

Minutes of Meeting #519 March 23, 2015 – Stony Brook Regional Sewerage Authority

LOCATION: Conference Room, River Road Plant, Princeton, NJ

MEMBERS PRESENT: Bartolini, Compton, Downey, Goldfarb, Morehouse, Patel

MEMBERS ABSENT:

CONSULTANTS: Alexander, Chilton, Fitzpatrick, Santaiti, Scerbo

STAFF PRESENT: Bixby, Carlino, Hess, Irizarry, Kantorek, Kunert, Neuhof, Pchola, Rahimi, Redding, Roga

519.01 Chairman Bartolini indicated that pursuant to Section 13 of the Open Public Meetings Act, adequate notice of the time and place of this meeting was given by filing with the Authority's official newspapers, each Clerk of each municipality and by being posted on the Princeton Bulletin Board and on the Authority's website.

519.02 Approval of Minutes

Chairman Bartolini asked for comments/questions on the minutes of the February 23, 2015 Board meeting. Mr. Kantorek noted that two corrections to the minutes were made. Mr. Kantorek indicated that page 11, paragraph 3, first sentence reads "Ms. Pchola indicated that this project was originally included in the 2004 bond construction funds and therefore should be funded from these monies." The sentence should read "However, Ms. Pchola indicated that this project was originally included in the 2004 bond construction funds, therefore should be funded from these monies." The other correction is in Resolution 2015-09. The resolution shows "Resolution No.: 2015-09" it should be "Resolution No. 2015-09". The minutes were approved as amended on a motion by Dr. Downey, seconded by Mr. Compton and passed by a vote of 5 to 0.

519.03 Board Related Activities

Resolution 2015-21, To Enter into a Shared Services Agreement with Princeton for Potential Purchase of Solar Energy

Mr. Kantorek indicated that a presentation and discussion for the potential purchase of solar power will take place. If the Board feels that it is economically advantageous for the Authority to purchase solar power, a resolution to enter into a shared services agreement has been prepared.

Lee Solow from Princeton, Ryan Scerbo, Esq. representing Princeton, Joseph Santaiti and Robert Chilton from Gable Associates were in attendance to do a presentation for SBRSA solar power purchase from Princeton.

Mr. Santaiti began the presentation providing an overview of the solar project to the Board.

Mr. Chilton provided a summary of Solar Price to Compare (PTC) related to the Princeton Landfill Solar Project. From the perspective of SBRSA, the determination of value is based primarily on a solar PTC analysis; that is, a determination of the savings or avoided costs that would result from the purchase of solar output from a Princeton landfill solar project. Mr. Chilton discussed delivery charges and power supply charges and how they compared to the Authority's current charges. A table explaining the PTC was provided to the Board. Mr. Chilton explained that the River Road WWTP usage profile was applied to all the cost components associated with electricity. The usage profile was then applied again after the purchase of solar power to calculate the total PTC.

Following an extensive discussion, the Board agreed to request that Princeton amend the shared service agreement; specifically, page three (3), first paragraph of C. second sentence to eliminate "If a sufficient cost savings is not proposed..." to read "It is understood that SBRSA reserves the right not to execute a Power Purchase Agreement."

Resolution 2015-21, To Enter into a Shared Services Agreement with Princeton for Potential Purchase of Solar Energy was approved on a motion by Dr. Downey, seconded by Mr. Goldfarb and passed by a roll call vote of 6 to 0. Resolution 2015-21 follow.

As noted by Mr. Goldfarb, the resolution to enter into a shared services agreement with Princeton for the potential purchase of solar energy is contingent upon the contract language change.

**RESOLUTION OF THE STONY BROOK REGIONAL SEWERAGE AUTHORITY  
TO ENTER INTO A SHARED SERVICES AGREEMENT WITH PRINCETON FOR  
POTENTIAL PURCHASE OF SOLAR ENERGY**

**Resolution No. 2015-21**

**WHEREAS**, SBRSA owns and operates a wastewater treatment facility (the "SBRSA Facility") located within PRINCETON; and

**WHEREAS**, PRINCETON discharges wastewater to the SBRSA Facility for treatment and is a Participant of SBRSA; and

**WHEREAS**, SBRSA is interested in seeking proposals from qualified firms to provide solar renewable energy at a sufficient cost savings to SBRSA to satisfy a portion of the energy needs of the SBRSA Facility; and

**WHEREAS**, SBRSA's Facility does not offer a suitable location for the placement of solar facilities of any significant size or production capability; and

**WHEREAS**, PRINCETON owns certain open space located on a properly closed landfill adjacent to SBRSA's Facility; and

**WHEREAS**, PRINCETON desires to work with SBRSA to assist SBRSA in obtaining a solar renewable energy opportunity for the SBRSA Facility, which would indirectly benefit PRINCETON via a reduction in fees paid to SBRSA as a result of lower energy costs for the SBRSA Facility, and SBRSA desires to work with PRINCETON for the provision of solar renewable energy provided a sufficient cost savings can be achieved; and

**WHEREAS**, in accord with the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, SBRSA would like to authorize PRINCETON to undertake a procurement process pursuant to competitive contracting provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. (LPCL) by issuing a "Request for Proposals for a Developer of Photovoltaic Systems for the Stony Brook Regional Sewerage Authority" (the "RFP") seeking a developer ("Solar Developer") for a solar renewable energy project to be located on PRINCETON's landfill, and for the sale of electricity to SBRSA at reduced rates; and

**WHEREAS**, PRINCETON, and its team of professionals, is prepared to develop and administer the RFP, evaluate proposals, develop an evaluation report and present the results of the evaluation to SBRSA and PRINCETON for review and consideration; and

**WHEREAS**, SBRSA desires to authorize its participation in the procurement process to be undertaken by the PRINCETON; and

**WHEREAS**, the Parties desire that, in addition to the services provided by PRINCETON in issuing the RFP and evaluating proposals, PRINCETON shall provide the SBRSA with construction and project management services in connection with the solar renewable energy project, as well as, the implementation of a Power Purchase Agreement with the Successful Respondent (collectively, the "Services"); and

**WHEREAS**, SBRSA desires to authorize the execution of an agreement with PRINCETON for the Services; and

**WHEREAS**, PRINCETON has the experience and expertise to efficiently and economically provide the Services required by SBRSA; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5(2), PRINCETON and SBRSA are each authorized to enter into this Agreement without public advertising for bids; and

**WHEREAS**, each of the above Parties will adopt a resolution authorizing the execution of the attached Shared Services Agreement for the potential purchase of Solar Energy.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Stony Brook Regional Sewerage Authority authorizes the Chairman to enter into the attached Shared Services Agreement with Princeton for the potential purchase of Solar Energy.

