

Minutes of Meeting #561, September 24, 2018– Stony Brook Regional Sewerage Authority

LOCATION: Conference Room, River Road Plant, Princeton, NJ

MEMBERS PRESENT: Bartolini, Compton, Downey, Goldfarb, Patel

MEMBERS ABSENT: Morehouse

CONSULTANTS: Alexander

STAFF PRESENT: Bixby, Carlino, Ireland, Irizarry, Kantorek, Sears, Stewart, Thomas

561.01 Chairman Bartolini indicated that pursuant to Section 13 of the Open Public Meetings Act, adequate notice of the time and place of this meeting was given by filing with the Authority's official newspapers, each Clerk of each municipality and by being posted on the Princeton Bulletin Board and on the Authority's website.

561.02 Approval of Minutes

The minutes from the August 27, 2018 Board meeting were approved as presented on a motion by Dr. Downey, seconded by Mr. Goldfarb and passed by a vote of 5 to 0.

561.03 Board Related Activities

Consultant List

The consultant list was provided for information. Mr. Kantorek stated that there are no contracts pending award.

561.04 Planning and Administration

The current River Road Plant total committed flow is 11,107,852 gpd with 1,952,148 gpd of available capacity. The current Hopewell Plant total committed flow is 253,967 gpd with 46,033 gpd of available capacity. The current Pennington Plant total committed flow is 311,916 gpd and over capacity by 11,916 gpd.

Mr. Patel asked if SBRSA is penalized for going over capacity. Mr. Kantorek stated that the Authority is only penalized for going over capacity if SBRSA cannot meet its NJPDES effluent parameters.

Mr. Goldfarb stated that SBRSA is constrained from accepting TWA applications. Mr. Kantorek indicated that at the present time there is not a sewer ban in effect. Approving TWA applications would be at the discretion of the Board. Mr. Kantorek noted that projects under 2,000 gpd would not come to SBRSA.

Chairman Bartolini commented that currently there are no large projects in Pennington. Mr. Compton stated that the other half of American Properties is a large project. However, SBRSA approved 12,600 gpd for the project and not the full amount of 25,200 gpd.

#### Monthly Flow Transmittal

Mr. Kantorek indicated that no adjustments were made for the month of August. All meters were within  $\pm 5\%$ .

Mr. Kantorek explained that as discussed at the August Board meeting, discussions continue with West Windsor Township and South Brunswick Township to gather information to determine why West Windsor's flows are higher than normal and South Brunswick's flows are lower than normal. Staff continues to monitor the situation and believes that something maybe incorrect. However, there is no direct connection between the two systems.

Mr. Goldfarb noted that the flow at the River Road WWTP is measured in two ways. One way is by the sum of the billing meters and the second way is from the plant influent meter.

Mr. Kantorek indicated that staff is trying to obtain information from the communities which would be helpful in staff's investigation. The issue is not with the meters since they have been verified and certified. The difference between the new influent meter flow and the sum of the billing meters is very minor.

Mr. Patel stated that South Brunswick Township has been working on the major trunk line from Kendall Park to Kingston and has found many issues with the line.

Chairman Bartolini indicated that over the past two years, much of the office space that had been vacant in West Windsor is now occupied. This could possibly be adding to the flows. Dr. Downey commented that rainfall totals in general have increased.

Mr. Kantorek stated that staff will continue to gather information from the communities. Chairman Bartolini suggested that staff contact the engineers in those communities and possibly have them do some research into the situation.

Mr. Kantorek indicated that the flume at the Millstone Pump Station is in need of replacement and until that is completed, there is no way to determine what impact the flume has had on the flows.

Dr. Downey asked Mr. Bixby the status of that project. Mr. Bixby indicated that staff has received a quote for the flume and the work would need to be contracted out. Staff may have to issue a request for proposals to prepare contract drawings for bid.

Chairman Bartolini indicated that at the end of this fiscal year SBRSA will do the final calculation for the project debt service adjustment and if it is discovered six months later that there was an issue SBRSA would have to recalculate the project debt service adjustment.

Mr. Kantorek stated that if staff believes there is an issue that needs to be addressed it would recommend postponing the calculation of the final Debt Service Adjustment figure.

