

Minutes of Meeting #557, May 30, 2018– Stony Brook Regional Sewerage Authority

LOCATION: Conference Room, River Road Plant, Princeton, NJ

MEMBERS PRESENT: Bartolini, Compton, Downey Goldfarb, Morehouse,

MEMBERS ABSENT: Patel

CONSULTANTS: Alexander

STAFF PRESENT: Bixby, Carlino, Hess, Ireland, Kunert, Pchola, Rahimi, Roga, Sears, Stewart, Thomas

557.01 Chairman Bartolini indicated that pursuant to Section 13 of the Open Public Meetings Act, adequate notice of the time and place of this meeting was given by filing with the Authority's official newspapers, each Clerk of each municipality and by being posted on the Princeton Bulletin Board and on the Authority's website.

557.02 Approval of Minutes

The minutes from the April 23, 2018 Board meeting were approved as presented on a motion by Mr. Goldfarb, seconded by Mr. Morehouse and passed by a vote of 4 to 0. Dr. Downey abstained.

557.03 Board Related Activities

Consultant List

The consultant list was provided for information. Ms. Pchola noted that there is one contract pending award tonight which will be discussed in the Construction section.

557.04 Planning and Administration

Ms. Pchola reported that the most current 12-month average daily River Road Plant flow is 10,128,579 gpd with 845,487 gpd of approved but inoperative flow for a total committed flow of 10,974,066 gpd with 2,085,934 gpd or 15.97% of available capacity. The most current 12-month average daily flow at the Hopewell Plant is 241,166 gpd with 300 gpd of inoperative flow, for a total committed flow of 241,466 gpd with 19.51% or 58,534 gpd of available capacity. The Pennington Plant presently has 260,815 gpd as the most current 12-month average daily flow, with 29,682 gpd of approved but inoperative flow, for a total committed flow of 290,497 gpd with 3.17% or 9,503 gpd of available capacity.

Dr. Bartolini asked staff if they had an idea of what the flows will be since May was a wet month. Mr. Kunert indicated that on May 17th one inch of rain fell. The flows at River Road went from 7 mgd to 28 mgd in approximately four (4) hours. On May 27th, there was three (3) inches of rain and the flows went from 8 mgd to 38 mgd in approximately two (2) hours. The flows averaged 27 mgd. At the Pennington WWTP, the influent meter was inundated and therefore, no flow data is available. Mr. Kunert indicated that Pennington was receiving approximately 2,000 gallons of flow per minute. Mr. Kunert noted that it was the first time he saw the water go over the Stony Brook bridge.

Mr. Goldfarb indicated that there is a website where you can see the flow rate of the Stony Brook at Princeton. Normally it is 16 cubic feet per second but during that rain event it was 6,000 cubic feet per second. Mr. Goldfarb noted that Princeton's peak flow occurred at 4:00 pm.

Ms. Pchola noted that SBRSA did not use the plant blending line. Mr. Kunert indicated that at the River Road Plant a portion of the flow was bypassed around the Filter Building to the point of disinfection.

Mr. Morehouse asked if the new disc filters will also have a bypass. Mr. Kunert indicated that the filters will have a bypass.

Monthly Flow Transmittal

Ms. Pchola indicated that several meter adjustments were made for the month of April.

SBRSA has been experiencing issues with metering (meter and/or measuring devices) at the Millstone Pumping Station (MPS) and the Hopewell and Pennington WWTPs. The issue at the Hopewell WWTP has been resolved (a memo will be provided next month addressing the Hopewell WWTP meter), however, further investigation of the MPS and Pennington WWTP meters are still on going.

During the meter certification conducted at the MPS by W.G. Malden on March 5, 2018, they indicated that the Parshall flume was out of shape, i.e. side walls were bowed inward and the bottom of the flume was sagging. On May 3rd, staff recorded measurements at the bottom of the flume (at the cross-section where the transducer is located) and determined that the bottom may be sagging approximately 1/8-inch to 5/8-inch. However, the only way to determine/inspect the condition of the flume is to bypass flow around the flume channel. Maintenance is in the process of exercising the gates that direct flow through the influent channels so the flume can be inspected.

SBRSA's instrumentation technicians have been to the MPS and the Pennington WWTP on several occasions to perform meter calibrations/verifications so management staff could evaluate the data. Upon review of the information, staff is unable to make any adjustments to the MPS data at this time. SBRSA will continue to monitor the flow data and perform the meter certifications and verifications. Once the Parshall flume can be inspected, staff will

determine the next step. It is anticipated that the flume may need to be replaced. Staff is currently in the process of requesting price quotes for a new flume.

Review of the Princeton Pump Station (PPS) meter data for April 16th indicated that the data for that day was uncharacteristically low when compared to the data for Meter Chamber No. 6 (MC6). The flow data for April 16th was calculated using the ratio of the PPS to MC6 on April 17th and applying that ratio to calculate the flow rate for the PPS on the 16th (MC6 flow times 1.18).

Staff noticed that there was a significant difference in the influent and effluent flow data at the Pennington WWTP. SBRSA's instrumentation technicians conducted meter verifications/calibrations on several occasions. There has been no obvious reason currently to explain why the influent meter is reading approximately 60,000 to 70,000 gpd higher than the effluent meter. For the month of April, the influent data for the Pennington WWTP was calculated by taking the average of the metered influent and effluent flow data.

All remaining meters were within $\pm 5\%$ accuracy and therefore no additional meter data adjustments were required.

557.05 Approval Requests and Actions

TWA-1 Approvals

Ms. Pchola indicated that staff is in the process of revising the Resolution Affirming Terms for Approvals for TWA-1 Sewer Extension Applications that was last amended November 26, 2001. A draft resolution will be provided to the Board at the June Board meeting. The draft resolution will also be provided to our attorney for review and comment prior to submittal to the Board.

Time Extensions

Mary Bell Acres II formally referred to and approved as the "Spilatore" Subdivision, Block 95, Lot 55.02, South Brunswick Township

Ms. Pchola reported that this project was approved at the July 21, 2014 Board meeting for a flow rate of 1,200 gpd for four (4) residential units and a sewer extension of 542 linear feet of 8-inch diameter PVC pipe. The New Jersey Department of Environmental Protection (NJDEP) TWA approval (14-0312) was received on October 27, 2014. The applicant has not submitted any annual TWA updates to SBRSA.

The engineer submitted a TWA application to NJDEP requesting a time extension to the original approval. NJDEP provided the attached letter dated April 9, 2018 indicating that prior to any extension by NJDEP, SBRSA would need to approve/sign TWA application Form WQM-003.