Recorded Vote:

	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel	X			

The Board thanked the presenters. Chairman Bartolini indicated that the Board wants to make sure that it is advantageous to all the Authority's participants as well as the Authority.

519.04 Planning and Administration

Mr. Kantorek reported that the most current 12-month average daily River Road plant flow is 9,305,814 gpd with 969,379 gpd of approved but inoperative flow for a total committed flow of 10,275,193 gpd with 2,784,807 gpd or 21.32% of available capacity. The most current 12-month average daily flow at the Hopewell Plant is 221,422 gpd with 1,200 gpd of inoperative flow, for a total committed flow of 222,622 gpd with 25.79% or 77,378 gpd of available capacity. The Pennington Plant presently has 242,745 gpd as the most current 12-month average daily flow, with 19,866 gpd of approved but inoperative flow, for a total committed flow of 262,611 gpd, with 12.46% or 37,389 gpd of available capacity. Mr. Kantorek noted that the inoperative flow total for the Pennington Plant is the unused portion of Bristol-Meyers Squibb approved flow.

Monthly Flow Transmittal

The monthly flow transmittal for February was provided for information.

Mr. Kantorek noted that all the meters were within  $\pm 2$  percent. However, one adjustment needed to be made due to a communication error.

Review of the meter data at the Princeton Forrestal Meter Chamber indicated that there was an issue with the flow data from February 15<sup>th</sup> through the 17<sup>th</sup>. SBRSA instrumentation tech indicated that there was a communication error and therefore data was not correct. Flow tributary to the Princeton Forrestal Meter Chamber is characteristically lower on the weekends due to the office buildings contributing to this area/meter. Therefore the flow on February 15 (Sunday) and February 16 (President's Day) was replaced with the flow data from February 14 (Saturday). February 16<sup>th</sup> was treated as a weekend day due to the holiday.

The flow for February 17<sup>th</sup> was calculated taking the average of February 13<sup>th</sup> and 18<sup>th</sup> which were both weekday flows.

#### Resolution 2015-19, Certifying Member Review of the 2014 Audit

Dr. Bartolini indicated that the next order of business would be the results of the 2014 Audit. Ms. Crystal Fitzpatrick, from WithumSmith+Brown, (WS+B) was present tonight to review the 2014 Audit.

Ms. Fitzpatrick began by reviewing the Independent Auditor's Report. Ms. Fitzpatrick reported that in the opinion of WS+B, the financial statements present fairly in all material respects the financial position of the Authority as of November 30, 2014 and 2013 and the changes in its net position and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

Ms. Fitzpatrick reviewed the Statements of Revenue, Expenses and Changes in Net Position Years Ended November 30, 2014 and 2013. Total Operating Revenues for 2014 was \$15.3 million compared to \$15.4 million in 2013. Operating Expenses Exclusive of Depreciation for 2014 were \$11.1 million the same as in 2013. Operating Income for 2014 was \$1.2 million compared to \$1.4 million in 2013. Net Position was \$42 million compared to \$41 million at the end of 2013.

Ms. Fitzpatrick indicated that there were no material weaknesses identified, no significant deficiencies identified and no non-compliance material to the financial statements. Mr. Goldfarb asked if there was anything that could have been done better that was not indicated in the audit report. Ms. Fitzpatrick indicated that she had discussed with Mr. Neuhof an asset management program which the Authority is in the process of implementing.

Ms. Fitzpatrick then reviewed the Schedules of Operating Revenues and Costs Funded by Operating Revenues (Budget vs. Actual). Actual revenues on a budgetary basis totaled \$15,376,310 which is \$682,325 greater than the budget amount. Most of the additional revenue was the result of additional sludge cake revenue from Bayshore Regional Sewerage Authority whose incinerator was damaged by Super Storm Sandy. Actual expenditures totaled \$14,035,814 which was \$658,171 under budget. A significant portion of the savings came from lower than anticipated expenditures for maintenance tools and supplies, ash/sludge hauling, outside maintenance and repair services and minor operational improvements.

Ms. Fitzpatrick reviewed the Statements of Net Position, and explained that this is a snapshot of assets, liabilities and net position as of November 30, 2014 and shows the comparison to November 30, 2013. Total current assets for 2014 were \$22.5 million compared to \$23.0 million in 2013. Total Current Liabilities for 2014 were \$3.0 million compared to \$3.1 million in 2013.

Ms. Fitzpatrick thanked staff for their assistance and cooperation throughout the audit process.

Mr. Morehouse indicated that the Finance Committee met and Mr. Neuhof reviewed the audit in detail. Mr. Morehouse thanked Mr. Neuhof and his department for their hard work. The Board also thanked Mr. Neuhof and his department as well as all staff for a job well done.

Mr. Neuhof recommended approval of Resolution 2015-19 Certifying Member Review of the 2014 Audit. So moved by Mr. Goldfarb, seconded by Dr. Downey and passed by a roll call vote of 6 to 0. Resolution 2015-19 follows.

**RESOLUTION**  
**Certifying Member Review of the 2014 Audit**

Resolution No. **2015-19**

**WHEREAS**, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made, and

**WHEREAS**, the annual report for the fiscal year ended **November 30, 2014** has been completed and will be filed with the State of New Jersey, Division of Local Government Services, Department of Community Affairs, Bureau of Authority Regulation, Local Finance Board pursuant to N.J.S.A. 40A:5A-15, and

**WHEREAS**, N.J.S.A. 40A:5A-17 requires that the governing body of each authority, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled “General Comments” and “Recommendations” in accordance with N.J.S.A. 40A:5A-17.

**NOW, THEREFORE, BE IT RESOLVED** that the governing body of the **Stony Brook Regional Sewerage Authority** hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended **November 30, 2014**, and specifically has reviewed the sections of the audit report entitled “General Comments” and “Recommendations”, and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

**BE IT FURTHER RESOLVED** that the Secretary of the Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this Resolution.

I HEREBY CERTIFY THAT THIS IS A TRUE AND ACCURATE COPY OF THE RESOLUTION PASSED AT THE MEETING OF THE STONY BROOK REGIONAL SEWERAGE AUTHORITY HELD ON MARCH 23, 2015.