#### 561.05 Approval Requests and Actions

##### TWA-1 Approvals

Mr. Bixby reported that there are two approval requests, and both are for West Windsor Township.

###### Princeton Ascend, LLC, Block 12.04, Lot 25, West Windsor Township

This project is for the extension of an 8-inch diameter sanitary sewer for retail/commercial and residential units. The requested flow is 6,078 gpd.

The project has received West Windsor Planning Board approval and has been endorsed by the West Windsor Township Engineer.

Staff recommended approval of this project at the requested flow of 6,078 gpd. So moved by Dr. Downey, seconded by Mr. Patel and passed by a vote of 5 to 0.

###### Woodstone at West Windsor, Block 7, Lot 61.02, West Windsor Township

This project is for 443 residential rental units, community clubhouse and a maintenance building. The requested flow is 93,675 gpd.

The application has received West Windsor Planning Board approval and has been endorsed by the West Windsor Township Engineer.

Staff recommended approval of this application at the requested flow of 93,675 gpd. So moved by Dr. Downey and seconded by Mr. Goldfarb.

Mr. Goldfarb asked if these units are replacing the existing apartments that the seminary owns. Mr. Bixby indicated that these are new apartments.

The project was approved by a vote of 5 to 0.

##### Time Extensions

None.

NJPDES Applications

None.

Water Quality Management Plan Amendments

None

Allocated Flow Update

None.

561.06 Regulatory Report

Discharge Monitoring Report (DMR)

Mr. Rahimi reported that staff is currently reviewing the Discharge Monitoring Reports for the month of August.

Mr. Rahimi indicated that the Hopewell and Pennington WWTP semi-annual and annual Surface Water Discharge Waste Characterization Reports were submitted to the NJDEP. The results were within the expected ranges for these facilities.

Residual Discharge Monitoring Report (RDMR)

Mr. Rahimi reported that the June Residual Discharge Monitoring Reports (RDMR) were submitted to the NJDEP. All River Road parameters were compliant with the Authority's Air Permit requirements. Staff is currently preparing the July RDMR.

Air Reporting

Mr. Rahimi reported that on September 19, 2018 the emergency generator air permits for the Hopewell and Pennington WWTPs were renewed online. These are five-year permits.

Laboratory

Mr. Rahimi indicated that the new contract for laboratory testing services will be discussed in the New Business section of the meeting.

Miscellaneous

Mr. Rahimi reported that the renewal application for grit and screenings waste disposal for 2018-2019 was submitted and approved by Waste Management of Pennsylvania on August 30, 2018.

## 561.07 Safety

Mr. Irizarry reported that as of September 18, 2018, Stony Brook Regional Sewerage Authority has gone 802 consecutive days without a “Lost Time Accident”.

Mr. Irizarry indicated that as reported last month, the cathodic protection for the 20,000-gallon underground fuel oil storage tank at the River Road WWTP failed. Staff determined that the best alternative is to replace the anodes. Staff requested three quotes but received only one quote from Crompcos. Crompcos will file the required sub-modification permit application with the NJDEP and replace the anodes. The cost for the work is \$10,535. Once SBRSA receives a response from the NJDEP the replacement of the anodes will move forward.

Mr. Irizarry reported that the interstitial monitoring systems at the River Road WWTP are for the 20,000-gallon and the 15,000-gallon underground fuel oil storage tanks. Both systems failed inspection. The 20,000-gallon system is being repaired by Crompcos. The monitoring system for the 15,000-gallon tanks needs to be replaced. Staff received two quotes for replacing the system. J.W. Scott provided the lowest quote and will remove the old system and install the new monitoring system.

Mr. Irizarry indicated that the following inspections took place:

- On August 24, 2018 the Joint Insurance Fund (JIF) conducted an inspection of the Hopewell WWTP and a review of the Authority’s safety policies.
- On September 17, 2018 Carlin Chimney conducted a sweep and inspection of the Pennington WWTP’s chimney.
- On September 18, 2018 the Environmental Joint Insurance Fund (EJIF) conducted the annual inspection of the storage tanks.

Copies of the JIF and EJIF reports were provided to the Board.

