

Minutes of Meeting #534, June 20, 2016 – Stony Brook Regional Sewerage Authority

LOCATION: Conference Room, River Road Plant, Princeton, NJ

MEMBERS PRESENT: Bartolini, Downey, Goldfarb, Morehouse, Patel

MEMBERS ABSENT: Compton

CONSULTANTS: Alexander

STAFF PRESENT: Bixby, Carlino, Hess, Ireland, Kantorek, Kunert, Pchola, Rahimi, Redding, Roga, Sears

534.01 Chairman Bartolini indicated that pursuant to Section 13 of the Open Public Meetings Act, adequate notice of the time and place of this meeting was given by filing with the Authority's official newspapers, each Clerk of each municipality and by being posted on the Princeton Bulletin Board and on the Authority's website.

534.02 Approval of Minutes

Chairman Bartolini asked for questions/comments on the minutes from the May 31, 2016 Board meeting. Mr. Kantorek indicated that there are several changes to the minutes. On page 1, the last sentence reads "... by the end of April 2016, but has not completed..." was changed to read "...by the end of April 2016, but has not yet completed..." On page 2, line one the sentence reads "...for a time extension to complete of their...", "of" was taken out of the sentence. On page 13, the third paragraph was rewritten for clarity and now reads "Mr. Rahimi stated that historically equipment malfunctions would be an acceptable cause for getting an affirmative defense. However, based on the new EPA regulations effective May 29, 2016, equipment malfunctions may not be acceptable cause for an affirmative defense. Therefore, SBRSA also indicated in both affirmative defense letters submitted to the NJDEP on May 11, 2016 that it believed that the new EPA regulations were not in effect when the May 1, 2016 and May 4, 2016 incidents occurred." On page 15, paragraph 5 was rewritten for clarity and now reads "Vice Chairperson Downey made a motion to authorize the payments of non-negotiable governmental fees in an amount not to exceed \$3,000 prior to a Board meeting. The payment of these fees will be included in the following month's bill list." On page 26, paragraph 6, line 6 reads "Staff is waiting for the return on the digital manometer to ..." has been changed to read "Staff is waiting for the return of the digital manometer to..."

Mr. Kantorek noted that the Authority did utilize the new payment procedure to pay the \$3,000 penalty fee from the NJDEP. (The penalty fee was for the failed particulate stack test parameter on August 16, 2012 and SO₂ parameter on August 20, 2012 for Incinerator No. 1).

The minutes were then approved as amended on a motion by Dr. Downey, seconded by Mr. Patel and passed by a vote of 5 to 0.

534.03 Board Related Activities

Consultant List

The consultant list was provided for information.

Revised Amendment No. 1 to Power Purchase Agreement

Mr. Kantorek indicated that as discussed and approved at the May 31, 2016 Board meeting, Amendment No. 1 to the Power Purchase Agreement (PPA) was revised. A copy of the revised Amendment was provided to the Board. Mr. Kantorek indicated that all the changes that the Board requested were made to the Agreement. Specifically the following sentence was added to Amendment No. 1: “The assigning Party shall fund the non-assigning Party’s effort to review the creditworthiness and capability of the assignee, in an amount not to exceed \$3,000 (“Assignment Review Costs”).” Princeton also requested one change and it is highlighted in yellow. The revised Amendment reads:

“13.1. Assignment.

(a) The duties and obligations of the Parties in this Agreement may be assigned by any Party, at no cost to the non-assigning Parties, only with the written approval of the other Parties, which approval shall not be unreasonably withheld, conditioned or delayed, provided that the assignee is either (i) of equal creditworthiness to that of assigning Party on the Effective Date, or (ii) shall have provided the other Party with a guarantee from a credit support provider of at least equal creditworthiness to that of assigning Party on the Effective Date or such alternative security of comparable value as the other Party may reasonably require, and in the case of an assignment by the Supplier the assignee must be capable and experienced in the construction, permitting, financing, operation and maintenance of solar renewable energy projects. The assigning Party shall fund the non-assigning Party’s effort to review the creditworthiness and capability of the assignee, in an amount not to exceed \$3,000 (“Assignment Review Costs”). For the avoidance of all doubt in the case where the Supplier is making the assignment, the Supplier shall only be required to fund one Assignment Review Cost and Princeton shall take the lead in any credit worthiness review. In the event of an assignment, except with respect to any guaranty, credit support or such alternative security as may be provided by the assigning Party in connection with (ii) above, the assigning Party shall be released from any and all further liability or obligation hereunder, and the other Party shall look solely to the assignee for the performance of any obligation to which it is entitled under this Agreement and shall have no further recourse against the assigning Party in respect of this Agreement.”