<u>Recorded Vote:</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel	X			

519.05 Approval Requests and Actions

TWA-1 Approvals

**Princeton Glen, LLC, Block 801, Lot 1, Plainsboro Township**

Ms. Pchola indicated that this project is for the subdivision of one parcel into 5 lots. Four of the lots will be designated for residential single family dwellings and one lot is proposed as a drainage basin lot. The proposed project includes a sewer extension of 336 linear feet of 8-inch diameter PVC pipe and flow allocation for four (4) single family residential homes.

4	3-bedroom units	300 gpd/unit	1,200 gpd
<b>Total Flow</b>			<b>1,200 gpd</b>

The TWA has been endorsed by the South Brunswick and Plainsboro Township Engineers. This project has received approval from the Plainsboro Township Planning Board.

Staff recommended approval of this application at the requested flow. So moved by Mr. Patel, seconded by Dr. Downey and passed by a vote of 6 to 0.

**Maplewood at Princeton on the Princeton Healthcare Campus, Block 1701, Lot 4.05, Plainsboro Township**

The project is for the construction of an assisted living facility on the Princeton Healthcare Campus and the construction of 953 linear feet of 8-inch diameter PVC gravity sewer. The assisted living facility consists of 105 persons (beds).

105 beds	100 gpd/bed	10,500 gpd
<b>Total Flow</b>		<b>10,500 gpd</b>

The TWA has been endorsed by the South Brunswick Engineer and the Plainsboro Engineer. This project has received approval from the Plainsboro Township Planning Board.

Staff recommended approval of the application at the requested flow. So moved by Mr. Patel, seconded by Dr. Downey and passed by a vote of 6 to 0.

Time Extensions

None

NJPDES Enforcement Requested

None.

Water Quality Management Plan Amendments

None.

519.06 Regulatory Report

Discharge Monitoring Report (DMR)

Mr. Rahimi reported that the January 2014 DMRs were submitted to the NJDEP. There were no violations at any of the three plants.

Mr. Rahimi noted that the February DMR's are currently being reviewed.

Mr. Rahimi reported that Hopewell and Pennington semi-annual Surface Water Discharge Characterization Reports (SWDWCR) were submitted to the NJDEP. The results are within the expected ranges for these facilities.

Residual Discharge Monitoring Reports (RDMR)

Mr. Rahimi noted that the December 2014 RDMR was submitted to the NJDEP. All River Road parameters were compliant with the Authority's Air Permit requirements.

Mr. Rahimi noted that the January RDMR is currently being reviewed.

Air Reporting

Mr. Rahimi indicated that staff is in the process of obtaining all data necessary for KEMS to prepare the 2014 Emission Statement. The Emission Statement Program is once again granting all Emission Statements submitted through the NJDEP Online Service Portal an automatic one (1) month extension without an approved extension request. This means that any entity submitting an Emission Statement through the NJDEP Online Service Portal will have until June 15, 2015 to submit the 2014 Emission Statement to NJDEP.

Laboratory

Mr. Rahimi reported that the NJDEP 2015 Proficiency Testing (PT) samples were received on March 11, 2015. The closing date for the study is April 23, 2015.

Mr. Rahimi indicated that the Office of Quality Assurance of NJDEP has scheduled an onsite inspection of Hopewell and Pennington Labs on March 24, 2015.

#### Miscellaneous

Mr. Rahimi reported that on March 19, 2015 Bryan Barrett, NJDEP Compliance and Enforcement Office and two of his colleagues reviewed and inspected the SBRSA's DMRs, RDMRs and Bioassay Reports for the calendar years 2013 and 2014. He indicated that the NJDEP would not pursue any action or fines regarding the Oil & Grease violation from the December 2014 River Road DMR.

Dr. Downey noted that the Authority has a sampler that is able to take two grab samples at the same time. Mr. Rahimi indicated that one of the Authority's maintenance employees fabricated that device to do so. This will enable the Authority to keep one sample and send the other sample to the lab.

#### 519.07 Safety

Mr. Irizarry reported that there were no loss time accidents/injuries for this reporting period.

Mr. Irizarry noted that as of March 4, 2015 Stony Brook Regional Sewerage Authority has gone **1274** consecutive days without a "Loss Time Accident".

Mr. Irizarry noted that the Authority received an award from the Joint Insurance Fund (JIF) for going three consecutive calendar years without a "Lost Time Accident" and the annual Safety Incentive Program Award. A copy of both awards were provided to the Board.

Mr. Irizarry indicated that on March 8, 2015 an employee was injured exiting the Modified Aeration Variable Frequency Drive (MAVFD) Building. The building currently does not have steps so employees must walk up and down a small hill of grass which was somewhat covered with snow and ice at the time of the incident. A photo was provided to the Board. The employee was treated for a sprained ankle and placed on modified duties until cleared to perform normal work duties. Staff is looking into having steps installed.

Mr. Irizarry noted that staff requested and received a three month extension from the Princeton Bureau of Fire Safety for the fire alarm installation project. The extension is good through June 15, 2015. Contract 14-6 was awarded at the February 2, 2015 Board meeting. The pre-construction meeting was held on February 23, 2015 and the contractor, Meridian Property Services, was on-site on March 16, 2015.

Mr. Irizarry reported the quarterly safety meeting was held on March 17, 2015. A copy of the minutes were provided to the Board.

Training for this reporting period included:

- HAZCOM refresher training was provided in-house on February 24<sup>th</sup> and 26<sup>th</sup>, 2015 and March 17, 2015 for nineteen (19) employees.
- Back Safety training was provided in-house on February 24<sup>th</sup> and 26<sup>th</sup> and March 17, 2015 nineteen (19) employees.
- Ladder safety refresher training was provided in-house on February 24, 2015 for six (6) employees.
- Lock-out/Tag-out refresher training was provided in-house on February 24, 2015 for five (5) employees.
- Fall Protection annual refresher training was provided in-house on March 17, 2015 for six (6) employees.

#### 519.08 Litigation

The Litigation Report was provided for information.

Ms. Alexander indicated that there were several changes to the Litigation Report.

#### River Road Wastewater Concerns

Ms. Alexander reported that Judge Masin has retired and the matter has been transferred to the Honorable Lisa James-Beaver, ALJ. A telephone conference has been scheduled for April 28, 2015.

