

Minutes of Meeting #556, April 23, 2018– Stony Brook Regional Sewerage Authority

LOCATION: Conference Room, River Road Plant, Princeton, NJ

MEMBERS PRESENT: Bartolini, Compton, Goldfarb, Morehouse, Patel

MEMBERS ABSENT: Downey

CONSULTANTS: Alexander

STAFF PRESENT: Carlino, Hess, Ireland, Kantorek, Kunert, Pchola, Rahimi, Roga, Sears, Stewart, Thomas

556.01 Chairman Bartolini indicated that pursuant to Section 13 of the Open Public Meetings Act, adequate notice of the time and place of this meeting was given by filing with the Authority's official newspapers, each Clerk of each municipality and by being posted on the Princeton Bulletin Board and on the Authority's website.

556.02 Approval of Minutes

The minutes from the March 26, 2018 Board meeting were approved as presented on a motion by Mr. Goldfarb, seconded by Mr. Compton and passed by a vote of 5 to 0.

556.03 Board Related Activities

Consultant List

The consultant list was provided for information. Mr. Kantorek noted that there are three contracts pending award tonight which will be discussed in the Construction section.

556.04 Planning and Administration

Mr. Kantorek reported that the most current 12-month average daily River Road Plant flow is 10,146,183 gpd with 845,487 gpd of approved but inoperative flow for a total committed flow of 10,991,670gpd with 2,068,330 gpd or 15.84% of available capacity. The most current 12-month average daily flow at the Hopewell Plant is 242,368 gpd with 300 gpd of inoperative flow, for a total committed flow of 242,668 gpd with 19.11% or 57,332 gpd of available capacity. The Pennington Plant presently has 262,793 gpd as the most current 12-month average daily flow, with 28,970 gpd of approved but inoperative flow, for a total committed flow of 291,763 gpd, with 2.75% or 8,237 gpd of available capacity.

Mr. Kantorek noted that as the flows increase, the difference between the River Road WWTP influent meter and the sum of the billing meters also increases. Currently the difference is approximately 600,000 gpd which reduces the available capacity. Staff continues to monitor the meter.

#### Monthly Flow Transmittal

Mr. Kantorek indicated that two meter adjustments were made for the month of March.

Review of the hourly flow data on March 2, 2018 at Meter Chamber No. 6 indicated that eleven (11) hours of meter data were reading uncharacteristically low. The hourly flow data for those eleven hours was replaced with the average of the hour before and the hour after the low readings to calculate the average daily flow for that day.

As indicated at the March 26<sup>th</sup> Board meeting, on February 27, 2018 staff conducted a meter verification of the Pennington WWTP Influent Meter and found the meter to be reading low by 1.09%. On March 5<sup>th</sup> W. G. Malden conducted the meter certification which indicated that the meter was reading high by 9.51%. The meter data from March 1<sup>st</sup> through March 4<sup>th</sup> was adjusted downward by 4.21% which is the average of the meter certification and the meter verification.

Also, a review of the hourly flow data on March 2<sup>nd</sup> indicated that the Pennington WWTP influent meter was at its maximum capacity for twelve (12) hours during a significant rain event. Discussions with the Operations staff indicated that they were holding back flow to avoid solids washout in the plant. When this occurs, flow is backed up in the parshall flume which makes the meter data inaccurate during this time period. Therefore, the meter data for March 2<sup>nd</sup> was replaced with the effluent flow data for that day where the meter was not at its maximum capacity.

Staff conducted the meter verification on April 3<sup>rd</sup> and found the Pennington WWTP influent meter reading low by 6.82%. W.G. Malden recalibrated the meter during the certification on March 5<sup>th</sup> to -0.49%. Therefore, the meter data from March 5<sup>th</sup> to March 31<sup>st</sup> was adjusted upward by 3.655% which is the average of the meter certification and meter verification.

All remaining meters were within  $\pm 5\%$  accuracy and therefore no additional meter data adjustments were required.

#### 556.05 Approval Requests and Actions

##### TWA-1 Approvals

None.

Time Extensions

None.

NJPDES Applications

None.

Water Quality Management Plan Amendments

None

Allocated Flow Update

None.

556.06 Regulatory Report

Discharge Monitoring Report (DMR)

Mr. Rahimi reported that staff is currently reviewing the March 2018 Discharge Monitoring Reports.

Mr. Rahimi indicated that the quarterly bioassay for the River Road WWTP and semi-annual bioassay for the Hopewell WWTP (resample) which were conducted in March and February 2018, respectively, were reported to NJDEP. The results for these studies were >100%.

Residual Discharge Monitoring Report (RDMR)

Mr. Rahimi indicated that the January 2018 RDMRs were submitted to the NJDEP. All River Road parameters were compliant with the Authority's Air Permit requirements.

Mr. Rahimi stated that staff is currently preparing the February 2018 RDMRs.

Air Reporting

Mr. Rahimi stated that staff is currently preparing the 1<sup>st</sup> quarter 2018 Excess Emissions and Monitoring Report.

Mr. Rahimi noted that three (3) affirmative defense letters were submitted to NJDEP during this reporting period:

- On March 7, 2018 while operating Incinerator No. 2 with the RTO (OS28), SBRSA experienced a momentary commercial power interruption. The interruption activated multiple interlocks. Sludge feed stopped, the natural gas burners shut off and the valve that directs the flue gas through the RTO closed and the valve to the

Afterburner (AB) opened. The bypass damper did not open during this event however the AB was below 1500 deg. F.

- On March 7, 2018, while operating Incinerator No. 2 with the RTO (OS28) a Scrubber Water System Malfunction alarm triggered multiple interlocks. Prior to the alarm condition, the Incinerator Operator started a burnout in preparation to clear the Incinerator drop holes. The Scrubber alarm triggered the emergency bypass stack and the valve to the Afterburner (AB) to open and the valve that directs the flue gas through the RTO to close three-minutes prior to the burnout being complete.
- On March 15, 2018, while operating Incinerator No. 2 with the RTO (OS28) a High Scrubber Water Level alarm triggered multiple interlocks. The alarm triggered sludge feed to stop, the emergency bypass stack damper and the valve to the Afterburner (AB) to open and the valve that directs the flue gas through the RTO to close. This resulted in the flue gas being directed through the bypass stack with sludge combustion in the incinerator.

### Laboratory

Mr. Rahimi reported that the NJDEP 2018 Proficiency Testing (PT) results are due to ERA (the PT provider) on April 26, 2018.

