

Minutes of Meeting #564, December 17, 2018 – Stony Brook Regional Sewerage Authority

LOCATION: Conference Room, River Road Plant, Princeton, NJ

MEMBERS PRESENT: Bartolini, Compton, Downey, Goldfarb Morehouse

MEMBERS ABSENT: Patel

CONSULTANTS: Alexander

STAFF PRESENT: Bixby, Carlino, Doelling, Hess, Ireland, Kantorek, Kunert, Pchola, Pizarro, Roga, Sears, Stewart, Thomas

Public Hearing

The Public Hearing to receive comments regarding the Authority’s proposed Rate Schedule for the receipt and treatment of outside liquid sludge, sludge cake, septage, gray water and special waste in fiscal year 2019 was declared opened at 7:30 pm by Chairman Bartolini. A Certified Court Reporter was present to record the proceedings.

Ms. Pchola reported that this Public Hearing is to obtain any public comments on the 2019 Rate Schedule for the Stony Brook Regional Sewerage Authority for liquid sludge, sludge cake, gray water, special waste and high strength user surcharges.

Ms. Pchola indicated that the rates for 2019 are the same as in 2018 for all categories. Ms. Pchola noted that the last time the rates were increased was 2013.

Chairman Bartolini asked for questions or comments from the Board.

Dr. Downey indicated that the five-year sludge contract that will be presented tonight lists two different sludge rates. Is the Authority likely to raise the rates in two years when the rates in that contract expires? Mr. Kantorek indicated that the rates in that contract are negotiated and lower than the rates in 2019 Sludge Rate Schedule.

Chairman Bartolini asked for questions or comments from the public. As there were none, Chairman Bartolini closed the Public Hearing at 7:33 pm on motion by Mr. Goldfarb, seconded by Dr. Downey and passed by unanimous vote.

**SCHEDULE
NOTICE OF PUBLIC HEARING**

Notice is hereby given that a public hearing will be held by the **STONY BROOK REGIONAL SEWERAGE AUTHORITY** on **Monday, December 17, 2018 at 7:30 PM in the Conference Room, Operations Building, 290 River Road, Princeton, NJ.**

I.	Liquid Sludge													
	Percent Solids	ANNUAL COMMITTED VOLUME PER SOURCE:			Uncommitted Contract									
		Over 1 Million	0.5 - 0.99 Million	Up to 0.5 Million										
	0.0% - 5.5%	\$ 54	\$ 62	\$72	\$ 82									
5.5% - 7.0%	\$ 72	\$ 82	\$ 87	\$102										
<p>Notes:</p> <ol style="list-style-type: none"> 1) All cost quotes are in dollars per 1000 gallons. 2) Effective Date and Terms of Revised Schedule: These rates are in effect for calendar year 2019. See below additional discounts on longer-term contracts. 3) Discounted Items: Deduct \$5/1000 gallons for Saturday and Sunday deliveries. Deduct \$5/1000 gallons for all quantities delivered in excess of 3 million gallons during 2019. 4) Sludge which has volatile solids between 40 and 49.9% will be surcharged \$5/1000 gallons. Sludge below 40% volatile solids is not accepted. 5) All non-contract sludge will be processed on a C.O.D. basis. 6) For customers requesting to enter into contracts for committed volume in excess of 1.0 million gallons per year, and for a period of time in excess of one year, SBRSA may modify the above rates if, in its judgment, such modification is necessary to ensure the commitment of sufficient volume to utilize SBRSA's available sludge disposal capacity. 														
II.	<p>Sludge Cake</p> <ol style="list-style-type: none"> a. \$62/Cubic Yard (14 - 22% Solids) b. \$60/Cubic Yard (22.1 - 30% Solids) c. \$2/Cubic Yard discount for Saturday/Sunday deliveries <p>Note: Sludge Cake Rates are negotiable for annual commitments in excess of 1,000 cu yds.</p>													
III.	<p style="text-align: center;">Septage</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Gallons</th> <th style="text-align: center;">All gallons Billed at</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">0 - 200,000</td> <td style="text-align: center;">\$62</td> </tr> <tr> <td style="text-align: center;">200,000 - 400,000</td> <td style="text-align: center;">61</td> </tr> <tr> <td style="text-align: center;">400,000 - 800,000</td> <td style="text-align: center;">59</td> </tr> <tr> <td style="text-align: center;">800,000 - 1,200,000</td> <td style="text-align: center;">57</td> </tr> </tbody> </table> <p>Note: All cost quotes are in dollars per 1,000 gallons. Commitments in excess of 1.2 million gallons/year are negotiable.</p>				Gallons	All gallons Billed at	0 - 200,000	\$62	200,000 - 400,000	61	400,000 - 800,000	59	800,000 - 1,200,000	57
Gallons	All gallons Billed at													
0 - 200,000	\$62													
200,000 - 400,000	61													
400,000 - 800,000	59													
800,000 - 1,200,000	57													
IV.	<p>Gray Water</p> <p style="text-align: center;">\$32</p> <p>Note: All cost quotes are in dollars per 1,000 gallons. Commitments in excess of 1.0 million gallons/year are negotiable.</p>													
V.	<p>Special Waste (Industrial Users)</p> <ol style="list-style-type: none"> a. Flow Charge is \$0.9/1000 gallons b. Site Remediation flow charge from landfill or groundwater remediation projects is \$1.80/1000 gallons 													
VI.	<p>High Strength User Surcharges:</p> <ol style="list-style-type: none"> a. Biochemical Oxygen Demand (over 300 mg/l) - Suspended for 2019. b. Total Suspended Solids (over 300 mg/l) - Suspended for 2019. c. Ammonia Nitrogen (over 40 mg/l) - Suspended for 2019. 													

SBRSA reserves the right to submit, direct or through haulers, sealed competitive bid prices as authorized by resolution.

Further information regarding this hearing may be obtained by contacting the **Stony Brook Regional Sewerage Authority** office (609) 924-8881.

John Kantorek,
Secretary

564.01 Chairman Bartolini opened the regularly scheduled meeting at 7:34 pm. Chairman Bartolini indicated that pursuant to Section 13 of the Open Public Meetings Act, adequate notice of the time and place of this meeting was given by filing with the Authority's official newspapers, each Clerk of each municipality and by being posted on the Princeton Bulletin Board and on the Authority's website.

564.02 Approval of Minutes

The minutes from the November 12, 2018 Board meeting were approved as presented on a motion by Dr. Downey, seconded by Mr. Compton and passed by a vote of 5 to 0.