As indicated in the SBRSA TWA Resolution, all requests for extensions shall include the following:

- a. A properly executed resolution of the governing body of the member municipality in which the project is located approving the requested extension.
- b. An affidavit or certification executed by the applicant describing:
 - i. the nature and location of the project,
 - ii. any changes or modifications to the proposed project (i.e., reduction or increase in number of units to be constructed, engineering modifications, etc.) since the original permit date or the last renewal thereof,
 - iii. all substantive steps taken by the applicant to proceed with construction of the project or to obtain the approvals required for construction of the project since the original permit date or the last renewal thereof,
 - iv. the hardship which would be suffered by the applicant if the extension were not granted, and
 - v. a good faith estimate as to when construction of the project will commence or, if it has commenced when construction will be completed.

A copy of the letter from Concept Engineering Consultants dated May 3, 2018 that addresses the submittal requirements in SBRSA's resolution for TWA applications was provided to the Board. As requested, the applicant's engineer has provided a letter from the South Brunswick Township engineer dated May 3, 2018 indicating that the Township has no objection to the TWA extension request.

Ms. Pchola indicated that the SBRSA TWA Resolution states that no permit will be extended beyond a five-year period from the original SBRSA permit approval date.

Staff recommended approval of the TWA extension for a flow rate of 1,200 gpd for the four (4) proposed residential lots for the Mary Bell Acres II project. Staff further recommended the extension to July 21, 2019 which will be the end of the five-year period. So moved by Mr. Goldfarb, seconded by Dr. Downey and passed by a vote of 5 to 0.

Mr. Goldfarb asked what the criteria is for a TWA permit to become permanent; is it when there are sewer pipes in the ground. Ms. Pchola indicated that construction has begun on this project. Ms. Pchola explained that once an applicant applies for a Treatment Works, NJDEP issues a Treatment Works permit. SBRSA's main concern is the connected flow. There is a disconnect between what NJDEP deems complete and what SBRSA deems complete.

Ms. Pchola indicated that this is the reason that staff wants to revise the resolution for the terms for approvals for TWA applications. The resolution, as is, is somewhat vague. The revision will provide specific terms.

NJPDES Applications

None.

Water Quality Management Plan Amendments

None

Allocated Flow Update

Ms. Pchola reported that staff contacted American Properties to request an update to the Heritage at Pennington project that was approved for 44 units/12,600 gpd in October 2016. As of May 9, 2018, twenty-eight (28) units are connected to the sanitary sewer but not occupied. Four (4) model units are currently activated with potable water. Staff stressed the importance to the developer regarding receipt of annual reports for SBRSA to track committed/connected flows.

Dr. Downey indicated that this was discussed at the Construction Committee meeting and Mr. Kunert noted that there was an issue with the property.

Mr. Kunert reported that on Sunday, May 27th, mud (red clay) backed up into the pretreatment structure at the Pennington WWTP. On Tuesday, May 29th he and a representative from Pennington inspected manholes and discovered that one had mud in it. While investigating this issue, two broken cleanouts at grade were discovered at the Heritage at Pennington project. Pennington will be investigating this issue further.

Dr. Downey indicated that American Properties will be applying for Phase II of this project and all issues must be resolved before SBRSA approves it.

557.06 Regulatory Report

Discharge Monitoring Report (DMR)

Mr. Rahimi reported that the Discharge Monitoring Reports for the month of March and April were submitted to the NJDEP. No violations were reported.

Residual Discharge Monitoring Report (RDMR)

Mr. Rahimi indicated that the February 2018 RDMRs were submitted to the NJDEP. All River Road parameters were compliant with the Authority's Air Permit requirements.

Mr. Rahimi noted that staff is currently in the process of reviewing the March 2018 RDMRs.

Air Reporting

Mr. Rahimi stated that the 1st quarter 2018 Incinerator Sludge Metals Report was submitted to the NJDEP on May 9, 2018. There were no exceedances of the monthly, 12-month weighted average or 15-month rolling metals concentration limits or the 12- month rolling lead or mercury emission limits.

Mr. Rahimi reported that the 1st quarter 2018 Excess Emissions and Monitoring Report was submitted to NJDEP. Incinerator No. 1 operating with the Afterburner (AB) (OS1) had 0.17 hours and Incinerator No. 2 operating with the RTO (OS28) had 0.083 hours of excess Oxygen emissions (Oxygen<3.0%). Carbon Monoxide (CO) concentrations during these periods were less than 100 ppm_{dv} at 7% Oxygen.

Mr. Rahimi indicated that on May 14, 2018, staff forwarded KEMS the requested data to complete 2017 Emission Statement.

Mr. Rahimi noted that one affirmative defense was submitted to NJDEP. This was for an event that occurred on April 4, 2018 while operating Incinerator No. 1 with the RTO (OS27). SBRSA experienced a momentary commercial power interruption. The interruption occurred at 16:59 which activated multiple interlocks. The wet scrubber supply pumps failed triggering the feed to stop and the bypass stack to open and the valve that directs flue gas to the RTO to close and the valve to the Afterburners (AB) to open.

Mr. Goldfarb asked if this oxygen excess emission was a new incident. Mr. Rahimi stated that it is a new incident for this reporting period (this is not the first time we have had <3 % oxygen). This is not a violation to the Authority's permit.

Laboratory

Mr. Rahimi reported that the laboratory has achieved acceptable results for all parameters in the NJDEP 2018 Proficiency Testing (PT) study from ERA (PT provider). Copies of the certificates were provided to the Board. The NJDEP Office of Quality Assurance (OQA) needs to validate the results.

557.07 Safety

Ms. Pchola noted as of May 14, 2018, Stony Brook Regional Sewerage Authority has gone **676** consecutive days without a "Lost Time Accident".

Ms. Pchola reported that on February 27, 2018 CNA conducted a risk assessment of the River Road facility on behalf of the Joint Insurance Fund (JIF). All recommendations have been completed.

- 1) Recommendation 2018-01 (perform oil testing on the main transformer) – an oil sample was collected and sent out for testing. A copy of the results was provided to the Board.
- 2) Recommendation 2018-02 (replace the 15kV switch due to age) – as part of the solar project, a new switchgear, including a new 15kV switch was installed. The exiting 15 kV switch will no longer be used as the primary means to disconnect the commercial power to the River Road plant and therefore does not need to be replaced.
- 3) Recommendation 20018-03 (contingency planning) - the Authority has an emergency action plan in place. Staff revised the plan and submitted it to CNA.

Ms. Pchola reported that the Authority will be receiving three awards for 2017:

1. Safety Incentive Program award from the Joint Insurance Fund (JIF).
2. No “Lost Time Accident” from the JIF.
3. Governor’s Occupational Safety and Health Award.