Mr. Rahimi indicated that the laboratory renewal certification applications for the River Road, Hopewell and Pennington WWTPs were submitted to NJDEP on March 27, 2018.

### 556.07 Safety

Ms. Pchola noted that as of April 17, 2018, Stony Brook Regional Sewerage Authority has gone **649** consecutive days without a “Lost Time Accident”.

Ms. Pchola reported that on February 27, 2018 CNA conducted a risk assessment of the River Road facility on behalf of the Joint Insurance Fund (JIF). A copy of the report was provided to the Board. A summary of the recommendations are as follows:

- 1) Recommendation 2018-01(perform oil testing on the main transformer) – an oil sample was collected and sent out for testing. Staff is waiting for the results.
- 2) Recommendation 2018-02 (replace the 15kV switch due to age) – as part of the solar project, new switchgear, including a new 15kV switch, was installed. The exiting 15 kV switch will no longer be used as the primary means to disconnect the commercial power to the River Road plant and therefore does not need to be replaced.
- 3) Recommendation 20018-03 (contingency planning) - the Authority has an emergency action plan in place. Staff revised the plan and it is currently being reviewed.

Ms. Pchola indicated that on Monday February 26, 2018 and Tuesday February 27, 2018 staff solicited the services of Crompco to inspect four above ground fuel oil storage tanks and one above ground gasoline tank. This inspection is required every ten years. During the inspection the representative from Crompco also inspected six (6) day tanks. Staff received the report on April 13, 2018 and is currently reviewing it. A copy of the report summary listing areas of concern and recommendations was provided to the Board.

Training for this reporting period included:

- Fast Track to Safety training was provided for 5 employees on March 29, 2018 by the Joint Insurance Fund (JIF).
- CPR training was provided for 10 employees on April 3, 2018 by Certified Safety and Health.
- First-Aid training was provided for 5 employees on April 3, 2018 by Certified Safety and Health.
- Oxygen Administration and Care was provided for 10 employees on April 3, 2018 by Certified Safety and Health.

Mr. Goldfarb asked what type of insurance coverage is provided by CNA. Mr. Kantorek indicated that all the Authority's property insurance is provided through the JIF. The insurance covers damages to equipment structure caused by natural disasters, such as Hurricane Sandy.

Mr. Goldfarb asked if the Authority had insurance that covered economic loss. Mr. Kantorek indicated that the Authority may have had a small policy that covered economic loss in the past but does not know if it is still in effect but will check into that.

#### 556.08 Litigation

The Litigation Report was provided for information.

#### Hopewell and Pennington NJPDES Permit Concerns

The status conferences scheduled for March 21, 2018 were adjourned due to a snowstorm and have not yet been rescheduled.

#### Stony Brook Regional Sewerage Authority vs. New Jersey Department of Environmental Protection, Docket No. EWR 04903-2007S (River Road STP)

Ms. Alexander indicated that a conference call was held between representatives of the SBRSA and NJDEP on April 10, 2018 wherein the contested issues were discussed. NJDEP

is working to resolve the contested nitrate issue which remains stayed in the interim. Additional discussion of the Blending/Plant Protection Line is required between NJDEP and EPA. CPO will be addressed by SBRSA. NJDEP will work with SBRSA relative to the timeline for upgrade of the SBRSA's disinfection system, and NJDEP is currently working on a table of Quantitation Levels to address issues relevant to compliance with the Sufficiently Sensitive Test Methods Rule (SSTM). The next status conference with Judge Caliguire and DAG Dru will be held on June 26, 2018.

Mr. Kantorek indicated that it appears the NJDEP is willing to work with SBRSA since the Authority is upgrading to UV Disinfection. It also appears that the EPA is reviewing its regulations regarding blending. If the plant blending line remains in the permit, it is possible that more stringent rules may apply to its use. If it is not included in the permit, an Affirmative Defense would be needed each time the blending line is used.

Mr. Morehouse stated that if the plant blending line stays in place and is not included in SBRSA's permit, a decision would need to be made to activate it. Is there any individual legal exposure to the person making the decision.

Mr. Kantorek indicated that an Affirmative Defense would be filed with the NJDEP and it would be based on the event being detrimental to the biological process. Ms. Alexander indicated that she did not believe there was any individual legal exposure.

A brief discussion followed regarding the pros and cons of using the plant blending line versus washing out the biological treatment process and not meeting our permit and the Affirmative Defense process.

## 556.09 Operations Report

### River Road Facility

Mr. Kunert reported that a plant shutdown at the River Road facility was scheduled for April 16, 2018 to perform an electrical inspection as part of the generator project. However, due to a storm event the shutdown needed to be rescheduled for April 26, 2018. The storm event on April 16<sup>th</sup> caused peak flows at the River Road Facility to reach approximately 40 MGD.

Mr. Kunert indicated that all four reaeration tanks were pumped out, cleaned and put back into service. The chlorine contact tanks will be cleaned this week.

Mr. Kunert noted that staff has been experimenting with SBRSA's dechlorination system at the River Road WWTP. The sodium bisulfite feed pumps are driven by the millivolt output of the oxidation reduction potential (ORP) probes that are in the reaeration tanks. This is being done to ensure the system is as reliable as it can be due to the new CPO limit in our discharge permit of 0.02 mg/l. Mr. Kunert noted that progress is being made.

### Upstream Facilities

Mr. Kunert reported that staff began chlorinating the return sludge at the Pennington Facility the week of April 2, 2018. This is being done to reduce the filament population which effects the sludge settling properties. The problem was noticed early and is now under control. Staff will continue chlorinating at a low dosage for a few more weeks to ensure that it remains under control.

Mr. Kunert stated that the storm event on April 15<sup>th</sup> and 16<sup>th</sup> brought approximately three (3) inches of rain. The peak flows at the Upstream Facilities exceeded 1 MGD. The filters were bypassed at both facilities and the NJDEP was notified as required.

### Odor Report

Mr. Kunert reported that staff received no odor complaints during the month of March and one odor complaint during the partial month of April. The full April number will be reported at the May 2018 Board meeting.

### Customer Septage and Sludge Deliveries

The quantities of liquid sludge and sludge cake were above their budgeted amounts. The quantity for gray water was below its budgeted amount for the month of March.

