

Minutes of Meeting #551, November 13, 2017 – Stony Brook Regional Sewerage Authority

LOCATION: Conference Room, River Road Plant, Princeton, NJ

MEMBERS PRESENT: Bartolini, Compton, Downey, Goldfarb, Morehouse

MEMBERS ABSENT: Patel

CONSULTANTS: Alexander

STAFF PRESENT: Carlino, Hess, Ireland, Kantorek, Kunert, Pchola, Rahimi, Roga, Sears, Stewart, Thomas

Chairman Bartolini stated that Ms. Diane Alexander, Counsel for the Authority, was present for tonight's meeting but he had asked her to recuse herself until after the discussion in the Board Related Activities section of the meeting is completed.

551.01 Chairman Bartolini stated that pursuant to Section 13 of the Open Public Meetings Act, adequate notice of the time and place of this meeting was given by filing with the Authority's official newspapers, each Clerk of each municipality and by being posted on the Princeton Bulletin Board and on the Authority's website.

551.02 Approval of Minutes

The minutes from the October 23, 2017 Board meeting were approved as presented on a motion by Dr. Downey, seconded by Mr. Goldfarb and passed by a vote of 4 to 0. Dr. Downey abstained.

551.03 Board Related Activities

Chairman Bartolini stated that prior to discussing the contracts in this section, he would like to address the issue of the emails sent out by Mr. Goldfarb regarding the rates that both the general counsel and the labor attorney charge the Authority.

Chairman Bartolini stated that emails were sent to both attorneys asking what rates they charge other authorities. Although the question may have been appropriate, the process used to directly contact the attorneys was not appropriate. Chairman Bartolini indicated that there is a chain of command which is to be followed. The reason for the chain of command is to ensure that Board members are not randomly emailing the Authority's professionals/consultants/attorneys without the Executive Director's or the Chairman's knowledge, although he and Mr. Kantorek were copied on the email.

Chairman Bartolini indicated that there will be a policy stating that no direct contact will be made by Board members to the Authority's consultants/attorneys. If a Board member

has a question that needs to be answered by one of the Authority's professionals, you will need to go through the proper chain of command and that is to contact Mr. Kantorek.

Mr. Goldfarb indicated that he does not disagree in general with the policy and thinks it is a good policy. In this instance, the specific question he asked was with respect to the rates being proposed tonight. The question was what rates do other public entities get charged. It is a question that he would ask at the meeting and as a professional courtesy he wanted to let the attorneys know in advance. Mr. Goldfarb commented that he did not know Mr. Kantorek's availability and that is why he sent the emails.

Chairman Bartolini stated that when he saw the email he immediately contacted Mr. Kantorek. Mr. Kantorek contacted both attorneys and had the answers in approximately fifteen (15) minutes.

Chairman Bartolini reiterated that there is a chain of command and it must be followed.

Chairman Bartolini asked the Board if they are in agreement with the policy. The consensus of the Board was that they were in agreement.

Dr. Downey stated that she is in full support of the policy and a similar policy exists in Hopewell Township.

Chairman Bartolini indicated that there must be a set policy. In fact, last year a policy for appointing our consultants was put into place since there was a concern as to how the consultants were appointed.

Resolution 2017-74, Authorizing the Award of a "No Political Contributions Allowed" Contract 2018 General Counsel

Mr. Kantorek indicated that Maraziti Falcon LLP (MF) have been the Authority's counsel since 2008. The fees in their proposal for 2018 General Counsel are the same as they were in 2008. Legal services will be provided by Ms. Diane Alexander at the hourly rate of \$220. The hourly rate for partners is \$220, senior associates is \$195 and associates is \$170. Law clerks are billed at the rate of \$90 per hour. The retainer fee is a fixed monthly rate of \$1,500 for preparation and attendance at the Authority's monthly meetings.

Mr. Kantorek stated that in response to the question as to what Maraziti Falcon charge other authorities, SBRSA is charged the same low rate as other Authorities. Other authority clients include Rockaway Valley Regional Sewerage Authority, Hanover Sewerage Authority and Somerset Raritan Valley Sewerage Authority. Mr. Kantorek noted that if Mr. Maraziti performs work for the Authority, SBRSA will be billed at Ms. Alexander's rate of \$220 per hour. As for municipalities, the fees vary depending on the type of work performed except for the City of Newark which is charged \$150 per hour. Newark is the only municipality to receive that rate. Private entities are charged between \$300 to \$400 per hour.

Mr. Kantorek recommended approval of Resolution 2017-74, Authorizing the Award of a “No Political Contributions Allowed” Contract to Maraziti Falcon LLP as 2018 General Counsel. So moved by Dr. Downey, seconded by Mr. Compton and passed by a roll call vote of 5 to 0. Resolution 2017-74 follows.

**Resolution Authorizing the Award of a “No Political Contributions Allowed”
Contract for
2018 General Counsel**

Resolution No. 2017-74

WHEREAS, the Stony Brook Regional Sewerage Authority has a need for a General Attorney for the period starting on December 1, 2017 and continuing through the end of Fiscal Year 2018 (November 30, 2018) as a contract that does not allow for political contributions to the Authority or its members (“No Political Contributions Allowed” contract) pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the purchasing agent, Diane Redding has determined and certified in writing that the value of the work will exceed \$17,500; and

WHEREAS, the term of this contract is 12 months and

WHEREAS, Maraziti Falcon, LLP has submitted an Agreement indicating they will provide General advice from December 1, 2017 through November 30, 2018 for an annual retainer fee of \$18,000. Legal services will be provided by Ms. Diane Alexander at the hourly rate of \$220, additional legal services will be billed at \$220 per hour for Partners, \$195 per hour for Senior Associates, \$170 per hour for Associates and \$90 per hour for Law Clerks; and

WHEREAS, Maraziti Falcon, LLP has completed and submitted a Business Entity Disclosure Certification which certifies that Maraziti Falcon, LLP has not made any reportable contributions to a political or candidate committee in the Stony Brook Regional Sewerage Authority service area, Mercer County, and Middlesex County in the previous one year, and that the contract will prohibit Maraziti Falcon, LLP from making any reportable contributions through the term of the contract; and

WHEREAS, the Stony Brook Regional Sewerage Authority has Funds available in its current budget.