564.03 Board Related Activities

Resolution 2018-84, Adoption of the 2019 Sludge Rates

Ms. Pchola recommended approval of Resolution 2018-84, Adoption of the 2019 Sludge Rates as presented at the Public Hearing. So moved by Mr. Goldfarb, seconded by Dr. Downey and passed by a roll call vote of 5 to 0. Resolution 2018-84 follows.

Resolution to Adopt the 2019 Rate Schedule

Resolution No. 2018-84

WHEREAS, the Stony Brook Regional Sewerage Authority (hereinafter the Authority or SBRSA) is authorized by the Sewerage Authorities Law, and particularly N.J.S.A. 40:14A-7(11), to make and enforce rules and regulations for the management and regulation of its affairs and for the use, maintenance and operation of the sewerage system of the Authority, and to amend the same from time to time; and

WHEREAS, the Authority is authorized, when necessary and desirable, pursuant to N.J.S.A. 40:14A-8, to charge and collect rents, rates, fees or other charges in the nature of use or service charges, based or computed on various factors or on any combination of any such factors, and may give weight to the characteristics of the sewage and other wastes and any other special matter affecting the cost of treatment and disposal thereof, including chlorine demand, biochemical oxygen demand, concentration of solids and chemical composition [N.J.S.A. 40:14A-8(b)]; and

WHEREAS, the Authority desires to establish a Rate Schedule for 2019 so as to provide for the direct assessment and recovery of charges to Users discharging liquid sludge, sludge cake, septage, gray water, special wastes (Industrial Users) and high strength wastewater surcharges, as set forth in the 2019 Rate Schedule, attached hereto; and

WHEREAS, a notice of the 2019 Rate Schedule was published in accordance with the requirements of N.J.S.A. 40:14A-8, and public hearing held on December 17, 2018 at 7:30 PM, at the offices of the Authority, 290 River Road, Princeton, NJ, at which time the Authority solicited public comment on the proposed regulation.

NOW, THEREFORE, BE IT RESOLVED by the Stony Brook Regional Sewerage Authority as follows:

1. The 2019 Rate Schedule, attached as Exhibit A hereto and made a part hereof, is hereby adopted. Any and all bills issued by the Authority by reason of this regulation shall be due and payable by the recipient within 30 days of the date thereof upon the failure of which the Authority shall be authorized to assess interest at the rate then in effect pursuant to N.J.S.A. 40:14A-21.
2. If any provision of this resolution or the application thereof to any person or circumstance is held invalid by a court of competent jurisdiction, such invalidity shall not affect any other provision of the resolution and to this end the provisions of this resolution are declared to be severable.
3. This Resolution shall take effect as provided by law.

Recorded Vote:

	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey	X			
David Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel				X

Resolution 2018-90, Setting the Regular Meeting Dates for the Stony Brook Regional Sewerage Authority Calendar Year 2019 in Accordance with the Provisions of the Open Public Meetings Act

Ms. Pchola indicated that Resolution 2018-90 sets the meeting dates for calendar year 2019. All meetings will take place on the fourth Monday of the month except for the May, November and December meetings which will take place on the third Monday. These changes are due to holidays. Ms. Pchola recommended approval of Resolution 2018-90, Setting the Regular Meeting Dates for the Stony Brook Regional Sewerage Authority for Calendar Year 2019 in Accordance with the Provisions of the Open Public Meetings Act. So moved by Dr. Downey, seconded by Mr. Goldfarb and passed by a roll call vote of 5 to 0. Resolution 2018-90 follows.

A Resolution Setting Regular Meeting Dates for the Stony Brook Regional Sewerage Authority for Calendar Year 2019 in Accordance with the Provisions of the Open Public Meeting Act

Resolution No. 2018-90

BE IT RESOLVED by the Stony Brook Regional Sewerage Authority:

1. That the regular meeting day of the Authority be held on the fourth Monday of each month, except in for May, November and December when the meeting will be held on the third Monday of the month.
2. That the following dates are established as the regular meeting dates of the Stony Brook Regional Sewerage Authority in the calendar year 2019:

DATE	TIME	LOCATION
JANUARY 28, 2019	7:30 PM	SBRSA Offices, River Road
FEBRUARY 25, 2019	7:30 PM	SBRSA Offices, River Road
MARCH 25, 2019	7:30 PM	SBRSA Offices, River Road
APRIL 22, 2019	7:30 PM	SBRSA Offices, River Road
MAY 20, 2019	7:30 PM	SBRSA Offices, River Road
JUNE 24, 2019	7:30 PM	SBRSA Offices, River Road
JULY 22, 2019	7:30 PM	SBRSA Offices, River Road
AUGUST 26, 2019	7:30 PM	SBRSA Offices, River Road
SEPTEMBER 23, 2019	7:30 PM	SBRSA Offices, River Road
OCTOBER 28, 2019	7:30 PM	SBRSA Offices, River Road
NOVEMBER 18, 2019	7:30 PM	SBRSA Offices, River Road
DECEMBER 16, 2019	7:30 PM	SBRSA Offices, River Road

3. That for the purposes of public inspection, a copy of this Resolution shall be forthwith:
 - (a) Posted on the Princeton Municipal Building bulletin board and remain so posted throughout 2019;
 - (b) Mailed to the Trenton Times, Princeton Packet, Central Post, Hopewell Valley News and Pennington Post;
 - (c) Posted on the Stony Brook Regional Sewerage Authority website www.sbrsa.org;
 - (d) Filed with the Clerks of Hopewell Borough, Hopewell Township, Pennington Borough, Princeton, South Brunswick Township and West Windsor Township;
 - (e) Mailed to those persons who have requested and paid any required charge for copies of the schedule and revision thereto, and shall be promptly mailed to those persons who shall

hereafter make such request and prepay such charge by the Stony Brook Regional Sewerage Authority at their Board Meeting on December 17, 2018

Recorded Vote:

	AYE	NO	ABSTAIN	ABSENT
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel				X

Resolution 2018-91, Designating the Official Newspaper of the Stony Brook Regional Sewerage Authority

Ms. Pchola recommended approval of Resolution 2018-91, Designating the Official Newspaper of the Stony Brook Regional Sewerage Authority. Ms. Pchola noted that as stated in N.J.S.A. 10:4-8 all public bodies at least once a year shall designate two newspapers to receive advance notice of Public Meetings, one of which shall be designated the official newspaper. So moved by Dr. Downey, seconded by Mr. Goldfarb and passed by a roll call vote of 5 to 0. Resolution 2018-91 follows.