Mr. Kantorek noted that Geopeak approved the language changes requested by SBRSA and Princeton on Friday, June 17, 2016.

534.04 Planning and Administration

Mr. Kantorek reported that the most current 12-month average daily River Road plant flow is 8,477,341 gpd with 787,017 gpd of approved but inoperative flow for a total committed flow of 9,264,358 gpd with 3,795,642 gpd or 29.06% of available capacity. The most current 12-month average daily flow at the Hopewell Plant is 215,852 gpd with no inoperative flow, for a total committed flow of 215,852 gpd with 28.05% or 84,148 gpd of available capacity. The Pennington Plant presently has 237,865 gpd as the most current 12-month average daily flow, with 19,546 gpd of approved but inoperative flow, for a total committed flow of 257,411 gpd, with 14.20% or 42,589 gpd of available capacity. Mr. Kantorek noted that most of the inoperative flow total for the Pennington Plant is the unused portion of Bristol-Meyers Squibb approved flow.

Mr. Kantorek noted that the dry weather conditions continue. It was noted that the 12-month average rainfall for May is the lowest for the twenty year reporting period. A brief discussion regarding the 12-month average rainfall totals took place.

Monthly Flow Transmittal

The monthly flow transmittal for May was provided for information.

As reported by the Princeton Sewer Operating Committee (PSOC), there was an issue with one of their pump stations located in Princeton that sends flow through the North Ridge Meter Station. The flows were diverted outside (Montgomery Township) of the SBRSA sewer service area. As a result the flows from May 16th through May 27th at the North Ridge meter are lower than normal.

The meter verification conducted on May 2, 2016 at the North Ridge Meter Station indicated that the meter was reading low by 1.97%. The meter certification conducted on June 1, 2016 indicated that the meter was reading high by 7.65%. Therefore the meter data from May 2nd through May 31st was adjusted downward by 2.84%, which is the average of the meter verification conducted on May 2nd and the certification conducted on June 1st.

534.05 Approval Requests and Actions

TWA-1 Approvals

None.

Time Extensions

None.

NJPDES Enforcement Requested

None.

Water Quality Management Plan Amendments

None

Allocated Flow Update

None.

534.06 Regulatory Report

Discharge Monitoring Report (DMR)

Mr. Rahimi reported that staff is preparing the Discharge Monitoring Reports for the month of May.

Residuals Discharge Monitoring Report (RD MR)

Mr. Rahimi indicated that the February and March 2016 RD MRs were submitted to NJDEP. All River Road parameters were compliant with the Authority's Air Permit requirements.

Mr. Rahimi noted that staff is preparing the April RD MR.

Air Reporting

Mr. Rahimi reported that the Relative Accuracy Test Audit (RATA) for the continuous emission monitoring systems (CEMS) has been scheduled with Pace Environmental for June 27th.

Mr. Rahimi indicated that the Annual Emission Statement for 2015 was prepared by KEMS LLC, certified by SBRSA and submitted via the NJDEP online portal on June 15, 2016.

Mr. Rahimi reported that two Affirmative Defense letters were submitted to NJDEP on June 10, 2016 for two potential permit violations.

On May 13, 2016 staff was in the process of working on the data acquisition system (Trace computer). Prior to working on the computer, staff had "burned out" the sludge in the incinerator and only the burners were on. Upon restarting the computer a scrubber malfunction alarm was received which then opened the bypass stack damper while the burners were still on.

On May 20, 2016 staff was replacing an Ethernet switch while sludge was being fed to Incinerator No 1. The work caused the Trace computer to be interrupted which resulted in a scrubber malfunction alarm and the bypass stack damper opened while there was sludge combustion in the incinerator.