NOW THEREFORE, BE IT RESOLVED that the Board of the Stony Brook Regional Sewerage Authority authorizes the Chairman to enter into a contract with Maraziti Falcon, LLP as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

RECORDED VOTE:	AYE	NO	ABSTAIN	ABSENT
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel				X

Resolution 2017-75, Authorizing the Award of a “No Political Contributions Allowed” Contract for 2018 Labor Services

Mr. Kantorek reported that Schwartz Simon Edelstein & Celso (SSEC) have been the Authority’s Labor Attorney since 2009 and staff has been happy with their service. SSEC increased their fees several years ago. It was the first increase since 2009 and was a \$5 increase to all the hourly rates. The hourly billing rates are as follows: Partners and Counsel \$200; Associates \$180; and Paralegals and Law Clerks \$105. Mr. Kantorek noted that all partners would be billed at the \$200 hourly rate.

Mr. Kantorek indicated that the charges to other authorities and municipalities range from \$195 to \$225 for partners. Private entities hourly rates range from \$400 to \$425.

Mr. Goldfarb stated that based on SBRSA’s long relationship with SSEC, staff should request that in the future that SBRSA receive the lowest rate.

Mr. Kantorek recommended approval of Resolution 2017-75, Authorizing the Award of a “No Political Contributions Allowed” Contract to SSEC as 2018 Labor Counsel. So moved by Dr. Downey, seconded by Mr. Compton and passed by a roll call vote of 5 to 0. Resolution 2017-75 follows.

Resolution Authorizing the Award of a “No Political Contributions Allowed” Contract for 2018 Labor Counsel

Resolution No. 2017-75

WHEREAS, the Stony Brook Regional Sewerage Authority has a need for a Labor Attorney for the period starting on December 1, 2017 and continuing through the end of Fiscal Year 2018 (November 30, 2018) as a contract that does not allow for political contributions to the Authority or its members (“No Political Contributions Allowed” contract) pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the purchasing agent, Diane Redding has determined and certified in writing that the value of the work will exceed \$17,500; and

WHEREAS, the term of this contract is 12 months and

WHEREAS, Schwartz Simon Edelstein Celso LLC (SSEC) has submitted an Agreement indicating they will provide Labor advice from December 1, 2017 through November 30, 2018. Legal services will be billed at \$200.00 per hour for Partners and Counsel; \$180.00 per hour for Associates and \$105.00 per hour for Paralegals and Law Clerks; and

WHEREAS, SSEC has completed and submitted a Business Entity Disclosure Certification which certifies that SSEC has not made any reportable contributions to a political or candidate committee in the Stony Brook Regional Sewerage Authority service area, Mercer County, and Middlesex County in the previous one year, and that the contract will prohibit SSEC from making any reportable contributions through the term of the contract; and

WHEREAS, the Stony Brook Regional Sewerage Authority has Funds available in its current budget.

NOW THEREFORE, BE IT RESOLVED that the Board of the Stony Brook Regional Sewerage Authority authorizes the Chairman to enter into a contract with SSEC as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

RECORDED VOTE:	AYE	NO	ABSTAIN	ABSENT
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel				X

Consultant List

The consultant list was provided for information. Mr. Kantorek noted that there are six remaining contracts pending award. Five contracts are advice accounts for Engineering and one contract is for Finance.

Ms. Diane Alexander, Counsel for the Authority, was asked to join the meeting at this time.

551.04 Planning and Administration

Mr. Kantorek reported that the most current 12-month average daily River Road plant flow is 9,578,599 gpd with 922,362 gpd of approved but inoperative flow for a total committed flow of 10,500,981 gpd with 2,559,039 gpd or 19.59% of available capacity. The most current 12-month average daily flow at the Hopewell Plant is 218,800 gpd with 300 gpd of inoperative flow, for a total committed flow of 219,100 gpd with 26.97% or 80,900 gpd of available capacity. The Pennington Plant presently has 243,237 gpd as the most current 12-month average daily flow, with 29,434 gpd of approved but inoperative flow, for a total committed flow of 272,565 gpd, with 9.15% or 27,435 gpd of available capacity.

Mr. Kantorek noted that for the month of October rainfall was measured at 3.67 inches. Although that is a slight increase, the flows remain below average due to low ground water levels. Mr. Kantorek noted that the annual average rainfall total is approximately forty-eight (48) inches.

Monthly Flow Transmittal

Mr. Kantorek indicated that the meter verification conducted on October 2, 2017 indicated that the Princeton Forrestal meter was reading high by 2.5%. The meter verification conducted on November 1, 2017 indicated that the meter was reading low by 9.01%. The meter data was adjusted upward by 3.26% which is the average of the meter verifications on October 2nd and November 1st.

551.05 Approval Requests and Actions

TWA-1 Approvals

None.

Time Extensions

None.

NJPDES Applications

None.

Water Quality Management Plan Amendments

None

Allocated Flow Update

None.

551.06 Regulatory Report

Discharge Monitoring Report (DMR)

Mr. Rahimi reported that the Discharge Monitoring Reports for the month of September were submitted to the NJDEP. There were no violations reported.

Mr. Rahimi stated that staff is currently preparing the October DMRs.

Residuals Discharge Monitoring Report (RDMR)

Mr. Rahimi indicated that the August Residuals Discharge Monitoring Reports were submitted to the NJDEP. All River Road parameters were compliant with the Authority's Air Permit requirements.

Mr. Rahimi noted that staff is currently preparing the September RDMRs.

Air Reporting

Mr. Rahimi stated that staff is preparing the 3rd quarter Incinerator Sludge Report.

Mr. Rahimi reported that the 3rd quarter 2017 Excess Emissions and Monitoring Performance Report was submitted to the NJDEP. Incinerator No. 2 operating with the Afterburner (OS3) had 0.083 hours of excess Oxygen emissions (oxygen below 3%). The CO concentration was less than 100 ppm_{dv} during the period when the oxygen fell below 3%. Mr. Rahimi indicated that this is not a violation of the Authority's Air Permit.

Mr. Rahimi reported that Incinerator No. 2 operating with the RTO (OS28) had 1.0 hour of excess CO emissions (CO above 100 ppm). Mr. Rahimi noted that this is a violation of our air permit.