Training for this period included:

Workplace safety introductory training was provided for three (3) new employees on May 14, 2018 and May 18, 2018 by the Authority.

Mr. Goldfarb requested that a copy of the Emergency Action Plan be provided to the Board at the June meeting.

557.08 Litigation

The Litigation Report was provided for information.

Hopewell NJPDES Permit Concerns

On April 27, 2018, NJDEP issued a Pre-draft NJPDES Permit proposing to remove the nitrate effluent limitations and addressing the Capacity Assurance Program implementation issues raised by SBRSA. SBRSA is currently reviewing the Pre-draft NJPDES Permit prior to NJDEP’s issuance of a draft permit and commencement of the formal comment period required before a final permit is issued.

Ms. Alexander indicated that it appears the issues for the Adjudicatory hearing have been resolved in the Pre-draft NJPDES Permit.

Dr. Downey asked if this included total dissolved solids (TDS). Ms. Alexander stated that TDS was not an issue at Hopewell. The issue at Hopewell was nitrates. NJDEP has indicated that there is no reasonable possibility that the treatment plant will violate the Surface Water Quality Standards and determined that a nitrate limit is not necessary.

Dr. Downey asked if the Authority needed to send a letter to NJDEP indicating that we agree with the removal of nitrates from the NJPDES permit. Ms. Alexander stated that she believed that Mr. Cosgrove from Kleinfelder responded to the NJDEP.

Hopewell and Pennington NJPDES Permit Concerns

The status conference scheduled for March 21, 2018 for both treatment plants was adjourned due to a snowstorm and has been rescheduled for July 25, 2018.

557.09 Operations Report

River Road Facility

Mr. Kunert reported that staff conducted a scheduled plant shutdown at the River Road WWTP on April 26, 2018. The shutdown was needed to facilitate an electrical inspection of SBRSA's sub-station to be performed as part of the generator project.

Mr. Kunert indicated that during the plant shutdown, staff took the opportunity to replace the bubbler system which controls the level within our process drain well. The existing bubbler tube developed a hole several weeks ago giving a false level reading. Since all the flows to the process drain are shutdown during a plant shutdown, it provided staff the opportunity to get into the process drain well and replace this tube. The system is now operating normally.

Mr. Kunert noted that all four chlorine contact tanks were pumped out, cleaned, and put back into service.

Mr. Kunert indicated that as reported at the April Board meeting, staff has been focusing on the de-chlorination system at the River Road Facility to ensure that the system is as reliable as possible considering the new CPO limit in our discharge permit of 0.02 mg/l. Staff made several changes to the system which have shown positive results. Mr. Kunert provided a detailed description of the changes made to the system. The trending on the SCADA system indicates that this modification has made a significant difference in a positive direction. Staff will closely monitor the system with these new changes to be sure that the system continues to work better than it has ever worked before.

Mr. Goldfarb asked how much of this improvement is due to the instrumentation and how much is attributed to the process. Mr. Kunert indicated that the change made in the de-chlorination process was the most significant. Mr. Kunert indicated that all the changes contributed towards the system working better.

Mr. Kunert reported that SBRSA will be receiving approximately 125 cubic yards of sludge cake from Somerset Raritan for the next three (3) to four (4) months.

Mr. Kunert indicated that staff conducted an experiment to determine if it is possible to air strip the Chlorodibromomethane and the Bromodichloromethane from the effluent using the reaeration tank mechanical aerators. The NJDEP is giving the River Road WWTP extremely low limits for these two compounds. These compounds are by-products of disinfection when using chlorine. The experiment was conducted in hopes of dropping the levels low enough to comfortably pass permit without having to install a UV System. Staff grabbed the required reportable sample from an unaerated tank along with three non-reportable samples from the remaining three tanks which were being aerated. The lab results show that we were able to reduce the concentration by approximately 50% which is not enough to meet the very low permit limits. A copy of the table showing the lab results was provided to the Board.

Upstream Facilities

Mr. Kunert reported that the rain event on May 17th brought heavy flows to both Upstream WWTPs. Approximately 1-inch of rain fell in less than two hours. The filters were bypassed at both plants and the NJDEP was notified as required.

Odor Report

Mr. Kunert reported that staff received one odor complaint during the month of April and one odor complaint during the partial month of May. The full May number will be reported at the June 2018 Board meeting.

Mr. Kunert stated that one of the Pepcon units (CD 401) was out of service for several days and this period coincided with the odor complaint on May 8th. Mr. Kunert explained that a fan was sent out for repair and that there was also a problem with the pump.

Mr. Goldfarb asked if staff contacted the complainant to tell them there was an issue at the plant that may have caused the odor. Mr. Kunert was not sure if that person was contacted.

Dr. Downey also indicated that TRC will be conducting odor sampling/evaluation in August. Dr. Downey noted that she would prefer an unbiased sampling of the summer's data.

Dr. Downey stated that staff should wait until the end of the summer. At the end of the summer, Mr. Kantorek can provide a report explaining everything SBRSA tried and everything the Authority has done regarding odor control.

Mr. Goldfarb stated that the Authority calls all complainants back. Staff indicated that most people do not want to be called back. In addition, on that day the wind was out of the wrong direction. Staff in the past has invited this person back to the plant site, but they declined.

A discussion followed. The Board indicated that they will present this issue to Mr. Kantorek, who worked extensively with this person in the past, to decide how to handle this situation.

Customer Septage and Sludge Deliveries

The quantity of sludge cake was above its budgeted amount. The quantities for liquid sludge and gray water were below their budgeted amounts for the month of April.

Mr. Kunert stated that the hauler who delivered Medford liquid sludge to SBRSA lost the bid to a different hauler. The increase in sludge cake is due to Somerset Raritan Valley Sewerage Authority.

557.10 Maintenance

Mr. Stewart reported that while performing routine maintenance on April 17, 2018 on Incinerator No. 2, it was discovered that a dresser coupling had developed a hole located on a section of the Fly Ash Pump Header. After isolating the leak, the failed section was removed and replaced with two new eight-inch Power Seal Dresser Couplings and joint restraints. The line was tested for leaks and placed in standby.

Mr. Stewart indicated that on April 23, 2018 it was reported that a loud squealing noise was coming from Lab Hood Exhaust Fan No. 3. It was found that the motor bearings had failed. A new explosion proof motor was installed along with two new drive belts. The fan was tested and placed back into service.

Mr. Stewart stated that during Operator routine surveillance on April 26, 2018 it was found that magnesium hydroxide pump No. 3 had failed on a motor overload. The pump was removed from service and was found to have a seized bearing. A new main shaft assembly and bearing were installed. The pump was tested for proper operation and placed in standby.