Ms. Alexander discussed the NJDEP's change in position regarding the use of a plant protection/bypass line. This line, which bypasses primary treatment, is implemented during excessive wet weather to avoid the washing out of the biomass, and the adverse impacts to the facility that will result in a disruption in treatment. NJDEP, and USEPA, have recently issued permits regulating Combined Sewer Overflows which calls for long term planning and infiltration/inflow (I&I) reduction. The Board discussed I&I efforts undertaken in the various member municipalities. Although not similar to a Combined Sewer Overflow, NJDEP's new plans and policies may impact upon the Authority's operations during excessive wet weather. While the regulations provide an affirmative defense for anticipated bypasses, NJDEP has removed the language authorizing the use of SBRSA's plant protection line from SBRSA's NJPDES Discharge Permit, and SBRSA has challenged this action in its Request for an Adjudicatory Hearing.

#### Hopewell and Pennington NJPDES Permit Concerns

Ms. Alexander reported that Judge Masin has retired and the matter has been transferred to the Honorable Lisa James-Beavers, ALJ. A telephone conference has been scheduled for April 28, 2015. As the new permits have rendered the issues raised in pending litigation moot,

SBRSA will withdraw the matter currently pending before Judge James-Beavers without prejudice as to those claims plead in the Request for a Hearing filed on August 4, 2014.

#### 519.09 Operations Report

##### River Road Facility

Mr. Kunert reported that Incinerator #1 was de-slugged by the Industrial Furnace Company and inspected by Chavond-Barry Engineering. Staff is waiting for the draft inspection report.

Mr. Kunert indicated that the recent snow melt caused increased flows at all three facilities. As a result of the high flows, SBRSA had to cancel sludge deliveries at the River Road Facility for a few days. Also, the filters at all three facilities were by-passed or partially by-passed during high flow periods due to hydraulic overload. Hotline calls to the NJDEP were made as needed.

Mr. Kunert reported that on Tuesday, March 17, 2015, SBRSA had its annual NJDEP inspection of all three facilities. The inspections went well and staff is waiting for the written report for each facility. During that inspection, a discussion regarding the Plant Protection Line (PPL) took place.

Mr. Kunert reported that SBRSA received 516,000 gallons of liquid sludge from Bayshore Regional Sewerage Authority (BRSA). BRSA brought liquid as opposed to sludge cake for a short while due to the extreme cold temperatures which caused the cake to freeze within the containers.

##### Upstream Facilities

Mr. Kunert indicated that SBRSA has completed the upgrades to the ventilation system in the chemical room at both the Pennington and Hopewell STPs. The installation of the new chemical feed equipment to accommodate 15% sodium hypochlorite is approximately 50% complete at the Hopewell Facility.

Mr. Kunert reported that staff has found an alternate method to waste primary sludge from the primary clarifiers at the Upstream Facilities when the sludge is very heavy in solids. When this occurs it can take approximately two (2) hours to complete this simple task. An air lift system was devised and is now used during these times. It now takes approximately fifteen (15) to twenty (20) minutes to complete this task.

##### Odor Report

Staff received two Odor Complaints from our surrounding area during the month of February. Mr. Kunert indicated that both complaints were from residents in Rocky Hill. No odor complaints were received for the partial month of March.

## Customer Septage and Sludge Deliveries

The quantities of liquid sludge and sludge cake exceeded their budgeted amounts while the quantity of gray water was below its budgeted amounts for the month of February.

### 519.10 Maintenance

Mr. Ireland reported that on February 19, 2015 the bottom shaft, sprockets and bearings were replaced on Bucket Elevator #1. The repairs have been completed and the unit is available for use when needed.

Mr. Ireland indicated that on February 26, 2015 M.A. Aerator #1 was taken out of service to repair an oil leak. A Speedy Sleeve and new oil seal were installed on the gear box output shaft to correct the oil leak. The unit was then placed back in service.

Mr. Ireland reported that the drive shaft, sprockets and bearings on Bucket Elevator #2 were replaced due to wear. This unit conveys ash from the bottom of the Incinerator to the Ash Storage Hopper for disposal. Once the repair was completed the unit was placed back in service.

Mr. Ireland reported that on March 3, 2015 the Polymer Transfer Pump was replaced with a spare from inventory. This pump transfers polymer from the bulk storage tanks to the batch tanks. Once the installation was completed, the old pump was rebuilt and placed into inventory.

The number of open work requests stand at eleven (11). The Preventive Maintenance graphs show that SBRSA is currently averaging three (3) days overdue and the number of overdue units is approximately forty one (41).

### 519.11 Construction Report

#### Upstream Facilities Process Evaluation/Planning Study

Ms. Pchola reported that staff provided Kleinfelder with flow and process data needed to start the Upstream Facilities Planning Study. Kleinfelder is in the process of evaluating that data.

#### 2014 Annual Inspection

Ms. Pchola explained that staff is in the process of preparing the response to the “high priority” items included in the 2014 Annual Inspection Report summary. Several of the items have already been repaired by the Maintenance Department.

## 2015 IT Advice

Ms. Pchola explained that recently there have been several issues with our information technology systems that cannot be addressed in-house and require outside assistance from an IT consulting firm. Staff is increasingly becoming more dependent and reliant upon our computer systems.

Ms. Pchola indicated that based on the fact that EMA has recently provided an assessment of our current IT systems and previously assisted in the successful implementation of our automation/SCADA system, staff requested that EMA provide a proposal for IT assistance for the remainder of FY 2015 in the amount of \$30,000. A copy of the proposal was provided to the Board. Dr. Downey noted that this is a time charge contract.

Staff recommended approval of Resolution 2015-17, for FY 2015 IT Advice. So moved by Dr. Downey and seconded by Mr. Goldfarb.

Mr. Goldfarb expressed his concern regarding the dollar amount of the contract. Dr. Downey indicated that EMA originally installed the data base system for the Authority. Mr. Goldfarb asked if staff anticipates using all of the \$30,000. Mr. Kantorek indicated that it will depend on how much work the Authority requests EMA to perform. There is much work that needs to be completed regarding IT and the Authority anticipates implementing an automated asset management program. A larger project is anticipated in the near future

Following a lengthy discussion, Resolution 2015-17 was approved by a roll call vote of 6 to 0. The resolution follows.