Mr. Goldfarb indicated that at the August Board meeting the Board discussed looking at the Kleinfelder report and keeping the Board up to date with respect to safety items. Mr. Goldfarb requested that the Board also be kept apprised of the items identified in the JIF report.

Chairman Bartolini congratulated Mr. Irizarry on a job well done.

## 561.08 Litigation

The Litigation Report was provided for information.

Ms. Alexander reported that there were several changes to the report and they will be discussed in Executive Session.

## 561.09 Operations Report

### River Road Facility

Mr. Ireland reported that on August 30, 2018 a plant shutdown occurred for approximately two (2) hours. At that time, Thomas Controls completed the new cable end replacements in the substation which was required as part of the UL Inspection Report.

Mr. Ireland stated that the four biofilters near the MA Tanks were topped off with fresh mulch.

Mr. Ireland indicated that the new Schwing Pump No. 5, which pumps sludge from Belt Filter Press No. 1 to the sludge hopper, was put into service.

### Upstream Facilities

Mr. Ireland reported that both Upstream facilities operated well during this reporting period though the water flea population at the Hopewell WWTP remains unchanged.

### Odor Report

Mr. Ireland reported that staff received three odor complaints during the month of August and one odor complaint during the partial September reporting period.

Mr. Goldfarb asked if the Odor Report will be on the agenda for the October Board meeting. Mr. Kantorek indicated that staff is in the process of reviewing that report and is hopeful that it will be on the October agenda. Mr. Goldfarb also suggested inviting the resident, who frequently calls in odors complaints from Montgomery Woods, to that meeting.

### Customer Septage and Sludge Deliveries

The quantity of sludge cake was above its budgeted amount. The quantities for liquid sludge and gray water were below their budgeted amounts for the month of August.

## 561.10 Maintenance

Mr. Stewart reported that Belt Filter Press No. 2 was removed from service due to recurring lower belt misalignment alarms. After further investigation, it was discovered that one of the two lower tension roller bearings was worn, and the roller coating was damaged. A spare roller was installed, and two new bearings and housings were installed. After testing the press, it was returned to service. The damaged roller was sent out to be recoated.

Mr. Stewart indicated that the fabrication of six new stainless steel pump stands and the installation of six new chemical feed peristaltic pumps used for chlorination and dichlorination at the River Road WWTP was completed.

The current monthly open work requests stand at twenty-eight (28). The preventative maintenance graphs show that SBRSA is currently averaging two (2) days overdue and the number of overdue units is approximately twelve (12).

The list of completed Work Orders and Preventative Maintenance for the month of August 2018 was provided to the Board.

#### 561.11 Construction Report

##### 2018 Annual Inspection

Mr. Bixby reported that staff is currently reviewing the 2018 Annual Inspection report.

##### Title V Permit

Mr. Bixby stated that discussion for the Title V Permit is deferred to Executive Session.

Mr. Bixby noted that staff received a letter from the NJDEP requesting additional information regarding SBRSA's hotline calls for equipment malfunctions. Staff is in the process of providing this information.

##### Odor Sampling and Evaluation

Mr. Bixby reported that staff has received the evaluation of the odor sampling from TRC. Staff is in the process of reviewing the data and anticipates presenting the information to the Board at the October Board meeting.

##### Contract 18-3, Millstone Pump Station Odor Abatement Design

Mr. Bixby indicated that R3M provided staff with the draft contract documents.

##### River Road WWTP UV Disinfection/Filtration Design

Mr. Bixby reported that Kleinfelder continues with the preliminary project work for the UV Disinfection and Filtration systems.

##### Evaluation of the Existing Fly Ash Slurry Line Piping System

Mr. Bixby indicated that there has been no progress on this project.

#### Contract 14-1, SBRSA Emergency Generator Project

Mr. Bixby reported that this project stands at 94% complete. As reported Thomas Controls Inc. (TCI) completed the installation of the cable ends. The UL inspector was on-site and completed the reinspection of the substation. TCI received the UL inspection report on September 24, 2018. Staff anticipates receiving a copy of the report by September 28, 2018. Upon receipt of a satisfactory UL report, all requirements of the Princeton Building permit will be satisfied and the final inspection by the Princeton Building Department can be completed. Mr. Bixby noted that there are six (6) Punch List items remaining. Once those items are addressed the project can be closed out.