## 556.10 Maintenance

Mr. Ireland reported that while performing preventative maintenance on March 2, 2018 on Sewage Pump No.1 located at the South Brunswick Pump Station, it was observed that the motor bearing oil was discolored. It was determined that the 300-horsepower motor had a damaged lower bearing. Lockwood's Motor Repair was contracted to remove the motor and make the necessary repairs at their facility. While making the repairs it was recommended to install an Aegis ring that will help prevent further failure to the lower bearing. Once the motor was repaired, it was reinstalled on March 15, 2018, tested and placed back into service.

Mr. Ireland indicated that while preparing Incinerator No.1 for startup on March 17, 2018, it was found that Fly Ash Pump No. 2 was failing to maintain a proper scrubber level. After inspecting the pump, it was found that the eight-inch check valve was worn. A new check valve from inventory was installed, tested and the pump was placed into service.

Mr. Ireland stated that Schwing Pump No. 3 was removed from service on March 26, 2018 to replace a leaking gear box and worn conveying screws. The new gear box, packing plate and two screws were taken from inventory and installed. Once the installation was completed the pump was tested and the screws were checked for proper rotation.

Mr. Ireland reported that Backwash Return Pump No. 2 was removed from service on April 4, 2018 due to overheating. It was later found that the motor connections had overheated

and the lead wires to the motor failed. A new 15-horsepower motor was installed with insulated mechanical connectors and new lead wires to a new Variable Frequency Drive that was installed by the Instrumentation Department. The pump was tested and placed in standby.

Mr. Ireland noted that the current monthly open work requests stand at eighteen (18). The preventative maintenance graphs show that SBRSA is currently averaging two (2) days overdue and the number of overdue units is approximately twenty (20).

Mr. Ireland noted that a list of completed Work Orders and Preventative Maintenance for the month of March 2018 was provided to the Board. The list was included to inform the Board of the amount of work performed monthly by the Maintenance staff in addition to safety items and items in the Kleinfelder Annual Inspection Report.

Chairman Bartolini commended the Maintenance staff for a job well done.

#### 556.11 Construction Report

##### NJPDES/Title V Permit Quarterly Permit Status

Ms. Pchola indicated that staff received the Draft Title V Permit on March 19, 2018. Comments on the permit were submitted to NJDEP on April 18, 2018. The comments essentially addressed the use of the emergency bypass stack. Staff requested that the use of the bypass stack be reinstated as its use is for the health and safety of personnel and to protect the equipment from damage. In addition, as the draft permit currently stands, use of the bypass stack is a deviation of the Subpart LLL emission standards. Staff has requested that the use of the bypass stack not be the basis for a Notice of Violation. April 18<sup>th</sup> was the end of the 30-day public comment period.

##### 2018 Annual Inspection

Ms. Pchola indicated that at the request of staff, Kleinfelder provided a proposal for the 2018 Annual Inspection. A copy of the proposal was provided to the Board. The Annual Inspection is required by SBRSA's Bond Indenture and is also used as a means for SBRSA to identify areas/items needing repair or requiring further investigation. Kleinfelder has been conducting the Annual Inspection in cooperation with AECOM (electrical inspection) since 2013. As indicated in the past, Kleinfelder and AECOM's electrical engineer who performs this task are very familiar with the SBRSA facilities.

Staff recommended approval of Resolution 2018-16, Authorizing the Award of a "No Political Contributions Allowed" Contract for the 2018 Annual Inspection of SBRSA Facilities to Kleinfelder in the lump sum amount of \$18,400. So moved by Mr. Goldfarb, seconded by Mr. Patel.



Mr. Goldfarb asked how much the contract was for the 2017 Annual Inspection. Ms. Pchola stated the 2017 contract amount was \$17,900.

The Resolution was then passed by a roll call vote of 5 to 0. Resolution 2018-16 follows.

**Resolution Authorizing the Award of a “No Political Contributions Allowed”  
Contract for the 2018 Annual Inspection of SBRSA Facilities to Kleinfelder**

**Resolution No. 2018-16**

**WHEREAS**, the Stony Brook Regional Sewerage Authority (SBRSA) has a need for the inspection of our wastewater treatment facilities for compliance with our Bond Agreement as a contract that does not allow for political contributions to the Authority or its members (“No Political Contributions Allowed” contract) pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, the annual inspection identifies the condition of the SBRSA facilities and is utilized by SBRSA staff to identify areas needing repair or requiring further investigation; and

**WHEREAS**, the CFO has determined and certified in writing that the value of the work will exceed \$17,500; and

**WHEREAS**, the term of this contract will take place during SBRSA’s FY 2018; and

**WHEREAS**, Kleinfelder has submitted a proposal dated April 17, 2018 and an Agreement to provide annual inspection services for a lump sum fee not to exceed \$18,400 without prior written approval from SBRSA; and

**WHEREAS**, Kleinfelder has completed and submitted a Business Entity Disclosure Certification for FY 2018 which certifies that Kleinfelder has not made any reportable contributions to a municipal political party committee of a governing body that appoints members to the Stony Brook Regional Sewerage Authority including Princeton, South Brunswick Township, West Windsor Township, Hopewell Borough, Hopewell Township and Pennington Borough in the previous one year, and that the contract will prohibit Kleinfelder, from making any reportable contributions through the term of the contract, and

**WHEREAS**, the Stony Brook Regional Sewerage Authority has Funds available in its current budget.

**NOW THEREFORE, BE IT RESOLVED** that the Board of the SBRSA authorizes the Chairman to enter into a contract with Kleinfelder as described herein; and

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

<u>Recorded Vote:</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Robert A. Bartolini	X			
Harry R. Compton	X			
Gale D. Downey				X
David A. Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel	X			

Contract 17-1 Pennington WWTP Upgrade and Expansion

Ms. Pchola reported that the Delaware Raritan Canal Commission’s (DRCC) application was approved at the March 27, 2018 DRCC meeting. The DRCC requires that a Conservation and Maintenance Agreement be submitted to the DRCC for execution. A copy of the Agreement was provided to the Board. SBRSA will forward the executed agreement for recording to the Mercer County Clerk or Registrar of Deeds. The DRCC Certificate of Approval will be issued after proof of the recording (copy of the first page of the recorded agreement with the recorder’s stamp) is provided to the DRCC. The purpose of the Conservation and Maintenance Agreement is to ensure that the required storm water management facilities are maintained in accordance with the Commission regulations.