Mr. Rahimi noted that these two issues were still within the 30-day period before the federal plan became effective (published on April 29, 2016).

Mr. Rahimi indicated that staff met with Mr. Karl Monninger, KEMS LLC, on June 2, 2016 to discuss the alarms and interlocks for the incinerators. Staff is in the process of rectifying the issue with the Trace computer shutdown and restart in order to avoid a scrubber malfunction alarm which in turn opens the bypass stack damper. This work requires assistance from an outside electrical contractor to install conduit and wire. In addition, staff will need assistance from Trace to rework the scrubber PLC logic. Until this issue is resolved, staff knows that any work that requires the shutdown and startup of the Trace computer must be coordinated with Operations so they can burnout and shut off the burners as necessary.

Mr. Rahimi reported that on June 14, 2016 there was a momentary interruption in commercial power which caused the bypass damper for Incinerator No. 2 to open. At the time SBRSA was drying out the refractory/repair work that was recently conducted on this incinerator and although the burners were on, there was no sludge combustion in the incinerator.

Mr. Rahimi stated that this same power interruption caused a controlled burnout in Incinerator No. 1 and the burner to the RTO to shutoff. This caused the RTO to go off-line, the WESP to shut down, one of the fuel combustion air fans to shut down and select burners in the incinerator to shutoff. As a result, the valve which directs air flow to the RTO or the afterburner switched over to the afterburner. During that time there was sludge combustion in the incinerator. The afterburner was not at 1500 degrees and therefore, there is the potential for a violation.

Mr. Kantorek explained that although the Authority is meeting its emission limits, the new EPA regulations for operating conditions for the incinerator are much harder to meet. Logic had been setup to address the Authority's Title V Permit. The meeting with Mr. Monninger was to discuss which controls could be removed from the incinerator. The bypass stack damper was installed for safety reasons (to avoid the furnace from going positive and filling the incinerator wing with smoke). Staff needs to carefully reassess the procedures and interlocks.

Ms. Pchola noted that power outages cannot be avoided and there is no way to tell what will be affected. Dr. Downey asked if there is any regulatory relief. Ms. Alexander indicated that an affirmative defense could be made that a power outage caused the equipment to malfunction. Mr. Morehouse stated that he thought that equipment malfunctions are no longer a valid reason for an affirmative defense. Ms. Pchola indicated that an equipment malfunction due to a power outage is different from an equipment malfunction. A normal equipment malfunction is looked upon as the equipment not being properly maintained.

Laboratory

Mr. Rahimi reported that the laboratory renewal certifications for 2016-2017 for the River Road, Hopewell and Pennington facilities were received on June 6, 2016.

534.07 Safety

Ms. Pchola reported that there were no lost time accidents/injuries for this reporting period.

Ms. Pchola noted that as of June 15, 2016 Stony Brook Regional Sewerage Authority has gone 1742 consecutive days without a "Lost Time Accident".

Ms. Pchola indicated that the Authority received an award from the Joint Insurance Fund (JIF) for going four consecutive calendar years without a Lost Time Accident. A copy of the award was provided to the Board.

Ms. Pchola reported that on June 8, 2016 an employee was injured while he and another employee were attempting to remove a belt used for the belt filter press from its packaging. The injured employee's foot was wedged between the belt and the wall causing the employee to fracture his left toe. The employee is currently on light duty.

Mr. Kantorek indicated that currently SBRSA has light duty work for this employee to perform. However, if the Authority can no longer accommodate the employee with light duty work, the employee will be out on Worker's Compensation.

Ms. Pchola indicated that on June 6, 2016 a representative from the Joint Insurance Fund (JIF) was on-site to review the Authority's safety program. Staff is waiting for the report.

Ms. Pchola reported that on June 7, 2016 Survivor Fire conducted the annual fire sprinkler and fire hydrant inspection. Staff is waiting for the report.

Ms. Pchola indicated that on June 10, 2016 the NJDEP inspected the underground fuel oil storage tank at the Princeton Pump Station. Staff was notified that beginning in October 2018 there will be a new release detection monitoring regulation. The NJDEP informed staff that the Authority is already in compliance and that there should be no issues with the existing tank.