### **Resolution Authorizing the Award of a “No Political Contributions Allowed” Contract for 2015 Information Technology Support to EMA, Inc.**

#### **Resolution No. 2015-17**

**WHEREAS**, the Stony Brook Regional Sewerage Authority (SBRSA) has a need for Information Technology (IT) System support for the remaining Fiscal Year 2015 ending on November 30, 2015 that does not allow for political contributions to the Authority or its members (“No Political Contributions Allowed” contract) pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and,

**WHEREAS**, the qualified purchasing agent, Stuart Neuhof has determined and certified in writing that the value of the work may exceed \$17,500; and,

**WHEREAS**, the term of this contract will commence on March 24, 2015 and end on November 30, 2015 and,

**WHEREAS**, EMA, Inc. has submitted to SBRSA a proposal dated March 17, 2015 and Agreement indicating they will provide IT support from March 24, 2015 through November 30, 2015 for a time charge fee not to exceed \$30,000 without written permission from Stony Brook Regional Sewerage Authority; and

**WHEREAS**, EMA, Inc. has on file with SBRSA a Business Entity Disclosure Certification which certifies that EMA, Inc. its subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c.19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of the contract to a municipal political party committee of a governing body that appoints members to the Authority including, Princeton, South Brunswick Township, West Windsor Township, Hopewell Borough, Hopewell Township, and Pennington Borough, when the contract is awarded, or to any municipal candidate committee of any candidate for or holder of municipal elective public office of any such municipality when the contract is awarded, and

**WHEREAS**, the Stony Brook Regional Sewerage Authority has Funds available in its Fiscal Year 2015 operating budget.

**NOW THEREFORE, BE IT RESOLVED** that the Board of the Stony Brook Regional Sewerage Authority authorizes the Chairman to enter into a contract with EMA, Inc. as described herein; and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

Recorded Vote:

	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel	X			

Millstone/South Brunswick Force Main Inspection

Ms. Pchola reported that the Millstone/South Brunswick Force Main is approximately 17,700 feet long. It was constructed during 1978 -1979 using pre-stressed concrete cylinder pipe (PCCP) manufactured by Interpace. This specific pipe has had many structural failures throughout the country resulting in major water/wastewater leaks/bypasses.

Ms. Pchola indicated that staff has been searching for methods to inspect this pipe, while it is in operation, to determine its condition for several years. Staff recently learned from R3M Engineering of technologies developed by Pure Technologies called Pipediver and Smartball which have been used to evaluate the condition of PCCP force mains while they are in operation,

Ms. Pchola explained that staff received a proposal from R3M for approximately \$43,000 to perform a Condition Assessment of the PCCP force main and a proposal from Pure Technologies for the pipe inspection/assessment at a cost between \$400,000 to \$500,000 using their Pipediver and Smartball methods.

Ms. Pchola indicated that an analysis and condition assessment of this force main is critical to determine our risk of future pipe failure. However, due to the significant cost of the proposals received, we are continuing to look for other alternatives before recommending the R3M and Pure Technologies proposals to the Board.

Ms. Pchola noted that at the Construction Committee Meeting Mr. Compton indicated that there are a number of companies that perform this type of work and will provide staff with a list.

#### Scrubber Water System Capacity Upgrade

Ms. Pchola reported that all design work by Kleinfelder was provided to CBE and incorporated into the final contract documents for the Scrubber Installation Project Contract 15-2. This work under Kleinfelder's initial contract was to provide the mechanical design, drawings and specifications for the scrubber water system. However as the project progressed staff requested Kleinfelder to provide a site plan drawing, additional drawing details, civil specifications, construction cost estimate, and bidding assistance. This out of scope work resulted in an additional cost of \$4,510 above the original design cost of \$49,010 as outlined in Kleinfelder's Amendment/Proposal attached letter dated March 16, 2015.

Ms. Pchola indicated that staff also requested that Kleinfelder provide a proposal for amending the Scrubber Water System Contract to include service during construction for the scrubber water system components of Contract 15-2. The cost for these services is \$18,300 on a time charge basis.

Staff recommended approval of Resolution 2015-18 for the amendment to the original design for the scrubber water system and to include construction services to this contract for a total amendment amount of \$22,810 for a total contract amount of \$71,820. So moved by Dr. Downey, seconded by Mr. Compton and passed by a roll call vote of 6 to 0. Resolution 2015-18 follows.

**RESOLUTION AUTHORIZING THE AWARD OF AMENDMENT NO. 1 TO THE  
SCRUBBER WATER SYSTEM CAPACITY UPGRADE DESIGN AND ADDITION  
OF CONSTRUCTION SERVICES AS A "NO POLITICAL CONTRIBUTION  
ALLOWED" CONTRACT TO KLEINFELDER, INC.**

**Resolution No. 2015-18**

**WHEREAS**, Stony Brook Regional Sewerage Authority (SBRSA) has a current agreement with Kleinfelder to provide design services for the scrubber water system upgrade

to be incorporated into Contract 15-2 Scrubber System Installation (as prepared by Chavond-Barry Engineering) on a time charge plus expense basis for a fee of \$49,010; and

**WHEREAS**, during the course of the work SBRSA requested additional design services outside of the original scope of work as detailed in Kleinfelder's proposal dated March 16, 2015; and

**WHEREAS**, SBRSA has also requested that Kleinfelder provide services during construction for the scrubber water system equipment; and

**WHEREAS**, SBRSA has requested that Kleinfelder include the services during construction for the scrubber water system equipment into the amendment request for services outside the original scope of work for the design services for the scrubber water system; and

**WHEREAS**, Kleinfelder has submitted an amendment request for design services and a proposal for the construction services associated with the scrubber water system dated March 16, 2015; and

**WHEREAS**, the amendment to the design services is in the amount of \$4,090 and the proposal for the construction services (including bidding assistance) is in the amount of \$18,720 for a total amendment request of \$22,810 as indicated in the detailed supporting documentation dated March 20, 2014; and

**WHEREAS**, the amended time charge contract amount is \$71,820; and

**WHEREAS**, the Stony Brook Regional Sewerage Authority has sufficient funds in the capital budget (retained earnings) for this work; and

**WHEREAS**, Kleinfelder has on file with SBRSA a Business Entity Disclosure Certification for Fiscal Year 2015 which certifies that Kleinfelder its subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c.19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of the contract to a municipal political party committee of a governing body that appoints members to the Authority including, Princeton, South Brunswick Township, West Windsor Township, Hopewell Borough, Hopewell Township, and Pennington Borough, when the contract is awarded, or to any municipal candidate committee of any candidate for or holder of municipal elective public office of any such municipality when the contract is awarded.