#### Contract 16-1, Schwing Pump Replacement Project

Mr. Bixby indicated that this project is approximately 70% complete. MBE completed the installation and start-up of Schwing Pump No. 6. The installation of Schwing Pump No. 5 has been completed and will be tested the week of September 24, 2018. The installation of the slide gate retrofit for Pump No. 4 was completed on September 24, 2018. Testing of Pump No. 4 will take place on September 25, 2018 and if all goes well it will be placed into service and the contractor will then begin work on Pump No. 3. The contractor anticipates completing the project before Christmas. However, that would be dependent upon receipt of the screws for the receiving bins.

#### Contract 17-1 Pennington WWTP Upgrade and Expansion

Mr. Bixby reported that this project is 3% complete. The contractor has completed the construction of the Sludge Storage Tank and the foundation and footings for the PACL Building. The contractor started excavation for the foundation and base for the Gravity Thickener. The electrician has been on-site several times and excavation for the duct bank is scheduled to begin the week of September 24, 2018.

#### Contract 18-1, Hopewell WWTP Primary Tank Sludge Collector Replacement Project

Mr. Bixby stated that there has been no change to this project.

Mr. Bixby indicated that the contractor notified staff that the replacement equipment is scheduled to be delivered in mid-November.

As discussed last month, it was discovered that the sludge collector headshaft installation was not shown correctly on the contract drawings. Blooming Glen and SBRSA engineering staff developed a solution that involves the fabrication and installation of two (2) stainless steel bearing mounting plates. The proposal was reviewed by Kleinfelder who agreed that it was an acceptable solution.

The contractor submitted Change Order No. 1 in the amount of \$13,363.97 for the supply and installation of two (2) new stainless steel headshaft bearing mounting plates.

Staff recommended approval of Resolution 2018-56, Authorizing the Approval of Change Order No. 1 to Install Two (2) Stainless Steel Bearing Mounting Plates for the Hopewell WWTP Primary Tank Sludge Collector Replacement Project, Contract 18-1. So moved by Dr. Downey, seconded by Mr. Compton and passed by a roll call vote of 5 to 0. Resolution 2018-56 follows.

**Resolution Authorizing the Approval of Change Order No. 1 to Install Two (2) New  
Stainless Steel Headshaft Bearing Mounting Plates for the Hopewell Wastewater  
Treatment Plant (WWTP) Primary Tank  
Sludge Collector Replacement Project, Contract 18-1**

**Resolution No. 2018-56**

**WHEREAS**, on February 21, 2018, the Stony Brook Regional Sewerage Authority (SBRSA) issued a Notice to Bidders seeking the receipt of sealed public bids for the “Hopewell Wastewater Treatment Plant (WWTP) Primary Tank Sludge Collector Replacement Project, Contract 18-1”; and

**WHEREAS**, the SBRSA at its March 26, 2018 meeting awarded the Hopewell Wastewater Treatment Plant (WWTP) Primary Tank Sludge Collector Replacement Project, Contract 18-1 to Blooming Glen Contractors, Inc. (Blooming Glen) in the amount of \$93,947; and

**WHEREAS**, during an on-site inspection conducted by Blooming Glen and SBRSA Engineering staff on August 8, 2018, it was discovered that the sludge collector headshaft installation was not as shown on the contract drawings; and

**WHEREAS**, the contract drawings indicate that the two inside bearings for the collector headshafts, one for each primary settling tank, are mounted to a shared concrete wall; and

**WHEREAS**, the August 8, 2018 site visit confirmed that the two headshaft bearings are mounted to a shared steel plate utilizing the same mounting hardware versus the indicated concrete wall; and

**WHEREAS**, this presents a problem from a constructability aspect in that work on either side of the steel plate cannot be completed without both Primary Settling Tanks being taken out of service and dewatered; and

**WHEREAS**, the Primary Settling Tanks are key to the effective operation of the treatment plant and having both tanks out of service for an extended period of time would have a negative impact on the performance of the treatment process; and