551.07 Safety

Ms. Pchola reported that there were no lost time accidents or injuries for this reporting period.

Ms. Pchola indicated that as of November 7, 2017, Stony Brook Regional Sewerage Authority has gone 489 consecutive days without a "Lost Time Accident".

Ms. Pchola noted that at the October Board meeting staff mentioned that there was an injured employee on modified duty. That employee continues to be on modified duties pending further evaluation.

Ms. Pchola reported that as requested by the Board, a copy of the 2017 Kleinfelder Inspection Report with priority one (1) punch list items and their status was provided. Staff would like to note that priority 1 and priority 2 items total seventy-five (75). Of those seventy-five (75) line items, twenty-five (25) are recommended for re-coating and eleven (11) for concrete work. Staff will put together bid packages for that work in 2018.

Mr. Goldfarb indicated that the status report of the priority items will be provided to the Board on a quarterly basis; therefore, he is requesting that the date an item is completed or remains open should be notated on the report.

Ms. Pchola stated that on October 30, 2017 the Joint Insurance Fund conducted an inspection. Staff is waiting for the report.

Ms. Pchola noted that training for this reporting period included:

- SPPP (Stormwater Pollution Prevention Plan) & SPCC (Spill Prevention Control and Countermeasures) safety training was provided for 8 employees in-house on November 2, 2017.

551.08 Litigation

The Litigation Report was provided for information. Ms. Alexander noted that there were no changes made to the Litigation Report.

551.09 Operations Report

River Road Facility

Mr. Kunert reported that the job of replacing the severely corroded conduit on Gravity Sludge Thickener No. 2 has been completed. The work was performed by an outside contractor. The thickener has been put back into service.

Mr. Kunert indicated that the Industrial Furnace Company arrived on-site on October 6, 2017 to de-slag Incinerator No. 1 under our de-slagging bid contract. When this job is completed, Chavond-Barry will finish inspecting this Incinerator and prepare an inspection report for overall repairs resulting from normal operation.

Mr. Kunert reported that on November 6, 2017 flow was stopped at the River Road WWTP to facilitate the emptying of the Nitrification Clarifier splitter box (Structure No. 3). This was done to repair the leaking influent gates which prohibited staff from taking three (3) of the four (4) clarifiers off-line. The procedure (which was included in this report) was extensive and the job needed to be performed during the low flow period of the day. Staff began the job at 03:15 hours and it ended at approximately 10:00 hours. The outside contractor that performed the repair work scraped the corrosion build-up from the

gates and adjusted the wedges. However, the job revealed that extensive repairs to sluice gate operators on Nitrification Clarifiers No. 1 and No. 2 will be needed. The stainless-steel stems, which are twenty (20) feet in length and run from the valve operator on top of Structure No. 3 down to the top of the large influent sluice gates submerged at the bottom of Structure No. 3 are severely bent. The cast iron guides are bolted to the wall and are severely corroded. A few of the guides failed completely and broke off the wall. These guides add the support needed to keep the stems from bending. Staff is in the process of evaluating the problem and formulating a plan to make further repairs. All Authority personnel involved in this task did an outstanding job.

Mr. Kunert stated that a crane will be on site for two (2) days the week of November 13, 2017, to replenish the filter media to all six multi-media filters . The breakdown and loss of filter media is normal and this task is performed on an as needed basis.

Upstream Facilities

Mr. Kunert reported that both Upstream Facilities operated well during this reporting period.

Odor Report

Mr. Kunert reported that staff received four odor complaints during the month of October and no odor complaints during the partial month of November. The full November number will be reported at the December Board meeting.

Customer Septage and Sludge Deliveries

The quantity of sludge cake was above its budgeted amount. Liquid sludge and gray water quantities were below their budgeted amounts for the month of October. Mr. Kunert noted that Somerset Raritan Valley Sewerage Authority (SRVSA) will be delivering a small quantity of sludge cake for an unknown length of time.

551.10 Maintenance

Mr. Ireland reported that Thickener No. 2 was removed from service on October 19, 2017, for dewatering, cleaning, inspection and the replacement of corroded explosion proof conduit and lighting fixtures located inside the domed enclosure. The electrical repairs were performed by Roger Cipollano. During inspection of the thickener, it was discovered that oil was leaking from the sludge collector drive gearbox output shaft. The gearbox was removed and sent to Shaft & Sleeves for reconditioning and machine work. Once the repairs were completed to the gearbox, it was reinstalled and the drive was tested for proper operation. The same electrical repairs will be performed on Thickener No. 3 later this month.

Mr. Ireland indicated that Instrument Air Compressor No. 1 failed during normal operation on a motor overload. After unsuccessful attempts to reset the alarm, a Kaeser service technician was contacted to diagnose the cause of the failure. The overload was a result of an oil/air cooling fan motor contactor. New parts were installed and tested by the Kaeser service technician on October 26, 2017.

Mr. Ireland stated that new drive chains were installed on Primary Clarifier Drives No. 1 and No. 2 located at the Pennington Facility. The existing chains had become worn and started binding while in operation causing the sludge collectors to fail. The drives were tested and placed back into operation.

Mr. Ireland noted that the current monthly open work requests stand at fourteen (14). The preventative maintenance graphs show that SBRSA is currently averaging two (2) days overdue and the number of overdue units is approximately twenty-five (25).

551.11 Construction Report

NJPDES Permit Status

Ms. Pchola reported that at the request of the Board a summary of the outstanding NJPDES permit issues for all three plants was provided to the Board. All outstanding permit issues for the Pennington WWTP will not impact any facilities that have been incorporated into the upgrade and expansion design.

Chairman Bartolini stated that he hoped the Board members read the summaries. The summaries were the result of a discussion that took place at the October Board meeting regarding SBRSA's strategy for the expansion and upgrade of the Pennington STP.

Ms. Pchola indicated that the issues in the summaries pertain to the Authority's wastewater discharge permit (NJPDES). Periodic updates will be provided to the Board.

Mr. Goldfarb stated that there are many permit issues involving chlorine (measurement, byproducts, disinfection). Mr. Goldfarb asked if the Authority was moving forward with UV at the River Road WWTP. Ms. Pchola indicated that the study for UV has been completed, and staff is still in the process of reviewing the study. The study does seem to indicate that UV disinfection is the most cost effective alternative.