Staff recommended approval of Resolution 2018-15, Authorizing Execution of a Conservation and Maintenance Agreement with the Delaware and Raritan Canal Commission of the State of New Jersey. So moved by Mr. Goldfarb and seconded by Mr. Compton.

Mr. Goldfarb stated that the title of the Agreement is Conservation and Maintenance, and yet there is no mention of conservation in it. Mr. Kantorek indicated that even the DRCC agrees the title does not match the Agreement. This Agreement states that the Authority must maintain the stormwater facilities on the property and if SBRSA does not, the DRCC has the right to force you to maintain it or they will do it and charge SBRSA for the work. Mr. Kantorek noted that everyone gets this agreement.

Mr. Goldfarb asked Ms. Alexander that since the word “conservation” is in the title of the document does it imply anything more. Ms. Alexander indicated that it does not.

The Resolution was then passed by a roll call vote of 5 to 0. Resolution 2018-15 follows.

**Resolution Authorizing Execution of a Conservation and Maintenance Agreement with the Delaware and Raritan Canal Commission of the State of New Jersey**

**Resolution No. 2018-15**

**WHEREAS**, the Stony Brook Regional Sewerage Authority (SBRSA) contracted with Kleinfelder for the design and permitting of the Pennington Wastewater Treatment Plant (WWTP) Upgrade and Expansion, Contract 17-1; and

**WHEREAS**, as part of the permitting process, Kleinfelder, on behalf of SBRSA, submitted an application for approval to the Delaware and Raritan Canal Commission (Commission) of the State of New Jersey on June 16, 2017; and

**WHEREAS**, on March 27, 2018 the application was approved by the Commission; and

**WHEREAS**, a condition of the approval requires that a Conservation and Maintenance Agreement be executed between the SBRSA and the Commission; and

**WHEREAS**, the Conservation and Maintenance Agreement is required to ensure that the required stormwater management facilities are maintained in accordance with the Commission regulations; and

**WHEREAS**, the Commission requires that the fully executed Conservation and Maintenance Agreement shall be filed and recorded with the Mercer County Clerk.

**NOW THEREFORE, BE IT RESOLVED** that the Board of the Stony Brook Regional Sewerage Authority authorizes the Chairman to execute the Conservation and Maintenance Agreement with the Delaware and Raritan Canal Commission of the State of New Jersey as described herein; and

**BE IT FURTHER RESOLVED** that the fully executed Conservation and Maintenance Agreement shall be filed and recorded by the Mercer County Clerk and placed on file with this resolution.

<u>Recorded Vote:</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey				X
David A. Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel	X			

Ms. Pchola indicated that Kleinfelder’s original scope of work for the design of the Pennington WWTP Upgrade and Expansion included permitting assistance. Kleinfelder has provided SBRSA with a letter dated April 17, 2018 outlining the original Permitting Assistance and work that was conducted outside of the original scope. Kleinfelder is requesting Amendment No. 1 to the original Pennington WWTP Upgrade and Expansion for their extended efforts for Permitting Assistance that were not included in the original design proposal in the amount of \$9,040. The additional work conducted by Kleinfelder is related to applying for and providing additional information to Hopewell Township for Site Plan approval, to the DRCC for approval, and to NJDEP for the Wetlands Waiver.

Staff recommended approval of Resolution 2018-21, Authorizing the Award of Amendment No. 1 to Kleinfelder to the “No Political Contributions Allowed” Contract for the Design of the Upgrade and Expansion to the Pennington Wastewater Treatment Plant in the amount of \$9,040. So moved by Mr. Goldfarb, seconded by Mr. Patel and passed by a roll call vote of 4 to 0. Mr. Morehouse abstained. Resolution 2018-21 follows.

**Resolution Authorizing the Award of Amendment No. 1 to Kleinfelder to the “No Political Contributions Allowed” Contract for the Design of the Upgrade and Expansion to the Pennington Wastewater Treatment Plant**

**Resolution No. 2018-21**

**WHEREAS**, the Stony Brook Regional Sewerage Authority (SBRSA), entered into a contract with Kleinfelder on April 25, 2016 for a “No Political Contributions Allowed” contract for the design of the Pennington Wastewater Treatment Plant Upgrade and Expansion; and

**WHEREAS**, Kleinfelder submitted an Agreement indicating they would provide the design on a lump sum basis not to exceed \$718,140 without prior written permission from Stony Brook Regional Sewerage Authority; and

**WHEREAS**, the design contract included permitting assistance; and

**WHEREAS**, the engineering services associated with the project permitting related to the Hopewell Township Planning Board Site Plan Approval, the Delaware Raritan Canal Commission (DRCC) Approval and the New Jersey Department of Environmental (NJDEP) Wetlands Waiver required additional engineering efforts not included in the original scope of services outlined in the Pennington Wastewater Treatment Plant Upgrade and Expansion design proposal; and

**WHEREAS**, Kleinfelder has submitted a detailed amendment request dated April 17, 2018 outlining the permitting assistance tasks in the original design proposal and the additional permitting tasks performed during the design; and

**WHEREAS**, SBRSA staff have reviewed the amendment request and recommend approval of Amendment No. 1 in the amount of \$9,040 resulting in a total contract amount of \$727,180; and

**WHEREAS**, the SBRSA Chief Financial Officer (CFO) has determined and certified in writing that the combined value (original design contract and Amendment No 1) of the work will exceed \$17,500; and

**WHEREAS**, Kleinfelder has completed and submitted a Business Entity Disclosure Certification for FY 2018 which certifies that Kleinfelder has not made any reportable contributions to a municipal political party committee of a governing body that appoints members to the Stony Brook Regional Sewerage Authority including Princeton, South

Brunswick Township, West Windsor Township, Hopewell Borough, Hopewell Township and Pennington Borough in the previous one year, and that the contract will prohibit Kleinfelder, from making any reportable contributions through the term of the contract; and

**WHEREAS**, the funds for the design of Pennington Wastewater Treatment Plant Upgrade and Expansion are available from unrestricted retained earnings and the 2004 Bond Issue.

**NOW THEREFORE, BE IT RESOLVED** that the Board of the SBRSA authorizes the Chairman to enter into an amended contract with Kleinfelder as described herein; and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

<u>Recorded Vote:</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Robert A. Bartolini	X			
Harry R. Compton	X			
Gale D. Downey				X
David A. Goldfarb	X			
C. Schuyler Morehouse			X	
Bharat Patel	X			

Ms. Pchola reported that staff received a copy of the letter from the Hopewell Township Fire District dated April 2, 2018 which states that the Office of Fire Safety has no objections or concerns with the Pennington Upgrade and Expansion proposed project.

