that Mr. Rahimi made numerous phone calls to QC Laboratories including the head of the lab to question and obtain more information regarding the results. There was none of the sample left to retest.

A discussion took place. The Board indicated that SBRSA split the samples in the event this type of result happens again. The Board also asked if a letter had been sent to QC Laboratories regarding this issue and if not recommended staff to do so. Mr. Kantorek noted that at this point staff does not know if this violation will have a penalty attached to it.

#### 517.09 Operations Report

##### River Road Facility

Mr. Kantorek explained that on December 25, 2014 an event took place that ultimately resulted in a chlorine residual being discharged into the Millstone River.

On December 24<sup>th</sup> the Lead Operator noticed ORP readings which indicated that the process was not getting enough sodium hypochlorite. There was an alarm that indicated that this was due to a failed sodium hypochlorite pump. An emergency chlorination system was set up to feed hypochlorite to Structure No. 8 as per SBRSA's SOPs, and the on-call mechanic was called in to repair the pump(s).

The Lead Operators worked with the mechanic to remedy the problem. In the course of troubleshooting the problem, the mechanic indicated that one of the pumps was working. Therefore staff shutdown the emergency chlorination system and decided to use the pump to discharge the hypochlorite to Structure No. 8 believing they would have better control of the dosing rate. However, the pump that they switched to was not functioning properly or failed to function properly shortly after it was started. This resulted in an overdose of sodium hypochlorite for a period of a few hours. When the problem was discovered corrective action was taken and the NJDEP was notified of the event.

At this time it is unclear as to whether it is a violation of the Authority's discharge permit since during the event staff was using a "color wheel" to determine chlorine residual which is not recognized by the NJDEP as a valid test method when reporting chlorine residual. The chlorine residual readings taken during that day (three per day) using the valid testing device were all within our discharge permit parameters.

Staff has submitted an affirmative defense to the NJDEP based on equipment failure. However, it is not clear whether or not this will be a violation since the chlorine residual readings analyzed using the NJDEP approved lab equipment were within our permit parameter before and after the incident.

Staff met with all personnel involved to review what happened and to discuss what should have taken place to prevent such an event from occurring in the future. The two Lead Operators received a written reprimand.

#### 517.11 Construction Report

##### Pennington STP Upgrade and Expansion/Upstream Permits

Ms. Pchola reported that based on the receipt of the final permits for both the Hopewell and Pennington plants and with NJDEP plans for addressing nitrates and total dissolved solids, SBRSA now has a more definitive representation of the upstream discharge limits. As a result, staff requested that Kleinfelder provide a proposal to conduct a process evaluation for each upstream plant. The study will evaluate each plant on a process by process basis to determine what upgrades will be needed to address existing issues, permit limits, equipment condition and capacity. It will also include the expansion of the Pennington plant and future phosphorous limits for both upstream facilities. A representative from Kleinfelder was at the Construction Committee to discuss the proposal. A copy of the proposal was also provided to the Board.

Dr. Downey indicated that the proposal was discussed extensively at the Construction Committee meeting. Dr. Downey moved for approval of Resolution 2015-03 to Kleinfelder to evaluate all of the alternatives for the upgrade and expansion of the Pennington STP and the upgrade of the Hopewell STP at a cost not to exceed \$155,000. Mr. Goldfarb seconded the motion and noted that this is a fixed price contract, barring unforeseen problems, and will provide enough information to make a decision regarding the upstream facilities. Resolution 2015-03 was approved by a roll call vote of 5 to 0. The resolution follows.

**Resolution Authorizing the Award of a “No Political Contributions Allowed” Contract to Kleinfelder, Inc. for the Upstream Facility Planning Study**

**Resolution No. 2015-03**

**WHEREAS**, the Stony Brook Regional Sewerage Authority received the final New Jersey Pollution Discharge Elimination System (NJPDES) permits for the Hopewell and Pennington Wastewater Treatment Plants also called the Upstream Plants or Facilities on December 3, 2014; and,

**WHEREAS**, the existing facilities have been in operation for approximately 30 years; and

**WHEREAS**, the existing facilities require capital improvements to address capacity, permit compliance, aging infrastructure, efficiency, and reliability, and

**WHEREAS**, in order to address these improvements a process evaluation is required; and

**WHEREAS**, the qualified purchasing agent, Stuart Neuhof has determined and certified in writing that the value of the work will exceed \$17,500; and

**WHEREAS**, Kleinfelder has submitted a detailed proposal dated January 21, 2015 outlining the tasks included in the Planning Study; and