Mr. Goldfarb asked if the stay from the NJDEP will remain in effect long enough for SBRSA to resolve those permit issues and to undertake UV disinfection, therefore, eliminating these permit issues. Ms. Pchola indicated that staff has also requested an extension of the compliance schedule from 2019 to 2021. It is hopeful that if NJDEP sees that the Authority is moving forward with eliminating the chlorine issues they will grant the extension.

A lengthy discussion regarding Total Dissolve Solids (TDS), nitrates and litigating these issues took place.

Millstone Force Main Condition Assessment

Ms. Pchola stated that Pure Technologies has provided staff with the draft of the SmartBall and PipeDiver Condition Assessment Report of the 36 and 42-inch Millstone Force Main on October 30, 2017. Staff is in the process of reviewing the report.

River Road Filtration/Disinfection Byproducts Compliance Study

Ms. Pchola reported that there has been no change to this project. The report is currently under staff review.

2018 Annual Advice Contracts

Ms. Pchola reported that staff requested proposals from AECOM, CBE, EMA, KEMS and Kleinfelder for the 2018 Annual Advice Contracts.

Ms. Pchola indicated that the proposals were requested from the consultants through the non-fair and open process (no political contributions allowed) and as outlined in SBRSA’s Resolution 2017-03. The 2018 annual advice contracts as recommended for approval by staff are based on the consultant’s “expertise, knowledge and most importantly familiarity of the SBRSA facilities”.

The following table summarizes the amount spent for each advice contract in 2017 (up to the end of October). All contracts are on a time charge basis. Each consultant has provided the required pay to play forms.

Consultant	2017 Contract Amount	2017 Contract Amount Spent to Date⁽¹⁾	2018 Contract Amount
AECOM	\$20,000	\$14,820	\$20,000
CBE	\$25,000	\$18,517	\$25,000
EMA	\$30,000	\$0	\$30,000
KEMS	\$337,040 ⁽²⁾	\$307,922	\$46,925
Kleinfelder General Advice	\$35,000	\$8,810	\$35,000
Kleinfelder Permit Advice	\$30,000	\$15,618	\$30,000

⁽¹⁾ Costs incurred up to the end of October 2017.

⁽²⁾ Included \$194,855 pass through cost for Montrose (formerly Avogadro) to perform the required stack tests for OS1, OS3, OS27 and OS28. The proposal also included the review of the stack test results, preparation of a Risk Minimization Plan as required in the Title V Permit in the estimated amount of \$15,000, and required incinerator operator refresher training as required under the CRF Subpart LLL.

Dr. Downey indicated that these advice accounts were discussed at the Construction Committee meeting. These advice accounts are based on time charge. Dr. Downey indicated that the Authority has been satisfied with these consultants based on their performance, their responsiveness, their technical knowledge and their knowledge of the SBRSA facilities. Dr. Downey noted that the AECOM proposal will be presented at the December Board meeting.

Staff recommended approval of Resolution 2017-70, Authorizing the Award of a “No Political Contributions Allowed” Contract for 2018 General Advice to Chavond Barry Engineering in the amount of \$25,000; Resolution 2017-76, Authorizing the Award of a “No Political Contributions Allowed” Contract for 2018 IT General Advice to EMA in the amount of \$30,000; Resolution 2017-71, Authorizing the Award of a “No Political Contributions Allowed” Contract for 2018 General Advice to KEMS in the amount of \$46,925; Resolution 2017-72, Authorizing the Award of a “No Political Contributions Allowed” Contract for 2018 General Advice to Kleinfelder in the amount of \$35,000; and Resolution 2017-73, Authorizing the Award of a “No Political Contributions Allowed” Contract for 2018 General Permit Advice to Kleinfelder in the amount of \$30,000. So moved by Dr. Downey and seconded by Mr. Compton.

Mr. Goldfarb indicated that the consultants presented for advice contracts all fall within the guidelines of the policy for hiring consultants that was adopted last year except for EMA. Mr. Goldfarb did not feel that EMA is unique to the Authority and that their familiarity of the plant does not make them preferable over any other IT consultant. In addition, if the monies from the 2017 advice contract was not spent then where is the need to hire them for 2018.

Dr. Downey explained that this was discussed in the Construction Committee meeting. SBRSA has a contract with EMA that was not fully expended. When EMA was on site this summer to review SBRSA’s IT progress it was charged to that contract. Those funds will soon be fully expended and the 2018 advice account will be in place for EMA to perform similar work this year. EMA has experience in the wastewater industry and understands SBRSA’s information systems. SBRSA’s information system is just as complicated as the operation of our wastewater treatment plants. The system is not generic.

Dr. Downey stated that EMA setup our system, gave us our design and provided a great deal of advice. The IT Manager’s experience is not as global as EMA’s experience and when there is a need or a special project from a global perspective, EMA would provide that direction as SBRSA moves forward.

Ms. Pchola explained that the contract with EMA was through implementation. Not everything has been implemented and if there are any issues or guidance needed that is where the advice contract would be needed.

Mr. Thomas indicated that since SBRSA's IT system is not fully implemented, there may be issues and needs for assistance with upgrades and enhancements to the SCADA system and automation. Mr. Thomas noted that he is not proficient in those categories yet.

Mr. Kantorek indicated that bringing the Authority's IT system into the twenty-first century is a big project. EMA has provided a great deal of guidance through this process.

Resolutions 2017-70, 2017-71, 2017-72, 2017-73 and 2017-76 were passed by a roll call vote of 4 to 0. Mr. Morehouse abstained. The Resolutions follow.