**Resolution Designating the Official Newspaper
of the
Stony Brook Regional Sewerage Authority**

Resolution No. 2018-91

WHEREAS, The Open Public Meetings Act, Chapter 231 of the Laws of 1975, and more specifically, N.J.S.A. 10:4-8, requires that all public bodies at least once a year shall designate two newspapers to receive advance notice of Public Meetings, one of which shall be designated the official newspaper;

NOW THEREFORE, BE IT RESOLVED by the Board of the Stony Brook Regional Sewerage Authority as follows:

1. The designated newspapers of the Authority are:
 - A. The Times of Trenton (Trenton Times)
 - B. Princeton Packet
2. The official newspaper of the Authority is The Times of Trenton (Trenton Times).
3. The Executive Director is authorized to:

A. Forward a copy of this Resolution to two newspapers, one of which shall be the official newspaper of the Authority.

4. This Resolution shall take effect as provided by law.

Recorded Vote:

	AYE	NO	ABSTAIN	ABSENT
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel				X

Resignation Letter of Robert A. Bartolini

Dr. Bartolini indicated that, as mentioned at last month’s Board meeting, he is retiring from the Board as of December 31, 2018. A copy of his resignation/retirement letter was provided to the Board. Chairman Bartolini stated that he also submitted a copy of his resignation letter to West Windsor Township.

Chairman Bartolini indicated that a replacement for him has been selected by West Windsor and that person will serve his remaining term. Mr. Goldfarb indicated that he previously asked about the expiring terms of the Board members. There should be no more than two Board members’ terms expiring in any given year.

Chairman Bartolini asked Ms. Pchola to research the terms of the Board members.

Consultant List

The consultant list was provided for information. Ms. Pchola stated that there are no contracts pending award tonight.

564.04 Planning and Administration

Ms. Pchola reported that the current River Road Plant total committed flow is 11,906,420 gpd with 1,153,580 gpd of available capacity. The current Hopewell Plant total committed flow is 291,758 gpd with 8,242 gpd of available capacity. The current Pennington Plant total committed flow is 346,454 gpd and is over capacity by 46,454 gpd.

Monthly Flow Transmittal

Ms. Pchola reported that the monthly meter certification was conducted by W.G. Malden on December 3, 2018. The South Brunswick low range meter could not be certified due to high flows. A follow up certification is scheduled.

All other meters were within the acceptable $\pm 5\%$, therefore, there were no adjustments to the November flow data.

Ms. Pchola indicated that a clogged flume caused an inaccurate flow reading at the Princeton Forrestal Meter Station on November 29 and 30, 2018. The meter data for November 29th and 30th was replaced with the average flow measured on November 28th and December 4th.

South Brunswick Township and West Windsor Township Flows

Ms. Pchola noted that staff continues to review historical flow data from South Brunswick Township and West Windsor Township. On December 12, 2018 staff received additional metered flow data from South Brunswick Township. Staff concluded that, based upon the information provided to date, no adjustments can be made. It should be noted that unusual rainfall events were experienced beginning in the spring of 2018.

A brief discussion took place regarding the flows at West Windsor. It was noted that wetter than normal weather conditions created rainfall totals that varied from location to location. Some locations received up to six (6) inches more rainfall than others. It was agreed that discussions regarding the flows will be take place after SBRSA receives data from West Windsor.

Ms. Pchola stated that West Windsor is in the process of installing temporary flow meters. SBRSA, will review the data as it becomes available. SBRSA staff continues to review the original design and information from the original Parshall flume equipment manufacturer for the Millstone Pumping Station.

Ms. Pchola noted that SBRSA is looking to replace the existing Parshall flume. Quotations were received on December 13, 2018. Staff anticipates that the Parshall Flume replacement will take place in the Spring of 2019.

Mr. Morehouse questioned whether the issue of capacity at the Hopewell Township WWTP should be discussed with Hopewell Borough since its flow is near the permitted capacity. It appears that there may be a significant amount of infiltration/inflow into the collection system.

Mr. Doelling indicated that the Wastewater Management Planning rules require SBRSA to begin discussions with the NJDEP when capacity of the plant reaches 80% of its design capacity (based on the highest five (5) year average). The Hopewell WWTP exceeded the 80% threshold and requires opening a discussion with the NJDEP. SBRSA is in a discussion with Kleinfelder regarding how to respond.

564.05 Approval Requests and Actions

TWA-1 Approvals

None.

Time Extensions

None.

NJPDES Applications

None.

Water Quality Management Plan Amendments

Ms. Pchola noted that the Mercer County Planning Board is in the process of updating the Mercer County Wastewater Management Plan that was approved by the NJDEP in October 2013.

Allocated Flow Update

None.

564.06 Regulatory Report

Discharge Monitoring Report (DMR)/Residual Discharge Monitoring Report (RDMR)

Mr. Rahimi reported that the following reports are being prepared or have been submitted to the NJDEP during this reporting period:

- The Discharge Monitoring Reports for the month of October were submitted to the NJDEP. There were no violations reported.
- The September Residuals Discharge Monitoring Reports were submitted to the NJDEP. All River Road parameters were compliant with the Authority's Air Permit.
- Staff is currently preparing the October RDMR.

Mr. Rahimi explained that on November 25, 2018 SBRSA experienced high flows at the River Road WWTP (29.67 mgd). The permit limit for the daily maximum loading for chlorine residual is 1.38kg/day. Due to the high flows that day, the calculated loading was 1.87 kg/day resulting in a possible violation. Staff submitted an affirmative defense to NJDEP on December 12, 2018.

Air Reporting

Mr. Rahimi reported that the three affirmative defense letters were submitted to the NJDEP. Two were for commercial power issues and one for the unusual and sudden shutdowns of the Induced Draft (ID) fan.

564.07 Safety

Mr. Doelling reported that as of December 10, 2018, Stony Brook Regional Sewerage Authority has gone 886 consecutive days without a “Lost Time Accident”.

Mr. Doelling indicated that on November 7, 2018 the Hopewell Township Fire Inspector conducted the annual fire inspection of the Hopewell and Pennington Plants. A copy of the report was provided to the Board. There were four “Notice of Violations and Order to Correct” cited by the inspector. The four items have been corrected.

Mr. Doelling stated that on November 20, 2018 Certified Safety and Health conducted an indoor air quality test in the front office and the second-floor office area of the Operations Building.

Mr. Doelling reported that on November 29, 2018 staff received an email from the NJDEP sub-modification division requesting an up to date facility certification questionnaire (FCQ) be submitted along with a “full insurance policy”. Staff is working to complete both requests.

Mr. Doelling noted that the updated assessment of the 2018 Kleinfelder Inspection Report priority 1 items as of December 10, 2018 was included in the Safety Report for Board review.

Mr. Doelling stated that two training sessions took place during this reporting period.

564.08 Litigation

The Litigation Report was provided with the following updates.