Ms. Pchola indicated that upon final submittal to Hopewell Township Planning Board, the plans were approved for Township signature. Seven (7) copies of the site plan drawing were submitted to Hopewell Township for signature at the April 26, 2018 Hopewell Township Planning Board meeting.

Ms. Pchola noted that the project was advertised for bid on April 12, 2018. A pre-bid meeting is scheduled for April 25<sup>th</sup> and bids are due May 15, 2016. Ms. Pchola indicated that approximately fourteen (14) bids were sent out or picked up to date.

Millstone Pump Station Odor Abatement Design

Ms. Pchola reported that as a result of our meeting with R3M on January 25, 2018, staff requested some additional changes to the original scope of work. The additional design scope included:

- Change the type of carbon adsorber (radial flow versus a dual bed). The change to a radial flow adsorber required R3M to provide additional evaluation on this type of unit.
- Addition of a ventilation evaluation and design of new interior duct work.

- Addition of dampers and wet well high level control with the odor control system and the high velocity fan.
- And various miscellaneous changes.

Ms. Pchola indicated that staff conducted a thorough review of the amendment request for the proposed additional work as outlined in R3M’s attached letter dated April 18, 2018. Based on staff comments, R3M made substantial changes to their amendment request including lowering the fee.

Staff recommended approval of Resolution 2018-08, Authorizing Amendment No. 1 to the “No Political Contributions Allowed” Contract to R3M for the Design and Services During Construction for the Millstone Pump Station Odor Abatement System Improvements in the lump sum amount of \$30,653 for the amended design services and \$6,312 for the construction services on a time-charge basis for a total amended contract amount of \$127,052. So moved by Mr. Goldfarb and seconded by Mr. Patel.

Mr. Goldfarb commended staff for successfully convincing R3M to lower their fee and hopes that staff will apply the same standard to Kleinfelder.

Resolution 2018-08 was then passed by a roll call vote of 5 to 0. Resolution 2018 -08 follows.

**Resolution Authorizing Amendment No. 1 to the “No Political Contributions Allowed” Contract to R3M for the Design and Services During Construction for the Millstone Pump Station Odor Abatement System Improvements**

**Resolution No. 2018-08**

**WHEREAS**, the Stony Brook Regional Sewerage Authority (SBRSA) entered into a contract with R3M for design and services during construction for new odor abatement system improvements for the Millstone Pump Station as a contract that does not allow for political contributions to the Authority or its members (“No Political Contributions Allowed” contract) pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, R3M submitted a proposal dated June 22, 2017 and an Agreement indicating they will provide the design cost for the improvement to the system for \$71,556 (lump sum) and the engineering services during construction for \$18,531 (time charge); and

**WHEREAS**, the Authority and R3M have agreed to the design and construction of additional improvements to the ventilation and odor abatement systems; and

**WHEREAS**, the inclusion of the additional improvements shall exceed the budget of the original contract agreement; and

**WHEREAS**, R3M has submitted Amendment No. 1 dated April 18, 2018 in the lump sum amount of \$30,653 for the amended design services and \$6,312 for the

construction services on a time-charge basis and the associated breakdown of the tasks and hours associated with the request; and

**WHEREAS**, the amended contract amount for the design is the lump sum of \$102,209 and the amended contract amount for construction services on a time charge basis is \$24,843 for a total amended contract amount of \$127,052; and

**WHEREAS**, R3M has on file with SBRSA a Business Entity Disclosure Certification which certifies that R3M its subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c.19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of the contract to a municipal political party committee of a governing body that appoints members to the Authority including, Princeton, South Brunswick Township, West Windsor Township, Hopewell Borough, Hopewell Township, and Pennington Borough, when the contract is awarded, or to any municipal candidate committee of any candidate for or holder of municipal elective public office of any such municipality when the contract is awarded; and

**WHEREAS**, the Stony Brook Regional Sewerage Authority has sufficient funds in retained earnings for this work.

**NOW THEREFORE, BE IT RESOLVED** that the Board of the Stony Brook Regional Sewerage Authority authorizes the Secretary to amend the contract with R3M through Amendment No. 1 as described herein; and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certifications and the Determination of Value be placed on file with this resolution.

Recorded Vote:

	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey				X
David A. Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel	X			

River Road WWTP UV Disinfection/Filtration Design

Ms. Pchola stated that Kleinfelder was on site on April 18, 2018 to take samples of the River Road Plant influent and the Filter Building effluent prior to chlorination to assist in the evaluation for the design of the UV Disinfection system.

### Evaluation of the Existing Fly Ash Slurry Line Piping System

Ms. Pchola reported that SBRSA continues the process of re-evaluating the scope of work for this project. On April 6, 2018, staff received a quote from Corrosion Probe Inc. to determine the cause of the failures, assess the condition of the pipe remaining in service and develop recommendations for repair, rehabilitation or replacement to prevent future failures. The quote and its associated costs are being evaluated by staff. Staff also did in-house analysis of the fly ash to determine the pH, temperature, conductivity, total suspended solids and total solids.

### River Road WWTP Commercial Power Protection Project

Ms. Pchola indicated that staff received the draft design documents for this project from AECOM on April 20, 2018. Staff is in the process of reviewing the documents.

### Contract 14-1, SBRSA Emergency Generator Project

Ms. Pchola indicated that this project stands at 94% complete. No payment application was submitted by Thomas Controls, Inc. this month. Over the past reporting period there has been no progress on this project. Staff has made numerous requests for the submission of the remaining operations and maintenance manuals, training submittals, training for the new River Road WWTP emergency generator system and completion of the punch list items. Thomas Controls and their vendors continue to miss self-imposed deadlines for the required submittals. Ms. Pchola indicated that Mr. Bixby emails them on a weekly basis but has not received any responses. Staff will continue to pursue Thomas Controls Inc. for the completion of all open items.

Mr. Goldfarb asked what the outstanding amount on this project. Ms. Pchola indicated that it is approximately \$290,000. Mr. Goldfarb asked if staff has contacted the bonding company. Mr. Goldfarb indicated that contacting the bonding company should get Thomas Controls to respond.

After consulting with Ms. Alexander, Chairman Bartoini asked staff to have a strategy plan at the May Board meeting if there is no response from Thomas Controls.