**Resolution Authorizing the Award of a "No Political Contributions Allowed"
Contract
for 2018 General Advice to Chavond-Barry Engineering Corporation**

Resolution No. 2017-70

WHEREAS, the Stony Brook Regional Sewerage Authority "Authority" has a need for general advice for the period starting on December 1, 2017 through the end of Fiscal Year 2018 (November 30, 2018) for Consulting Engineering Services related to the operation and maintenance of the Authority's incinerators as a contract that does not allow for political contributions to the Authority or its members ("No Political Contributions Allowed" Contract) pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the qualified purchasing agent, Diane Redding has determined and certified in writing that the value of the work may exceed \$17,500; and

WHEREAS, the term of this contract is December 1, 2017 through November 30, 2018; and

WHEREAS, Chavond-Barry Engineering has submitted a proposal dated October 27, 2017 indicating they will provide general engineering consulting advice from December 1, 2017 through November 30, 2018 for a time charge fee not to exceed \$25,000 without written permission from Stony Brook Regional Sewerage Authority; and

WHEREAS, Chavond-Barry Engineering, Corp. has completed and submitted a Business Entity Disclosure Certification (BEDC) with the same term of agreement ending November 30, 2018 which certifies that Chavond-Barry Engineering, Corp. its subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c.19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of the contract to a municipal political party committee of a governing body that appoints members to the Authority including, Princeton, South Brunswick Township, West Windsor Township, Hopewell Borough, Hopewell Township, and Pennington Borough, when the contract is awarded, or to any municipal candidate committee of any candidate

for or holder of municipal elective public office of any such municipality when the contract is awarded; and

WHEREAS, the Stony Brook Regional Sewerage Authority has Funds available in its Fiscal Year 2018 operating budget.

NOW THEREFORE, BE IT RESOLVED that the Board of the Stony Brook Regional Sewerage Authority authorizes the Chairman to enter into a contract with Chavond-Barry Engineering as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

Recorded Vote:

	AYE	NO	ABSTAIN	ABSENT
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse			X	
Bharat Patel				X

**Resolution Authorizing the Award of a “No Political Contributions Allowed”
Contract
for 2018 Information Technology Support to EMA, Inc.**

Resolution No. 2017-76

WHEREAS, the Stony Brook Regional Sewerage Authority (SBRSA) has a need for Information Technology (IT) System support for the period starting on December 1, 2017 through the end of Fiscal Year 2018 (November 30, 2018) that does not allow for political contributions to the Authority or its members (“No Political Contributions Allowed” contract) pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the qualified purchasing agent, Diane Redding has determined and certified in writing that the value of the work may exceed \$17,500; and

WHEREAS, the term of this contract is December 1, 2017 and ending on November 30, 2018; and

WHEREAS, EMA, Inc. has submitted to SBRSA a proposal dated November 7, 2017 indicating they will provide IT support from December 1, 2017 through November 30, 2018 for a time charge fee not to exceed \$30,000 without written permission from Stony Brook Regional Sewerage Authority; and

WHEREAS, EMA, Inc. has submitted a Business Entity Disclosure Certification which certifies that EMA, Inc. its subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c.19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of the contract to a municipal political party committee of a governing body that appoints members to the Authority including, Princeton, South Brunswick Township, West Windsor Township, Hopewell Borough, Hopewell Township, and Pennington Borough, when the contract is awarded, or to any municipal candidate committee of any candidate for or holder of municipal elective public office of any such municipality when the contract is awarded; and

WHEREAS, the Stony Brook Regional Sewerage Authority has Funds available in its Fiscal Year 2018 operating budget.

NOW THEREFORE, BE IT RESOLVED that the Board of the Stony Brook Regional Sewerage Authority authorizes the Chairman to enter into a contract with EMA, Inc. as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

Recorded Vote:	AYE	NO	ABSTAIN	ABSENT
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse			X	
Bharat Patel				X

**Resolution Authorizing the Award of a “No Political Contributions Allowed”
Contract
for 2018 General Advice to KEMS, LLC**

Resolution No. 2018-71

WHEREAS, the Stony Brook Regional Sewerage Authority “Authority” has a need for general advice for the period starting on December 1, 2017 through the end of Fiscal Year 2018 (November 30, 2018) for Consulting Engineering Services related to the regulatory requirements including the USEPA Subpart LLL requirements, permit reporting, changes to our Title V Permit, and operation and maintenance of the Authority’s incinerators as a contract that does not allow for political contributions to the Authority or its members (“No Political Contributions Allowed” Contract) pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the qualified purchasing agent, Diane Redding has determined and certified in writing that the value of the work may exceed \$17,500; and

WHEREAS, the term of this contract is December 1, 2017 through November 30, 2018; and

WHEREAS, KEMS, LLC has submitted a detailed proposal dated November 3, 2017 for the tasks to be performed under this contract and indicating they will provide general consulting advice from December 1, 2017 through November 30, 2018 on a time charge fee not to exceed \$46,925 without written permission from Stony Brook Regional Sewerage Authority; and

WHEREAS, KEMS, LLC has completed and submitted a Business Entity Disclosure Certification certifies that KEMS, LLC its subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c.19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of the contract to a municipal political party committee of a governing body that appoints members to the Authority including, Princeton, South Brunswick Township, West Windsor Township, Hopewell Borough, Hopewell Township, and Pennington Borough, when the contract is awarded, or to any municipal candidate committee of any candidate for or holder of municipal elective public office of any such municipality when the contract is awarded; and

WHEREAS, the Stony Brook Regional Sewerage Authority has Funds available in its Fiscal Year 2018 operating budget.

NOW THEREFORE, BE IT RESOLVED that the Board of the Stony Brook Regional Sewerage Authority authorizes the Chairman to enter into a contract with KEMS, LLC as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

Recorded Vote:

	AYE	NO	ABSTAIN	ABSENT
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse			X	
Bharat Patel				X

**Resolution Authorizing the Award of a “No Political Contributions Allowed”
Contract
for 2018 General Advice to Kleinfelder**

Resolution No. 2017-72

WHEREAS, the Stony Brook Regional Sewerage Authority has a need for general advice for the period starting on December 1, 2017 through the end of Fiscal Year 2018 (November 30, 2018) for General Consulting Services as a contract that does not allow for political contributions to the Authority or its members (“No Political Contributions Allowed” contract) pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the qualified purchasing agent, Diane Redding has determined and certified in writing that the value of the work may exceed \$17,500; and

WHEREAS, the term of this contract is 12 months; and

WHEREAS, Kleinfelder has submitted an Agreement on October 30, 2017 indicating they will provide general engineering consulting advice from December 1, 2017 through November 30, 2018 for a time charge fee not to exceed \$35,000 without written permission from Stony Brook Regional Sewerage Authority; and

WHEREAS, Kleinfelder has submitted a Business Entity Disclosure Certification which certifies that Kleinfelder its subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c.19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of the contract to a municipal political party committee of a governing body that appoints members to the Authority including, Princeton, South Brunswick Township, West Windsor Township, Hopewell Borough, Hopewell Township, and Pennington Borough, when the contract is awarded, or to any municipal candidate committee of any candidate for or holder of municipal elective public office of any such municipality when the contract is awarded, and

WHEREAS, the Stony Brook Regional Sewerage Authority has Funds available in its Fiscal Year 2018 operating budget.