Mr. Stewart reported that after years of damage and repairs to the Incinerator loading dock motorized roll up door, it was replaced with a new motorized roll up door and a wall mounted control for opening and closing. The new installation was conducted by Jammers Doors on May 2, 2018.

Mr. Stewart noted that the current monthly open work requests stand at twenty (20). The preventative maintenance graphs show that SBRSA is currently averaging three (3) days overdue and the number of overdue units is approximately seventeen (17).

Mr. Stewart noted that a list of completed Work Orders and Preventative Maintenance for the month of April 2018 was provided to the Board.

557.11 Construction Report

Phosphorous Impact Modeling Study

Mr. Bixby indicated that on April 12, 2018 Kleinfelder (Jim Cosgrove and Tom Amidon) met with NJDEP technical personnel to discuss Kleinfelder's report on the Raritan Phosphorus TMDL. The meeting was supposed to be with high level NJDEP personnel (Michele Putnam and other senior NJDEP staff) however, at the last minute Ms. Putnam realized the NJDEP issues for discussion were highly technical so Kleinfelder agreed to meet with just the technical staff.

The meeting lasted over two (2) hours with Kleinfelder answering NJDEP detailed questions and explaining how the work was conducted. At the end of the meeting, Kleinfelder agreed to provide NJDEP with some additional information (all that would be easy to produce). However, NJDEP indicated that they expect to ask for more model simulations and perhaps more stream data. Kleinfelder indicated that they did their best to explain that what was in the report should allow NJDEP to render a decision regarding phosphorus. NJDEP agreed to digest the information from what they learned at the meeting, review the additional information Kleinfelder agreed to provide, and then if necessary provide a list of what they would like for additional information. Not providing additional information would most likely result in the River Road WWTP receiving a 0.1 mg/l phosphorous limit.

Mr. Bixby stated that as a result, the budget for this project has been spent and therefore Kleinfelder is requesting Amendment No. 2 to this contract in the amount of \$10,000. A copy of the amendment request was provided to the Board. SBRSA's portion of this amendment is 35% or \$3,500.

Staff recommended approval of Resolution 2018-29, Authorizing the Award of Amendment No. 2 to the "No Political Contributions Allowed" Contract to Kleinfelder for the Phosphorus Impact Modeling Study in the Lower Millstone/Mainstem Raritan Watershed in the amount \$3,500. So moved by Dr. Downey, seconded by Mr. Compton and passed by a roll call vote of 4 to 0. Mr. Morehouse abstained. Resolution 2018-29 follows.

Resolution Authorizing the Award of Amendment No. 2 to the "No Political Contributions Allowed" Contract for the Phosphorus Impact Modeling Study in the Lower Millstone/Mainstem Raritan Watershed to Kleinfelder

Resolution No. 2018-29

WHEREAS, the Stony Brook Regional Sewerage Authority (SBRSA), Somerset Raritan Valley Sewerage Authority (SRVSA) and Montgomery Township entered into an agreement with Kleinfelder on March 28, 2016 to conduct a modeling study to determine if phosphorus is causing deleterious nutrient impact on the non-tidal segment of the Raritan River or if stringent phosphorus limits would alleviate such impacts as a contract that does not allow for political contributions to the Authority or its members ("No Political

Contributions Allowed” contract) pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, it was agreed that the study in the amount of \$179,700 would be apportioned to all three entities: 62% to SRVSA, 35% to SBRSA and 3% to Montgomery Township; and

WHEREAS, SBRSA’s portion of the study was \$62,895 and approved at the March 28, 2016 Board meeting and as set forth in Resolution 2016-24; and

WHEREAS, Kleinfelder submitted Amendment No. 1 dated July 18, 2017 to provide NJDEP with additional information, address NJDEP’s questions, and assist NJDEP in their review of the results of the modeling study for the Lower Millstone/Mainstem Raritan Watershed Phosphorus TMDL Study, and

WHEREAS, Amendment No. 1 was approved on July 24, 2017 through Resolution 2017-48 for \$5,250 resulting in a total SBRSA contract amount of \$68,145; and

WHEREAS, the Chief Finance Officer has determined and certified in writing that the value of the work for this contract will exceed \$17,500; and

WHEREAS, Kleinfelder completed the Phosphorus Impact Modeling Study, presented the findings to the New Jersey Department of Environmental Protection (NJDEP), provided additional information at the request of NJDEP and met with NJDEP for discussions; and

WHEREAS, NJDEP has requested additional information as the result of a meeting between Kleinfelder and NJDEP on April 12, 2018; and

WHEREAS, the entire budget for the project has been expended; and

WHEREAS, Kleinfelder has requested Amendment No. 2 to the contract in the amount of \$10,000; and

WHEREAS, Kleinfelder recommends that the cost to conduct this additional work be shared between SBRSA, SRVSA and Montgomery Township as previously allocated based on their permitted discharge; and

WHEREAS, SBRSA’s portion is \$3,500 for a total SBRSA amended contract amount of \$71,645; and

WHEREAS, approval of this amendment is contingent upon approval by SRVSA and Montgomery Township; and

WHEREAS, the term of this amendment request/contract will take place during SBRSA’s FY 2018; and

WHEREAS, Kleinfelder has completed and submitted a Business Entity Disclosure Certification for FY 2018 which certifies that Kleinfelder has not made any reportable contributions to a municipal political party committee of a governing body that appoints members to the Stony Brook Regional Sewerage Authority including Princeton, South Brunswick Township, West Windsor Township, Hopewell Borough, Hopewell Township and Pennington Borough in the previous one year, and that the contract will prohibit Kleinfelder, from making any reportable contributions through the term of the contract; and

WHEREAS, the funds for this study are available in unrestricted retained earnings.

NOW THEREFORE, BE IT RESOLVED that the Board of the SBRSA authorizes the Chairman to enter into a contract with Kleinfelder as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

Recorded Vote:

	AYE	NO	ABSTAIN	ABSENT
Robert A. Bartolini	X			
Harry R. Compton	X			
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse			X	
Bharat Patel				X

2018 Annual Inspection

Mr. Bixby reported that Kleinfelder was on site May 16th through the 18th, 2018 and completed the physical inspection work at the majority of the SBRSA facilities. The meter stations still need to be inspected which require confined space entry. AECOM completed the electrical inspection of the project on May 25, 2018. Mr. Bixby noted that the inspection report should follow soon.

Title V Permit Quarterly Permit Status

Ms. Pchola indicated that NJDEP provided their response to SBRSA’s comment letter on the Draft Title V Permit. A copy of the response was provided to the Board. NJDEP did not include the use of the bypass stack in the permit. SBRSA will request an adjudicatory hearing regarding the reinstatement of the use of the bypass stack during emergency conditions. The hearing request must be submitted 20 days from the date of the response letter.