### Contract 16-1, Schwing Pump Replacement Project

Ms. Pchola reported that as of Progress Payment No. 3, this project stands at 23% complete. During the past reporting period, MBE received and stored two additional Schwing pumps (Pumps 1 and 2), received and set in-place the new pre-fabricated building and core drilled wall penetrations in the Sludge Cake Receiving Building for new conduits. On April 18, 2018 MBE was on-site and removed one (1) non-operational screw from Receiving Bin No. 1. The screw was removed to allow JDV to verify the dimensions of the screw shafting.



#### Contract 16-4, Center Shaft Drive Replacement

Ms. Pchola reported that the two-week performance test has been successfully completed and the project is now 100% complete.

#### Contract 18-1 Hopewell WWTP Primary Tank Sludge Collector Replacement Project

Ms. Pchola stated that the Blooming Glen Contractors, Inc. did not withdraw their bid by the close of business on March 27, 2018. Therefore, Contract 18-1 was awarded to Blooming Glen Contractors in the amount of \$93,947 in accordance with the contingent approval at the March 26, 2018 Board meeting (the award was contingent upon Blooming Glen Contractors, Inc. not withdrawing their bid by March 27, 2018). A preconstruction meeting has been scheduled for May 2, 2018.

#### Plant Influent Flow Meter

Ms. Pchola reported that SBRSA staff continues with the calibration checks on the two flow transmitters to establish historical accuracy data on each transmitter. A copy of the comparison summary of the sum of the billing meters versus the River Road plant influent meter was provided to the Board. Ms. Pchola indicated that the reading from the Plant Influent Flow Meter is 7% higher than the sum of the billing meters.

#### Information Technology

Mr. Thomas reported that IT, with the support of the instrumentation mechanics, installed three (3) of the new surveillance cameras. The cameras have been configured and are operating as expected. As the surveillance software gets moved to a new independent server SBRSA plans to add a few new camera locations and replace some older models.

Mr. Thomas explained that on the evening of April 14<sup>th</sup>, communication was lost with our pump stations. IT was contacted, and it was determined the issue was on Verizon's side. A ticket was opened, and partial service was available until April 17<sup>th</sup> when service was fully restored.

Mr. Thomas indicated that on April 12<sup>th</sup>, the IT staff attended the annual Government Management Information Sciences (GMIS) NJ conference in Somerset. There were sessions about best practices, IT governance, new equipment and services and how to leverage them.

Mr. Thomas stated that there has been a rise in security alerts from the Division of Homeland Security (DHS) and other cyber agencies regarding some "Russian state-sponsored cyber actors" targeting industrial systems in the US. IT has adjusted our patching schedule to ensure all vulnerable servers and workstations are secured.

Mr. Thomas noted that the Board members' e-mail accounts were created and distributed at tonight's meeting.

Mr. Goldfarb requested that staff use both sets of emails for the May meeting to ensure the new emails are working properly.

556.12 Finance Report

Payment of Bills and Claims

Mr. Morehouse moved for approval of Resolution 2018-17 for the payment of bills and claims in the amount of \$1,384,394.86 with two signatures instead of three. The motion was seconded by Mr. Goldfarb and passed by a roll call vote of 5 to 0. Resolution 2018-17 follows.

**Resolution Regarding Payment of Bills and Claims**

**Resolution No. 2018-17**

**WHEREAS**, the Stony Brook Regional Sewerage Authority received certain claims against it by way of voucher; and

**WHEREAS**, the staff and Authority members have reviewed said claims,

**NOW, THEREFORE, BE IT RESOLVED** by Stony Brook Regional Sewerage Authority that these claims in the total amount of \$1,384,394.86 be approved for payment with checks bearing two authorized signatures instead of three authorized signatures.

Recorded Vote:	AYE	NO	ABSTAIN	ABSENT
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey				X
David A. Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel	X			

Treasurer's Report

Mr. Sears reported that net income for the four-month period ending March 31, 2018 is \$501,036. The Authority has total cash and investments of \$18,882,785 at an average interest rate of 0.51%. The current construction projects balance is \$15,042,539. Mr. Sears noted there are sufficient funds for these projects. The outstanding bond principal balance is \$18,880,806. The New Jersey Cash Management Fund yield is 0.25%.

Monthly Sludge Business Analysis

Mr. Sears stated that an amended Sludge Business Analysis is on the table. The one included in the Board book was from the previous month.

Mr. Sears reported that the net income figure for the month of March is \$97,216 and the cumulative net income is \$401,674.

Resolution 2018-22, Authorizing the Award of a “No Political Contributions Allowed” Contract for Non-Professional Service Vendors

Mr. Sears recommended approval of Resolution 2018-22, Authorizing the Award of a “No Political Contributions Allowed” Contract for Non-Professional Service Vendors. These are vendors which will likely exceed \$17,500 during fiscal year 2018. The list of vendors is attached to the Resolution.

So moved by Mr. Morehouse, seconded by Mr. Patel and passed by a roll call vote of 5 to 0. Resolution 2018-22 follows.

**Resolution Authorizing the Award of a “No Political Contributions Allowed”  
Contract(s) for  
Non-Professional Service Vendors**

**Resolution No. 2018-22**

**WHEREAS**, the Stony Brook Regional Sewerage Authority has a need to acquire goods or services as a no political contributions allowed contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and,

**WHEREAS**, the purchasing agent has determined and certified in writing that the value of each contract (by purchase orders) will likely exceed \$17,500; and,

**WHEREAS**, the anticipated term of this contract is for fiscal year 2018 (1 year) and may be extended as approved by this governing body; and,

**WHEREAS**, the attached list of vendors has completed and submitted a Business Entity Disclosure Certification which certifies that each vendor has not made any reportable contributions to a political or candidate committee served by the Stony Brook Regional Sewerage Authority in the previous one year, and that the contract will prohibit the (attached list of vendors) from making any reportable contributions through the term of the contract; and,

**WHEREAS**, the Authority has Funds available in its current budget.

**NOW THEREFORE, BE IT RESOLVED** that the Stony Brook Regional Sewerage Authority authorizes the attached list of vendors to enter into contracts by purchase order; and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

<b>Year 2018 No Political Contribution Contracts:</b>	
<b>Company Name</b>	<b>Service</b>
Hesco Electric Supply	Electrical Supplies
Hough Petroleum Corp.	Petroleum
Lockwood's Electrical Motor	Motors and Repair for Motors
Miracle Chemical Co.	Chemicals
Motion Industries	Maintenance Supplies
Pumping Services, Inc.	Pumps
Sur-Seal	Pump Parts
Shafts & Sleeves Co.	Mechanical/Repairs

<u>Recorded Vote:</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey				X
David A. Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel	X			

Resolution 2018-24, Authorizing the Award of a “No Political Contributions Allowed” Contract Extension for Lawn Maintenance Services

Mr. Sears recommended approval of Resolution 2018-24, Authorizing the Award of a “No Political Contributions Allowed” Contract Extension for Lawn Maintenance Services to Vizcarra’s Landscaping, LLC in an amount not to exceed \$27,895. The price is the same as last year’s. So moved by Mr. Morehouse, seconded by Mr. Goldfarb and passed by a roll call vote of 5 to 0. Resolution 2018-24 follows.