**WHEREAS**, Blooming Glen and SBRSA Engineering staff developed a solution that involves the fabrication and installation to two (2) new stainless steel bearing mounting

plates. The plates will be installed on each side of the existing steel plate, separating the two headshaft bearings; and

**WHEREAS**, the installation of the new plates will minimize the downtime (bypass) of the Primary Settling Tanks and reduce any negative effects on the treatment plant process; and

**WHEREAS**, the proposed approach was reviewed with the design engineer, Kleinfelder, and Kleinfelder agreed that this was an acceptable solution to the issue; and

**WHEREAS**, Blooming Glen submitted a change order in the negotiated amount of \$13,363.97; and

**WHEREAS**, the abovementioned changes to Contract 18-1 are more fully set forth and incorporated within the September 20, 2018 Contract Change Order No. 1 document in the amount of \$13,363.97 resulting in an adjusted contract amount of \$107,310.97; and

**WHEREAS**, the contract completion date for the project shall remain unchanged as a result of Change Order No. 1; and

**NOW, THEREFORE, BE IT RESOLVED** by the Stony Brook Regional Sewerage Authority as follows:

1. The Executive Director is authorized and directed to execute Change Order No. 1 with Blooming Glen Contractors, Inc. in the amount of \$13,363.97 resulting in an adjusted contract amount of \$107,310.97.
2. This Resolution shall take effect immediately; and

**BE IT FUTHER RESOLVED** that the Executive Director, staff, and consultants are authorized to take all appropriate measures to ensure that all appropriate documents, are provided by the Contractor.

Recorded Vote:	AYE	NO	ABSTAIN	ABSENT
----------------	-----	----	---------	--------

Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse				X
Bharat Patel	X			

River Road WWTP Commercial Power Protection Project

Mr. Bixby reported that the new Uninterruptable Power Supply (UPS) was received on September 21, 2018 and installed on September 24, 2018. Rogers-Cipollono (R-C)

completed the circuit tie-in for the new UPS. The contractor is in the process of connecting all the new circuits to the UPS. R-C anticipates that the system should be in full operation by middle of November.

#### Plant Influent Flow Meter

Mr. Bixby reported that staff continues with the calibration checks on the two (2) flow transmitters. The comparison summary of the sum of the billing meters versus the River Road Plant influent meter was provided to the Board.

#### Information Technology

Mr. Thomas reported that the IT Department continues to make adjustments as needed to obtain optimal performance across all IT systems.

Mr. Thomas stated there have been constant issues with phones. IT is working with a service provider to resolve a majority of the problems. Currently, the phone service comes into the plant via old copper lines that seem to cause line noise. Line noise issues also seem to occur during wet weather. Since the Authority's telephone provider uses Verizon for service we will have the phone lines brought in over our new fiber optic line. Once on the plant site, they will be turned back into copper and connect into our existing systems. The phone service has been terminated in the server room and is ready to be utilized for Voice over IP service once the new cabling is completed in the Operations Building.

#### 561.12 Finance Report

##### Payment of Bills and Claims

Mr. Sears recommended approval of Resolution 2018-51 for the payment of bills and claims in the amount of \$1,560,878.57 with two signatures instead of three. So moved by Mr. Goldfarb, seconded by Dr. Downey and passed by a roll call vote of 5 to 0. Resolution 2018-51 follows.

##### **Resolution Regarding Payment of Bills and Claims**

##### **Resolution No. 2018-51**

**WHEREAS**, the Stony Brook Regional Sewerage Authority received certain claims against it by way of voucher; and

**WHEREAS**, the staff and Authority members have reviewed said claims.

**NOW, THEREFORE, BE IT RESOLVED** by Stony Brook Regional Sewerage Authority that these claims in the total amount of \$1,560,878.57 be approved for payment with checks bearing two authorized signatures instead of three authorized signatures.

Recorded Vote:	AYE	NO	ABSTAIN	ABSENT
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse				X
Bharat Patel	X			

Treasurer's Report

Mr. Sears reported that net income for the nine-month period ending August 31, 2018 is \$1,348,848. The Authority has total cash and investments of \$20,180,530. The current construction projects balance is \$13,817,988. Mr. Sears noted there are sufficient funds for these projects. The outstanding bond principal balance is \$18,016,279. A payment was made on August 1, 2018.