Ms. Pchola stated that the new federal regulations require compliance during the use of the bypass stack. Ms. Pchola explained that when using the bypass stack, SBRSA would not be in compliance with the federal regulations. In the event of an equipment malfunction, the

bypass damper opens, there would be sludge combustion in the incinerator and it would bypass the pollution control equipment. Therefore, SBRSA would not be able to meet the emissions standard.

Mr. Goldfarb commented that it appears that the NJDEP is indicating that SBRSA specifically appeal to the EPA. Ms. Pchola indicated that SBRSA will send a letter to the EPA but will also file an adjudicatory hearing request.

Ms. Alexander stated that to preserve SBRSA's rights, it must file a request for an adjudicatory hearing with the Office of Administrative Law (OAL). The OAL will review the information based upon the long-term merits and render a determination. OAL will send its determination to NJDEP for them to accept, reject or modify it. It would then go to the Appellate division.

Mr. Goldfarb asked if the Authority would then execute an appeal to the EPA. Ms. Pchola reiterated that SBRSA will send a letter to the EPA indicating the reasons for using the bypass stack and why SBRSA could not meet the emissions limits. Ms. Pchola noted that that multiple hearth incinerators have a bypass stack for the protection of personnel and equipment. This is included in the definition of the purpose of the bypass stack for multiple hearth incinerators. Personnel cannot be in the building when the incinerator goes positive, which why it is necessary to have a bypass stack. That will be SBRSA's position.

Ms. Pchola indicated that if the bypass stack is not included in the permit, it would need to be reported as a deviation to the permit. SBRSA does not want to deviate from the permit and does not want it to be a violation that may result in a fine.

Staff indicated that use of the bypass stack is approximately less than 1 percent of the total number of operating hours. Operating time of the incinerators is approximately 500 to 600 hours per month.

Contract 17-1 Pennington WWTP Upgrade and Expansion

Mr. Bixby reported that the pre-bid meeting for the project was held on April 25, 2018. Addendum No. 1 was faxed to all plan holders on May 4, 2018. The bid opening was extended to June 7, 2018. Extension of the bid opening will provide contractors the additional time to prepare a more detailed estimate and to submit additional clarification questions pertaining to the documents. A second Addendum was issued. There are approximately nineteen (19) potential bidders and staff anticipates that this project will be awarded at the June Board meeting.

On May 15, 2018, the DRCC indicated that they will execute the Conservation and Maintenance Agreement next week and once signed, SBRSA will have the Agreement recorded with the County Clerk. As required, SBRSA will provide a copy of the first page of the recorded agreement with the recorder's stamp to the Commission.

Millstone Pump Station Odor Abatement Design

Mr. Bixby indicated that staff met with R3M on May 1, 2018 at the Millstone Pump Station so R3M could gather information and actual dimensions in order to move forward with the design.

River Road WWTP UV Disinfection/Filtration Design

Mr. Bixby reported that Kleinfelder continues with the preliminary project work including:

- Collecting wastewater samples to determine the UV dose required during non-blending and blending conditions
- Coordinated work with subconsultant Hopewell Valley Engineering providing surveying services for the project
- Conducted geotechnical investigations – Soil borings were completed at five (5) locations on site May 16, 2018
- Coordinating with various equipment manufacturers to obtain preliminary information
- Initiated work on background contract drawings.

Evaluation of the Existing Fly Ash Slurry Line Piping System

Mr. Bixby indicated that there has been no progress on this project over the past reporting period. SBRSA continues the process of re-evaluating the scope of work for this project.

River Road WWTP Commercial Power Protection Project

Mr. Bixby stated that this project will be advertised on Friday, June 1, 2018 and bids will be received on June 21, 2018. Staff anticipates awarding the project at the June Board meeting.

Dr. Downey indicated that completion of the project is expected to be six months. It is hopeful that this project will decrease the number of commercial power blips.

Contract 14-1, SBRSA Emergency Generator Project

Mr. Bixby reported that this project stands at 94% complete. No payment application was submitted by Thomas Controls, Inc. (TCI) this month. Over the past reporting period TCI completed two of the twenty-four open Punch List items. On April 24, 2018 SBRSA Operations staff performed a complete plant shut down/bypass to allow an inspection of the substation by a representative of Underwriters Laboratory (UL). The UL inspection of the substation is a requirement of the Princeton Construction Department. The results of the inspection indicated that the new work completed was acceptable with one exception. The inspector questioned the type of lugs used to connect the new cables to the main buss bars. Mr. Bixby explained that after researching this issue, the UL inspector has determined that the lugs installed on the new cables are not acceptable and will need to be replaced. On May 14, 2018 a representative of Ener-G Rudox was on-site and corrected two outstanding issues with the natural gas generator engine.

Mr. Bixby indicated that on May 15, 2018 a meeting was held between SBRSA, Kleinfelder, and TCI to discuss the progress of work and the plan to complete the remaining work and close out the project. TCI stated that they have received dates from Ener-G Rudox for system training, O&M manual submission, and as-built drawing submission. All items are planned to be completed by the end of May. TCI hopes to have the majority of the open Punch List items completed by the end of May/early June with a projected completion date of June 30, 2018. TCI also stated that the replacement of the lug connections in the substation is being discussed by Siemens and their sub-contractor Norsal. TCI hopes to receive a plan for the lug replacement from Siemens shortly.

Mr. Bixby noted that since the May 15th meeting, staff did receive the O&M manuals for the paralleling switchgear and Generator Main Control Panel, the as-built drawings for the natural gas generator and the training schedule. Training is scheduled for May 31, 2018.

Mr. Bixby reported that staff contacted TCI's bonding company on May 23rd and they requested that SBRSA submit a letter outlining our issues with the contractor. Since many of the large items that SBRSA had been requesting over the months are finally being addressed, staff will wait to send the letter to the bonding company.

Contract 16-1, Schwing Pump Replacement Project

Mr. Bixby reported that as of Progress Payment No. 4, this project stands at 37% complete. During the past reporting period, MBE completed the installation of conduit and wire in the interior of the new pre-fabricated building, mounted the four new Schwing pump control panels within the new building (Pumps 1 – 4), and began the installation of conduits in the basement of the Sludge Cake Building basement. MBE Mark III Electric, Inc. (MBE) has tentatively scheduled May 29, 2018 to begin the replacement of the first Schwing pump (Pump No. 4).