**NOW THEREFORE, BE IT RESOLVED** that the Board of the Stony Brook Regional Sewerage Authority authorizes Amendment No. 1 to Kleinfelder in the amount of \$22,810 for amended design services and for services during construction for the scrubber water system for a portion of the Scrubber System Installation project (Contract 15-2) at the River Road Wastewater Treatment Plant as described herein.

Recorded Vote:

	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Robert A. Bartolini	X			
Gale D. Downey	X			
Harry Compton	X			
David A. Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel	X			

Contract 15-3 Ash Handling System Improvements

Ms. Pchola reported that GHD continues to complete the design documents for the ash handling system improvements. On March 4, 2105 staff met with GHD to review the 90% design documents and finalize the details of design. On March 16, 2015 the Administrative Waiver application was submitted to the Princeton Planning Department.

Ms. Pchola indicated that as discussed during the meeting with GHD, the existing ash pelletizer is to remain and is manufactured by Thomas and Muller (T&M). This unit has proved to be reliable and has recently been refurbished by staff. Based on the performance of this unit and the issues associated with the Mars Mineral unit (unit designated for replacement) staff has determined that it would be in the Authority's best interest to specify the T&M ash pelletizer as a sole source. As allowed by N.J.A.C. 5:34-9-1 staff has prepared a justification memo and resolution for specifying proprietary equipment.

Staff recommended approval of Resolution 2015-15, Specifying Proprietary Equipment for the Incinerator Ash Handling System. So moved by Dr. Downey and seconded by Mr. Compton.

Following a discussion, Resolution 2015-15 was approved by a roll call vote of 5 to 1. Mr. Goldfarb voted No. Resolution 2015-15 follows.

**Resolution of the Stony Brook Regional Sewerage Authority for Specifying of Proprietary Equipment for the Incinerator Ash Handling System**

**Resolution No. 2015-15**

**WHEREAS**, the Stony Brook Regional Sewerage Authority ("Authority") desires to improve the reliability and performance of the ash handling system for the sludge incineration process; and

**WHEREAS**, the Stony Brook Regional Sewerage Authority ("Authority") desires to replace one of the two the existing ash pelletizers; and

**WHEREAS**, the pelletizer to be replaced is manufactured by Mars Mineral; and

**WHEREAS**, the remaining ash pelletizer is manufactured by Thomas & Muller Systems, Ltd.; and

**WHEREAS**, the operation of the ash handling system is such that one ash pelletizer must be operational at all times; and

**WHEREAS**, replacing the Mars Mineral ash pelletizer will significantly improve the operational performance and reliability of the ash handling system; and

**WHEREAS**, the Authority's experience with the Thomas & Muller Systems, Ltd. ash pelletizer has demonstrated, by its specialized nature, superior operational performance due to its reliability as more fully set forth in the Memorandum dated March 19, 2015 from A. Pchola and S. Neuhof to J. Kantorek attached hereto and made a part hereof; and

**WHEREAS**, for consistency in both training and operation and maintenance of the equipment, the desired preference is to have the same equipment supplied by a single manufacturer at any one location; and

**WHEREAS**, an additional advantage to having the same equipment (by one manufacturer) at one location is that it can be useful when troubleshooting the equipment i.e. parts from one piece of equipment can be utilized to troubleshoot the other unit of the same kind. In addition, under emergency situations parts from one unit can be "switched out" to the other unit; and

**WHEREAS**, the Authority has made a substantial investment in the equipment and training for the Thomas & Muller Systems, Ltd. ash pelletizer; and

**WHEREAS**, the Authority has determined that the Thomas & Muller Systems, Ltd. ash pelletizer is necessary for the conduct of its affairs; and

**WHEREAS**, as authorized by N.J.S.A. 40A:11-13(d) and N.J.A.C. 5:34-9.1(a) 1.i and 2.i, the proprietary designation of Thomas & Muller Systems, Ltd. ash pelletizer overshadows the public benefit of use of "brand name or equivalent"; and

**WHEREAS**, the Authority's attorney has reviewed the proposed certification for the specialized nature of the proprietary equipment necessary for the conduct of SBRSA's affairs and has advised of its applicability and acceptability pursuant to N.J.S.A. 40A:11-13(d) and N.J.A.C. 5:34-9.1;

**NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF STONY BROOK REGIONAL SEWERAGE AUTHORITY AS FOLLOWS:**

1. That the Authority agrees that due to the specialized nature of the equipment necessary for the conduct of its affairs, the only acceptable manufacturer for the new, replacement ash pelletizer for the incinerator ash handling system is Thomas & Muller Systems, Ltd. of Redhill, Pennsylvania.

2. SBRSA has sufficient funds in the capital budget (retained earnings) for the installation of the new ash pelletizer.
3. This resolution for proprietary equipment shall be made part of the bid documents.

<u>Recorded Vote:</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Robert A. Bartolini	X			
Gale D. Downey	X			
Harry R. Compton	X			
David Goldfarb		X		
C. Schuyler Morehouse	X			
Bharat Patel	X			

Contract 10-1 Headworks Project

Ms. Pchola explained that on March 18, 2015 SBRSA received a letter from Tomar Construction, LLC dated March 17, 2015. The letter provided a list of ten (10) potential change orders that Tomar believes they should be compensated for as extra work. Staff is the process of evaluating the submitted potential change orders. A copy of Tomar’s letter and SBRSA’s summary of all contract change orders for this project were provided to the Board.

Contract 14-1 SBRSA Emergency Generator Project

Ms. Pchola indicated that Thomas Controls Inc. (TCI) submitted a schedule of values and is in the process of finalizing the submittals for the emergency generators and other long lead time items. A site visit took place on March 20, 2015 with TCI to review staging and mobilization areas and other logistical needs. TCI plans to mobilize at the River Road facility beginning April 1, 2015.

Contract 14-6 Wireless Fire Alarm Communication System

Ms. Pchola reported that the pre-construction meeting for the project was held on February 23, 2015 and a walk-through with the equipment vendor (System Sales) the contractor, and staff took place on March 16, 2015. Equipment shop drawing submittals have been received and are under staff review.

Contract 15-1 Scrubber Procurement

Ms. Pchola indicated that EnviroCare has received the material required to begin their portion of the fabrication of the two scrubbers. EnviroCare is waiting to receive confirmation from their sub-contractor that the sub-contractor has received the required material so they may begin fabrication of their sections of the scrubbers.