**Resolution Authorizing the Award of a “No Political Contributions Allowed” Contract Extension for Lawn Maintenance Services**

**Resolution No. 2018-24**

**WHEREAS**, the Stony Brook Regional Sewerage Authority awarded a One (1) Year “No Political Contributions Allowed” contract for Lawn Maintenance to Vizcarra’s Landscaping, LLC by Resolution 2017-21 in an amount not to exceed \$27,895.00; and

**WHEREAS**, the Assistant Plant Manager has recommended that the contract for Lawn Maintenance Services awarded to Vizcarra’s Landscaping, LLC be extended for an additional one-year term, all other terms and conditions to remain the same, due to the high quality of work and reasonable pricing; and

**WHEREAS**, the provisions of NJSA 40A:11-15 of the Local Public Contracts Law allow the extension of a contract for an additional year upon a finding by the Governing Body that the services were performed in an effective and efficient manner, and that the terms and conditions of the contract remain substantially the same; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available in the current Budget.

**NOW THEREFORE, BE IT RESOLVED** that the Stony Brook Regional Sewerage Authority hereby authorizes a one-year contract extension of the Lawn Maintenance Services contract with Vizcarra’s Landscaping, LLC, by purchase order, in an amount not to exceed \$27,895.00.

<u>Recorded Vote:</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey				X
David A. Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel	X			

Mr. Goldfarb asked Mr. Sears to prepare a brief report on the Authority’s insurance policies. The report should include the name of the insurance provider, the amount of coverage and a brief description of each policy.

556.13 Personnel Report

The Personnel Report was provided for member information.

Mr. Kantorek reported that since the last reporting period, an additional employee is on a leave of absence. This brings the number of employees at work to forty-three (43) with two employees on leave and two vacancies. Mr. Kantorek explained that the total budget authorized number of employees includes partial year training for two (2) new employees who will directly or indirectly replace retiring employees.

556.14 Correspondence

For information.

556.15 Old Business

None

556.16 New Business

Resolution 2018-18, Awarding Contract for the Hauling of Liquid Sludge

Mr. Kunert reported that sealed bids for the Hauling of Liquid Sludge were received on April 18, 2018. The unit cost is on a per gallon basis for an estimated 3,000,000 gallons of sludge hauled from the Upstream facilities. Three bids were received, and the results are as follows:

	<u>12 Month Contract</u> Unit cost / Total	<u>24 Month Contract</u> Unit cost / Total
Accurate Waste Removal Services, Inc	\$0.03325/\$99,750.00	\$0.03325/\$99,750.00 (1 <sup>st</sup> year) \$0.0345/\$103,500.00(2 <sup>nd</sup> year) <b>Total 2 year = \$203,250.00</b>
Russell Reid	\$0.0587/\$176,100.00	\$0.0587/\$176,100.00 (1 <sup>st</sup> year) \$0.0587/\$176,100.00 (2 <sup>nd</sup> year) <b>Total 2 year = \$352,200.00</b>
Franc Environmental Inc.	\$0.0365/\$109,500.00	\$0.0365/\$109,500.00 (1st year) \$0.0385/\$115,500.00 (2nd year) <b>Total 2 year = \$225,000.00</b>

Mr. Kunert stated that the last contract was a two-year contract awarded to Accurate Waste Systems at a unit cost of \$0.0345 per gallon for the first year and \$0.0352 per gallon for the second year for a two-year contract total of \$209,100.

Mr. Kunert noted that a corrected copy of Resolution 2018-18 was on the table.

Mr. Kunert recommended approval of Resolution 2018-18, Awarding Contract for the Hauling of Liquid Sludge to the lowest bidder, Accurate Waste Removal Services, Inc. in the amount of \$203,250 for a two-year contract. So moved by Mr. Goldfarb, seconded by Mr. Patel and passed by a roll call vote of 5 to 0. Resolution 2018-18 follows.

**RESOLUTION AWARDING CONTRACT FOR THE HAULING OF LIQUID SLUDGE**

**Resolution No. 2018-18**

**WHEREAS**, the Authority advertised for the receipt of sealed competitive bids in accordance with the requirements of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. for the hauling of liquid sludge; and

**WHEREAS**, the following sealed competitive bids were received by the Authority on April 18, 2018 as more fully set forth as follows:

	<u><b>12 Month Contract</b></u>	<u><b>24 Month Contract</b></u>
	Unit cost / Total	Unit cost / Total
Accurate Waste Removal Services Inc	\$0.03325/\$99,750.00	\$0.03325/\$99,750.00 (1 <sup>st</sup> year) \$0.0345 / \$103,500.00(2 <sup>nd</sup> year) <b>Total 2 year = \$203,250.00</b>
Russell Reid	\$0.0587/\$176,100.00	\$0.0587/\$176,100.00 (1 <sup>st</sup> year) \$0.0587/\$176,100.00 (2 <sup>nd</sup> year) <b>Total 2 year = \$352,200.00</b>
Franc Environmental Inc.	\$0.0365/\$109,500.00	\$0.0365/\$109,500.00 (1st year) \$0.0385/\$115,500.00 (2nd year) <b>Total 2 year = \$225,000.00</b>

**WHEREAS**, the Authority has determined that the bid of Accurate Waste Removal Services, Inc. is the lowest bid; and

**WHEREAS**, the bidder, Accurate Waste Removal Services, Inc. submitted a bid in the amount of \$99,750.00 (\$0.03325 per gallon) for the first year, and \$103,500.00 (\$0.0345 per gallon) for the second year for a total of \$203,250.00 for twenty-four (24) months; and

**WHEREAS**, the bid has been reviewed by the Authority to determine compliance with the bid specifications in accordance with the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. and the same have been determined to be in order; and

**WHEREAS**, there are sufficient funds to provide funding for the contract amount; and

**NOW, THEREFORE, BE IT RESOLVED** by the Stony Brook Regional Sewerage Authority that it hereby awards a 24-month contract to Accurate Waste Removal Services, Inc., the lowest responsive bidder; for the hauling of liquid sludge; and

**BE IT FUTHER RESOLVED** that the Executive Director, staff and consultants are authorized to take all appropriate measures to ensure that all appropriate documents, are provided by the Contractor.