Mr. Bixby indicated that during the design for the project it was determined that the existing 5-foot by 5-foot equipment access hatch located in the Sludge Cake Building would have sufficient space to remove the existing Schwing Pumps from the building basement and install the new Schwing Pumps.

Mr. Bixby explained that the existing (and new) Schwing pumps are comprised of several components, the largest being the hydraulic unit. The nozzle connections on the existing Schwing Pump hydraulic units are bolted to the unit and therefore can be removed. Removing the bolted nozzle connections will allow the hydraulic units to be removed from the basement via the existing equipment access hatch.

Mr. Bixby stated that once the new Schwing pumps were received, the contractor, MBE discovered that the nozzle connections to the new Schwing Pump hydraulic units are welded to the unit and therefore cannot be removed. This change in construction of the hydraulic unit will not allow the new hydraulic units to be installed through the existing equipment

access hatch and there are no other viable access openings into the Sludge Cake Building basement to accommodate the installation of the new equipment.

MBE Mark III Electric, Inc. was asked to provide a proposal (Change Order No. 1) to demolish the existing equipment access hatch and to provide and install a new, larger equipment hatch. Change Order No. 1 will compensate the Contractor for the demolition of the existing equipment access hatch located in the Sludge Cake Building and the installation of a new, larger access hatch.

This change order has been reviewed and negotiated by SBRSA staff and GHD with MBE Mark III Electric, Inc.

Staff recommended approval of Resolution 2018-28, Authorizing the Approval of Change Order No. 1 to Complete Modifications to Existing Equipment Access Hatch for the Dewatered Sludge Handling Pump Replacement Project, Contract 16-1, in the amount of \$18,560.36. So moved by Dr. Downey, seconded by Mr. Compton

A discussion took place regarding if the contractor should have known if the new pumps would not fit through the existing hatch and if it is reasonable for SBRSA to expect the contractor to make this type of inquiry.

Mr. Goldfarb stated that the contractor assumed the new equipment would be the same size as the old equipment. Ms. Pchola responded that the design engineer assumed the new equipment would fit through the hatch. The engineer does not get into the level of detail that is included in the shop drawings i.e. welded connection versus a bolted connection to the hydraulic unit.

Even if this was known before the final design, the hatch replacement would have been included in the design and a cost would have been included in the bid price.

The resolution was then passed by a roll call vote of 5 to 0. Resolution 2018-28 follows.

**Resolution Authorizing the Approval of Change Order No. 1 to Complete
Modifications to Existing Equipment Access Hatch for the
Dewatered Sludge Handling Pump Replacement Project, Contract 16-1**

Resolution No. 2018-28

WHEREAS, on February 7, 2017, the Stony Brook Regional Sewerage Authority (SBRSA) issued a Notice to Bidders seeking the receipt of sealed public bids for the “Dewatered Sludge Handling Pump Replacement Project, Contract 16-1”; and

WHEREAS, the SBRSA at its May 1, 2017 meeting awarded the Dewatered Sludge Handling Pump Replacement Project, Contract 16-1 to MBE Mark III Electric, Inc. (MBE) in the amount of \$3,449,777; and

WHEREAS, during the design phase for the project it was determined that the existing 5-foot by 5-foot equipment access hatch located in the Sludge Cake Building would have sufficient space to remove the existing Schwing Pumps from the building basement and install the new Schwing Pumps; and

WHEREAS, the contractor, MBE Mark III Electric, Inc. (MBE), has determined that the nozzle connections to the existing Schwing Pump hydraulic units are bolted to the unit and can be removed through the existing equipment access hatch; and

WHEREAS, MBE discovered that the nozzle connections to the new Schwing Pump hydraulic units are welded to the unit and therefore cannot be installed through the existing equipment access hatch; and

WHEREAS, there is no other viable access openings into the Sludge Cake Building basement that can be used for the installation of the new equipment; and

WHEREAS, based on the abovementioned conditions, SBRSA requested that MBE provide a proposed change order for enlarging the existing equipment hatch opening and installing a new equipment hatch; and

WHEREAS, MBE submitted a change order in the negotiated amount of \$18,560.36

WHEREAS, the abovementioned changes to Contract 16-1 are more fully set forth and incorporated within the May 14, 2018 Contract Change Order No. 1 document in the amount of \$18,560.36 resulting in an adjusted contract amount of \$3,468,337.36; and

WHEREAS, the contract completion date for the project shall remain unchanged as a result of Change Order No. 1; and

WHEREAS, this project is funded through the New Jersey Environmental Infrastructure Financing Program (NJEIFP); and

NOW, THEREFORE, BE IT RESOLVED by the Stony Brook Regional Sewerage Authority as follows:

1. The Executive Director is authorized and directed to execute Change Order No. 1 with MBE Mark III Electric, Inc. in the amount of \$18,560.36 resulting in an adjusted contract amount of \$3,468,337.36.
2. This Resolution shall take effect immediately; and

BE IT FUTHER RESOLVED that the Executive Director, staff, and consultants are authorized to take all appropriate measures to ensure that all appropriate documents, are provided by the Contractor.

Recorded Vote:	AYE	NO	ABSTAIN	ABSENT
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel				X

Contract 18-1 Hopewell WWTP Primary Tank Sludge Collector Replacement Project

Mr. Bixby noted that a pre-construction meeting with Blooming Glen Contractors, Inc. was held on May 4, 2018.

Plant Influent Flow Meter

Mr. Bixby reported that SBRSA staff continues with the calibration checks on the two flow transmitters to establish historical accuracy data on each transmitter. A copy of the comparison summary of the sum of the billing meters versus the River Road plant influent meter was provided to the Board.

Mr. Bixby indicated that staff replaced the low side influent meter with a new meter on May 21, 2018. The “old” low side meter was re-ranged and switched to the high side. The high range meter that was removed was sent back to the manufacturer for evaluation.

Information Technology

Mr. Thomas reported that due to rain event on May 17, 2018 communication was lost with the North Ridge metering station. Verizon was contacted for the incident and dispatched a field technician to troubleshoot the issue and has since been resolved.

Mr. Thomas indicated that IT is researching potential replacements for the data telecommunication circuit used at SBRSA’s pump and meter stations. Comcast completed a site survey of all locations and is preparing estimates. Staff is also considering Verizon for a wireless solution; a test case is being prepared.

Mr. Thomas noted that updates are underway to the GE iFix software used for SCADA. This update is a step towards implementing the new version of Historian (data management software) which will make sharing data easier as well as keep the SCADA secure as staff configures the new network changes. Along with these changes staff is in the process of updating the Oracle database. Staff is trying to add support for the later versions of Windows in order to remove the need for old Windows XP platforms.