**WHEREAS**, Kleinfelder has submitted an Agreement indicating they will provide the Upstream Facility Planning Study for a lump sum fee not to exceed \$155,000 without written permission from Stony Brook Regional Sewerage Authority; and

**WHEREAS**, Kleinfelder has submitted a Business Entity Disclosure Certification for SBRSA Fiscal Year 2015 which certifies that Kleinfelder its subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c.19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of the contract to a municipal political party committee of a governing body that appoints members to the Authority including, Princeton, South Brunswick Township, West Windsor Township, Hopewell Borough, Hopewell

Township, and Pennington Borough, when the contract is awarded, or to any municipal candidate committee of any candidate for or holder of municipal elective public office of any such municipality when the contract is awarded, and

**WHEREAS**, the Stony Brook Regional Sewerage Authority has Funds available in retained earnings and it is SBRSA’s intent to submit this project for funding by the New Jersey Environmental Infrastructure Trust.

**NOW THEREFORE, BE IT RESOLVED** that the Board of the Stony Brook Regional Sewerage Authority authorizes the Chairman to enter into a contract with Kleinfelder as described herein; and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value is on file.

Recorded Vote:

	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse				X
Bharat Patel	X			

Scrubber Water System Capacity Upgrade

Ms. Pchola explained that due to time constraints for the design and preparation of the contract documents for the installation of the new scrubber system and in order to be compliant with the new SSI rules, staff requested that Kleinfelder review the existing piping/pumping configuration to determine if SBRSA’s existing system could provide the new scrubber system water supply needs. Since the initial start of the evaluation the water supply to the scrubber has increased and the operating scenarios have changed from one incinerator with a second incinerator in startup mode to two incinerators operating at the same time. Staff requested Kleinfelder provide a proposal to conduct this work. A copy of the proposal was provided to the Board.

Staff recommended approval of Resolution 2015-07, Awarding a “No Political Contributions Allowed” Contract to Kleinfelder, Inc. for the Scrubber Water System Capacity Upgrade Design. Dr. Downey indicated that this was discussed extensively at the Construction Committee meeting. Dr. Downey moved for approval of Resolution 2015-07. The motion was seconded by Mr. Goldfarb and passed by a roll call vote of 5 to 0. Resolution 2015-07 follows.

**Resolution Authorizing the Award of a “No Political Contributions Allowed” Contract to Kleinfelder, Inc. for the Scrubber Water System Capacity Upgrade Design**

**Resolution No. 2015-07**

**WHEREAS**, the Stony Brook Regional Sewerage Authority (“Authority”) has a need to make improvements to our Incinerators/Air Pollution Control train to meet the existing air emission limits and the new air emission limits imposed by the USEPA’s new regulations (40 CFR60 Subpart M) for existing sewage sludge incinerators (SSI); and,

**WHEREAS**, the new SSI regulations are in effect and proof of compliance is required by March 21, 2016; and

**WHEREAS**, Chavond Barry Engineering (CBE) Corp. is preparing the design for the installation of the improvements to the air pollution control train which consists of a new wet scrubbing system for both incinerators; and

**WHEREAS**, the Authority has determined that the system should be designed with both incinerators in operation and as a result the existing effluent water supply feed system needs to be evaluated to determine its capacity to serve the new scrubber systems; and

**WHEREAS**, with the time constraints for the design and preparation of the contract documents for the installation of the scrubber systems, SBRSA requested that Kleinfelder evaluate the capacity of the existing effluent water supply feed system and provide the design of a new system as appropriate to be incorporated into the contract documents being prepared by CBE; and

**WHEREAS**, the qualified purchasing agent, Stuart Neuhof has determined and certified in writing that the value of the work will exceed \$17,500; and,

**WHEREAS**, Kleinfelder has submitted a proposal dated January 22, 2015 for the scrubber water system capacity upgrade design; and

**WHEREAS**, Kleinfelder has submitted an Agreement indicating they will provide the design as a time charge plus expense basis for a fee not to exceed \$49,010 without written permission from Stony Brook Regional Sewerage Authority; and

**WHEREAS**, Kleinfelder has a submitted a Business Entity Disclosure Certification for SBRSA Fiscal Year 2015 which certifies that Kleinfelder its subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c.19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of the contract to a municipal political party committee of a governing body that appoints members to the Authority including, Princeton, South Brunswick Township, West Windsor Township, Hopewell Borough, Hopewell

Township, and Pennington Borough, when the contract is awarded, or to any municipal candidate committee of any candidate for or holder of municipal elective public office of any such municipality when the contract is awarded, and

**WHEREAS**, the Stony Brook Regional Sewerage Authority has Funds available in retained earnings.

**NOW THEREFORE, BE IT RESOLVED** that the Board of the Stony Brook Regional Sewerage Authority authorizes the Chairman to enter into a contract with Kleinfelder as described herein; and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value is on file.