Resolution 2018-52, 2019 Authority Budget

Mr. Sears recommended approval of Resolution 2018-52, which is the introduction of the 2019 Authority Budget and is due to the State by October 1, 2018. So moved by Mr. Goldfarb, seconded by Dr. Downey and passed by a roll call vote of 5 to 0. Resolution 2018-52 follows.

**2019 AUTHORITY BUDGET RESOLUTION**  
**Stony Brook Regional Sewerage Authority**

**Resolution No. 2018-52**

**WHEREAS**, the Annual Budget and Capital Budget for the Stony Brook Regional Sewerage Authority for the fiscal year beginning, December 1, 2018 and ending, November 30, 2019 has been presented before the governing body of the Stony Brook Regional Sewerage Authority at its open public meeting of September 24, 2018; and

**WHEREAS**, the Annual Budget as introduced reflects Total Revenues of \$15,631,825, Total Appropriations, including any Accumulated Deficit if any, of \$15,631,825 and Total Unrestricted Net Position utilized of \$ 0.00; and

**WHEREAS**, the Capital Budget as introduced reflects Total Capital Appropriations of \$6,157,903 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$1,900,000; and

**WHEREAS**, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt

service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

**WHEREAS**, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

**NOW, THEREFORE BE IT RESOLVED**, by the governing body of the Stony Brook Regional Sewerage Authority, at an open public meeting held on September 24, 2018 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Stony Brook Regional Sewerage Authority for the fiscal year beginning, December 1, 2018 and ending, November 30, 2019 is hereby approved; and

**BE IT FURTHER RESOLVED**, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

**BE IT FURTHER RESOLVED**, that the governing body of the Stony Brook Regional Sewerage Authority will consider the Annual Budget and Capital Budget/Program for adoption on November 12, 2018.

Recorded Vote	Aye	No	Abstain	Absent
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse				X
Bharat Patel	X			

Resolution 2018-55, Authorizing the Sale of Surplus Personal Property No Longer Needed for Public Use on an Online Auction Website

Mr. Sears recommended approval of Resolution 2018-55, Authorizing the Sale of Surplus Personal Property No Longer Needed for Public Use on an Online Auction Website. Mr. Sears noted that there are four items listed to be auctioned. So moved by Mr. Goldfarb and seconded by Dr. Downey.

Mr. Goldfarb indicated that a municipality had issues with improper disposal of excess computer supplies. Mr. Goldfarb stated that he wants to be sure that the Authority has a clearly defined procedure in place for the disposal of unwanted equipment and that it is adhered to.

Mr. Kantorek stated that the Authority does have a procedure for the disposal of unwanted property and the Authority follows the procedure. The Authority's computer equipment is recycled which is allowed.

Following a brief discussion, Resolution 2018-55 was approved by a roll call vote of 5 to 0. Resolution 2018-55 follows.

**Resolution Authorizing the Sale of Surplus Personal Property No Longer Needed for Public Use on an Online Auction Website**

**Resolution No. 2018-55**

**WHEREAS**, the Stony Brook Regional Sewerage Authority has determined that the property described on Schedule A attached hereto and incorporated herein is no longer needed for public use; and

**WHEREAS**, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) authorizes the sale of surplus personal property no longer needed for public use through the use of an online auction service; and

**WHEREAS**, the Stony Brook Regional Sewerage Authority intends to utilize the online auction services of Municibid located at [www.municibid.com](http://www.municibid.com); and

**WHEREAS**, the sales are being conducted pursuant to the Division of Local Government Services' Local Finance Notice 2008-9,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of the Stony Brook Regional Sewerage Authority in the County of Mercer, State of New Jersey, that the Authority is hereby authorized to sell the surplus personal property as indicated on Schedule A on an online auction website entitled [www.municibid.com](http://www.municibid.com); and

**BE IT FURTHER RESOLVED**, that the terms and conditions of the agreement entered into between Municibid and the Stony Brook Regional Sewerage Authority are available at [www.municibid.com](http://www.municibid.com).