Mr. Thomas stated that the weather station IT and instrumentation installed the end of last year has been configured to share data with Weather Underground. A recording of the sensor

data from our weather station will be available on Wunderground.com under the ID: KNJPRINC55

A discussion regarding the new emails for the Board members took place. It is important that all Board members convert to the new emails.

557.12 Finance Report

Payment of Bills and Claims

Mr. Morehouse moved for approval of Resolution 2018-25 for the payment of bills and claims in the amount of \$1,228,179.46 with two signatures instead of three. The motion was seconded by Mr. Goldfarb and passed by a roll call vote of 5 to 0. Resolution 2018-25 follows.

Resolution Regarding Payment of Bills and Claims

Resolution No. 2018-25

WHEREAS, the Stony Brook Regional Sewerage Authority received certain claims against it by way of voucher; and

WHEREAS, the staff and Authority members have reviewed said claims.

NOW, THEREFORE, BE IT RESOLVED by Stony Brook Regional Sewerage Authority that these claims in the total amount of \$1,228,179.46 be approved for payment with checks bearing two authorized signatures instead of three authorized signatures.

Recorded Vote:	AYE	NO	ABSTAIN	ABSENT
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel				X

Resolution 2018-26, Certifying Member Review of the 2017 Audit

Mr. Morehouse stated that the Finance Committee met and reviewed, point by point, the 2017 Audit. Mr. Morehouse noted that a copy of the summary of the Audit was provided to the Board. Mr. Morehouse indicated that Mr. Goldfarb had several good comments and questions at the meeting.

Mr. Goldfarb stated that the audit shows the Authority's finances are handled responsibly and well. Of note, staff did excellent in formulating the 2017 Budget as illustrated by the minimal number of significant variances.

Mr. Goldfarb indicated that he asked if there were any observations that the auditor made about the Authority's financial practices that could be improved. The auditor identified two. First, there was not an audit trail when there was an acting lead operator. Mr. Sears stated that it was one instance when the supervisor did not sign off. Mr. Sears indicated that the auditors' review a sample and not every payroll for the year.

Mr. Goldfarb noted that the other item was that there was an instance where checks were not deposited within 48 hours as required. Mr. Goldfarb explained that each item is minor and those were the only two items identified as being inconsistent with best practices.

Mr. Goldfarb expressed concern with the Net Pension Liability for the Public Employee's Retirement System percentage. The State is showing that its net position of the total collective pension liability is approximately 50 percent over the coming years. He believes this may in some way affect our employees as well as the Authority's contributions and/or taxpayers or both.

Mr. Goldfarb concluded that everything from a financial point is very well managed and everyone should be pleased.

Mr. Sears reported that page 3 of the Audit Report states that the audit is an unmodified opinion, which is a clean audit. It also shows that the Authority has revenues in excess of \$466,413 of the budgeted amount. Actual expenditures are \$1,215,804 under budget. The increase from the prior year net position is the result of GAAP basis net income of \$142,497.

Mr. Sears explained that page 24 of the Report shows the annual debt service, on a budgetary basis, of the Authority for all bonds and loans outstanding from 2018 through 2034. Mr. Sears noted that this is a good planning tool.

Mr. Sears indicated that page 40 illustrates the reconciliation of budget basis to net income (budget versus actual) of the Authority for year ending November 30, 2018. Page 41 is the schedule of amounts refundable to or receivable from the Participants.

Mr. Goldfarb indicated that the auditor offered to answer any questions that the Board may have.

Mr. Sears recommended approval of Resolution 2018-26, Certifying Member Review of the 2017 Audit. So moved by Mr. Morehouse, seconded by Mr. Goldfarb and passed by a roll call vote of 5 to 0. Resolution 2018-26 follows.

RESOLUTION
Certifying Member Review of the 2017 Audit

Resolution No. 2018-26

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made, and

WHEREAS, the annual report for the fiscal year ended November 30, 2017 has been completed and will be filed with the State of New Jersey, Division of Local Government Services, Department of Community Affairs, Bureau of Authority Regulation, Local Finance Board pursuant to N.J.S.A. 40A:5A-15, and

WHEREAS, N.J.S.A. 40A:5A-17 requires that the governing body of each authority, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled “General Comments” and “Recommendations” and has evidenced same by group affidavit in the form prescribed by the Local Finance Board in accordance with N.J.S.A. 40A:5A-17.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Stony Brook Regional Sewerage Authority hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended November 30, 2017, and specifically has reviewed the sections of the audit report entitled “General Comments” and “Recommendations” and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the Secretary of the Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this Resolution.

I HEREBY CERTIFY THAT THIS IS A TRUE AND ACCURATE COPY OF THE RESOLUTION PASSED AT THE MEETING OF THE STONY BROOK REGIONAL SEWERAGE AUTHORITY HELD ON MAY 30, 2018.

Recorded Vote:	AYE	NO	ABSTAIN	ABSENT
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel				X

Dr. Bartolini commended staff for a job well done.

Treasurer's Report

Mr. Sears reported that net income for the five-month period ending April 30, 2018 is \$734,530. The Authority has total cash and investments of \$19,937,080 at an average interest rate of 0.51%. The current construction projects balance is \$14,607,806. Mr. Sears noted there are sufficient funds for these projects. The outstanding bond principal balance is \$18,880,806. The New Jersey Cash Management Fund yield is 0.25%.

Monthly Sludge Business Analysis

Mr. Sears reported that the net income figure for the month of April is \$77,906 and the cumulative net income is \$491,950.

2018-30, Authorizing Participation in the Mercer County Cooperative Pricing System

Mr. Sears stated that Resolution 2018-30 is authorizing participation in the Mercer County Cooperative Pricing System. Mr. Sears indicated that the Authority is planning to utilize it for HVAC Maintenance.

Mr. Sears recommended approval of Resolution 2018-30, Authorizing Participation in the Mercer County Cooperative Pricing System NO. CK09-MERCER. So moved by Mr. Morehouse, seconded by Mr. Goldfarb and passed by a roll vote of 5 to 0. Resolution 2018-30 follows.

Resolution Authorizing Participation in the Mercer County Cooperative Pricing System NO. CK09-MERCER

Resolution No. 2018-30

WHEREAS, N.J.S.A. 40:11-11(5) specifically authorizes two (2) or more contracting units to enter into a Cooperative Pricing System and Agreement for the purchase of work, materials and supplies; and

WHEREAS, Mercer County serves as the Lead Agency of the Mercer County Cooperative Pricing System NO. CK09-MERCER (MCCPS) and is specifically authorized to establish cooperative purchasing programs pursuant to N.J.A.C. 5:34, and approved by the NJ Division of Local Government Services; and

WHEREAS, the MCCPS has advertised and awarded contracts for a variety of goods and equipment; and

WHEREAS, Stony Brook Regional Sewerage Authority (SBRSA) desires to participate in a Cooperative Pricing System with the MCCPS and desires to designate Mercer County as "Lead Agency" for the conducting of certain functions relating to the purchase of work materials and supplies in a cost-efficient manner for the benefit of SBRSA rate payers; and

WHEREAS, the SBRSA desires to become a member of the Mercer County Cooperative Pricing System NO. CK09-MERCER, and that such membership shall, and shall include each renewal, until such time that Stony Brook Regional Sewerage Authority elects to formally withdraw from the system.