Recorded Vote:

	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse				X
Bharat Patel	X			

Contract 14-6, Wireless Fire Alarm Communication System

Ms. Pchola indicated that three bids were received on December 30, 2014 ranging in price from \$116,000 to \$166,625. Meridian Property Services was the lowest bidder in the amount of \$116,000.

Staff recommended award of Contract 14-6 to Meridian Property Services, the low bidder, in the amount of \$116,000. So moved by Dr. Downey seconded by Mr. Goldfarb and passed by a roll call vote of 5 to 0. Resolution 2015-01 follows.

**Resolution Authorizing the Award of Contract 14-6 SBRSA Wireless Fire Alarm Communication System Project to Meridian Property Services**

**Resolution No. 2015-01**

**WHEREAS**, the Stony Brook Regional Sewerage Authority (Authority) advertised for the receipt of sealed competitive bids in accordance with the requirements of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. for the “SBRSA Wireless Fire Alarm Communication System Project, Contract 14-6”; and

**WHEREAS**, sealed competitive bids were received by the Authority on December 30, 2014, as more fully set forth as attached; and

**WHEREAS**, the Authority has determined that the bid of Meridian Property Services is the lowest bid in the amount of \$116,000; and

**WHEREAS**, the bid received from Meridian Property Services has been reviewed by the Authority and has been determined to be in compliance with the bid specifications and in accordance with the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq.; and

**WHEREAS** the Stony Brook Regional Sewerage Authority has Funds available in its current capital budget.

**NOW, THEREFORE, BE IT RESOLVED** by the Stony Brook Regional Sewerage Authority that it hereby awards the contract to Meridian Property Services, the lowest responsive bidder; for the SBRSA Wireless Fire Alarm Communication System Project, Contract 14-6 in the amount of \$116,000; and

**BE IT FUTHER RESOLVED** that the Executive Director, staff and consultants are authorized to take all appropriate measures to ensure that all appropriate documents, are provided by the Contractor.

<u>Recorded Vote:</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse				X
Bharat Patel	X			

Painting of Millstone Pump Station Pumps and Piping

Ms. Pchola indicated that staff prepared and sent a request for quotes to conduct the painting at the Millstone Pump Station to three (3) painting contractors. All quotes were due and received by December 23, 2014. The lowest quote was received from J.P. Smith Contractors, Inc. at a cost not to exceed \$21,750.

Staff recommended award of this project to JP Smith Contractors, Inc. at a cost not to exceed \$21,750. So moved by Dr. Downey, seconded by Mr. Goldfarb.

Dr. Downey indicated that this was separated out from the original bid contract. Mr. Patel asked if this cost to the Authority was more than what the cost was in the original bid. Ms. Pchola indicated that it was just slightly higher.

The resolution was then approved by a roll call vote of 5 to 0. Resolution 2015-02 follows.



**Resolution Authorizing the Award of a “No Political Contributions Allowed” Contract  
for the  
Painting of Millstone Pump Station  
Pumps and Piping to J.P. Smith Contractors, Inc.**

**Resolution No. 2015-02**

**WHEREAS**, the Stony Brook Regional Sewerage Authority has a need for contracting painting services for the surface preparation and recoating of the sewage pumps and related piping at the Millstone Pump Station as a contract that does not allow for political contributions to the Authority or its members (“No Political Contributions Allowed” contract) pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and,

**WHEREAS**, three (3) request for quotations for painting contracting services were received by the Authority on December 11, 2014, December 15, 2014, and December 23, 2014; and,

**WHEREAS**, the Authority has determined that the quotation of JP Smith Contracting, Inc. is the lowest quote in the amount of \$21,750.00; and,

**WHEREAS**, the qualified purchasing agent, Stuart Neuhof has determined and certified in writing that the value of the work will exceed \$17,500; and,

**WHEREAS**, the term of this contract will be completed in SBRSA’s Fiscal Year 2015 and,

**WHEREAS**, JP Smith Contracting, Inc. has submitted a quotation dated December 15, 2014 indicating they will provide the painting contracting services for a lump sum fee not to exceed \$21,750 without written permission from Stony Brook Regional Sewerage Authority; and