**SCHEDULE A**

Year	Make	Model	Body Type	Reading	Description
1981	CASE	580D	Backhoe	n/a	Construction King Backhoe
2001	Chevy	Silverado	Pick up	105,878	2001 Green 1500
1997	Ford	Econoline	Van	137,900	1997 Green Van
2000	Chevy	Silverado	Pick up	60,024	2000 1500

Recorded Vote:	AYE	NO	ABSTAIN	ABSENT
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse				X
Bharat Patel	X			

#### Monthly Sludge Business Analysis

Mr. Sears reported that the net income figure for the month of August is \$123,639 and the cumulative net income is \$966,756.

#### 561.13 Personnel Report

The Personnel Report was provided for member information.

Mr. Kantorek indicated that one employee was promoted to a Mechanic II from a Mechanic III and one employee was reinstated to his former position as a Lead Environmental Tech. Mr. Kantorek noted that one new Instrumentation Mechanic began work today, making the total number of positions filled at 46 with no vacancies.

Mr. Kantorek stated that the two new Engineers will begin work on October 1, 2018.

#### 561.14 Correspondence

For information.

#### 561.15 Old Business

None

#### 561.16 New Business

##### Resolution 2018-53, Authorizing the Award of a Contract for the River Road STP Multiple-Hearth Incinerator No. 2 Repairs

Mr. Ireland reported that sealed bids were received on September 12, 2018 for repairs to Incinerator No. 2. Two bids were received: Industrial Furnace Company, Inc. in the amount of \$97,000; and Albertus Energy, Inc. in the amount of \$124,698.

Mr. Ireland explained that the bidders were bidding on the necessary work based on the inspection and report by Chavond-Barry Engineering.

Staff recommended approval of Resolution 2018-53, Authorizing the Award of a Contract for the River Road STP Multiple-Hearth Incinerator No. 2 Repairs to Industrial Furnace Company, Inc. in the amount of \$97,000. So moved by Dr. Downey, seconded by Mr. Patel and passed by a roll call vote of 5 to 0. Resolution 2018-53 follows.

**Resolution Authorizing the Award of a Contract for the River Road STP Multiple-Hearth Incinerator #2 Repairs**

**Resolution No. 2018-53**

**WHEREAS**, the Stony Brook Regional Sewerage Authority advertised for the receipt of sealed competitive bids in accordance with the requirements of the Local Public Contracts Law, NJSA 40A:11-1 et seq. for the River Road STP Multiple-Hearth Incinerator #2 Repairs; and

**WHEREAS**, the following bids were received by the Authority on September 12, 2018, as more fully set forth as follows:

Industrial Furnace Company, Inc.	\$97,000.00
Albertus Energy, Inc.	\$124,698.00

**WHEREAS**, the Authority has determined that the bid of Industrial Furnace Company Inc., is the low bidder in the amount of \$97,000.00; and

**WHEREAS**, the bid submitted by the Industrial Furnace Company Inc., in the amount of \$97,000.00 has been reviewed by the Authority and has been determined to be in compliance with the bid specifications in accordance with the Local Public Contracts Law NJSA 40A:11-1 et seq; and

**WHEREAS**, the Stony Brook Regional Sewerage Authority has sufficient funds available in its current budget.

**NOW THEREFORE, BE IT RESOLVED** by the Stony Brook Regional Sewerage Authority that it hereby awards this contract “River Road STP Multiple-Hearth Incinerator #2 Repairs” to Industrial Furnace Company Inc., in the amount of \$97,000.00.

**BE IT FURTHER RESOLVED** that the Executive Director, staff and consultants are authorized to take all appropriate measures to ensure that all appropriate documents are provided by the Contractor.

Recorded Vote:	AYE	NO	ABSTAIN	ABSENT
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse				X
Bharat Patel	X			

Resolution 2018-54, Awarding Laboratory Testing Services Contract Pursuant to N.J.S.A. 40A:11-4.5e

Mr. Sears explained that the staff utilized the procedures from the New Jersey Local Public Contracts Law. The selection process and ranking were based on cost, technical and management criteria. ALS Environmental received the highest ranking.

Mr. Sears recommended approval of Resolution 2018-54, Awarding Laboratory Testing Services to ALS Environmental in the amount of \$18,173.00. So moved by Dr. Downey and seconded by Mr. Goldfarb.