NOW THEREFORE, BE IT RESOLVED that the Board of the Stony Brook Regional Sewerage Authority authorizes the Chairman to enter into a contract with Kleinfelder as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

Recorded Vote:

	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse			X	
Bharat Patel				X

**Resolution Authorizing the Award of a “No Political Contributions Allowed”
Contract
For 2018 NJPDES Permit Advice from Kleinfelder**

Resolution No. 2017-73

WHEREAS, the Stony Brook Regional Sewerage Authority has a need for NJPDES Permit Advice and Related Matters for the period starting on December 1, 2017 through the end of Fiscal Year 2018 (November 30, 2018) for our three wastewater treatment plants as a contract that does not allow for political contributions to the Authority or its members (“No Political Contributions Allowed” contract) pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the qualified purchasing agent, Diane Redding has determined and certified in writing that the value of the work may exceed \$17,500; and

WHEREAS, Kleinfelder has submitted a proposal dated October 30, 2017 indicating they will provide NJPDES Permit Advice and Related Matters during December 1, 2017 through November 30, 2018 for a time charge fee not to exceed \$30,000 without written permission from Stony Brook Regional Sewerage Authority; and

WHEREAS, Kleinfelder has submitted a Business Entity Disclosure Certification which certifies that Kleinfelder its subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c.19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of the contract to a municipal political party committee of a governing body that appoints members to the Authority including, Princeton, South Brunswick Township, West Windsor Township, Hopewell Borough, Hopewell Township, and Pennington Borough, when the contract is awarded, or to any municipal candidate committee of any candidate for or holder of municipal elective public office of any such municipality when the contract is awarded; and

WHEREAS, the Stony Brook Regional Sewerage Authority has Funds available in its Fiscal Year 2018 operating budget.

NOW THEREFORE, BE IT RESOLVED that the Board of the Stony Brook Regional Sewerage Authority authorizes the Chairman to enter into a contract with Kleinfelder as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value is on file.

Recorded Vote:

	AYE	NO	ABSTAIN	ABSENT
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse			X	
Bharat Patel				X

Contract 17-1 Pennington WWTP Upgrade and Expansion

Ms. Pchola reported that it is expected that the Hopewell Site Plan Application will be submitted by our attorney the week of November 6th.

Ms. Pchola indicated that SBRSA is waiting for approval from NJDEP for the wetlands waiver. Kleinfelder has addressed the DRCC comments. DRCC indicated that they will complete their review but will not issue a final permit until SBRSA has provided a conservation easement on the Pennington WWTP site. Staff will discuss the easement issue with our attorney.

Millstone Pump Station Odor Abatement Design

Ms. Pchola reported that R3M has submitted the preliminary design memo for the replacement of the Millstone Pump Station odor control equipment. Staff is in the process of reviewing the memo. A meeting has been scheduled for December 6, 2017 to discuss the memo.

Contract 14-1 SBRSA Emergency Generator Project

Ms. Pchola indicated that this project stands at 94% complete. No payment application was submitted by the contractor this month. During the past reporting period; TCI and Rudox, were on-site and continued the start-up and commissioning of the emergency generator system. The 4-hour full load test was completed on the new natural gas generator, the fire alarm interface to the HVAC system was implemented, the configuration and testing of MCC-12 Automatic Transfer Switch was completed, and the system was successfully run in parallel under ¾ load (~1.4MW, or typical plant load including incineration). During the testing of the system, the voltage adjustment

potentiometer on the turbine generator (original unit) was found to be faulty. SBRSA installed a new potentiometer.

Ms. Pchola explained that the next step in the start-up process is to complete the witness testing of the system under various operating scenarios. Someone from AECOM will be on site to witness. Once successfully completed, TCI and their sub-contractor Siemens, will complete the modifications to the sub-station switchgear.

Contract 16-2, MA Effluent Channel Mixers

Ms. Pchola indicated that as of Pay Estimate No. 4 this project stands at 84% complete. During the last reporting period, Allied completed the installation of the two VFD's, completed the start-up and placed the VFD for Final Effluent Booster Pump No. 1 into service, completed the electrical demolition in the Blower Room, and installed the new yard hydrant at the Final Tanks.

Contract 16-4 Center Shaft Drive Replacement Project

Ms. Pchola reported that this project is 99% complete. The center shaft drive on Incinerator No. 1 has been completed. Staff is waiting for CBE to conduct its inspection to determine if any repairs are needed prior to testing that incinerator and putting it back into operation.

Contract 17-3, Server Room and IT Office Improvements

Ms. Pchola stated that as of Pay Estimate No. 1 this project stands at 93% complete. During the last reporting period, Stone Hill Contracting completed the installation of all electrical work excluding the two emergency light fixtures, the installation, start-up and testing of the two air conditioning systems, the installation of the new glass partition wall, and all painting and finishing.

Contract 17-4, Hopewell WWTP Primary Clarifier Collector Mechanism Replacement

Ms. Pchola indicated that Kleinfelder is in the process of preparing the technical specifications and drawings for this project.

Process Control/SCADA

Ms. Pchola noted that the quarterly flow meter verification was conducted by SBRSA staff on November 1, 2017. Preventative maintenance was completed for all field devices and process control loops.

Plant Influent Flow Meter

Ms. Pchola reported that SBRSA staff continues with the calibration checks on the two flow transmitters to establish historical accuracy data on each transmitter. A copy of the

comparison summary of the sum of our billing meters versus the River Road plant influent meter is included at the end of the Construction Report.

Ms. Pchola indicated that the verification of the low and high range meters indicated that the low range meter zero set point drifts and typically needs adjustment weekly. Staff is in the process of “switching” the low and high range meters to see if this will alleviate the drift issue on the low side. Most of the flow is metered on the low range meter (0 to 20 mgd).