**WHEREAS**, JP Smith Contracting, Inc. has a Business Entity Disclosure Certification on file with the Authority which certifies that JP Smith Contracting, Inc. its subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c.19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of the contract to a municipal political party committee of a governing body that appoints members to the Authority including, Princeton, South Brunswick Township, West Windsor Township, Hopewell Borough, Hopewell Township, and Pennington Borough, when the contract is awarded, or to any municipal candidate committee of any candidate for or holder of municipal elective public office of any such municipality when the contract is awarded, and

**NOW THEREFORE, BE IT RESOLVED** that the Board of the Stony Brook Regional Sewerage Authority authorizes the Secretary to enter into a contract with JP Smith Contracting, Inc. as described herein; and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

Recorded Vote:

	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse				X
Bharat Patel	X			

Sludge Cake Facility Carbon Odor Control Unit Media Replacement

Ms. Pchola reported that SBRSA staff requested quotes for the replacement of the carbon media in the Sludge Cake Receiving Facility odor control unit. Two quotes were received. The quotes ranged in price from \$21,581 (Calgon Carbon) to \$20,437 (Carbon Activated Corp). SBRSA received the required ‘Pay to Play’ forms, NJ Business Registration Certificate, and certificate of insurance from Carbon Activated Corp. (CAC).

Ms. Pchola indicated that the media is being replaced as recommended in the Authority’s Odor Evaluation from TRC.

Staff recommended approval of Resolution 2015-04, award of a “No Political Contributions Allowed” Contract for the Sludge Cake Facility Carbon Odor Control Unit Media Replacement to Carbon Activated Corp. in the amount of \$20,437. So moved by Dr. Downey, seconded by Mr. Goldfarb and passed by a roll call vote of 5 to 0. Resolution 2015-04 follows.

**Resolution Authorizing the Award of a “No Political Contributions Allowed” Contract for the Sludge Cake Facility Carbon Odor Control Unit Media Replacement**

**Resolution No. 2015-04**

**WHEREAS**, the Stony Brook Regional Sewerage Authority (SBRSA) has a need for the replacement of the media in the Sludge Cake Receiving Facility Odor Control Unit as a contract that does not allow for political contributions to the Authority or its members (“No Political Contributions Allowed” contract) pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and,

**WHEREAS**, the qualified purchasing agent, Stuart Neuhof has determined and certified in writing that the value of the work for this contract will exceed \$17,500; and,

**WHEREAS**, the term of this contract will take place during SBRSA’s FY 2015; and,

**WHEREAS**, SBRSA has received two quotes for the replacement of the media in the Sludge Cake Receiving Facility Odor Control Unit with coconut shell based carbon and the results are as follows:

Carbon Activated Corporation	\$20,437
Calgon Carbon Corporation	\$21,581

**WHEREAS**, Carbon Activated Corporation has submitted the lowest quotation indicating they will provide the carbon media replacement services for a lump sum fee not to exceed \$20,437 without prior written approval from SBRSA; and

**WHEREAS**, Carbon Activated Corporation has completed and submitted a Business Entity Disclosure Certification for FY 2015 (ten days prior to the Authority Board meeting on January 26, 2015) which certifies that Carbon Activated Corporation has not made any reportable contributions to a political or candidate committee in the Stony Brook Regional Sewerage Authority service area, Mercer County, and Middlesex County in the previous one year, and that the contract will prohibit Calgon Carbon Corporation, from making any reportable contributions through the term of the contract, and

**WHEREAS**, the Stony Brook Regional Sewerage Authority has Funds available in its current budget.

**NOW THEREFORE, BE IT RESOLVED** that the Board of the SBRSA authorizes the Chairman to enter into a contract with Carbon Activated Corporation as described herein; and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

Recorded Vote:

	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Robert A. Bartolini	X			
Gale D. Downey	X			
Harry R. Compton	X			
David Goldfarb	X			
C. Schuyler Morehouse				X
Bharat Patel	X			

517.12 Finance Report

Payment of Bills and Claims

Mr. Neuhof recommended approval of Resolution 2015-05, for the payment of bills and claims in the amount of \$841,342.37 with two signatures instead of three. So moved by Dr. Downey, seconded by Mr. Patel and passed by a roll call vote of 5 to 0. Resolution 2015-05 follows.