Ms. Pchola reported that on June 14, 2016 the South Brunswick Township Fire Inspector conducted the annual inspection of the South Brunswick Pump Station. Staff is waiting for the report.

534.08

Litigation

The Litigation Report was provided for information. Ms. Alexander noted that the old cases have been taken out of the report and the River Road Wastewater Treatment Plant (RRWWTP) Headworks Project has been added to the report.

River Road Wastewater Concerns

Ms. Alexander reported that the NJDEP issued a final NJPDES permit to SBRSA on May 31, 2016, which did not resolve the contested issues contained in the draft permit issued on February 1, 2016. With the issuance of the final permit, the previous permit appeal is now moot and a letter withdrawing the same, without prejudice, will be filed with the Honorable James-Beavers, ALJ. SBRSA intends to file a Request for an Adjudicatory Hearing relevant to the outstanding issues to preserve SBRSA's right to challenge any contested permit parameters by June 27, 2016.

RRWWTP Headworks Facility Project, SBRSA Contract 10-1, Tomar Construction Claims

Ms. Alexander indicated that the Tomar Construction Claims has been added to the Litigation Report.

Ms. Alexander indicated that mediation is scheduled to take place on August 25, 2016 at 10:00 am. The mediation statement is customarily due a week prior to mediation.

534.09 Operations Report

River Road Facility

Mr. Kunert reported that the Industrial Furnace Company completed the repair work on Incinerator #2. Staff is in the process of slowly drying out the incinerator. The Relative Accuracy Test Audit (RATA) for Incinerators No. 1 and No. 2 is scheduled for June 27, 2016.

Mr. Kunert indicated that the water flea problem continues within the Nitrification Clarifiers.

Mr. Kunert reported that the mixed liquor concentration within the Modified Aeration System has been high for the last three months. It reached these levels due to all of the Incinerator downtime when we kept shearing pins and we have not been able to catch up since. The sludge blanket levels are very high and from time to time heavy solids pass over the weir into the nitrification system during the peak flow periods. Staff has begun adding magnesium hydroxide to the clarifier splitter box to help aid in settling.

Mr. Kunert stated that approximately three weeks ago a Nocardia problem developed within the Modified Aeration System. The high sludge inventory, the low food to microorganism (F:M) ratio, the increased temperatures, the decrease in influent flow and low dissolved oxygen levels have created an ideal condition for this problematic filament to thrive. This filament creates a brown viscous foam, which is now throughout the Modified Aeration Tanks, clarifier centerwells, both the MA and thickener scumwells and the surface of the sludge thickeners. Staff has been spraying the surface of the thickeners with a hypochlorite solution, and foam sprays have been set up in other areas. The two best methods for a treatment plant to remove this filamentous organism is to decrease its food supply, which is FOG (fats, oil, and grease); and decrease the sludge inventory through increased sludge wasting, which will increase the F:M ratio. SBRSA's sludge thickeners are full. In addition, one belt press was down for over a week, which makes reducing the sludge inventory that much more difficult. Staff continues to assess the problem but there is no short term fix. Despite these issues we continue to meet all of our NJPDES permit limits.

Mr. Goldfarb commented that staff had made a decision to stop receiving septage because it caused problems with the process. However, in spite of that there are problems with the process. Mr. Kunert indicated that this is the first time in seven years that this problem with the process has occurred.

Dr. Downey explained that in the past when the Authority did receive septage it was a more frequent problem. Dr. Downey indicated that the high level of solids is due to the larger quantity of liquid sludge received and the fact that one belt press was out of service.

Mr. Kunert noted that the problem will be resolved but it will take some time.

Upstream Facilities

Mr. Kunert reported that both the Pennington and Hopewell STP are experiencing a water flea problem within the clarifiers.

Odor Report

Mr. Kunert reported that staff received no odor complaints during the month of May and no odor complaints for the partial month of the June 2016 reporting period.