Stony Brook Regional Sewerage Authority vs. New Jersey Department of Environmental Protection, Docket No. EWR 04903-2007S (River Road STP)

Ms. Alexander reported that as a result of a written request and subsequent telephone conference with Judge Caliguire, the hearing in this matter scheduled for December 10, December 11 and December 12, 2018 was adjourned while the parties continue to work to resolve the outstanding issues. The next status conference is scheduled for March 11, 2019.

River Road Title V Air Permit

Ms. Alexander indicated that a supplemental response addressing questions raised at the meeting of October 25, 2018 with the EPA is currently being prepared.

564.09 Operations Report

River Road Facility

Mr. Kunert reported that the repairs to Incinerator No. 2 have been completed. Incinerator No. 2 is currently being dried out and then slowly being brought up to burn temperatures. SBRSA will be actively burning in Incinerator No. 2 for several weeks while cooling down Incinerator No. 1. Staff is in the process of scheduling the required Relative Accuracy Test Audit (RATA) for both incinerators.

Mr. Kunert indicated that the work performed on Sludge Cake Receiving Bin No. 1 has been completed and tested. The work on Receiving Bin No. 2 should be completed soon and is scheduled to be tested the week of December 17, 2108. This work is being performed as part of the Schwing Pump Replacement Project.

Mr. Kunert explained that very high flows were experienced during a rain event on November 25, 2018. The average flow for the day was slightly under 30 mgd and the peak flow was 45 mgd. SBRSA met its Chlorine Produced Oxidants (CPO) concentration for the three reportable residuals that day (average of 0.01666 mg/l); however, the Authority exceeded its CPO loading limit (1.38 KG/DAY) that day (1.87KG/DAY) due to the high flows. An affirmative defense will be submitted to the NJDEP.

Upstream Facilities

Mr. Kunert reported that the dual media filters at the Hopewell WWTP were bypassed on four separate occasions due to rain events that took place. The dual media filters at the Pennington WWTP were bypassed once during these rain events.

Odor Report

Mr. Kunert reported that staff received no odor complaints during the month of November and no odor complaints during the partial December reporting period.

Customer Septage and Sludge Deliveries

The quantities of liquid sludge, sludge cake and gray water were below their budgeted amounts for the month of November. Mr. Kunert noted that for the year, liquid sludge was slightly below the annual budgeted amount due to the loss of Medford sludge. Sludge cake exceeded its annual budgeted amount.

564.10 Maintenance

Mr. Ireland reported that during routine maintenance and testing of the Headworks Building heating system, staff discovered that two of the three explosion proof space heaters were inoperable. Both fan motors were seized. These motors were removed and sent to Lockwood Motor Repair to be reconditioned. Once reconditioned both motors were reinstalled, tested and placed into operation.

Mr. Ireland reported that Sewage Pump No. 1 at the Millstone Pump Station was removed from service to replace a mechanical seal that was leaking excessively. The mechanical seal was removed and rebuilt with a repair kit from inventory. Once repaired, Sewage Pump No. 1 was tested and placed back into operation.

Mr. Ireland indicated that Belt Filter Press No. 1 was removed from service due to a leak on the lower steering roller hydraulic cylinder. The cylinder was replaced with a spare steering cylinder. After adding hydraulic oil to the system, it was tested for proper operation and returned to service by the end of the day.

The current monthly open work requests stand at twenty-six (26). The preventative maintenance graphs show that SBRSA is currently averaging one day overdue and the number of overdue units is approximately five (5).

The list of completed Work Orders and Preventative Maintenance for the month of November 2018 was provided to the Board.

564.11 Construction Report

Phosphorous Impact Modeling Study

Mr. Doelling reported that some progress has been made on the Phosphorous Impact Modeling study. Mr. Cosgrove from Kleinfelder has had discussions with the NJDEP regarding the modeling. The Bureau of Surface Water Permitting is supportive of the study and the Bureau of Environmental Analysis is still in the process reviewing the information.

Title V Permit

Mr. Doelling indicated that the NJDEP requested additional information for the Facility-Wide Risk Assessment and Title V permit modification application. A conference call between SBRSA, KEMS and NJDEP took place on November 15, 2018 to discuss the potential need for a Facility-Wide risk protocol and air modeling. At the request of NJDEP, two follow-up submittals were sent to NJDEP. There is the potential that NJDEP may not require SBRSA to conduct air modeling.

Mr. Doelling stated that staff and SBRSA's attorney are drafting a letter to the USEPA addressing the additional information requested during the meeting on October 25, 2018.

The letter contains additional details to better explain the commercial power “blips” and voltage sags.

Incinerator Repairs

Mr. Doelling indicated that as reported by Mr. Kunert, the routine repairs have been completed and the incinerator is being dried out in preparation of the RATA.

Contract 18-3, Millstone Pump Station Odor Abatement Design

Mr. Doelling indicated that staff received the final copy of the plans and specifications for this project from R3M. Staff is in the process of reviewing the documents. It is anticipated that this contract will be advertised for bid in December.

River Road WWTP UV Disinfection/Filtration Design

Mr. Doelling reported that a meeting was held on December 5, 2018 with Kleinfelder and staff regarding the selection of equipment for the project. Kleinfelder is addressing staff’s comments.

Contract 14-1, SBRSA Emergency Generator Project

Mr. Doelling reported that this project stands at 99% complete. It is anticipated that this project will be completed by December 31, 2018.

Chairman Bartolini asked if staff was still experiencing difficulty running the two generators simultaneously. Staff indicated that they were still troubleshooting the system and are working to resolve this issue.

Mr. Goldfarb asked if the contractor shares responsibility to have this working properly. Staff feels that the contractor shares responsibility; however, there is some debate at this time as to who is responsible.

Contract 16-1, Schwing Pump Replacement Project

Mr. Doelling indicated that this project stands at 90% complete. It is anticipated that the project will be completed by the end of 2018.

Contract 17-1 Pennington WWTP Upgrade and Expansion

Mr. Doelling reported that this project is 15% complete.

Chairman Bartolini asked Mr. Pizarro and Mr. Bixby to provide an update on this project.

Mr. Pizarro indicated that CMS has been mainly focusing on concrete work. CMS has completed the concrete work for the sludge tank, sludge thickening tank and has approximately 50% of the concrete work completed on the primary tank.

Mr. Pizarro explained that CMS has gotten down to depth with excavation for the secondary clarifiers. The contractor is working to complete as much of the concrete and excavation work as possible prior to the colder weather.

Mr. Bixby explained that the electrician has been working on the duct bank; installing the new electrical service and outside conduit.