Mr. Rahimi indicated that staff conducted trials with ALS for four (4) months and APL for three (3). The Authority previously contracted with Eurofins QC.

Following a brief discussion, the resolution was passed by a roll call vote of 5 to 0. Resolution 2018-54 follows.

**RESOLUTION AWARDING LABORATORY TESTING SERVICES CONTRACT  
PURSUANT TO N.J.S.A. 40A:11-4.5e**

**Resolution No. 2018-54**

**WHEREAS**, the Stony Brook Regional Sewerage Authority, pursuant to N.J.S.A. 40A:11-4.5e, may by resolution award a competitive contract; and

**WHEREAS**, the Stony Brook Regional Sewerage Authority has received competitive proposals for Laboratory Testing Services as Authorized in resolution 2007-13; and

**WHEREAS**, the lowest cost proposal and the proposal which most closely meets all the contract specifications (price and other factors) was received from ALS Environmental; and

**WHEREAS**, the duration of the contract between the Stony Brook Regional Sewerage Authority and ALS Environmental will be for three years from October 1, 2018 to September 30, 2021; and;

**WHEREAS**, ALS Environmental has completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political or candidate committee served by the Stony Brook Regional Sewerage Authority in the previous one year, and that the contract will prohibit them from making any reportable contributions through the term of the contract; and,

**WHEREAS**, the contract amount is \$ 18,173.00 per year and funds are available in the current operating budget.

**NOW THEREFORE, BE IT RESOLVED**, that the Stony Brook Regional Sewerage Authority authorizes the Award of the Laboratory Testing Services Contract to ALS Environmental.

RECORDED VOTE:	AYE	NO	ABSTAIN	ABSENT
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse				X
Bharat Patel	X			

561.17 Open to the Public

561.18 And such other issues as may come before the Board

None.

561.19 Executive Session

Resolution 2018-56, Authorizing Closed Session Pursuant to the Open Public Meetings Law

The Board entered Executive Session at 8:14 pm to discuss issues involving pending or anticipated litigation in connection with allegations made by the United States Environmental Protection Agency per the Notice of Violation by way of Resolution 2018-57 on a motion by Mr. Goldfarb, seconded by Dr. Downey and passed by a roll call vote of 5 to 0. Resolution 2018-57 follows.

**RESOLUTION AUTHORIZING CLOSED SESSION  
PURSUANT TO THE OPEN PUBLIC MEETINGS LAW**

**Resolution No. 2018-57**

**BE IT RESOLVED** by the Stony Brook Regional Sewerage Authority on this 24th day of September 2018, as follows:

1. The Authority shall adjourn to executive session in accordance with N.J.S.A. 10:4-12(b)(7), being the Open Public Meetings Law, in order to discuss issues involving pending or anticipated litigation in connection with allegations made by the United States Environmental Protection Agency per the Notice of Violation, EPA Docket No. CAA-02-2018-1302, dated August 27, 2018.
2. The minutes of the executive session will be released to the public in the event of successful negotiations or, in the event of litigation, the minutes shall be available to the public upon: the issuance of an unappealable Order of a Court of competent jurisdiction; upon settlement of all issues in the matter; or the failure to institute litigation after the passage of reasonable time.
3. This Resolution shall take effect as provided by law.

Recorded Vote:	Aye	No	Abstain	Absent
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse				X
Bharat Patel	X			

Executive Session

The Board, Authority Attorney and Executive Director discussed the NOV received from the EPA and the present plan of action. The Attorney/Executive Director advised the Board that a response letter would be sent to the EPA and that could be followed by an initial meeting with them.

Return to Public Session

The Board returned to Public Session at 8:45 pm on a motion by Dr. Downey, seconded by Mr. Goldfarb and passed by a vote of 5 to 0.

561.19 Adjournment

As there was no further business to come before the Board, the meeting was adjourned at 8:46 p.m. on a motion by Dr. Downey and seconded by Mr. Goldfarb and passed by unanimous vote.

Respectfully Submitted,

John Kantorek  
Secretary

Recorded and Written by  
Patricia Carlino  
October 5, 2018