Contract 15-2, Scrubber Installation

Ms. Pchola reported that staff requested that Chavond-Barry Engineering (CBE) provide a proposal for the construction services for Contract 15-2. The proposal is in the amount of \$137,000. A copy of the proposal was provided to the Board.

Staff recommended approval of Resolution 2015-16, authorizing the Award of a “No Political Contributions Allowed” Contract to Chavond-Barry Engineering for the Services During Construction for Contract 15-2 Scrubber System Installation. So moved by Dr. Downey, seconded by Mr. Compton and passed by a roll call vote of 6 to 0. Resolution 2015-16 follows.

**Resolution Authorizing the Award of a “No Political Contributions Allowed” Contract to Chavond-Barry Engineering for the Services During Construction for Contract 15-2 Scrubber System Installation**

**Resolution No. 2015-16**

**WHEREAS**, the Stony Brook Regional Sewerage Authority (SBRSA) has a need for construction services for Contract 15-2 Scrubber System Installation as a contract that does not allow for political contributions to the Authority or its members (“No Political Contributions Allowed” contract) pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, the purchasing agent, Stuart Neuhof has determined and certified in writing that the value of the work will exceed \$17,500; and

**WHEREAS**, SBRSA has requested and Chavond-Barry Engineering (CBE) has submitted a proposal dated March 17, 2015 and an Agreement indicating they will provide construction services for Contract 15-2 Scrubber System Installation on a time charge fee basis at a cost of \$137,000; and

**WHEREAS**, Chavond-Barry Engineering (CBE) has on file with SBRSA a Business Entity Disclosure Certification which certifies that Chavond-Barry Engineering its subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c.19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of the contract to a municipal political party committee of a governing body that appoints members to the Authority including, Princeton, South Brunswick Township, West Windsor Township, Hopewell Borough, Hopewell Township, and Pennington Borough, when the contract is awarded, or to any municipal candidate committee of any candidate for or holder of municipal elective public office of any such municipality when the contract is awarded; and

**WHEREAS**, the Stony Brook Regional Sewerage Authority has sufficient funds in the capital budget (retained earnings) for this work.

**NOW THEREFORE, BE IT RESOLVED** that the Board of the Stony Brook Regional Sewerage Authority authorizes the Secretary to enter into a contract with Chavond-Barry Engineering as described herein; and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certifications and the Determination of Value be placed on file with this resolution.

Recorded Vote:

	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel	X			

Contract 15-2 Scrubber Installation

Ms. Pchola reported that the Scrubber Installation project was advertised on February 23, 2015 and posted on the SBRSA website. The pre-bid site visit was held on March 4, 2015. Two Addendums were prepared for this Contract. Of the eleven (11) Contract Documents distributed to potential bidders, five (5) bids were received ranging in price from \$1,574,890 to \$2,478,000 with the lowest bid from Centerpoint Associates, Inc. at a bid price of \$1,574,890.

Ms. Pchola indicated that staff has received a letter of protest from the second lowest bidder, Iron Hills. A copy of the letter of protest was provided to the Board. Ms. Alexander explained that the issue is whether or not a licensed plumber is required. CBE was contacted to determine if a licensed plumber is needed for this project. CBE indicated that the means and method that Centerpoint Associates selected for this project does not require a licensed plumber.

A lengthy discussion followed. The consensus was that the bid protest from Iron Hills was not supported by the facts.

Ms. Pchola indicated that all required information was submitted with the bid. The references were contacted and not all responses were favorable regarding the contractor's performance. However, after careful consideration and in accordance with the requirements of the Local Public Contract Law, staff recommended award of Contract 15-2 to Centerpoint Associates, Inc. in the amount of \$1,574,890 contingent upon approval of Resolution 2015-20. So moved by Dr. Downey, seconded by Mr. Compton and passed by a roll call vote of 6 to 0. Resolution 2015-20 follows.

**Resolution Authorizing the Award of Contract 15-2  
Scrubber System Installation Project to  
Centerpoint Associates, Inc.**

**Resolution No. 2015-20**

**WHEREAS**, the Stony Brook Regional Sewerage Authority (Authority) advertised for the receipt of sealed competitive bids in accordance with the requirements of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. for the “Scrubber System Installation, Contract 15-2”; and

**WHEREAS**, sealed competitive bids were received by the Authority on March 18, 2015, as more fully set forth as attached; and

**WHEREAS**, the Authority has determined that the bid of Centerpoint Associates, Inc. is the lowest bid in the amount of \$1,574,890; and

**WHEREAS**, the bid received from Centerpoint Associates, Inc. has been reviewed by the Authority and has been determined to be in compliance with the bid specifications and in accordance with the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq.; and

**WHEREAS** the Stony Brook Regional Sewerage Authority has Funds available in its current capital budget.

**NOW, THEREFORE, BE IT RESOLVED** by the Stony Brook Regional Sewerage Authority that it hereby awards the contract to Centerpoint Associates, Inc., the lowest responsive bidder; for the Scrubber System Installation, Contract 15-2 in the amount of \$1,574,890; and

**BE IT FUTHER RESOLVED** that the Executive Director, staff and consultants are authorized to take all appropriate measures to ensure that all appropriate documents, are provided by the Contractor.

<u>Recorded Vote:</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel	X			

Contract 14-3 Incinerator Bypass Stack Damper Replacement

Ms. Pchola reported that Derstine completed the installation of the bypass damper on Incinerator No. 1 from March 3<sup>rd</sup> through March 6<sup>th</sup>. The damper was successfully started-up and tested. With the exception of some touch-up painting to the bypass stacks, this project has been completed.

### Painting of Millstone Pump Station Pumps and Piping

Ms. Pchola indicated that J.P. Smith has completed the surface preparation and painting of the pumps, pump bases, and piping at the Millstone Pump Station. This project is 100% complete.

### Information Technology Assessment

Ms. Pchola reported that EMA, Inc. met with selected staff on March 13, 2015 to discuss the draft Information Technology Assessment and Recommendations Report. EMA provided a revised draft on March 18, 2015 addressing our comments. Once we review the revised draft EMA will be on-site to discuss the findings of their report to the management staff.

### Sludge Cake Facility Carbon Odor Control Unit Media Replacement

Ms. Pchola reported that on March 18, 2015 Carbon Activated Corp. (CAC) completed the replacement of the carbon media at the Sludge Cake Receiving Facility.