**Resolution Regarding Payment of Bills and Claims**

**Resolution No. 2015-05**

**WHEREAS**, the Stony Brook Regional Sewerage Authority received certain claims against it by way of voucher, and

**WHEREAS**, the staff and Authority members have reviewed said claims,

**NOW, THEREFORE, BE IT RESOLVED** by Stony Brook Regional Sewerage Authority that these claims in the total amount of \$841,342.37 be approved for payment with checks bearing two authorized signatures instead of three authorized signatures.

<u>Recorded Vote:</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse				X
Bharat Patel	X			

Resolution 2015-06, Authorizing Contracts with Certain Approved State Contract Vendors for Contracting Units Pursuant to N.J.S.A. 40A:11-12a

Mr. Neuhof recommended approval of Resolution 2015-06, Authorizing Contracts with Certain Approved State Vendors. Mr. Neuhof noted that fifteen (15) vendors are listed on the Resolution.

So moved by Dr. Downey, seconded by Mr. Patel and passed by a roll call vote of 5 to 0. Resolution 2015-06 follows.

**RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED  
STATE CONTRACT VENDORS FOR CONTRACTING UNITS  
PURSUANT TO N.J.S.A. 40A:11-12a**

**Resolution No. 2015-06**

**Whereas**, the Stony Brook Regional Sewerage Authority, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

**Whereas**, the Stony Brook Regional Sewerage Authority has the need on a timely basis to purchase goods or services utilizing State contracts; and

**Whereas**, the Stony Brook Regional Sewerage Authority intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

**Now, Therefore, Be It Resolved**, that the Stony Brook Regional Sewerage Authority authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list, pursuant to all conditions of the individual State contracts; and

**Be It Further Resolved**, that the governing body of the Stony Brook Regional Sewerage Authority pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

**Be It Further Resolved**, that the duration of the contracts between the Stony Brook Regional Sewerage Authority and the Referenced State Contract Vendors shall be from December 1, 2014 to November 30, 2015.

<u>RECORDED VOTE:</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse				X
Bharat Patel	X			

Project Debt Service Adjustment

Chairman Bartolini explained that the Authority is trying to keep its member municipalities informed, in a timely manner, of the Project Debt Service Adjustment (PDSA) as it

approaches its final year (2018 last calculation of PDSA; 2022 last payment). A letter was distributed to each Board member regarding the PDSA.

The letter was drafted to assist each Participant in planning for the final payments of the PDSA. A spreadsheet will accompany the letter which provides projected estimates. The estimates have been prepared for two different flow conditions: no flow change and flow change based on the rate of flow increase/decrease over the past twenty (20) years for each participant. The letter will be sent to each of the mayors, clerks, Chief Financial Officers and Administrators for each member municipality.

A discussion followed.

The Board also asked how the Pennington STP expansion would affect the PDSA. Mr. Kantorek indicated that it would not affect the PDSA; only debt incurred up to November 30, 2015 would affect it. After November 30, 2015, only flows would have an effect on the PDSA. Flows and their impact on the PDSA were also discussed.

Chairman Bartolini asked if the Board was in agreement with distributing to their mayors, clerks, and chief financial officers. The consensus of the Board was the letter was fine for distribution.

Dr. Downey indicated that since Hopewell Township is not a participant, they did not need to receive a letter.

#### 517.14 Correspondence

For information

##### Solar Project

Mr. Kantorek reported that he attended a meeting with Princeton regarding solar power. Princeton is once again interested in the solar project on the landfill property next to the River Road WWTP. The original project was put on hold because of the low value of solar renewable energy credits (SRECs). However, it is now becoming more economically attractive for Princeton to pursue solar energy again.

Mr. Kantorek indicated that SBRSA would only be interested in solar power if it saves the Authority money. Princeton would only consider undertaking the project if SBRSA participates. SBRSA will participate if it can be determined that this is a monetary benefit.

Following a brief discussion the Board indicated that more information is needed to determine if this would be advantageous for the Authority.

517.16 New Business

Mercer County Sludge Contract

Ms. Pchola reported that Mercer County has requested that SBRSA approve a two year contract for the Mercer County Correctional facility. In order for Mercer County to present the contract to its Board, the County must first obtain SBRSA's approval. The contract duration is two-years for approximately 200,000 gallons of sludge per year.

Staff recommended approval of the contract. So moved by Dr. Downey, second by Mr. Patel and passed by a vote of 5 to 0.

517.18 Adjournment

As there was no further business to come before the Board, the meeting was adjourned at 8:12 p.m. on a motion by Dr. Downey, seconded by Mr. Goldfarb and passed by unanimous vote.

Respectfully Submitted,

John Kantorek  
Secretary

Recorded and Written by  
Patricia Carlino  
February 6, 2015