<u>Recorded Vote:</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey				X
David A. Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel	X			

Resolution 2018-19, Authorizing the Award of the Contract River Road STP Incinerator De-slagging and Cleanout

Mr. Kunert reported that sealed bids for the River Road STP incinerator de-slagging and cleanout were opened. Two bids were received and the results are as follows:

	<b>12-Month Bid</b>	<b>24-Month Bid</b>
Albertus Energy Inc.	\$13,900.00/unit Total \$27,800.00	\$13,900.00/unit Total \$27,800.00 (1 <sup>st</sup> year)
		\$14,500.00/unit Total \$29,000.00 (2 <sup>nd</sup> year)
		<b>2 Year Total</b> <b>\$56,800.00</b>
Industrial Furnace Company, Inc.	\$14,800.00/unit Total \$29,600.00	\$14,800.00/unit Total \$29,600.00 (1 <sup>st</sup> year)
		\$15,200.00/unit Total \$30,400.00 (2 <sup>nd</sup> year)
		<b>2 Year Total</b> <b>\$60,000.00</b>

Mr. Kunert noted that the last contract was a two-year contract awarded to Industrial Furnace Company Inc. at a total two-year price of \$58,000.00.

Mr. Kunert recommended approval of Resolution 2018-19, Authorizing the Award of the Contract River Road STP Incinerator De-slagging and Cleanout to Albertus Energy Inc. at a cost of \$56,800.00. So moved by Mr. Goldfarb, seconded by Mr. Patel and passed by a roll call vote of 5 to 0. Resolution 2018-19 follows.



**Resolution Authorizing the Award of the Contract RIVER ROAD STP  
INCINERATOR DE-SLAGGING AND CLEANOUT**

**Resolution No. 2018-19**

**WHEREAS**, the Stony Brook Regional Sewerage Authority (Authority) advertised for the receipt of sealed competitive bids in accordance with the requirements of the Local Public Contracts Law, NJSA 40A:11-1 et seq. for the River Road STP Incinerator De-slugging and Cleanout of the Authority’s incinerators; and

**WHEREAS**, the following sealed competitive bids were received by the Authority on April 18, 2018 as more fully set forth as follows:

	<b>12-Month Bid</b>	<b>24-Month Bid</b>
Albertus Energy Inc.	\$13,900.00/unit Total \$27,800.00	\$13,900.00/unit Total \$27,800.00 (1 <sup>st</sup> year)
		\$14,500.00/unit Total \$29,000.00 (2 <sup>nd</sup> year)
		<b>2 Year Total</b> <b>\$56,800.00</b>
Industrial Furnace Company, Inc.	\$14,800.00/unit Total \$29,600.00	\$14,800.00/unit Total \$29,600.00 (1 <sup>st</sup> year)
		\$15,200/unit Total \$30,400.00 (2 <sup>nd</sup> year)
		<b>2 Year Total</b> <b>\$60,000.00</b>

**WHEREAS**, the Authority has determined that the bid of Albertus Energy Inc. is the lowest two-year bid in the amount of \$56,800.00; and

**WHEREAS**, the bid has been reviewed by the Authority and has been determined to be in compliance with the bid specifications in accordance with the Local Public Contracts Law NJSA 40A:11-1 et seq; and

**WHEREAS**, the Stony Brook Regional Sewerage Authority has sufficient funds available in its current budget.

**NOW THEREFORE, BE IT RESOLVED** by the Stony Brook Regional Sewerage Authority that it hereby awards a twenty-four (24) month contract to Albertus Energy Inc.,

the lowest responsive bidder for the De-slagging and Cleanout of the Authority’s incinerators in the amount of \$56,800.00.

**BE IT FURTHER RESOLVED** that the Executive Director, staff and consultants are authorized to take all appropriate measures to ensure that all appropriate documents are provided by the Contractor.

<u>Recorded Vote:</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey				X
David A. Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel	X			

556.17 Open to the Public

None.

556.18 And such other issues as may come before the Board

None.

556.19 Executive Session

Resolution 2018-20, Resolution Authorizing Closed Session Pursuant to the Open Public Meetings Law

The Board entered Executive Session at 8:18 pm to discuss a personnel matter by way of Resolution 2018-20 on a motion by Mr. Goldfarb, seconded by Mr. Patel and passed by a roll call vote of 5 to 0. Resolution 2018-20 follows.

**RESOLUTION AUTHORIZING CLOSED SESSION  
PURSUANT TO THE OPEN PUBLIC MEETINGS LAW**

**Resolution No. 2018-20**

**BE IT RESOLVED** by the Stony Brook Regional Sewerage Authority (“Authority”) on this 23<sup>rd</sup> day of April 2018, as follows:

1. The Authority shall adjourn to executive session in accordance with N.J.S.A. 10:4-12(b)(7), being the Open Public Meetings Law, in order to discuss a personnel matter.

2. This Resolution shall take effect as provided by law.

Recorded Vote:	Aye	No	Abstain	Absent
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey				X
David A. Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel	X			

Report of Executive Session

The Board discussed the proposed offer to the existing Assistant Executive Director to become the new Executive Director upon the retirement of the existing Executive Director. The Board requested that the offer letter be reviewed by the Authority's Labor Attorney.

Return to Public Session

The Board returned to Public Session at 9:00 on a motion by Mr. Goldfarb, seconded by Mr. Patel and passed by unanimous vote.

556.20 Adjournment

As there was no further business to come before the Board, the meeting was adjourned at 9:02 p.m. on a motion by Mr. Goldfarb and seconded by Mr. Patel and passed by unanimous vote.

Respectfully Submitted,

John Kantorek  
Secretary

Recorded and Written by  
Patricia Carlino  
May 2, 2018