### General Repairs to the Regenerative Thermal Oxidizer (RTO)

Ms. Pchola explained that on March 3, 2015 a purchase order was issued to Dürr for the repairs to the RTO chamber floor and rotary valve. The repair work has been tentatively scheduled for the week of April 13, 2015. Including downtime for RTO chamber cool down and start-up, it is anticipated that the RTO will be out of service for 7 days.

### Plant Influent Flow Meter

Ms. Pchola reported that the new low range flow meter has been installed and the flow meter connected to the SCADA system. Programming changes have been made to the SCADA system to incorporate the new, lower range meter into the system as an interim test of the new meter. Once the testing is completed, the two meters (low and high range) will be installed in parallel, configured, and integrated into the SCADA system.

### Information Technology

Mr. Hess reported that staff is continuing to upgrade the remaining Windows XP workstations to Windows 7. There are currently five (5) computers out of twenty (20) still running on Windows XP.

Mr. Hess indicated that new screen development for the River Road SCADA upgrade continues with about seventy-five percent (75%) of the screens completed. River Road SCADA includes the River Road Plant along with the pump stations and meter stations. Staff set a date of completion for the River Road screen upgrades at June 1, 2015 and September 1, 2015 for upstream screens.

Mr. Hess explained that the attempt to use IT By Design for assistance with our Oracle database front end problem was unsuccessful; as a result, a full refund was requested and the original check was returned to us. Staff also contacted Netfast Technology Solutions to

determine if they could assist us with a solution however they indicated that they could not since the solution includes programming. Mr. Hess noted that staff has contacted four additional companies for assistance with this issue and all declined.

Mr. Hess reported that SBRSA is providing access to five Windows XP virtual machines which will serve as the operating platforms for some of the older legacy programs like SuperBase database which will not run in Windows 7 or 8. Three of the five virtual machines have been deployed and are working well.

519.12 Finance Report

Payment of Bills and Claims

Mr. Morehouse moved the approval of Resolution 2015-13, for the payment of bills and claims in the amount of \$1,505,668.20 with two signatures instead of three. The motion was seconded by Mr. Patel and passed by a roll call vote of 6 to 0. Resolution 2015-13 follows.

**Resolution Regarding Payment of Bills and Claims**

**Resolution No. 2015-13**

**WHEREAS**, the Stony Brook Regional Sewerage Authority received certain claims against it by way of voucher, and

**WHEREAS**, the staff and Authority members have reviewed said claims,

**NOW, THEREFORE, BE IT RESOLVED** by Stony Brook Regional Sewerage Authority that these claims in the total amount of \$1,505,868.20 be approved for payment with checks bearing two authorized signatures instead of three authorized signatures.

<u>Recorded Vote:</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel	X			

Treasurer's Report

Mr. Neuhof reported that net income for the three-month period ending February 28, 2015 is \$332,430. This represents an increase of \$103,977 over the prior two-month and is largely due to additional revenue from liquid sludge and sludge cake. The Authority has total cash and investments of \$20,754,331 at an average interest rate of 0.19%. The current construction projects balance is \$17,023,938. Mr. Neuhof noted there are sufficient funds for these

projects. The outstanding bond principal balance is \$20,683,231. A payment of \$117,812 was made on February 1, 2015. The New Jersey Cash Management Fund yield is 0.07%.

Resolution 2015-14, Authorizing the Award of a “No Political Contributions Allowed” Contract(s) for Non-professional Service Vendors

Mr. Neuhof explained there are eleven (11) vendors listed in this resolution. These are vendors that fall between \$17,500 and the bid threshold of \$36,000. Mr. Neuhof noted that all the vendors submitted their Business Disclosure Entity Certification.

Mr. Neuhof recommended approval of Resolution 2015-14. So moved by Mr. Goldfarb, seconded by Mr. Morehouse and passed by a roll call vote of 6 to 0. Resolution 2015-14 follows.

**Resolution Authorizing the Award of a “No Political Contributions Allowed” Contract(s) for Non-Professional Service Vendors**

Resolution No. **2015-14**

**WHEREAS**, the Stony Brook Regional Sewerage Authority has a need to acquire goods or services as a no political contribution contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and,

**WHEREAS**, the purchasing agent Stuart Neuhof has determined and certified in writing that the value of each contract (by purchase orders) will likely exceed \$17,500; and,

**WHEREAS**, the anticipated term of this contract is for fiscal year 2015 (1 year) and may be extended as approved by this governing body; and,

**WHEREAS**, the attached list of vendors has completed and submitted a Business Entity Disclosure Certification which certifies that each vendor has not made any reportable contributions to a political or candidate committee served by the Stony Brook Regional Sewerage Authority in the previous one year, and that the contract will prohibit the (attached list of vendors) from making any reportable contributions through the term of the contract; and,

**WHEREAS**, the Authority has Funds available in its current budget.

**NOW THEREFORE, BE IT RESOLVED** that the Stony Brook Regional Sewerage Authority authorizes the attached list of vendors to enter into contracts by purchase order; and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

<b>Year 2015 No Political Contribution Contracts:</b>	
<b>Company Name</b>	<b>Service</b>
Alfa Laval Inc.	Parts for Belt Press
Applied Analytics, Inc.	Part for Flow Instrumentation
DeMaio Electrical Company, Inc.	Electrical Service.
Hesco Electric Supply	Electrical Supplies
Hough Petroleum Corp.	Petroleum
Mack Industries, Inc.	Parts for HVAC & Incinerator
Marshall Industrial Technologies	Welding & Fabricating
Miracle Chemical Co.	Chemicals
Motion Industries	Maintenance Supplies
Quill Corporation	Office Supplies
Szul's Landscaping Inc.	Lawn Service

<u>Recorded Vote</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel	X			

Monthly Sludge Business Analysis

Mr. Neuhof reported that net income for the month of February is \$155,306 and the cumulative net income is \$510,879. Gas usage for the month of February was 70,337 therms. The remaining simple payback for the RTO project is 2.3 years.

519.13 Personnel Report

The Personnel Report was provided for member information.

Mr. Kantorek noted that Stephen Roga has been promoted to Assistant Maintenance Manager. Mr. Roga has been employed by the Authority since 1988.

The Board welcomed Mr. Roga.

519.14 Correspondence

For information

519.16 New Business

None

519.18 Adjournment

As there was no further business to come before the Board, the meeting was adjourned at 8:57 p.m. on a motion by Dr. Downey, seconded by Mr. Goldfarb and passed by unanimous vote.

Respectfully Submitted,

John Kantorek  
Secretary

Recorded and Written by  
Patricia Carlino  
April 8, 2015