A brief discussion regarding the accuracy of the influent meter took place.

Information Technology

Mr. Thomas reported that IT has been working on checklist items that were put together with EMA. During the week of November 6, 2017, staff merged the user management database for on-site systems with the Office 365 accounts used for cloud based email. This reduces the number of accounts users must manage thus limiting the number of passwords they have to remember.

Mr. Thomas indicated that the new uninterruptible power supplies (UPS) were delivered and the old equipment has been cycled out in various locations at the River Road site and at the Hopewell plant site.

Mr. Thomas noted that IT performed a complete system shutdown for work on MCC 7 on October 27th. This allowed IT to conduct a stress test on our server room UPS equipment. Staff ran the River Road SCADA for approximately two (2) hours on backup power.

551.12 Finance Report

Payment of Bills and Claims

Mr. Morehouse moved for approval of Resolution 2017-66 for the payment of bills and claims in the amount of \$1,292,931.37 with two signatures instead of three. The motion was seconded by Dr. Downey and passed by a roll call vote of 5 to 0. Resolution 2017-66 follows.

Resolution Regarding Payment of Bills and Claims

Resolution No. 2017-66

WHEREAS, the Stony Brook Regional Sewerage Authority received certain claims against it by way of voucher; and

WHEREAS, the staff and Authority members have reviewed said claims,

NOW, THEREFORE, BE IT RESOLVED by Stony Brook Regional Sewerage Authority that these claims in the total amount of **\$1,292,931.37** be approved for payment with checks bearing two authorized signatures instead of three authorized signatures.

<u>Recorded Vote:</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel				X

Treasurer’s Report

Mr. Sears reported that net income for the eleven-month period ending October 31, 2017 is \$961,438. The Authority has total cash and investments of \$18,776,223.42 at an average interest rate of 0.48%. The current construction projects balance is \$14,352,850. Mr. Sears noted there are sufficient funds for these projects. The outstanding bond principal balance is \$19,345,312. The New Jersey Cash Management Fund yield is 0.25%.

Resolution 2017-67, 2018 Adopted Budget

Mr. Sears stated that the State reviewed the Authority’s budget and approved it with no changes.

Mr. Sears recommended approval of Resolution 2017-67, 2018 Adopted Budget with total revenues of \$15,343,320. So moved by Mr. Morehouse, seconded by Mr. Goldfarb and passed by a roll call vote of 5 to 0. Resolution 2017-67 follows.

**2018 ADOPTED BUDGET RESOLUTION
Stony Brook Regional Sewerage Authority**

Resolution No. 2017-67

FISCAL YEAR: FROM: 12/1/17 TO: 11/30/18

WHEREAS, the Annual Budget and Capital Budget/Program for the Stony Brook Regional Sewerage Authority for the fiscal year beginning December 1, 2017 and ending, November 30, 2018 has been presented for adoption before the governing body of the Stony Brook Authority at its open public meeting of November 13, 2017; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$15,343,320, Total Appropriations, including any Accumulated Deficit, if any, of \$15,343,320 and Total Unrestricted Net Position utilized of \$ 0.00; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$6,691,700 and Total Unrestricted Net Position planned to be utilized of \$600,000; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Stony Brook Regional Sewerage Authority, at an open public meeting held on November 13, 2017 that the Annual Budget and Capital Budget/Program of the Stony Brook Regional Sewerage Authority for the fiscal year beginning, December 1, 2017 and, ending, November 30, 2018 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

Recorded Vote:	Aye	No	Abstain	Absent
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel				X

Resolution 2017-68, Authorize the Payment of Utility Bills

Mr. Sears indicated that to avoid payment of late fees and/or other penalties and to avoid service being interrupted, a resolution is being presented to authorize payment of invoices that are due prior to a Board meeting. The payments would be for utilities. Mr. Sears explained that payment to NJR Clean Energy Ventures II Corporation, the developer of the solar project, is payable within ten (10) days of receipt of the bill.

Mr. Goldfarb expressed his concern with this resolution and why has payment become an issue now. Mr. Sears indicated that the solar invoice was the catalyst for the resolution, although it would benefit staff with PSE&G. Mr. Kantorek indicated that in the past internal discussions occurred regarding the payment of utility bills. At that time, some authorities elected to pay prior to a Board meeting but SBRSA did not. Mr. Morehouse indicated that he would like to see the resolution include a monetary amount and the names of the utilities.

Following a brief discussion, Resolution 2017-68 was tabled to the December meeting to allow staff to reword it.

Resolution 2017-69, Authorizing the Award of a “No Political Contributions Allowed” Contract for the 2017 Audit to Withum Smith+Brown

Mr. Sears recommended approval of Resolution 2017-69, Authorizing the Award of a “No Political Contributions Allowed” Contract in an amount not to exceed \$21,000 for the 2017 Audit to Withum Smith+Brown. So moved by Mr. Goldfarb and seconded by Dr. Downey. Dr. Downey asked what the cost was for the 2016 Audit. Mr. Sears indicated that the cost for the 2016 Audit was \$19,250.

The Resolution was passed by a roll call vote of 5 to 0. Resolution 2017-69 follows.

Resolution Authorizing the Award of a “No Political Contributions Allowed” Contract for the 2017 Audit to Withum Smith+Brown, PC

Resolution No. 2017-69

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made, and

WHEREAS, the Stony Brook Regional Sewerage Authority “SBRSA” is in need of auditing services to be performed on the Financial Statements of the Authority for the fiscal year ending November 30, 2017; and

WHEREAS, WithumSmith+Brown, PC has submitted a proposal indicating they will provide auditing services to the Stony Brook Regional Sewerage Authority for the year ending November 30, 2017 for a fee not to exceed \$ 21,000.00; and

WHEREAS, the services to be rendered are to be performed by persons authorized by law to practice a recognized profession within the definition of a professional service pursuant to N.J.S.A. 40A:11-5; and

WHEREAS, Withum Smith+Brown, PC has completed and submitted a Business Entity Disclosure Certification which certifies that Withum Smith+Brown, PC has not made any reportable contributions to a political or candidate committee in the Stony Brook Regional Sewerage Authority service area, Mercer County, and Middlesex County in the previous one year, and that the contract will prohibit Withum Smith+Brown, PC from making any reportable contributions through the term of the contract; and

WHEREAS, the Stony Brook Regional Sewerage Authority has Funds available in its current operating budget.