Staff indicated that all new tanks will be water tested.

Contract 18-1, Hopewell WWTP Primary Tank Sludge Collector Replacement Project

Mr. Doelling stated that the contractor mobilized on December 11, 2018. It is anticipated that the project will be completed by the end of 2018 or shortly into the new year.

Contract 18-2, River Road WWTP Commercial Power Protection Project

Mr. Doelling reported that this project stands at 100% complete. Staff continues to review the UPS event log on a weekly basis looking for confirmation that the system is working. Staff has two (2) PSE&G confirmed events for which the UPS may have helped our vital incinerator equipment run through a short voltage sag. Mr. Doelling stated that a possible third event may have occurred causing only the WESP to shutdown. Staff is in the process of investigating this event. Mr. Doelling noted that no permit violation occurred when the WESP shutdown.

Contract 18-5, Millstone Pump Station Parshall Flume Replacement Project

Mr. Doelling indicated that a Request for Quotations was issued on December 5, 2018 for the replacement of the Parshall Flume at the Millstone Pump Station. Quotes were received on December 13th and all quotes were over the current bid threshold. Staff is in the process of evaluating our options.

Process Control/SCADA

Mr. Doelling noted that the monthly flow meter verification/certification was conducted by W.G. Malden on December 3, 2018. Preventative maintenance was completed for all field devices and process control loops.

Plant Influent Flow Meter

Chairman Bartolini asked if there were any notable differences between the sum of the billing meters and the Plant Influent Meter due to all the high flows during the month of November. Ms. Pchola noted that there was one significant difference on November 25th.

Mr. Kantorek indicated that the difference between the billing meters and the Plant Influent Meter was approximately 6%. Mr. Kantorek noted that some of the meters pegged in the system.

Information Technology

Mr. Thomas reported that IT performed several edits to the website, including updates and maintenance. Mr. Thomas noted that he received visits from three vendors offering business solutions that the Authority could potentially utilize. These services may also provide the Authority with a cost savings.

Mr. Thomas indicated that on December 7th and 11th staff received alerts on TrendMicro and that infected files were detected. In both cases, the malicious content was delivered via email. The security solution quickly identified the threat and isolated it before any damage was done.

Mr. Goldfarb asked if there are procedures in place for the unusual methods viruses can occur. Mr. Thomas indicated that there are protocols in place and IT is working on a simpler info-graphic to explain how to detect phishing and malicious emails.

564.12 Finance Report

Payment of Bills and Claims

Mr. Morehouse moved for approval of Resolution 2018-83 for the payment of bills and claims in the amount of \$2,079,894.83 with two signatures instead of three. Seconded by Dr. Downey and passed by a roll call vote of 5 to 0. Resolution 2018-83 follows.

Resolution Regarding Payment of Bills and Claims

Resolution No. 2018-83

WHEREAS, the Stony Brook Regional Sewerage Authority received certain claims against it by way of voucher; and

WHEREAS, the staff and Authority members have reviewed said claims.

NOW, THEREFORE, BE IT RESOLVED by Stony Brook Regional Sewerage Authority that these claims in the total amount of \$2,079,894.83 be approved for payment with checks bearing two authorized signatures instead of three authorized signatures.

Recorded Vote:	AYE	NO	ABSTAIN	ABSENT
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel				X

Treasurer's Report

Mr. Sears reported that net income for the twelve-month period ending November 30, 2018 is \$1,763,059. The Authority has total cash and investments of \$19,705,807. The current construction projects balance is \$11,597,256. Mr. Sears noted there are sufficient funds for these projects. The outstanding bond principal balance remains at \$18,016,279.

Resolution 2018-85, Adopting a Cash Management Plan

Mr. Sears explained that the intent of the Cash Management Plan is to provide that the decisions made with regard to the deposits and the permitted investments will be conducted to insure the safety, the liquidity and the maximum investment return within such limits. The Plan identifies who is authorized to take action for the Authority.

Mr. Sears recommended approval of Resolution 2018-85, Adopting a Cash Management Plan. The resolution was moved by Mr. Morehouse and seconded by Mr. Goldfarb.

Mr. Goldfarb asked if SBRSA provides a copy of the Cash Management Plan to each of its banks and trustees. Mr. Sears indicated that we do. Mr. Goldfarb then asked if the monthly Finance report meets the reporting requirements of the Cash Management Plan. The Plan states that the governing body of SBRSA receive a monthly report specifying the institution holding the funds and the amount. Mr. Goldfarb commented that he does not see that information in the report and requested that staff provide that information going forward. Mr. Sears indicated that the information is provided in the Schedule of Cash and Investments and will add where the Authority's certificates of deposit are being held.

Dr. Downey asked if there were any changes to the Plan this year. Mr. Sears indicated that the Bank of Princeton was added to the list.

Resolution 2018-85 was then passed by a roll call vote of 5 to 0. Resolution 2018-85 follows.

Resolution of the Stony Brook Regional Sewerage Authority Adopting a Cash Management Plan

Resolution No. 2018-85

WHEREAS, N.J.S.A. 40A:5-14 requires that the governing body must approve, by a majority vote, an annual cash management plan;

NOW, THEREFORE, BE IT RESOLVED by the SBRSA that the Cash Management Plan, attached hereto, is hereby approved for the fiscal year ending November 30, 2018 and that the Chief Financial Officer is directed to implement said Cash Management Plan in accordance with all applicable statutes.

Recorded Vote:	Aye	No	Abstain	Absent
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel				X

Resolution 2018-86, To Appoint a Public Agency Compliance Officer for 2019

Mr. Sears recommended approval of Resolution 2018-86, To Appoint a Public Agency Compliance Officer. This is necessary for the Authority to fulfill its Affirmative Action requirement. So moved by Mr. Morehouse, seconded by Mr. Goldfarb and passed by a roll call vote of 5 to 0. Resolution 2018-86 follows.

Resolution to Appoint a Public Agency Compliance Officer for 2019

Resolution No. 2018-86

BE IT RESOLVED, by the Stony Brook Regional Sewerage Authority that Madelene Karlowitsch be and is hereby appointed to serve as the Authority's Public Agency Compliance Officer (PACO) for the calendar year 2019 to fulfill the requirements of the Affirmative Action Office, Department of the Treasury of the State of New Jersey.

Recorded Vote:	AYE	NO	ABSTAIN	ABSENT
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel				X

Resolution 2018-87, Resolution Appointing Fund Commissioner to the New Jersey Utility Authorities Joint Insurance Fund

Mr. Sears recommended approval of Resolution 2018-87, Appointing Fund Commissioner of the New Jersey Utility Authorities Joint Insurance Fund (JIF). Mr. Kantorek has been the

Fund Commission but is retiring and therefore, Mr. Sears is being named as the Fund Commissioner.