Customer Septage and Sludge Deliveries

The quantities of liquid sludge and sludge cake exceeded their budgeted amounts while the quantity of gray water was below its budgeted amount for the month of May. Mr. Kunert noted that SBRSA is receiving liquid sludge from Two Rivers Water Reclamation Authority (TRWRA) which is contributing to the high quantity of liquid sludge. We typically receive sludge cake from TRWRA however, we are receiving liquid sludge due to a construction project associated with their dewatering facility.

534.10 Maintenance

Mr. Ireland reported that on May 20, 2016 during weekly preventative maintenance of the Hopewell Plant Emergency Generator, it was discovered that the low battery voltage alarm was lit on the emergency generator control panel. After further investigation it was determined that the engine start batteries were in need of replacement. New batteries were installed, the generator was tested and placed back into standby. The batteries at the Pennington Plant were also replaced.

Mr. Ireland indicated that two new peristaltic pumps used to pump magnesium hydroxide to the nitrification system were installed on May 26, 2016. The old pumps had recurring mechanical failures and replacement parts were not readily available.

Mr. Ireland reported that while Incinerator #2 was down for cleaning and repairs, staff took the opportunity to remove the furnace shear pin and pinion gear assembly and send it to Marshall Maintenance for repair. The pinion gear was bored to remove uneven wear. The inner shaft journal was so badly worn that a new shaft had to be fabricated along with new shear pin bushing bores. On June 1, 2016 the shear pin assembly was reinstalled, tested and placed back into service. Once Incinerator #1 is taken offline, staff will perform the same repairs. Hopefully by performing these repairs this will eliminate the uneven rotation of the center shaft arm that was causing undue stress on the shear pin and causing it to break.

Mr. Ireland reported that the number of open work requests stand at twenty (20). The preventive maintenance graphs show that SBRSA is currently averaging one (1) day overdue and the number of overdue units is approximately nineteen (19).

534.11 Construction Report

Upstream Facilities Process Evaluation/Planning Study

Ms. Pchola reported that Kleinfelder has not yet completed their internal review of the Hopewell WWTP draft report, however they expect to have it completed by mid-July.

Phosphorus Impact Modeling Study

Ms. Pchola reported that work is continuing on the modeling study.

2016 Annual Inspection

Ms. Pchola indicated that all field work has been completed by Kleinfelder and AECOM. Staff is waiting for the report.

Odor Sampling and Evaluation

Ms. Pchola noted that the odor sampling has been scheduled for August 15th and 16th.

Millstone Force Main Condition Assessment

Ms. Pchola reported that R3M has been collecting additional data from SBRSA for their condition assessment evaluation of the Millstone force main with the assistance from staff. Staff has also provided Pure Technologies with Pay to Play forms. Staff has some questions on Pure's proposal. It is anticipated that the contract with Pure Technologies will be awarded at the July Board meeting.

Contract 16-1 Schwing Pump Replacement Project

Ms. Pchola reported that staff responded to NJDEP's comments regarding the NJEIFP application in a letter dated June 1, 2016. Staff is still in the process of reviewing the contract documents.

Contract 16-3, Fire Alarm System for Hopewell and Pennington WWTP

Ms. Pchola reported that on June 1, 2016 this project was advertised for bid and on June 9, 2016 the pre-bid meeting was conducted. Based on questions received during the pre-bid site visit, Addendum No. 1 was issued extending the bid date to July 20, 2016 to allow sufficient time to review and respond to the clarification requests. It is anticipated that the project will be awarded at the July 2016 Authority Board meeting.

Pennington WWTP Upgrade and Expansion

Ms. Pchola indicated that soil borings were completed on June 6th and 7th at the Pennington WWTP for the new facilities. Kleinfelder coordinated with the wetlands scientist to initiate wetland identification on the site. Kleinfelder is in the process of identifying nearby facilities that utilize the type of filter and UV disinfection system proposed for the Pennington facility for a SBRSA site visit.

Contract 10-1 Headworks Project

Ms. Pchola indicated that this project was discussed in the Litigation Report.