NOW, THEREFORE, BE IT RESOLVED, by the Stony Brook Regional Sewerage Authority, as follows:

1. Pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Executive Director of the Stony Brook Regional Sewerage Authority is hereby authorized to take all steps necessary to obtain membership with Mercer County, hereinafter referred to as the “Lead Agency,” for membership in the Mercer County Cooperative Pricing System NO. CK09-MERCER, for the conduct of certain functions relating to the purchase of work materials and supplies for their respective jurisdictions.
2. As Lead Agency, Mercer County shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) and all other relevant provisions of the revised statutes of the State of New Jersey.
3. This Resolution shall take effect immediately.

Recorded Vote:

	AYE	NO	ABSTAIN	ABSENT
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey	X			
David Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel				X

Resolution 2018-31, Claimant Certification Requirement

Mr. Sears stated that Resolution 2018-31, Claimant Certification Requirement, is presented for approval through Local Finance Notice (LFN) 2018-13. LFN 2018-13 allows the Authority to require signatures for payment of bills to sole proprietors, refunds, advanced payments and employee reimbursements. It allows for expedited payment to vendors.

Mr. Sears recommended approval of Resolution 2018-31, for Claimant Certification Requirement. So moved by Mr. Morehouse, seconded by Mr. Goldfarb and passed by a roll call vote of 5 to 0. Resolution 2018-31 follows.

Resolution for Claimant Certification Requirement

Resolution No. 2018-31

WHEREAS, N.J.A.C. 5:30-9A.6 and 5:31-4.1 allows for greater flexibility for local units when implementing the claimant certification requirement set forth in N.J.S.A. 40A:5-16(a); and

WHEREAS, the local units are now given discretion to require a claimant certification as it deems necessary and appropriate; and

WHEREAS, the Chief Financial Officer recommends that a claimant signature only be required for Refunds, Advance Payments, Employee Reimbursements, or for services provided exclusively and entirely by an individual (i.e. sole proprietors); and

WHEREAS, the Chief Financial Officer recommends the adoption of this Claimant Signature policy.

NOW, THEREFORE BE IT RESOLVED, by the Stony Brook Regional Sewerage Authority that, effective immediately, claimant’s signatures will only be required for Refunds, Advance Payments, Employee Reimbursements, or for services provided exclusively and entirely by an individual (sole proprietors).

Recorded Vote:

	AYE	NO	ABSTAIN	ABSENT
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey	X			
David Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel				X

Insurance Policy Information

Mr. Sears explained that as requested by Mr. Goldfarb a copy of the summary the Authority’s insurance coverage was provided to the Board.

557.13 Personnel Report

The Personnel Report was provided for member information.

Ms. Pchola noted that three new Operator VIs began in May. Two employees remain on leaves of absence and one employee resigned.

557.14 Correspondence

For information.

557.15 Old Business

None

557.16 New Business

Resolution 2018-27, Rejecting the Sole Bid for the Supply of Schwing Pump Parts Re-bid and Authorizing Second Re-bid

Mr. Sears reported that one bid was received on May 16, 2018 for the Re-bid of the Supply of Schwing Pump Parts. The sole bidder did not sign the Statement of Ownership Disclosure Certification and this is a material defect, and therefore, the bid is unresponsive.

Mr. Sears recommended approval of Resolution 2018-27, Rejecting the Sole Bid for the Supply of Schwing Pump Parts Re-bid and Authorizing a Second Re-bid. So moved by Mr. Morehouse, seconded by Dr. Downey and passed by a roll call vote of 5 to 0. Resolution 2018-27 follows.

RESOLUTION REJECTING THE SOLE BID FOR THE SUPPLY OF SCHWING PUMP PARTS RE-BID AND AUTHORIZING SECOND RE-BID

Resolution No. 2018-27

WHEREAS, the Local Public Contracts Law N.J.S.A. 40:11-1 et. seq. requires that all public purchasing in excess of \$17,500.00 must be publicly advertised and bids awarded; and

WHEREAS, the Stony Brook Regional Sewerage Authority (the “Authority”) issued a Public Notice to Bidders seeking sealed competitive bids for the Re-bid Supply Schwing Pump Parts procurement, which was advertised on May 2, 2018; and

WHEREAS, on May 16, 2018 one bid was received and publicly opened and read by the Authority; and

WHEREAS, upon review of the bid documents by Diane Alexander, Esq., Maraziti, Falcon, L.L.P., it was determined that the bid submitted by Schwing Bioset, Inc., 350 SMC Drive, Somerset, WI, 54025, is considered non-responsive due to the submission of an incomplete Ownership Disclosure Statement at the time of bid, as more particularly set forth in the memorandum from the Authority’s counsel on file in the offices of the Authority; and

WHEREAS, submission of an incomplete Ownership Disclosure Statement is a material defect that cannot be waived or cured.

NOW, THEREFORE, BE IT RESOLVED by the Stony Brook Regional Sewerage Authority as follows:

- (1) The bid response of Schwing BioSet, Inc., 350 SMC Drive, Somerset, WI, 54025, is determined to be non-responsive and invalid and is hereby rejected for the reasons set forth in the memorandum from the Authority's counsel.
- (2) The Executive Director is authorized and directed to forward notice of rejection to the bidder and return the bid security of the bidder.
- (3) The Supply Schwing Pump Parts procurement shall be advertised for re-bidding of the project.
- (4) The Executive Director, staff and consultants are authorized to take all other actions necessary or desirable to effectuate the terms and conditions of this Resolution.
- (5) This Resolution shall take effect immediately.

Recorded Vote:	Aye	No	Abstain	Absent
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel				X

557.17 Open to the Public

There was one member from the public present at the meeting,

557.18 And such other issues as may come before the Board

None.

557.19 Adjournment

As there was no further business to come before the Board, the meeting was adjourned at 9:00 p.m. on a motion by Dr. Downey and seconded by Mr. Goldfarb and passed by unanimous vote.

Respectfully Submitted,

John Kantorek
Secretary

Recorded and Written by
Patricia Carlino
June 14, 2018