Mr. Kantorek noted that the former Chief Financial Officer had been the Fund Commissioner until he was appointed by the JIF as their treasurer.

Resolution 2018-87 was moved by Mr. Morehouse, seconded by Mr. Goldfarb and passed by a roll call vote of 5 to 0. Resolution 2018-87 follows.

**Resolution Appointing Fund Commissioner
to the New Jersey Utility Authorities Joint Insurance Fund**

Resolution No. 2018-87

WHEREAS, Public Law 1983, c.372 (N.J.S.A. 40A:10-36 et seq) permits municipalities to join together to form a joint insurance fund; and

WHEREAS, the New Jersey Utility Authorities Joint Insurance Fund is duly constituted as a Municipal Self-Insurance Fund; and

WHEREAS, the Stony Brook Regional Sewerage Authority is a member of the New Jersey Utility Authorities Joint Insurance Fund; and

WHEREAS, the N.J.S.A. 40A:10-36 et seq as well as the Bylaws of the New Jersey Utility Authorities Joint Insurance Fund provide that “in the manner generally prescribed by law, each member shall appoint one (1) commissioner to the Fund. Each member shall select either a member of its governing body or one of its employees; and

WHEREAS, the term of the appointment is either:

1. A commissioner, other than the special commissioner, who is a member of the appointing municipality’s governing body shall hold office for two years or for the remainder of his/her term of office as a member of the governing body, whichever shall be less.
2. Commissioners who are employees of the appointing municipality shall hold office at the pleasure of the utility authority and can be removed by the municipality at any time without cause.

NOW THEREFORE BE IT RESOLVED that the Governing Body of the Stony Brook Regional Sewerage Authority does hereby appoint Jonathan Sears to serve as Fund Commissioner to the New Jersey Utility Authorities Joint Insurance Fund.

Recorded Vote:	AYE	NO	ABSTAIN	ABSENT
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel				X

Resolution 2018-88, 2019 Participants' Estimated Charge

Mr. Sears noted a revised Resolution 2018-88, 2019 Participants' Estimated Charge, is on the table.

Mr. Sears indicated that the year-end figures are unaudited, and the base charge is calculated on the previous five (5) year average flow. The Project Debt Service Adjustment is based on the seven (7) year average. The revised resolution was due to a calculation error in the Project Debt Service Adjustment.

Mr. Sears recommended approval of Resolution 2018-88, 2019 Participants' Estimated Charge. So moved by Mr. Morehouse, seconded by Mr. Goldfarb and passed by a roll call vote of 5 to 0. Resolution 2018-88 follows.

2019 Participants' Estimated Charge Resolution

Resolution 2018-88

BE IT RESOLVED by the Stony Brook Regional Sewerage Authority on December 17, 2018:

1. Pursuant to Section 609(2) of the Bond Resolution, the Authority adopted an Annual Budget of Operating Expenses in the amount of \$15,631,825 for its fiscal year 2019 which commences December 1, 2018. A copy of the Annual Budget, as adopted, shall be promptly filed with the Trustee and the Consulting Engineer.
2. Pursuant to Section 406(B) of the Amended Service Contract, the Authority is required to estimate the "Net Annual Cost" for the ensuing fiscal year. For this purpose, "items of expense" are \$15,631,825; "items of receipt" are \$ 2,450,000 the "Net Annual Cost" which the Authority will use for computing the "Base Charge" is \$ 13,181,825.
3. Pursuant to Section 406(B) of the Amended Service Contract, the Authority, on or before December 20, is required to estimate the "Annual Charge" for each participant for the ensuing fiscal year. The "Annual Charge" is composed of (a) the "Base Charge" (b) the "Connecting Installment" and (c) the modified "Project Debt Service

Adjustment". The "Connecting Installment" was included for the years 1984 to 1993 and no longer applies.

- (a) The "Base Charge" is figured by allocating the "Net Annual Cost" among the participants in accordance with the Authority's estimate of each participant's expected proportion of actual flow for the ensuing fiscal year.
- (1) The Authority hereby adopts the following percentages using flow estimates based on 5 years of average flow method as the allocation figures to be used for FY 2019:

Princeton	32.611%
South Brunswick Township	39.964
West Windsor Township	23.159
Hopewell Borough	1.623
Pennington Borough	2.643

- (2)(a) Applying these allocation percentages to the estimated "Net Annual Cost" produces the "Base Charge" component of the "Annual Charge" as shown below:

Princeton	\$4,298,734.60
South Brunswick Township	5,268,024.38
West Windsor Township	3,052,725.34
Hopewell Borough	213,924.75
Pennington Borough	<u>348,415.93</u>
TOTAL	<u>\$13,181,825.00</u>

- (b) The allocation factors, based on an average of flows from 2012 through 2018, (seven-year average) to be used for the computation of the "Project Debt Service Adjustment" are as follows:

Princeton	32.603%
South Brunswick Township	40.002
West Windsor Township	23.153
Hopewell Borough	1.617
Pennington Borough	2.625

- (c) The computation of the new modified "Project Debt Service Adjustment" produces the following figures:

Princeton	-496,323.49
South Brunswick Township	+296,652.22
West Windsor Township	+188,028.33
Hopewell Borough	+3,093.36
Pennington Borough	<u>+8,549.58</u>
TOTAL	<u>\$ 0.00</u>

Unless revised by the Authority the "Annual Charge" to the participants for the ensuing fiscal year will be:

<u>Base Charge</u>	+	Project Debt Service <u>Adjustment</u>	=	<u>Annual Charge</u>
Princeton		\$4,298,734.60		\$3,802,411.11
South Brunswick Township		5,268,024.38		5,564,676.60
West Windsor Township		3,052,725.34		3,240,753.67
Hopewell Borough		213,924.75		217,018.11
Pennington Borough		<u>348,415.93</u>		<u>356,965.51</u>
TOTAL		<u>\$13,181,825.00</u>		<u>\$13,181,825.00</u>

RECORDED VOTE:	AYE	NO	ABSTAIN	ABSENT
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel				X

Mr. Sears indicated that on the table was a draft memorandum regarding the Project Debt Service Adjustment (PDSA). The memorandum is to assist each Participant in preparing for the end of the PDSA.

Mr. Kantorek indicated that he, Mr. Sears and Ms. Pchola reviewed the calculation of the numbers. Mr. Kantorek noted that unless we revise flows due to metering issues at the Millstone Pump Station, these are the numbers for the PDSA.