Contract 14-1, SBRSA Emergency Generator Project

Ms. Pchola reported that as of Pay Estimate No. 7 this project stands at 69% complete. During the past reporting period Thomas Controls, Inc. (TCI) completed the installation, start-up, and testing of the South Brunswick Pump Station generator. On June 1, 2016 the new South Brunswick Pump Station generator was placed into service. At the River Road site, TCI completed the backfill and restoration of the below grade natural gas pipeline (excluding the asphalt), completed the excavation for the new electrical ductbank, and began the

installation and fit-up of the interior natural gas piping to the new generator. Per SBRSA's request, a second leak test was conducted after the pipeline was backfilled. This test was passed on June 20, 2016. On June 15, 2016 vendor training on the two new pump station generators was held with Operations, Maintenance, and Engineering personnel.

Ms. Pchola indicated that SBRSA has received the General Permit Certificate for the Millstone Pump Station new emergency generator.

Ms. Pchola noted that on June 15th staff submitted the notification form to NJDEP that the temporary generator for the South Brunswick Pump Station was disconnected. Staff has also received the General Permit Certificate for the South Brunswick Pump Station new emergency generator.

Ms. Pchola reported that on June 14, 2016 SBRSA lost commercial power to the South Brunswick Pump Station and transitioned to the new emergency generator seamlessly.

Contract 15-3, Ash Handling System Improvements

Ms. Pchola reported that as of Pay Estimate No. 6 this project is approximately 90% complete. During the past reporting period, BR Welding completed the vendor training on the new ash handling equipment (June 2, 2016), completed the building gutters and trim, site clean-up, additional work approved under Change Order No. 1, and partial demobilization. BR Welding plans to complete all outstanding work by the end of July 2016.

Contract 15-4, Instrument Air Compressor Replacement

Ms. Pchola indicated that as of Pay Estimate No. 2 this project stands at 100% complete. Derstine has provided all required documents, O&M manuals, spare parts and the maintenance bond.

MA Effluent Channel Mixers

Ms. Pchola indicated that Kleinfelder has submitted the draft contract documents to SBRSA. It is anticipated that Kleinfelder will have staff's comments by mid-July.

Incinerator Center Shaft Drive Replacement

Ms. Pchola reported that SBRSA staff completed their review of the draft plans and specifications and provided comments to CBE. CBE is in the process of finalizing the plans and specifications and once completed, they will submit the completed documents to SBRSA for final review. On June 14, 2016 CBE was on-site with a drive/gearbox manufacturer to complete a field inspection of the existing center shaft drive.

CEMS Carbon Monoxide Analyzer Replacement

Ms. Pchola indicated that the two carbon monoxide analyzers have been received and configured. The new units will be installed on June 24, 2016 and the 7-day calibration drift test will commence on June 24, 2016. The second quarter RATA has been scheduled for the week of June 27, 2016.

Plant Influent Flow Meter

Ms. Pchola indicated that the new digital manometer that was sent back to the manufacturer was repaired and returned. On June 16, 2016 the Engineering staff re-visited the calibration procedure of the two flow transmitters utilizing the digital manometer and the traditional u-tube manometer. Both flow meters were found to be within +2.0%. Staff experimented with several calibration configurations to develop the most repeatable zero point reference (one of the issues has been the zero point drift between certifications) and agreed to one method. The next step will be to complete the same evaluation of the two flow transmitters weekly to establish historical accuracy data on each transmitter.

Information Technology

Mr. Hess reported that the staff is continuing to upgrade all users from Microsoft Office 2013 to 2016 with 12 users upgraded and 10 remaining. These numbers do not include group users and non-user licensees.

Mr. Hess indicated that forty-six (46) IT Helpdesk tickets were created between May 26th and June 15th. Of those, thirty-two (32) tickets were completed and closed, with fourteen (14) tickets still open. Since February 11th (start of the Help Desk) there have been one hundred nineteen (119) help desk tickets created. As of June 16, 2016 twenty-three (23) tickets remain open.

Mr. Hess explained that in the latter part of May, staff replaced the uninterruptable power supplies at all of the meter stations. We will be doing the same for all three pump stations sometime this week.

Mr. Hess stated that on June 14 a new video surveillance camera was installed in the CEMS room.

534.12 Finance Report

Payment of Bills and Claims

Mr. Morehouse moved for approval of Resolution 2016-44 for the payment of bills and claims in the amount of \$1,569,442.39 with two signatures instead of three. The motion was seconded by Dr. Downey.