NOW THEREFORE, BE IT RESOLVED by the Stony Brook Regional Sewerage Authority as follows:

1. That the Chairman is hereby authorized to execute a professional services agreement between WithumSmith+Brown, PC and the Stony Brook Regional Sewerage Authority, for the performance of the 2017 audit for the year ending November 30, 2017, as described herein, in an amount not to exceed \$ 21,000.00 without further authorization.

2. Notice of the within action shall be provided in accordance with N.J.S.A. 40A:11-5(1) (a) (i).

3. This Resolution shall take effect immediately.

Recorded Vote:	AYE	NO	ABSTAIN	ABSENT
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel				X

Monthly Sludge Business Analysis

Mr. Sears reported that net income for the month of October is \$92,063 and the cumulative net income is \$1,289,678.

551.13 Personnel Report

The Personnel Report was provided for member information.

Mr. Kantorek explained that at times the Authority may have more than the budgeted forty-six (46) employees for a period. This is due to upcoming retirements and the hiring and training of their replacements.

551.14 Correspondence

For information.

551.15 Old Business

None

551.16 New Business

Resolution 2017-77, Authorizing the Award of Contract for the Supply of Electricity

Mr. Kantorek reported that on October 16, 2017 the New Jersey Sewerage and Municipal Utility Authority Electrical Supply Aggregation (NJSMUAESA), through Gabel Associates went out to bid for electricity. The NJSMUAESA consists of approximately twelve (12) different authorities that go out to bid as a common group but each sign individual contracts based on distributor and bill structure. Bids were received on November 8, 2017 and the group met to review the summary of results to approve or rejects all bids. A copy of the Summary of Results was provided to the Board.

Mr. Kantorek explained that there are six different groups. SBRSA is in Group 1, Group 2 and Group 5. Group 1 is our large power light primary (LPLP) and includes the Millstone and South Brunswick Pump Stations. River Road WWTP had been included in that group prior to solar power. Group 2 is now LPLP Solar for the River Road WWTP and Group 5 includes the Princeton Pump Station, the Pennington and Hopewell STPs which are smaller services. Mr. Kantorek noted that prior to receiving prices, all bidders have been qualified and all questions have been answered. Only prices are received on the bid opening date.

Mr. Kantorek reported that bids were received from six (6) different suppliers for 12-month, 18-month and 24-month contracts. The NJSMUAESA chose 24-month contracts based on the recommendation of Gabel Associates. Mr. Kantorek explained that in some instances the 18-month price was lower, but the 24-month contract provided an additional winter when market prices generally increase.

Mr. Kantorek stated that in Group 1 Constellation New Energy (CNE) was the low bidder for the 24-month contract. In Group 2 (Solar) PSE&G was the sole bidder since they are more familiar with solar. Gabel Associates believes that in the future there will be more bidders in this category based on more data for demand.

A brief discussion regarding the solar portion of the bid followed.

Mr. Kantorek recommended approval of Resolution 2017-77, Authorizing the Award of Contract for the Supply of Electricity. So moved by Mr. Goldfarb, seconded by Dr. Downey and passed by a roll call vote of 5 to 0. Resolution 2017-77 follows.

RESOLUTION AWARDING CONTRACT FOR THE SUPPLY OF ELECTRICITY

Resolution. No. 2017-77

WHEREAS, the cost of electricity is a major component of the Stony Brook Regional Sewerage Authority's operating budget; and

WHEREAS, in an effort to reduce the cost of electricity, the Authority joined the New Jersey Sewerage and Municipal Utilities Authority Electrical Supply Aggregation (“NJSMUAESA”) for the purpose of consolidating the electricity supply demands of the group in order to obtain a lower price for the supply of electrical service; and

WHEREAS, in accordance with the regulations of the New Jersey Board of Public Utilities, the Authority is required to seek the purchase of its basic generation service for electricity from the open market in accordance with the provisions of the Local Public Contracts Law; and

WHEREAS, to that end the Authority, as part of the NJSMUAESA Group, proceeded with the procurement of basic electric supply service through a competitive public bidding process on November 8, 2017 and

WHEREAS, Constellation New Energy (CNE) was the lowest bidder for a 24-month period from the May 2018 meter read at a fixed rate in the amount of \$0.06348 per kilowatt hour (“kWh”) for the LPLP tariff accounts; PSEG Energy Solutions was the lowest bidder for a 24-month period from May 2018 meter read at a fixed rate in the amount of \$0.04462 (this does not reflect demand charges for transmission and capacity) per kWh for LPLP Solar; and CNE was the lowest bidder for a 24-month period from May 2018 meter read at a fixed rate in the amount of \$0.07399 per kWh for GLP/LPLS; and

WHEREAS, funds are provided for these purposes from General Operating Funds.

NOW, THEREFORE, BE IT RESOLVED by the Stony Brook Regional Sewerage Authority as follows:

1. John Kantorek, Executive Director, is authorized to execute an Electric Supply Service Agreement with Constellation New Energy, to provide electric generation service and transmission to the Authority, for a 24-month fixed price of \$0.06348 per kWh for the “LPLP” accounts and a 24-month fixed price of \$0.07399 for “GLP/LS” and PSEG Solutions for a 24-month fixed rate of \$0.04462 for “LPLP Solar”. This agreement shall be effective from the commencement date (first meter read date in May 2018) until the termination date (first meter read date in May 2020).
2. A copy of the Resolution shall be available for public inspection at the office of the SBRSA.
3. Notice of Contract Award shall be published as required by law within ten (10) days of its execution.

RECORDED VOTE:	AYE	NO	ABSTAIN	ABSENT
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel				X

551.17 Open to the Public

551.18 And such other issues as may come before the Board

None.

551.19 Adjournment

As there was no further business to come before the Board, the meeting was adjourned at 9:08 p.m. on a motion by Dr. Downey, seconded by Mr. Compton and passed by unanimous vote.

Respectfully Submitted,

John Kantorek
Secretary

Recorded and Written by
Patricia Carlino
December 7, 2017