Sales Results for Surplus Equipment Disposition

Mr. Sears indicated that the online auction went relatively smooth. Mr. Sears noted that the Authority received a substantial number of bids. Mr. Sears thanked the Operations staff for staging the vehicles and handling the buyers when they picked up the vehicles.

Monthly Sludge Business Analysis

Mr. Sears reported that the net income figure for the month of November is \$65,178 and the cumulative net income is \$1,179,998.

A copy of the 2017 Sludge Business analysis was also included in the Board book for comparison purposes.

Solar Analysis

A copy of the Solar Analysis was provided to the Board.

Mr. Sears indicated that the savings from the solar power is approximately \$87,227. Solar production was slightly lower than anticipated this year due to the many days of rain and clouds.

564.13 Personnel Report

The Personnel Report was provided for member information.

564.14 Correspondence

For information.

564.15 Old Business

None

564.16 New Business

Resolution 2018-89, Authorizing Cancellation, Bid Specification Modification and Re-advertisement for the Receipt of Bids for Furnishing, Delivery and Maintenance of Uniforms and Mats

Mr. Sears indicated that at the November 12, 2018 Board meeting, the Board approved Resolution 2018-77 to re-advertise and receive bids for the Furnishing, Delivery and Maintenance of Uniforms and Mats. The new date for bids to be received was December 7, 2018.

Mr. Sears explained that when sending out the revised specifications, staff did not send the complete bid package. Therefore, SBRSA needs to cancel the current bid, readvertise and reissue the complete bid package.

Mr. Sears recommended approval of Resolution 2018-89, Authorizing Cancellation, Bid Specification Modification and Readvertise for the Receipt of Bids for Furnishing, Delivery and Maintenance of Uniforms and Mats. So moved by Dr. Downey, seconded by Mr. Goldfarb and passed by a roll call vote of 5 to 0. Resolution 2018-89 follows.

Resolution Authorizing Cancellation, Bid Specification Modification and Re-Advertisement for the Receipt of Bids for Furnishing, Delivery and Maintenance of Uniforms and Mats

Resolution No. 2018-89

WHEREAS, on November 12, 2018, by Resolution 2018-77, the Stony Brook Regional Sewerage Authority (“SBRSA”) authorized the advertisement and receipt of bids for the “Furnishing, Delivery and Maintenance of Uniforms and Mats and Authorizing Readvertisement” which bids were publicly noticed and scheduled to be received on December 7, 2018; and

WHEREAS, prior to the date and time fixed for the receipt of bids, SBRSA determined, in accordance with N.J.A.C. 5:34-9.3(a), that the bid must be cancelled because SBRSA must amend or modify the bid specifications, and thereafter re-advertise for the receipt of rescheduled bids in accordance with N.J.S.A. 40A:11-23; and

WHEREAS, SBRSA therefore cancelled the receipt of bids for “Furnishing, Delivery and Maintenance of Uniforms and Mats” in accordance with the provisions of N.J.A.C. 5:34-9.3(a) and now desires to authorize modification of the bid specifications and thereafter the re-advertisement and rescheduling of the date for the receipt of bids, in accordance with N.J.S.A. 40A:11-23.

NOW, THEREFORE, BE IT RESOLVED by the Stony Brook Regional Sewerage Authority:

- 1. SBRSA hereby ratifies the cancellation of the “Furnishing, Delivery and Maintenance of Uniforms and Mats” which bids were publicly noticed and scheduled to be received on December 7, 2018, and authorizes modification of the bid specifications and re-advertisement and receipt of bids pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.
- 2. The Executive Director, staff and consultants are authorized to take all appropriate measures necessary for the aforementioned procurement of the same.
- 3. This Resolution shall take effect as provided by law.

Recorded Vote:	AYE	NO	ABSTAIN	ABSENT
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel				X

Award of Sludge Contracts

The following sludge contracts were approved on a motion by Dr. Downey, seconded by Mr. Goldfarb and passed by a vote of 5 to 0.

South Monmouth Regional Sewerage Authority	1,000,000 gallons	01/01/2019 to 12/31/2019
Town of Clinton	2,000 cubic yards	01/01/2019 to 12/31/2023

564.17 Open to the Public

564.18 And such other issues as may come before the Board

Tonight, Board members and staff are saying good-bye to Mr. Kantorek and Dr. Bartolini. Both are retiring December 31, 2018; Mr. Kantorek as Executive Director and Dr. Bartolini as Chairman/member of the Board.

Resolution 2018-82, Honoring John Kantorek’s Contribution to the Stony Brook Regional Sewerage Authority

Ms. Pchola indicated that Resolution 2018-82 is for Honoring John Kantorek’s Contribution to the Stony Brook Regional Sewerage Authority. Ms. Pchola noted that reading the resolution is the easy part; saying good-bye to him is the hard part.

Ms. Pchola then read Resolution 2018-82.

Resolution Honoring John Kantorek’s Contribution to the Stony Brook Regional Sewerage Authority

Resolution No. 2018-82

WHEREAS, John Kantorek initially served as the Manager of Engineering for ten (10) years and for the past seventeen (17) years as the Executive Director of the Stony Brook Regional Sewerage Authority; and

WHEREAS, prior to John’s 27 years of service to the Authority, John started his engineering career in 1974 with Metcalf & Eddy, Inc.; and

WHEREAS, in 1991 John made the career change from the private consulting field to the public sector with his move to the Stony Brook Regional Sewerage Authority; and

WHEREAS, throughout John’s tenure at the Authority John has provided his engineering expertise, guidance and has been a mentor to many at the Authority; and

WHEREAS, with all the decisions that John has made throughout his career at the Authority, the future and continued success of the Authority has always been in the forefront; and

WHEREAS, John is admired for his professionalism, forward thinking, commitment to the environment, his honesty, integrity, wit, and compassion; and

WHEREAS, we want to thank John for all his hard work, service and accomplishments; and

WHEREAS, John can now give his infamous “red pen” a break; and

WHEREAS, we wish John a long, happy and healthy retirement with many perfect sunny days to play golf and spend time with his two dogs Kilala and Milo; and

WHEREAS, John you will be truly missed.

NOW, THEREFORE, BE IT RESOLVED that we the undersigned members of the Stony Brook Regional Sewerage Authority, as of this 17th day of December 2018 have hereunto set our hands to this Resolution as an expression of our gratitude for the able service and important contributions of John Kantorek.

BE IT FURTHER RESOLVED that a copy of this Resolution shall become part of the official minutes of this 564th meeting of the Stony Brook Regional Sewerage Authority and that a copy of this Resolution will be presented to John as a tangible token of our best wishes and as evidence of our sincere gratitude for his 27 years of public service to the Stony Brook Regional Sewerage Authority.