Mr. Goldfarb asked if the check that was issued for non-discretionary fees was listed on this month's bill list. Mr. Sears indicated that it was the first item on the list.

The payment of bills and claims was passed by a roll call vote of 5 to 0. Resolution 2016-44 follows.

Resolution Regarding Payment of Bills and Claims

Resolution No. 2016-44

WHEREAS, the Stony Brook Regional Sewerage Authority received certain claims against it by way of voucher, and

WHEREAS, the staff and Authority members have reviewed said claims,

NOW, THEREFORE, BE IT RESOLVED by Stony Brook Regional Sewerage Authority that these claims in the total amount of **\$1,569,442.39** be approved for payment with checks bearing two authorized signatures instead of three authorized signatures.

<u>Recorded Vote:</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Robert A. Bartolini	X			
Harry Compton				X
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel	X			

Treasurer's Report

Mr. Sears reported for the five-month period ending May 31, 2016 net income stands at \$396,265. Revenues are over budget by \$296,597 largely due to additional revenue from sludge cake received from Somerset Raritan Valley Sewerage Authority (SRVSA). The Authority has total cash and investments of \$17,758,264 at an average interest rate of 0.19%. The current construction projects balance is \$15,323,228 Mr. Sears noted there are sufficient funds for these projects. The outstanding bond principal balance is \$22,591,559. The New Jersey Cash Management Fund yield is 0.15%.

Resolution to Authorize the Payment of Fees

Mr. Sears recommended approval of Resolution 2016-45 for the pre-payment of non-discretionary fees in advance of the next Board meeting to avoid late fees or other penalties. The amount is not to exceed \$3,000. So moved by Mr. Morehouse, seconded by Dr. Downey and passed by a roll call vote of 5 to 0. Resolution 2016-45, To Authorize the Payment of Fees follows.

Resolution to Authorize the Payment of Fees

Resolution No. 2016-45

WHEREAS, in order to avoid the payment of late fees or other penalties in instances where fees are due in advance of the next board meeting, Stony Brook Regional Sewerage Authority (“SBRSA”) desires to authorize the payment of non-discretionary fees, subject to the availability of sufficient funding therefore, in an amount not to exceed \$3,000 for each relevant fee.

NOW THEREFORE BE IT RESOLVED, by the Stony Brook Regional Sewerage Authority that, subject to the availability of sufficient funding, the Chief Financial Officer and the Executive Director are hereby authorized to pay non-discretionary fees, in an amount not to exceed \$3,000 for each relevant fee. All fees paid shall be identified as paid and shall be ratified with the adoption of the bill list at the next ensuing meeting of the board.

Recorded Vote:

	AYE	NO	ABSTAIN	ABSENT
Robert A. Bartolini	X			
Harry Compton				X
Gale D. Downey	X			
David Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel	X			

2017 Budget Schedule

Mr. Sears noted that a copy of the 2017 Budget Schedule was provided to the Board. The deadline for submission to the State New Jersey, Division of Local Government Services (DLGS) is October 1, 2016.

Monthly Sludge Business Analysis

Mr. Sears reported that net income for the month of May is \$170,446 and the cumulative net income is \$697,571.

534.13 Personnel Report

The Personnel Report was provided for member information.

Mr. Kantorek noted that the Authority has forty-three employees at work with one employee on a medical leave of absence and two vacancies. Mr. Kantorek indicated that two offers of employment were made for the IT Manager position, however, both candidates rejected SBRSA’s offers. Mr. Kantorek stated that staff will continue with their search.

534.14 Correspondence

For information.

534.15 Old Business

None

534.16 New Business

None.

534.17 Open to the Public

None.

534.18 And Such Other Issues as May Come Before the Board

None.

534.20 Adjournment

As there was no further business to come before the Board, the meeting was adjourned at 8:10 p.m. on a motion by Dr. Downey, seconded by Mr. Morehouse and passed by unanimous vote.

Respectfully Submitted,

John Kantorek
Secretary

Recorded and Written by
Patricia Carlino
June 29, 2016