Mr. Kantorek indicated that thirty (30) years ago he made the decision to change from private consulting to the operations side of the water/wastewater industry. His first attempt at a career change was unsuccessful but a year later became Manager of Engineering at SBRSA. Mr. Kantorek stated that he has enjoyed and has been proud to work for the Authority, being part of an organization that is protecting the environment.

Mr. Kantorek noted that any organization is only as good as the people involved and working at the Authority. Mr. Kantorek thanked everyone who has made the Authority successful; the Board, management staff, Union staff and consultants.

Mr. Kantorek thanked the Board for providing the vision for the operation of the Authority, for approving the required resources; and giving the management staff the responsibility and the authority to implement the Board’s vision.

Mr. Kantorek then thanked the management staff for all their efforts. They are the glue that binds the Authority together and by relaying the Board’s vision to the Union staff through daily management and training.

Mr. Kantorek thanked the Union staff. They are, as a group, on site twenty-four (24) hours a day, three hundred and sixty-five (365) days a year. They provide the oversight and the maintenance of the plant that allows SBRSA to meet its permits.

Mr. Kantorek thanked the Authority's consultants for providing sound advice in order for the Authority to operate successfully.

Mr. Kantorek noted that operating a successful wastewater operation is like kayaking against the wind and tide on Barnegat Bay: if you stop paddling or do not paddle fast enough you go backwards. Mr. Kantorek indicated that the new management and union team will continue to paddle faster than the wind and the tide and will keep moving forward in the future.

Mr. Kantorek then proceeded to read Resolution 2018-93, Honoring Robert A. Bartolini.

**Stony Brook Regional Sewerage Authority
A Resolution Honoring Robert A. Bartolini**

Resolution No. 2018-93

WHEREAS, Robert A. Bartolini has served on the Stony Brook Regional Sewerage Authority in an exemplary fashion since August 26, 1980; and

WHEREAS, Dr. Bartolini served as the Chairman of the Authority with pride, intellect, inspiration, understanding and humor since February 18,1997; and

WHEREAS, Dr. Bartolini requested that Board members take off their municipal hats and put on their Authority hats when dealing with Authority issues, knowing that doing what is right for the Authority would in the long run be best for all the municipal members; and

WHEREAS, Dr. Bartolini always encouraged the staff members to strive for perfection in the operation of the Authority, while also understanding that there would be issues; and

WHEREAS, Dr. Bartolini was a true-blue NY Giants and Yankees fan but enjoyed mixing it up with Eagle and Phillies fans, especially Courtney Bixby; and

WHEREAS, Dr. Bartolini enjoyed having his budgets served with pie charts; and

WHEREAS, Dr. Bartolini taught the staff so many things including that you could never have too many reports; and

WHEREAS, the Board and the Authority staff could not have asked for a better Chairman; and

WHEREAS, Bob we are going to miss you!

NOW, THEREFORE, BE IT RESOVED that we the undersigned members of the Stony Brook Regional Sewerage Authority, as of this 17th day of December 2018 have

hereto set our hands to this Resolution as an expression of our gratitude for the able service and important contributions of Dr. Robert A. Bartolini.

BE IT FURTHER RESOLVED that a copy of this Resolution shall become part of the official minutes of this 564th meeting of the Stony Brook Regional Sewerage Authority and that a copy of this Resolution shall be presented to Dr. Bartolini as a tangible token of our best wishes and as evidence of our sincere gratitude for his 38 years of public service to the Authority.

Chairman Bartolini indicated that the River Road plant went on line in 1978; exactly forty (40) years ago. Chairman Bartolini indicated that he has been on the Board for thirty-nine (39) of those years and Chairman for the last twenty-one (21) years. Chairman Bartolini indicated that he has served with all Board members, past and present, and with all staff members, past and present.

Chairman Bartolini explained that his remarks center around “One Thing” and if that one thing is removed it would make success harder to achieve. Chairman Bartolini stated that staff and the Board’s “One Thing” falls under roles and responsibilities and is what he calls the “Culture of Excellence”. Chairman Bartolini provided examples of the “Culture of Excellence” citing the Mayans, the sports world, large companies such as Apple, and SBRSA. He went on to say that SBRSA’s Culture of Excellence is reflected by: the years of receiving Platinum Awards for no wastewater violations; operating the plant twenty-four (24) hours a day; three hundred sixty-five days a year; and all the reports that staff provides to the Board that make the Board’s job a lot easier.

Chairman Bartolini then explained that the Board’s “One Thing” is to provide staff with all the proper tools and resources to aid them in their quest for achieving their “Culture of Excellence”. This includes the Authority’s consultants. Chairman Bartolini indicated that developing and maintaining a strong mutual respect, and trust, ensures a well organized operation.

Chairman Bartolini thanked the Board members, the consultants and staff for their roles in assisting the Authority with operating a successful wastewater treatment plant.

Chairman Bartolini stated that the staff and Board should avoid losing the strong mutual respect and trust culture. Chairman Bartolini stated that it has been an honor and a privilege to have been associated with and worked with such a wonderful group of professional people and gave a thank you to all.

Resolution 2018-82, Honoring John Kantorek’s Contribution to the Stony Brook Regional Sewerage Authority and Resolution 2018-93, Honoring Robert A. Bartolini was moved by Mr. Goldfarb and seconded by Dr. Downey.

Mr. Goldfarb thanked Mr. Kantorek and Chairman Bartolini for earning the trust and respect from the Board members.

Dr. Downey thanked Mr. Kantorek and Chairman Bartolini for being excellent role models and for generating a culture at the Authority of respect, value and a standard of excellence. Dr. Downey went on to say that it has been a privilege to serve on the Board for the past twenty-eight (28) years.

Mr. Morehouse stated that the “mark” of good leadership is when the job is easy. Both Mr. Kantorek and Chairman Bartolini made the Board’s job easy by leading.

Resolutions 2018-82 and 2018-93 were then approved by a roll call vote of 5 to 0.

Recorded Vote:	AYE	NO	ABSTAIN	ABSENT
Robert A. Bartolini	X			
Harry Compton	X			
Gale D. Downey	X			
David A. Goldfarb	X			
C. Schuyler Morehouse	X			
Bharat Patel				X

564.19 Adjournment

Chairman Bartolini stated that for his last act as Chairman, he would entertain a motion to adjourn this meeting. The meeting was adjourned at 9:10 p.m. on a motion by Dr. Downey and seconded by Mr. Goldfarb and passed by unanimous vote.

Respectfully Submitted,

Antonia Pchola
Acting Secretary

Recorded and Written by
Patricia Carlino
January 11, 2019